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In compliance with the Brown Act, the following materials have been posted at the location indicated below.

**Legislative Body** Sacramento Ethics Commission

**Posting Type** Regular Meeting Agenda

**Posting Location** 915 I Street Sacramento, CA 95814

**Meeting Date & Time** 11/22/2021 @ 5:30 PM

The document noted above was posted at the time and date displayed in the signature box below.

Signature **Charisse  
Rugamas-Castro** Digitally signed by Charisse  
Rugamas-Castro  
Date: 2021.11.17 16:21:14  
-08'00'

## SACRAMENTO ETHICS COMMISSION

Deanna Adams, Chair, Seat B

Susan Underwood, Vice Chair, Seat E

Liz Gomez, Seat A

Vacant, Seat C

Linda Ng, Seat D



# Agenda

## Sacramento Ethics Commission

### Teleconference Meeting Only

City Hall Complex

Council Chamber, 915 I Street, 1<sup>st</sup> Floor

Sacramento, CA 95814

Published by the Office of the City Clerk

(916) 808-5163

### COMMISSION STAFF

Mindy Cuppy, City Clerk

Gary Lindsey, Senior Deputy City Attorney



Español | 中文 | Tagalog | Tiếng Việt | Hmoob | Русский

**Monday, November 22, 2021**

**5:30 p.m.**

### NOTICE TO THE PUBLIC

In compliance with AB361 and the Resolution Declaring the Existence of a Local Emergency Relating to the COVID-19 Pandemic, adopted by the City of Sacramento City Council, City Council and other public meetings are currently **Teleconference Meetings Only** to align with local and federal guidelines and social distancing recommendations for the containment of the coronavirus.

#### Join this meeting via Zoom:

<https://cityofsacramento-org.zoom.us/j/92379314920?pwd=Q0tTdGlycFE4TytVckMvMndxRVhzd09>

**Webinar ID:** 923 7931 4920

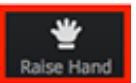
**Passcode:** 008896

**Dial in via telephone:** 888-788-0099 (Toll Free)

**Meeting ID:** 923 7931 4920 # #

#### Address the Legislative Body via Zoom:

1. **LOCATE** the meeting agenda and Zoom link on the City's Upcoming Meetings website at <https://meetings.cityofsacramento.org> for the meeting you wish to make public comment.
2. **LOGIN** to the meeting by either clicking on the Zoom webinar link on the meeting's agenda or dialing the Zoom phone number and entering the webinar ID.
3. **"RAISE YOUR HAND"** to provide public comment when the presiding officer confirms the public comment speaking period for your desired item.
  - o **Online:** If you are online, click on "raise hand" on the bottom of your screen.
  - o **Mobile App:** In the mobile app, you can raise your hand by tapping the "Raise Hand" option in the "More" tab.
  - o **Telephone:** If you are calling in via telephone, to raise your hand, dial \*9 (star-nine). Then to unmute or mute, dial \*6 (star-six). Speakers will be called on by the last four digits of their phone number.



**Submit Written Comments Electronically:** Written comments received are distributed to members, filed in the record, and will not be read aloud. Members of the public are encouraged to submit public comments electronically via **eComment** through the City's Upcoming Meetings website at <https://meetings.cityofsacramento.org> or via email at [publiccomment@cityofsacramento.org](mailto:publiccomment@cityofsacramento.org).

**View Agendas and Staff Reports Online:** The agenda provides a general description and staff recommendation; however, legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's Upcoming Meetings website at <https://meetings.cityofsacramento.org> and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received.

**Watch the Legislative Body Online:** Live video streams and indexed archives of meetings are available via the City's Upcoming Meetings / Archived Meetings website at <https://meetings.cityofsacramento.org>.

*City Code section 4.04.020(A)* requires the agenda of each regular or adjourned regular meeting of a city legislative body (as defined in *Government Code section 54952*) be posted at least 120 hours prior or 24 hours prior to a special meeting in a location that is freely accessible to members of the public as required by the Ralph M. Brown Act *Government Code 54950 (The Brown Act)* including a brief description of each item to be transacted or discussed.

