



Ethics Commission Report

915 I Street, 1st Floor

Sacramento, CA 95814

www.cityofsacramento.org

File ID: 2021-00993

November 22, 2021

Consent Item 01

Title: Approval of Sacramento Ethics Commission Meeting Minutes

Location: Citywide

Recommendation: Pass a Motion approving Sacramento Ethics Commission Meeting Minutes dated August 23, 2021.

Contact: Mindy Cuppy, MMC, City Clerk, (916) 808-5442, Office of the City Clerk

Presenter: None

Attachments:

1-Description/Analysis

2-August 23, 2021 Sacramento Ethics Commission Draft Meeting Minutes

Description/Analysis

Issue Detail: It is best practice for the Sacramento Ethics Commission to approve the minutes for each meeting.

Policy Considerations: The City Clerk keeps a permanent record of the Sacramento Ethics Commission proceedings, showing all action considered and taken and the vote of each member on matters before the Commission.

Economic Impacts: None.

Environmental Considerations: None.

Sustainability: None.

Commission/Committee Action: None.

Rationale for Recommendation: After each Sacramento Ethics Commission meeting, the City Clerk composes the DRAFT Minutes noting the action taken by the Commission. The attached DRAFT Minutes are presented to the Commission for its approval as a permanent record of the meeting actions.

Financial Considerations: None.

Local Business Enterprise (LBE): None.

SACRAMENTO ETHICS COMMISSION

Deanna Adams, Chair, Seat B

Susan Underwood, Vice Chair, Seat E

Liz Gomez, Seat A

Vacant, Seat C

Linda Ng, Seat D

COMMISSION STAFF

Mindy Cuppy, City Clerk

Gary Lindsey, Senior Deputy City Attorney



DRAFT Minutes

Sacramento Ethics Commission

Teleconference Meeting Only

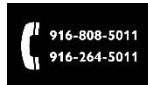
City Hall Complex

Council Chamber, 915 I Street, 1st Floor

Sacramento, CA 95814

Published by the Office of the City Clerk

(916) 808-5163



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Monday, August 23, 2021

5:30 p.m.

NOTICE TO THE PUBLIC

In response to Governor's Executive Order N-29-20 and the Resolution Declaring the Existence of a Local Emergency Relating to the COVID-19 Pandemic, adopted by the City of Sacramento City Council, City Council and other public meetings are currently **Teleconference Meetings Only** to align with local and federal guidelines and social distancing recommendations for the containment of the coronavirus.

Join this meeting via Zoom:

<https://cityofsacramento-org.zoom.us/j/92379314920?pwd=Q0tTdGlycFE4TytVckMvMndxRVhkdz09>

Webinar ID: 923 7931 4920

Passcode: 008896

Dial in via telephone: 888-788-0099 (Toll Free)

Meeting ID: 923 7931 4920 # #

Address the Legislative Body via Zoom:

1. **LOCATE** the meeting agenda and Zoom link on the City's Upcoming Meetings website at <https://meetings.cityofsacramento.org> for the meeting you wish to make public comment.
2. **LOGIN** to the meeting by either clicking on the Zoom webinar link on the meeting's agenda or dialing the Zoom phone number and entering the webinar ID.
3. **"RAISE YOUR HAND"** to provide public comment when the presiding officer confirms the public comment speaking period for your desired item.
 - **Online:** If you are online, click on "raise hand" on the bottom of your screen.
 - **Mobile App:** In the mobile app, you can raise your hand by tapping the "Raise Hand" option in the "More" tab.
 - **Telephone:** If you are calling in via telephone, to raise your hand, dial *9 (star-nine). Then to unmute or mute, dial *6 (star-six). Speakers will be called on by the last four digits of their phone number.



Submit Written Comments Electronically: Written comments received are distributed to members, filed in the record, and will not be read aloud. Members of the public are encouraged to submit public comments electronically via **eComment** through the City's Upcoming Meetings website at <https://meetings.cityofsacramento.org> or via email at publiccomment@cityofsacramento.org.

View Agendas and Staff Reports Online: The agenda provides a general description and staff recommendation; however, legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's Upcoming Meetings website at <https://meetings.cityofsacramento.org> and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received.

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Watch the Legislative Body Online: Live video streams and indexed archives of meetings are available via the City's Upcoming Meetings / Archived Meetings website at <https://meetings.cityofsacramento.org>.

City Code section 4.04.020(A) requires the agenda of each regular or adjourned regular meeting of a city legislative body (as defined in *Government Code section 54952*) be posted at least 120 hours prior or 24 hours prior to a special meeting in a location that is freely accessible to members of the public as required by the Ralph M. Brown Act *Government Code 54950 (The Brown Act)* including a brief description of each item to be transacted or discussed.

The City posts meeting agendas on the City website, at City Hall as well as offsite meeting locations. **The order and estimated time for agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.**

If you require **special assistance** to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (*City Code 2.15.160*).

Public Comment. The City provides opportunities for the public to address the legislative body as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.

- Public comments should not be addressed to individual Members nor to City officials, but rather to the legislative body as a whole regarding City business.
- While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the legislative body.
- Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Members and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
- Members of the public with questions concerning Consent Calendar items may contact the staff person or the Member whose district is identified on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.

Speaker Time Limits. In the interest of facilitating the legislative body's conduct of the business of the City, members of the public (speakers) who wish to address the legislative body during the meeting will have two (2) minutes per speaker for Consent Calendar Items, Public Hearing Items, Discussion Calendar Items, and Matters not on the Agenda for a maximum total of eight (8) minutes per speaker per meeting. Each speaker shall limit his/her remarks to the specified time allotment.

- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time. Speakers shall not concede any part of their allotted time to another speaker.
- The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied.

City of Sacramento

Sacramento Ethics Commission

City Hall Complex, 915 I Street, Sacramento, CA 95814

Council Chamber, 1st Floor

Teleconference Meeting Only

Regular Meeting DRAFT Minutes

Monday, August 23, 2021

5:30 p.m.

All items listed are heard and acted upon by the Sacramento Ethics Commission unless otherwise noted.

Join this meeting via Zoom:

<https://cityofsacramento-org.zoom.us/j/92379314920?pwd=Q0tTdGlycFE4TytVckMvMndxRVhkdz09>

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Meeting ID: 923 7931 4920 # #

Open Session – 5:30 p.m.

Regular meeting called to order by Chair Adams at 5:34 p.m. Monday, August 24, 2021.

Commissioners Present: Deanna Adams, Liz Gomez, Linda Ng, and Susan Underwood (all via teleconference).

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

Action: Moved/Seconded: Commissioner Ng / Commissioner Underwood.

Yes: Commissioners Adams, Gomez, Ng, and Underwood.

A motion **passed** to adopt the Consent Calendar in one motion except as indicated at each item.

1. **Approval of Sacramento Ethics Commission Meeting Minutes**

File ID: 2021-00819

Location: Citywide

Action: Passed a **Motion** approving Sacramento Ethics Commission Meeting Minutes dated June 28, 2021.

Contact: Mindy Cuppy, MMC, City Clerk, (916) 808-5442, Office of the City Clerk

2. Sacramento Ethics Commission Complaint Log

File ID: 2021-00820

Location: Citywide**Action:** Passed a **Motion** approving the Sacramento Ethics Commission Complaint Log.**Contact:** Mindy Cuppy, MMC, City Clerk, (916) 808-5442, Office of the City Clerk**3. Sacramento Ethics Commission Follow-Up Log**

File ID: 2021-00821

Location: Citywide**Action:** Received and filed.**Contact:** Mindy Cuppy, MMC, City Clerk, (916) 808-5442, Office of the City Clerk**Public Hearing****4. Receive Independent Evaluator's Report and Conduct Hearing Related to a Complaint Before the Sacramento Ethics Commission [Noticed 08/13/2021]**

File ID: 2021-00919

Location: Citywide**Action:** Moved/Seconded: Commissioner Ng / Commissioner Underwood.**Yes:** Commissioners Adams, Gomez, Ng, and Underwood.

Conducted a public hearing at which the Independent Evaluator, Steven Miller of Hanson Bridgett, and Respondent, Vice Mayor Jay Schenirer, testified and for which an opportunity for public comment was afforded the public and upon conclusion: 1) passed a **Motion** receiving the Independent Evaluator's Report; and 2) adopted a **Resolution** finding that sufficient evidence does not exist to establish that a violation occurred and ordering that the complaint be dismissed

Contact: Mindy Cuppy, City Clerk, (916) 808-5442, Office of the City Clerk**Discussion Calendar**

Discussion calendar items include an oral presentation including those recommending "receive and file".

5. Sacramento Ethics Commission Internal Outreach Ad Hoc Committee Update (Oral Report)

File ID: 2021-00822

Location: Citywide**Action:** Received and filed activities of the Sacramento Ethics Commission Internal Outreach Ad Hoc Committee. Committee recommended dissolving the ad hoc.**Contact:** Mindy Cuppy, MMC, (916) 808-5442, Office of the City Clerk

6. Sacramento Ethics Commission External Outreach Ad Hoc Committee Update (Oral Report)

File ID: 2021-00823

Location: Citywide

Action: Received and filed activities of the Sacramento Ethics Commission External Outreach Ad Hoc Committee.

Contact: Mindy Cuppy, MMC, (916) 808-5442, Office of the City Clerk

Ethics Commission Chair's Update

Chair Adams provided an update.

Ethics Program Staff Update

City Clerk Mindy Cuppy provided an update.

Commissioner Comments-Ideas and Questions

Commissioners asked questions and made comments.

Public Comments – Matters Not on the Agenda

None.

Adjourned – 6:25 p.m.