
File ID: 2024-01182

6/11/2024

Consent Item 16.

Application and Acceptance of U.S. Small Business Administration Grant for Infant and Toddler Care Expansion and Capacity Building Technical Assistance

File ID: 2024-01182

Location: Citywide

Recommendation: Adopt a **Resolution:** 1) ratifying submission of an application for a \$850,000 grant from the United States Small Business Administration for Infant and Toddler Care Expansion and Capacity Building Technical Assistance; and 2) authorizing the City Manager or the City Manager’s designee to: a) conduct all negotiations and execute all documents including without limitation notice of award, agreements, amendments, and payment requests required by the United States Small Business Administration to receive the \$850,000 in grant funding, with prior review and approval of such documents by the City Attorney’s Office; b) establish the ECE Workforce Training Program- SBA Project (G02180360); and c) establish the revenue and expenditure budgets for G02180360 in the amount of \$850,000 in the Operating Grant Fund (Fund 2702).

Contact: Janine Cooper, Childcare Project Manager, (916) 808-5449, jcooper1@cityofsacramento.org; Denise Malvetti, Deputy Director, (916) 808-7064, dmalvetti@cityofsacramento.org; City Manager’s Office of Innovation and Economic Development

Presenter: None

Attachments:

- 1- Description/Analysis
- 2- Resolution
- 3-Exhibit A - Grant Application

Description/Analysis

Issue Detail: In June 2023, the Office of Innovation and Economic Development, in partnership with City Government Affairs staff, submitted a federal funding request to continue the City’s support of early learning and childcare expansion with a focus on providers willing to expand infant and toddler capacity. On November 1, 2023, Congress passed the Consolidated Appropriations Act of 2024 (“Act”), and on March 9, 2024, President Joe Biden signed it into law. Within the FY24 Congressional Community Projects awards, the City of Sacramento is conditionally earmarked to receive a grant

award of \$850,000 for infant and toddler care expansion technical assistance and capacity building. Prior to receiving the award, a federal application form and budget needed to be submitted, which OIED staff did on May 15, 2024. The activities in the grant application support the continuance of early childhood education (ECE) workforce investments that the City commenced with American Rescue Plan Act (ARPA) funding and have since been supported by a 2023 Federal Department of Labor earmark. The activities include the following:

- Family Childcare Home Startup Technical Assistance and Stipend Program
- Family Childcare Home Infant and Toddler Expansion
- Early Childhood Education Apprenticeship Program
- Equity-based Childcare Business Development Training

Under the United States Small Business Administration's grant making procedures, by submitting a signed application, the City may be bound to accept the grant (if awarded) within a specified timeframe (7 days) which is not conducive to the City's standard 19-day staff report process. Staff recommends authorizing the City Manager or City Manager's designee to execute the Notice of Award and all other funding documents with the U.S. Small Business Administration (SBA) after review and approval of such documents by the City Attorney's Office.

Policy Considerations: Budget Resolution 2023-0205, Section 11.1 requires City Council approval to establish operating grants of \$250,000 or more.

Sacramento's childcare industry continues to be impacted by the COVID-19 public health emergency. The use of federal funds to support sustainability of the childcare workforce in Sacramento and provide accessibility to a greater number of families is consistent with City Council's ARPA Childcare Framework and Spending Plan.

Economic Impacts: The City will use the SBA federal funds to support the childcare industry in Sacramento and help strengthen the childcare industry by increasing the number of family childcare home (FCCH) providers, support the retention of current FCCH providers, train, and recruit childcare workers, and increase the number of available infant and toddler slots for families to support getting Sacramentans back to work.

Environmental Considerations: California Environmental Quality Act (CEQA): The proposed actions are not a project under CEQA because they relate to government fiscal activities that do not involve any commitment to a specific project which may result in a potentially significant physical impact on the environment. (CEQA Guidelines, §§ 15060(c)(3), 15378(b)(4)). Further, it can be seen with certainty that there is no possibility that the proposed actions may have a significant effect on the environment. (CEQA Guidelines, § 15061(b)(3)).

Sustainability: Not Applicable.

Commission/Committee Action: Not Applicable.

Rationale for Recommendation: The childcare industry has been devastated by the COVID-19 pandemic. In Sacramento County, the childcare workforce is reportedly down by 13.3% from pre-pandemic levels and has seen approximately 250 childcare facilities close. To assist with addressing the childcare crisis, City Council allocated \$1.5 million for childcare services in the ARPA Framework and Funding priorities. The ARPA funds were subsequently allocated to support existing and start-up family childcare homes and facilities and to grow the ECE workforce.

