

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
Special Meeting.

May 8, 1959

The Civil Service Board met in special session in the City Council Chambers, City Hall, at 10:00 A.M.

PRESENT: Commissioners Deise, Genshlea, Grebitus and Wright

ABSENT : Commissioner Alexander

The meeting was called to order by Chairman Kenneth Wright, who explained that this special meeting with the Civil Service and Retirement Committee of the City Council (Councilmen Shelby, Bronson and Marty), the City Manager and Assistant City Manager, was called for the purpose of hearing a preliminary report by Bob Stover and Sam Chapman of Public Administration Service on the classification study and salary survey. Methods used in developing the new classification plan, in preparing the salary recommendations, and the major changes to be involved in the report were outlined in detail by Mr. Stover and discussed at length by members of the Board and the Civil Service and Retirement Committee.

Since Public Administration Service advised that an overall blanket increase for all employees is not to be included in the final report, and since recommendations will be made to reduce salary ranges of some classes and to place hourly rate (prevailing scale) employees on a monthly salary range, motion was made by Mr. Grebitus that the Civil Service Board go on record that any recommendation made by the Board to the Council will contain a provision that no employee will suffer a reduction in pay as a result of changes in classification, salary range or transition from hourly rates to monthly salary ranges. Motion was seconded by Mr. Deise, and carried by the following vote:

AYES: Deise, Genshlea, Grebitus and Wright

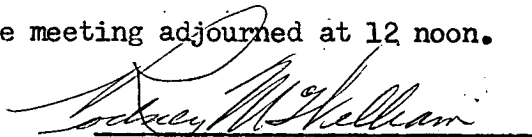
NOES: None

ABSENT: Alexander

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Discussion followed relative to procedures to be followed in the presentation of the official report. It was generally agreed that the report should be submitted to the Civil Service Board by the Public Administration Service representatives, and that after hearings by interested employee groups on salary matters only, recommendations would then be made by the Board to the City Council. It was further understood that Public Administration Service representatives would be present at the time recommendations on the salary plan are submitted to the City Council.

There being no further business, the meeting adjourned at 12 noon.


Secretary

APPROVED:

P r e s i d e n t

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
Special Meeting

May 14, 1959

The Civil Service Board met in special session in the City Council Chambers, City Hall, at 2:00 P.M.

PRESENT: Commissioners Alexander, Deise, Genshlea, Grebitus and Wright

ABSENT : None

The meeting was called to order by Chairman Kenneth Wright, who explained that this special meeting, with members of the City Council Civil Service and Retirement Committee present (Councilmen Shelby, Bronson and Marty) was for the purpose of receiving the official report on the classification study and salary survey from the representatives of Public Administration Service, Mr. Bob Stover and Mr. Sam Chapman.

Copies of the report were distributed to the Civil Service Board Members and Council Committee Members, and general discussion followed with reference

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to recommendations contained in the report.

Motion was made by Mr. Alexander that hearings be scheduled by the Board on May 26 and 27, 1959, at 2:00 P.M. each day in the Council Chambers for the purpose of hearing appeals on salary recommendations contained in the report, and at which time a representative of Public Administration Service would be present. Motion was seconded by Mr. Genshlea and carried by the following vote:

AYES: Alexander, Deise, Genshlea, Grebitus and Wright

NOES: None

There being no further business, the meeting adjourned at 3:30 P.M. to meet again at the Call of the Chair.

Darcy McWilliam
Secretary

APPROVED:

P r e s i d e n t

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
Regular Meeting

May 20, 1959

The Civil Service Board met in regular session in the City Council Chambers, City Hall, at 2:00 P.M.

PRESENT: Commissioners Alexander, Genshlea and Wright

ABSENT : Commissioners Deise and Grebitus

Meeting was called to order by Chairman Kenneth Wright.

Minutes of the last regular meeting held May 6, 1959 and special meeting held May 8, 1959, were read and approved.

CARPENTER EX. #579

The following eligible register for Carpenter Examination No. 579 was approved to become effective

May 18, 1959; personal interviews having been held May 13, 1959 with Qualifications Appraisal Board consisting of Leroy Deise, Civil Service Board Member and Donald Sandman, Personnel Technician I.

Carpenter Eligible Register No. 579

#1.	Oscar Johnson	85.80%
#2.	Otto Bieth	84.08
#3.	Hugh Walkingstick	82.88
#4.	David Holzhauser	82.40
5.	William Joyce	81.09
6.	Russell Archibald	79.78
7.	William Yager	74.40
8.	Carl Hultquist	72.33

(#Indicates applicant received 10 points Veterans' Credit.)

FIREMAN EX. #574

Medical reports on candidates in the Fireman Examination No. 574 were reviewed. The following candidates

did not meet the minimum standards required for the reasons outlined:

<u>Candidate</u>	<u>Deficiency</u>
Yates, Richard	20/100 each eye without glasses
Fator, George	Color blind for green and brown
Tisdell, Sherman	Blood Pressure
Cherney, James J.	Trace of sugar in urine
Collins, Henry	Trace of sugar in urine
Bruce, William	Trace of sugar in urine

Motion made by Mr. Genshlea that candidates Yates and Fator be rejected in accordance with recommendation of the City Physician, and that candidates Tisdell, Cherney, Collins and Bruce be accepted conditionally subject to meeting the required medical standards at time of appointment. Motion seconded by Mr. Wright and carried by the following vote:

AYES: Alexander, Genshlea and Wright

NOES: None

ABSENT: Deise and Grebitus

PATROLMAN EX. #570

Medical reports of candidates

Felix J. Luna, Ray W. Bryers and

Wesley O. Thayer were again reviewed.

Reports of the City Physician showed that these candidates did not meet

the medical requirements on vision, having less than 20/40 vision in one or both eyes without correction.

The Secretary advised that Mr. Thayer wore contact lenses and recommended that this candidate be accepted on condition that contact lenses must be worn at all times while on duty. Communication from James V. Hicks, Chief of Police dated May 15, 1959, recommending that the use of contact lenses be approved for wear by prospective police officers, was read and ordered filed.

After discussion, Mr. Genshlea moved that candidates Luna, Bryers and Thayer be rejected because of failure to meet the minimum requirements on vision for police candidates. Motion seconded by Mr. Wright and carried by the following votes:

AYES: Alexander, Genshlea and Wright

NOES: None

ABSENT: Deise and Grebitus

REQUEST FOR VOLUNTARY DEMOTION
Carl Rigglesworth

Request dated May 14, 1959, from Carl Rigglesworth to accept voluntary demotion from his

present class of Parking Lot Attendant (\$315-\$380) to Handyman (\$300-\$360) was considered. This request having been approved by O. H. Granseth, Parking Lot Foreman, motion was made by Mr. Wright that the request be approved. Seconded by Mr. Alexander and carried by the following vote:

AYES: Alexander, Genshlea and Wright

NOES: None

ABSENT: Deise and Grebitus

FIRE ENGINEER EX. #573 (Promotional)
Postponed

The Secretary recommended that since the Public Administration Service classification study

included a recommendation for the elimination of the class of Fire Engineer, that this promotional examination originally scheduled for June 10, 1959, be postponed until such time as a decision is made with reference to this class.

Mr. Genshlea moved that the Fire Engineer Examination No. 573 (Promotional) be postponed until such time as further action may be taken by the Board.

Motion seconded by Mr. Wright and carried by the following vote:

AYES: Alexander, Genshlea and Wright

NOES: None

ABSENT: Deise and Grebitus

PUBLIC ADMINISTRATION SERVICE
REPORT

Mr. Milton F. Faig, Assistant City Manager, appeared and discussed generally the various

provisions of the report with the members of the Board.

WORK PERMITS FILED

The following work permits approved by department heads in conformity with Civil Service

Board policy were filed:

<u>Name</u>	<u>Class</u>	<u>Type Work</u>	<u>Approved by</u>
Keely, Margaret	Clerk II	Misc. Clerical	A. O. Hoover
Stearns, Harry	Recreation Director	Swim Pool Cleaning	R. Renfree
Acker, Martin	Tree Groundman	Gardening	R. Renfree

(All of above in accordance with Civil Service Board Policy, not to exceed 8 hours per week.)

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was the order of the Board that the following Departmental

Reports be approved:

Temporary Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Covington, John H.	Parking Lot Attendant	Traffic

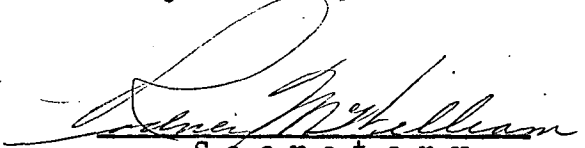
Exempt Appointments

O'Connor, Allan B.	Assistant City Attorney I	Pros. Attorney
Rodríguez, Joseph	Golf Course Supervisor	Recreation

Limited Term Appointments

<u>Name</u>	<u>Classification</u>	<u>Department</u>
Acimovic, Ned M.	Laborer	Park
Card, Cecil E.	Laborer	Recreation
Babulas, Gus	Laborer	Park
Coon, Albert	Laborer	Recreation
Gray, Elmore	Laborer	Recreation
Harrison, Arthur	Laborer	Street Cleaning
Johnson, Clinton J.	Laborer	Recreation
Nevarez, Anthony R.	Laborer	Recreation
Rypick, Daniel	Laborer	Recreation
Vaccaro, Nicholo	Laborer	Park

There being no further business, the Board adjourned at 3:10 P.M.
to meet again at the Call of the Chair.


Secretary

APPROVED:

President

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
Special Meeting.

May 26, 1959

This special meeting of the Civil Service Board was called to order
by Chairman Kenneth Wright at 2:00 P.M. in the City Hall Council Chambers.

PRESENT: Commissioners Alexander, Deise, Genshlea, Grebitus and
Wright

ABSENT : None

Also present were Mr. Bob Stover of Public Administration Service,
Milton Faig, Assistant City Manager and Rod McWilliam, Assistant Person-
nel Officer.

The Chairman advised that the purpose of this special meeting was
to hear appeals and protests by employees and employee groups on salary
recommendations made by Public Administration Service.

The following employee representatives and employees were heard:

Howard Welch, Attorney, representing the Water and Sewage Treatment Workers Association and with reference to recommended salary ranges of Plant Operators, Chemist, Laboratory Assistant and General Utility Worker.

Al Caples, Secretary of Sacramento-Yolo Building & Construction Trades Council, representing city craft employees in the construction trades, and protesting the recommendation to discontinue policy of paying union prevailing rates.

Joe Grodin, Attorney, on behalf of city craft employees, and supporting the Building & Construction Trades Council in protesting the recommendation to discontinue policy of paying union prevailing rates.

William Francis, Business Agent of the Plumbers' Union, on behalf of plumbers employed by the city and protesting recommendation to discontinue payment of union prevailing rates; and requesting salary increase consideration for Servicemen, Serviceman Helpers, and Water Rate Inspector in the Water Department.

John Steely, representing Local #522 of International Association of Fire Fighters, requesting additional salary adjustments for Firemen, Engineers and Captains in the Fire Department.

Iennis Tupper, Business Agent of Machinists Union, on behalf of Machinists employed by the city, protesting the recommendation to discontinue policy of paying union prevailing rates.

Curtis Ripley, Battalion Chief, requesting consideration for salary increase for Battalion Chiefs in the Fire Department.

Mack Mortimore, Fire Alarm Operator, protesting reduction of salary range recommended for class of Fire Alarm Operator in the Fire Department.

Fred Christophel, Traffic Linesman, requesting consideration for salary increase for Traffic Linesmen employed in the Traffic Engineering Department.

Ernest Eaton, Tree Trimmer, requesting consideration for salary increase for Tree Trimmers employed in the Recreation and Park Department.

A request by Mr. Grodin that the Board table the recommendation on discontinuing the payment of union prevailing scales for one year, was taken under consideration.

The Chairman adjourned the meeting at 4:30 P.M. and advised that a second special meeting would be held May 27, 1959, starting at 1:30 P.M. for further salary protests and appeals.

APPROVED:

Secretary

President