

**ANN LAND AND BERTHA HENSCHER MEMORIAL
FUNDS COMMISSION**

Peter Coletto, Ex Officio
Sheila Ellis, President
Talbott Smith, Vice President
Desli Beckman
Alex Brown
Joseph Contreras
Madison Hinojosa
Khalil Malik
Catherine Ruhl
Kim Stephens
Teresa Ubag

COMMISSION STAFF

Harveen Gill, Senior Deputy City Attorney
Brian Vargas, Administrative Officer
Raymond Rodriguez, Support Services Manager



Minutes

Ann Land and Bertha Henschel Memorial Funds Commission

City Hall Complex

915 I Street

Sacramento, CA 95814

*Published by the Office of the City Clerk
(916) 808-7200*

Wednesday, August 27, 2025

5:30 PM

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City of Sacramento
Ann Land and Bertha Henschel Memorial Funds Commission

City Hall Complex, 915 I Street, Sacramento, CA 95814

Regular Meeting Minutes
Wednesday, August 27, 2025
5:30 PM

All items listed are heard and acted upon by the Ann Land and Bertha Henschel Memorial Funds Commission unless otherwise noted.

Open Session

Regular meeting called to order by President Ellis at 5:32 p.m. Wednesday, August 27, 2025, at the Sacramento City Hall Council Chamber.

Commissioners Present: Beckman, Brown, Coletto, Contreras, Hinojosa, Malik, Ruhl, Smith, Stephens, Ubag, and President Ellis.

Commissioners Absent: None.

Land Acknowledgement – Led by President Ellis.

Pledge of Allegiance – Led by President Ellis.

Welcome New Commissioner - Khalil Malik

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one Motion.

Action: Moved/Seconded: Commissioner Smith / Commissioner Contreras.

Yes: Commissioners Beckman, Brown, Coletto, Contreras, Hinojosa, Smith, Ubag, and President Ellis.

Absent: Commissioners Malik, Stephens, and Ruhl.

A **Motion** passed to adopt the Consent Calendar in one motion except as indicated at each item.

1. Approval of Ann Land and Bertha Henschel Memorial Funds Commission Meeting Minutes

File ID: 2025-00245

Location: Citywide

Action: Passed a **Motion** approving the Ann Land and Bertha Henschel Memorial Funds Commission Meeting Minutes dated April 30, 2025.

Contact: Haley Arata, Administrative Analyst, (916) 808-5442, harata@cityofsacramento.org; Sapphire Xiong, Deputy City Clerk, (916) 808-7098, sxiong@cityofsacramento.org; Office of the City Clerk

Discussion Calendar

2. Semiannual Reports 2025

File ID: 2025-01531

Location: Citywide

Action: Reviewed semiannual reports and commented.

Contact: Brian Vargas, Administrative Analyst, (916) 808-7547, bvargas@cityofsacramento.org, Department of Youth, Parks, and Community Enrichment

3. Site Visit Reports 2025

File ID: 2025-01530

Location: Citywide

Action: Received and commented.

Contact: Brian Vargas, Administrative Analyst, (916) 808-7547, BVargas@cityofsacramento.org, Department of Youth, Parks, and Community Enrichment

4. Review and Approve Grant Process Documents for the 2026 Grant Cycle

File ID: 2025-01525

Location: Citywide

Action: Moved/Seconded: Commissioner Ruhl / Commissioner Smith.

Yes: Commissioners Beckman, Brown, Coletto, Contreras, Hinojosa, Malik, Ruhl, Smith, Stephens, Ubag, and President Ellis.

Passed a **Motion** approving updates to the: 1) 2026 Annual Commission Funding Priorities as amended; 2) 2026 Grant Guidelines and Application as amended; 3) Pre-meeting Scores Form; 4) 2026 Grant Evaluation Matrix; and 5) Awards Matrix Form.

Contact: Brian Vargas, Administrative Analyst, (916) 808-7547, bvargas@cityofsacramento.org, Department of Youth, Parks, and Community Enrichment

Commissioner Comments – Ideas and Questions

Commissioners provided comments.

Public Comments-Matters Not on the Agenda

None.

Adjourned - 7:05 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of August 27, 2025, as approved by the Ann Land Bertha Henschel Memorial Fund Commission.


[Melanie Haage \(Nov 5, 2025 12:22:37 PST\)](#)

11/05/2025

Melanie Haage, Senior Deputy City Clerk