These funds were used to support providers with a retention stipend and technical assistance to family childcare home start-ups. Thus far, these funds have supported 152 childcare centers, and family childcare homes with retention stipends and 34 individuals with receiving their family childcare home license. These investments are estimated to support 272 childcare slots. The ARPA funds are also supporting the implementation of an ECE Apprenticeship program with the Los Rios Community College District with subsidized courses and course materials for 10 apprentices working in childcare centers throughout the City. As a result of having apprentices at childcare sites, providers have been able to open slots for families and move children off waitlists.

By accepting the SBA federal funding and using it to invest in early learning and childcare capacity building, expansion and technical assistance, the City will continue its support of the childcare industry that is still struggling to recover from the pandemic. Infant and toddler expansion programs, technical assistance and workforce training programs will help increase the number of infant and toddler slots and the number of childcare workers which will help build capacity and move children off waitlists.

Financial Considerations: As part of the FY24 Congressional Community Projects Consolidated Appropriations Act of 2024, the federal government has conditionally earmarked the City of Sacramento to receive an award of \$850,000 for infant and toddler expansion and technical assistance capacity building. To properly track grant funds, staff recommends establishing the ECE Workforce Training Program- SBA Project (G02180360) with revenue and expenditures budgets in the amount of \$850,000 in the Operating Grant Fund (2702).

Local Business Enterprise (LBE): Not Applicable.

RESOLUTION NO. 2024-

Adopted by Sacramento City Council

Application and Acceptance of U. S. Small Business Administration Infant and Toddler Care Expansion and Capacity Building Technical Assistance Grant.

BACKGROUND

- A. In June 2023, the City's Office of Innovation and Economic Development partnered with City Government Affairs staff and submitted a federal funding request to continue the City's support of early learning and childcare expansion with a focus on providers willing to expand infant and toddler capacity.

- B. On November 1, 2023, Congress passed the Consolidated Appropriations Act of 2024 ("Act"), and on March 9, 2024, President Joe Biden signed it into law. Within the FY24 Congressional Community Projects awards, the City of Sacramento is conditionally earmarked to receive a grant award of \$850,000 for infant and toddler care expansion technical assistance and capacity building. The federal funds will support and strengthen the city's childcare industry by increasing the number of family childcare home (FCCH) providers. The scope will specifically address the retention of current FCCH providers, recruitment and training of childcare workers and increase the number of available infant and toddler slots for families to allow Sacramentans to get back into the workforce.

- C. Prior to receiving the award, a federal application form and budget needed to be submitted which City staff did on May 15, 2024.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The City Council hereby ratifies submission by OIED staff of an application to the federal government for a \$850,000 grant from the United States Small Business Administration for Infant and Toddler Care Expansion and Capacity Building Technical Assistance. The application is attached as Exhibit A and is part of this Resolution.

- Section 2. The City Manager or City Manager's designee is authorized to conduct all negotiations and execute all documents including without limitation notice of award, agreements, amendments, and payment requests required by the United States Small Business Administration to receive the \$850,000 in grant funding, with prior review and approval of such documents by the City Attorney's Office.

Section 3. The City Manager or the City Manager's designee is authorized to establish the ECE Workforce Training- SBA Operating Grant Parent Project (G02180360).

Section 4. The City Manager or the City Manager's designee is authorized to establish the revenue and expenditure budgets in the amount of \$850,000 in the Operating Grant Fund (2702) G02180360.

Table of Contents:

Exhibit A – Grant Application

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

05/02/2024

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of Sacramento

* b. Employer/Taxpayer Identification Number (EIN/TIN):

94-600410

* c. UEI:

KJNSFMC9KVD5

d. Address:

* Street1:

915 I Street 3rd Floor

Street2:

Attention: Janine Cooper

* City:

Sacramento

County/Parish:

Sacramento

* State:

CA: California

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

95814-2614

e. Organizational Unit:

Department Name:

City Manager's Office

Division Name:

Innovation & Economic Dev.

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Janine

Middle Name:

* Last Name:

Cooper

Suffix:

Title:

Childcare Project Manager

Organizational Affiliation:

* Telephone Number:

916-808-5449

Fax Number:

* Email:

jcooper1@cityofsacramento.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Small Business Administration

11. Catalog of Federal Domestic Assistance Number:

59.059

CFDA Title:

FY24 Congressional Community Projects Consolidated Appropriations Act of 2024

*** 12. Funding Opportunity Number:**

59.059

* Title:

FY24 Congressional Community Projects Consolidated Appropriations Act of 2024

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Infant and Toddler Care Expansion and Capacity Building Technical Assistance

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="850,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="850,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on .

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed: