



City Council Report

915 I Street, 1st Floor

Sacramento, CA 95814

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File ID: 2022-00087

May 17, 2022

Consent Item 01

Title: City Clerk's Log of Councilmember Pending Requests

Location: Citywide

Recommendation: Pass a Motion approving the City Clerk's Log of Councilmember Pending Requests.

Contact: Mindy Cuppy, MMC, City Clerk, (916) 808-5442, mcuppy@cityofsacramento.org, Office of the City Clerk.

Presenter: None

Attachments:

1-Description/Analysis

2-City Manager's Council Follow Up Log (CFUL)

Description/Analysis

Issue Detail: Council Rules of Procedure, Rule 7.A.2, provides that councilmembers may submit items for inclusion on a future agenda by orally making the request under “Council Ideas, Comments, and Questions” portion of a council meeting; those requests then appear on a log that is presented to the council on the Consent Calendar of each regular meeting.

Below is that City Clerk’s Log of Councilmember Pending Requests:

No.	Date	Requestor	Description of Request
1	05/10/2022	Vang	Asked for a review of the city policy regarding cannabis, alcohol, or drug advertisements on digital billboards on city property.

If approved by the city council, these items will be placed on the City Manager’s Council Follow Up Log (CFUL). The CFUL is managed by the City Manager’s Chief of Staff. The items are prioritized and assigned to appropriate operational areas and City staff members. City staff research, analyze, coordinate, execute and follow up with Council on each item, when appropriate. Once an item is finished and confirmed completed by the requesting Mayor/Council Member(s), the item will be removed from the list and placed on a completed list.

The CFUL is shared regularly with the Executive Team and Mayor and Council Members and their staff. In addition, updates are provided and distributed almost weekly to City Staff and Mayor and Council Members.

Policy Considerations: This action ensures the city’s appointed officials are discharging their duties and expending their resources according to the will of the council as a whole.

Economic Impacts: Not applicable.

Environmental Considerations: Not applicable.

Sustainability: Not applicable.

Commission/Committee Action: None.

Rationale for Recommendation: This process conforms to the Council Rules of Procedure and harmonizes with the Council Staff Linkage policies. It modulates the agenda requests of individual councilmembers by referring those requests to the council body for approval, and in so doing provides clear guidance to the council appointees that their work demands are serving the council as a whole. It also ensures councilmember agenda requests are duly logged by the City Clerk, thus promoting and transparency and accountability.

Financial Considerations: None.

Local Business Enterprise (LBE): Not applicable.

Priority	#	Date	Requestor	Dept. Assigned	Staff Assigned	Description of Request	Status/Disposition
B	34	4/26/22	Vang	PD/OVP	K. Lester/N. Clavo	Asked for a staff presentation on the citywide strategy on community violence interruption.	
C	33	4/12/22	Valenzuela	DOU	B.Busath	Directed the Department of Utilities (in coord. w/DCR) to develop a report for the Water Committee on potential projects to deliver water to unhoused residents, and methods to pay for those projects. Potential projects should include near term (by summer 2022) and longer-term (by winter 2022) approaches to address the unmet needs for drinking water among those experiencing homelessness.	
B	32	3/22/22	Harris	CDD	P. Lemos	Asked that the City Manager report back on the leaf blower ordinance: how it is working, enforcement, and the education program	4/17 CDD is compiling information and preparing a brief presentation for Council. TBD date in June.
C	31	3/15/22	Valenzuela	CAO	S. Alcala Wood	Amend City Code Chapter 12.96 ((Access to Health Care Facilities) to increase the protections for patients by prohibiting individuals from harassing, intimidating, or obstructing persons seeking access to reproductive health care facilities). Given the urgency (to protect patients and the public), ask that it skip the Law and Legislation Committee and come directly to Council to adopt the amended ordinance at the earliest opportunity.	5/10 CAO is preparing to bring back to council for consideration in May or June.
B	30	3/8/22	Schenirer	Clerks Office	M. Cuppy	Asked that the Mayor set on a council agenda to discuss the Council Rules of Procedure.	
C	29	2/22/22	Valenzuela	PD/CAO	K. Lester/S. Alcala Wood	Asked that staff look at modifying ordinance re: no cruising zones in the city. Work with businesses and neighbors as well as low rider community.	5/10 CAO is researching and preparing an ordinance to bring back to Law & Leg.
B	28	2/22/22	Schenirer	CTO/SHRA	J. Colville/L. Dozier, E. Combs, M. Jasso	Requested a Council Workshop in April-May 2022 for Council discussion and direction on the following items related to housing project pipeline, potential funding sources, and prioritization of efforts. A detailed memo on this direction was provided to staff.	5/10 CM Schenirer provided an update to request language.
C	27	2/22/22	Loloee	OIED	M. Jasso	Asked for a discussion of a policy of when the city can step in to do gap financing and when the city can fund infrastructure improvements for development.	