The City posts meeting agendas on the City website, at City Hall as well as offsite meeting locations. **The order and estimated time for agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.**

If you require **special assistance** to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

**Notice to Lobbyists:** When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (*City Code 2.15.160*).

**Public Comment.** The City provides opportunities for the public to address the legislative body as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.

- Public comments should not be addressed to individual Members nor to City officials, but rather to the legislative body as a whole regarding City business.
- While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the legislative body.
- Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Members and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
- Members of the public with questions concerning Consent Calendar items may contact the staff person or the Member whose district is identified on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.

**Speaker Time Limits.** In the interest of facilitating the legislative body's conduct of the business of the City, members of the public (speakers) who wish to address the legislative body during the meeting will have two (2) minutes per speaker for Consent Calendar Items, Public Hearing Items, Discussion Calendar Items, and Matters not on the Agenda for a maximum total of eight (8) minutes per speaker per meeting. Each speaker shall limit his/her remarks to the specified time allotment.

- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time. Speakers shall not concede any part of their allotted time to another speaker.
- The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied.

# City of Sacramento

## Sacramento Ethics Commission

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City Hall Complex, 915 I Street, Sacramento, CA 95814

Council Chamber, 1<sup>st</sup> Floor

**Teleconference Meeting Only**

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### Regular Meeting Agenda

Monday, November 22, 2021

5:30 p.m.

*All items listed are heard and acted upon by the Sacramento Ethics Commission unless otherwise noted.*

**Join this meeting via Zoom:**

<https://cityofsacramento-org.zoom.us/j/92379314920?pwd=Q0tTdGlycFE4TytVckMvMndxRVhkdz09>

**Webinar ID:** 923 7931 4920

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**Meeting ID:** 923 7931 4920 # #

### Open Session – 5:30 p.m.

#### Roll Call

### Consent Calendar

*All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.*

#### 1. **Approval of Sacramento Ethics Commission Meeting Minutes**

File ID: 2021-00993

**Location:** Citywide

**Recommendation:** Pass a **Motion** approving Sacramento Ethics Commission Meeting Minutes dated August 23, 2021.

**Contact:** Mindy Cuppy, MMC, City Clerk, (916) 808-5442, Office of the City Clerk

#### 2. **Sacramento Ethics Commission Complaint Log**

File ID: 2021-00994

**Location:** Citywide

**Recommendation:** Pass a **Motion** approving the Sacramento Ethics Commission Complaint Log.

**Contact:** Mindy Cuppy, MMC, City Clerk, (916) 808-5442, Office of the City Clerk

**3. Sacramento Ethics Commission Follow-Up Log**

File ID: 2021-00995

**Location:** Citywide**Recommendation:** Receive and file.**Contact:** Mindy Cuppy, MMC, City Clerk, (916) 808-5442, Office of the City Clerk**4. Teleconferencing Meetings During the COVID-19 State of Emergency**

File ID: 2021-01344

**Location:** Citywide**Recommendation:** Receive and file.**Contact:** Mindy Cuppy, MMC, City Clerk, (916) 808-5442, Office of the City Clerk**Discussion Calendar***Discussion calendar items include an oral presentation including those recommending “receive and file”.***5. Sacramento Ethics Commission External Outreach Ad Hoc Committee Update (Oral Report)**

File ID: 2021-00997

**Location:** Citywide**Recommendation:** Receive and file activities of the Sacramento Ethics Commission External Outreach Ad Hoc Committee.**Contact:** Mindy Cuppy, MMC, (916) 808-5442, Office of the City Clerk**6. Discussion Regarding Review of the Lobbyist Registration and Reporting Code (Oral Report)**

File ID: 2021-00998

**Location:** Citywide**Recommendation:** Review the Lobbyist Registration and Reporting Code (Sacramento City Code Chapter 2.15) and discuss if the commission will add to their workplan to conduct further research and evaluation of the code.**Contact:** Mindy Cuppy, MMC, (916) 808-5442, Office of the City Clerk**Ethics Commission Chair’s Update****Ethics Program Staff Update****Commissioner Comments-Ideas and Questions****Public Comments – Matters Not on the Agenda****Adjournment**