Priority	#	Date	Requestor	Dept. Assigned	Staff Assigned	Description of Request	Status/Disposition
C	26	2/22/22	Mayor	OIED	M. Jasso	Asked for a workshop on EIFD (Enhanced Infrastructure Financing District) and how we can develop more robust posture to consider these tools to spark development. Asked that the City Manager hire an expert consultant to facilitate the discussion of utilizing this tool.	
B	25	2/15/22	Guerra	Fire	G. Loesch	Asked that we look at our Fire Department Budget and similar to the efforts to diversify the force and recruit new folks also look at how we can create a program and help fund the expansion of emergency services and ambulatory services program. This should go to the Budget and Audit Committee in the spring as we get into the budget discussion.	
A	24	2/15/22	Mayor	CAC/PW	J. Venema	In reference to last week's Climate and Transportation Workshop there are many opportunities to come up with local matches. Prior to consideration of the 22/23 budget, asked staff to bring back some specific scenarios and proposals for the seven big ideas with some options for how we might come up with local matches. Would like the local match for the climate agenda to at least be considered and in play at the time we consider the 22/23 budget.	4/26, during the Quarterly Climate Update (File ID: 2022-00813), staff presented a preliminary report back on work underway on the seven big transportation ideas, including project costs and high-level funding considerations. Staff also presented a timeline to return with greater detail on funding scenarios and approaches. Staff are working to bring additional information to the City Council in summer/fall of 2022.
C	23	2/8/21	Jennings	YPCE	M. Lara	Asked that the City Manager look at deferred maintenance of athletic fields, (soccer, baseball, softball) so that we can look at bringing all up to the quality of the fields that are most requested.	3/4 Planning Division and Parks Division staff are working on compiling a list of deferred maintenance costs and budget analysis. working on drafting an equity lens scoring and ranking of play fields based on multiple factors including field conditions
B	22	2/8/21	Schenirer	YPCE	L.Lane/M.Lara	Asked the City Manager what we are doing regarding youth workforce development, we have a lot of programs, how do we build capacity and infrastructure.	3/4 draft Cabinet Structure proposed and being reviewed.
C	21	1/4/22	Vang	Clerks Office	M. Cuppy	Asked that there be an opportunity for the Sacramento Disabilities Advisory Commission to present to the City Council.	5/10. PP&E recommendations will be coming to the entire Council in the next few weeks. CM Ashby "subject to the P&PE process" going on the 2/15.
B	20	11/9/21	Schenirer	CMO	Foster	Asked that the City Manager come back with a process that we are going to use on the affordable housing trust fund.	

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A	19	10/26/21	Schenirer	Clerks Office	M. Cuppy	Asked the City Manager to agendize a discussion of committee structure and process ensuring we strengthen and not circumvent committees.	12/14 Will connect with Schenirer and makes sense to bring this back with the Council Rules of Procedure which are scheduled to be updated first quarter 2022
A	18	9/14/21	Steinberg	CMO/DCR	C. Conlin/B.Dean	Need to identify respite centers while we are implementing the comprehensive homeless siting plan and in coordination with our County partners. Want to work with DCR, Council, Private Sector, and CMO. We need to open before winter comes.	2/17 ongoing process - one site selected
C	17	8/24/21	Loloe	CDD	G. Sandlund	Present to council research on historical land use/zoning decisions that negatively impact the North Sacramento community. Present the history of the annexation of north Sacramento.	1/5 Research to be presented in Spring 2022.
B	16	7/20/21	Mayor/Ashby	Fire/CMO	G. Loesch/C.Conlin	Please come back with a plan to address the Fire Dept. staffing issues. Concerns with OT use and rolling brownouts in the Fire Dept. and what we can we do to create relief.	9/8 Fire Chief has briefed CM on initial proposal. Proposal is under revision.
C	15	6/8/21	Guerra	PW	R.Moore	Schedule a workshop to discuss opportunities for addressing the City's deferred maintenance backlog for Council consideration.	5/10 Staff from DPW, YPCE, and DOU have formed a working group to quantify infrastructure maintenance backlog. Once a summary report is prepared, staff will bring forward a report back, likely during the summer of 2022.
B	14	6/8/21	Vang	SHRA/CMO	Dozier/Foster	Schedule a workshop to discuss a framework plan for the City's Housing Trust Fund.	11/15 referred to SHRA and L. Dozier
B	13	6/15/21	Schenirer	YPCE	M.Lara	Bring back a plan for evaluating and lighting the City's recreation fields. Incorporate interim equity analysis that could include deferred maintenance or CIP) as per CM Guerra's (note: and Schenirer – 2pm 5/25) action, and CM Vang's ask re: equity lens at Budget & Audit meeting	5/10 staff provided an update to council D5.
C	12	6/15/21	Schenirer	YPCE	M.Lara/L.Lane	Bring back a plan to create a youth cabinet, development of a youth plan that implements the public safety resolution and evaluates the youth commission which has become project focused and should be policy focused.	6/30 - SBI 44 D% added: 1.implementing the Public Safety Resolution; and 2. establishing a process to formally integrate Sacramento Youth Commission into the City's policymaking process.

Priority	#	Date	Requestor	Dept. Assigned	Staff Assigned	Description of Request	Status/Disposition
C	11	6/15/20 - 5/25/21	Schenirer/Vang	CMO	L.Milstein	Bring back a plan to incorporate a racial equity lens and decision support tool in the review of all budgetary recommendations to Council including the annual budget, midyear budget and staff reports, in conjunction with development of a shared definition of equity in collaboration with the community and Council's adoption of a Racial Equity Resolution. This racial equity tool shall guide City departments in providing a holistic assessment of how equity is prioritized and addressed across City budgetary decisions. Analyses of equity and social impacts of budget requests will ensure programs, projects and other investments reduce disparities and promote service level equity, improve participation, and support leadership development. These analyses will also hopefully highlight opportunities to implement changes, both in the short- and long-term, to help meet Citywide racial equity goals. As this tool is developed for the 2022 budget year, interim measures can be applied to support budget decisions while such definitions are established. Develop a Council timeline and action plan to have all Council budgetary actions reviewed through an equity lens.	1/20/22 Council Ad hoc continues to give feedback to staff to work through items and operationalize. Budget has been allocated and consultant being brought on to assist. Will revisit progress in Midyear.
C	10	5/25/21	M.Vang	CMO/Auditor	A.Williams/ L. Bashaw	Audit current language access standards, conduct research, analysis, costing and possible policy development.	1/6 Project underway.
B	9	5/25/21	J.Schenirer	DCR	B.Dean	Provide calls for service analysis and a three-year plan to transition appropriate calls (homelessness, mental health, etc.) for service to the Office of Community Response. More explicit reporting on types of calls.	6/22 - SBI 34 Plan to come in fall.
B	8	5/25/2021 4/7/20	Schenirer/Guerra	OIED	D. Malvetti	Schedule a workshop to discuss the OIED workplan for the coming year and efforts on workforce development. Reference D5 email about ARP, Workforce training and Grant Management. Include development of a comprehensive childcare strategy.	2/18 staff will bring the workforce and childcare ARPA recommendations to City Council by early April. previous request re: childcare from D6 was rolled into this request. Asked that the City Manager, as part of the workforce conversation to maximize all workforce dollars, to include development of a comprehensive childcare strategy.

Priority	#	Date	Requestor	Dept. Assigned	Staff Assigned	Description of Request	Status/Disposition
C	7	4/6/21	Valenzuela	CCS	Megan/Jody	Report back on Arts commission selection process when selecting artists for Art in Public Places.	10/1 - OAC staff will supply the Art in Public Places project plan for the Sacramento Convention Center and Community Theater Complex, which lays out the requirements for selection and was adopted by the Sacramento Metropolitan Arts Commission. OAC will work with the Arts, Culture and Creative Economy Commission to revisit public art policies and procedures in light of the restructuring that dissolved the Sacramento Metropolitan Arts Commission.
C	6	1/5/2021	Loloee	CDD	G.Sandlund	City Manager can you please pause new cannabis businesses citywide and/or in District 2 for 12 months.	1/5 Cannabis regulations will be considered in Spring 2022 as part of research report on North Sacramento historic land use/zoning decisions.
C	5	10/27/20	Schenirer/Guerra	CMO	M. Jasso	Review auditors recommendations of grants and report back with an outline on how we can be doing more to assist nonprofits with building capacity. Ie. Similar to small business assistance, education, training.	12/18 clarification from staff on how to help through our grants process too, technology, central point, etc.
A	4	1/14/20	Schenirer	CMO	D.Smith	City Manager do an economic analysis of the cannabis industry	11/30 work will be complete in January with workshops in March.
C	3	10/1/19	Vang	EDD/CDD	M.Davila/E.Boyd	Create/develop as strategy for implementing a community land trust in District 8. Incorporate the transit oriented development framework we have already begun with ULI.	12/3 Staff is exploring CLT opportunities through the Neighborhood Development Action Team (NDAT) work and major project development discussions. Any opportunities for consideration will be presented to Council as feasible and as components of other project and/or program recommendations.
C	2	9/3/19	Schenirer	CMO/CTO	J.Colville/M. Jasso/H.Barron	Come back to council in 120 days with a comprehensive report back on a \$30 million city investment/financing plan. Also, to include city owned 500 space parking structure for the future needs and demands at the Crocker Art Museum. Recommendation that this should go through the investment committee.	2/11/22 Regarding the Crocker Art Museum and Crocker Park, Councilmember Schenirer asked for an item and financing plan for a garage pre-COVID. The CAMA (Crocker Art Museum Association) board has come up with a different design for the park and are requesting a MOU with the City. 9/8 A parking study was completed in early 2020

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C	1	6/11/2019 8/27/19	Schenirer Vang	CMO/EDD	M.Jasso	Come back to council with clear process as for how the investment committee and measure u committee review and recommend projects.	3/3 at budget and audit committee meeting this was extensively discussed with new direction given specifically in response to Measure U committee recommendations. Schenirer also requested regular scheduled council updates from staff and chair leads from the Measure U committee and Investment Committee.

Prioritizing Follow Up Log Requests:

To improve the management and delivery of executed Council Follow Up Log items as well as expectation management as it relates to completion of items, City staff will prioritize the list by using the general guidelines below:

Priority A: Urgent and timely, majority of council supports request, city focus (doesn't require other jurisdictions cooperation), little to no funding issues, citywide benefit, doesn't require state, federal or other legal modifications. *(0 - 3 months completion)*

Priority B: Less timely issue, less interest between council members, generally a citywide focus (may require another jurisdictions cooperation), funding issues that may be able to be solved, citywide benefit, doesn't require state, federal or other legal modifications. *(3 - 9 months completion)*

Priority C: Long term issue, requires multi-jurisdictional collaboration, funding complexities and long-term budget impacts, district specific, requires changes to city, state and/or federal law. *(9 months – year(s) completion)*