



Minutes
 City of Sacramento
 Utilities Rate Advisory Commission

COMMISSION MEMBERS:

Steven Archibald	John Puente, Vice Chair	Douglas Brown
Tess Kretschmann	Ernest Lehr	Karen McBride

CITY STAFF:

*Terrance Davis, Program Specialist
 Holly Lera, Account Clerk II
 Joe Robinson, Senior Deputy City Attorney*

*City Hall
 915 I Street, Council Chambers, 1st Floor*

August 26, 2009 – 5:00 P.M.

The Utility Rate Advisory Commission is a commission of the City Council with review and recommendation authority. Its purpose is to review utility service rate proposals, develop recommendations on relevant issues regarding the setting of rates, hold rate hearings, and act as a liaison to the community to encourage understanding and participation.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located at the back of the room and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the Committee. The Agenda provides a general description and staff recommendations; however, the Committee may take action other than what is recommended. The Agenda is available for public review on August 21, 2009. Hard copies are available from the Utilities Department (10 cents per page).

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Utilities Department at (916) 808-8260 at least 48 hours prior to the meeting.

MINUTES

August 26, 2009

*City Hall
915 I Street – 1st Floor, Council Chambers*

All items listed are heard and acted upon by the Utilities Rate Advisory Commission unless otherwise noted.

Call to Order – 5:06 p.m.

Roll Call: **Present:** Dr. Ernest Lehr, Karen McBride, Douglas Brown, Tess Kretschmann, and Steven Archibald.

Absent: John Puente

Election of temporary chair: Motion to elect Steven Archibald chair for tonight's meeting by Dr. Ernest Lehr, seconded by Tess Kretschmann. All present in favor, none opposed. Steven Archibald to act as Chair for tonight's meeting.

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

1. Approval of Minutes for May 27, 2009

Location: (Citywide)

Recommendation: Approve Commission minutes for May 27, 2009.

Contact: Terrance Davis, Program Specialist, (916) 808-4929, Department of Utilities.

Summary: Motion to approve by Douglas Brown, second by Karen McBride. All present in favor, none opposed.

Action: Minutes Approved

Discussion / Action Reports

Discussion or action reports include oral presentations including those recommending receive and file.

2. FY 2008/2009 Review and Utilities Rate Advisory Commission Work Plan Proposed for FY 2009/2010 and Roles and Responsibilities of the Commission

Location: (Citywide)

Recommendation: Review and file. This information is being presented to review the Commission's completed activities for FY 2008/2009 and the proposed work plan for FY 2009/2010, and review the roles and responsibilities of the Commission based on the ordinance created for the Commission.

Contact: Jamille Moens, Business Services Manager, (916) 808-5988, Department of Utilities.

Summary: Brief review of work plan completed for FY2008/09. Overview of proposed work plan for FY2009/10 and FY2011/12 including drainage rates and loose in the street green waste rates. Discussion of similarities of process in comparison to process in the prior year. Staff update of appointing a new commissioner. Hoping to bring a recommendation to council by late September and adopt by mid October. Attorney review of the rolls and responsibility of the commission as stated in the City Code. Commissioner request to discuss how to better support staff and the community, staff looking into additional ways to provide public outreach and information.

Action: Received and filed.

3. Drainage Fund Workshop

Location: (Citywide)

Recommendation: Review and file. This information is being presented to inform the Commission regarding the drainage system infrastructure and operations and maintenance activities.

Contact: Andy Hunt, Supervising Engineer, 808-1408, Department of Utilities.

Summary: Storm Drainage system overview presentation by various Utilities staff. Dave Brent – Presentation overview including introduction, operations and maintenance, regulatory, capital improvements and what happens if our system fails. Explanation of internal and external drainage and related system components.

Doug Henry – Review of operations, maintenance and emergency services. This includes routine and preventative maintenance, drainage pumps, portable and stationary generators, levees, creeks and channels, drain pipe, detention basins, manholes and drain inlets. Services also include rain patrol, flood prevention, weather monitoring, level monitoring, flood gates and coordination with other agencies to prevent flooding.

Bill Busath – Regulatory – Overview of regulatory programs including storm water permit, combined system permit and floodplain management program. Explanation of programs, including costs, purpose and consequences of non-compliance.

Andy Hunt – Capital Improvements – Overview of master planning and asset management, capital projects and 5 year budget required to meet needs. FY 08/09 CIP budget reviewed, project prioritization, completed projects, completed replacements and improvements. Discussion of what happens when the drainage system fails.

Action: Received and filed.

4. Drainage Fund Overview

Location: (Citywide)

Recommendation: Review and file. This information is being presented to inform the Commission regarding the Drainage Fund for FY 2009/2010 and projections for FY 2010/11.

Contact: Jamille Moens, Business Services Manager, (916) 808-5988, Department of Utilities.

Summary: Wally Cole – Presentation of Storm Drainage Fund Financials. Review of rate adjustment process, increase history, revenue and fund balance FY2005-12, major cost drivers, cost mitigation and efficiencies, and future costs. Discussion of rate adjustment

considerations, strategy and parameters.

Staff clarification of billing process and exemption. Commission request of information regarding number of parcels in the city, revenue, etc.

Action: Received and filed

Commission recess from 7:25 to 7:30

5. Nomination/Selection of Chair of the Utilities Rate Advisory Commission

Location: (Citywide)

Recommendation: Nomination and selection of a Chair for the Commission.

Contact: Terrance Davis, Program Specialist, (916) 808-4929, Department of Utilities.

Summary: Motion to move item to September 16th meeting when all commissioners are present. Motion by Dr. Ernest Lehr, second by Tess Kretschmann. All present in favor, non opposed.

Action: Agenda item for Nomination/Selection of Chair moved to September 16th meeting.

Public Comments- Matters Not on the Agenda

6. No public comments.

Commission Ideas, Questions and Announcements

7. Request that commissioner roster with contact information be provided to commissioners. Staff to provide.

8. Request by commissioners for tracking of meter installation progress, including number of meters installed, left to install, cost, projected future costs etc. Also requested the closed books for 2009, approved budget for 2010 and copies of the CAFR for 2005 to present be provided to commissioners. Staff to provide.

9. Meeting change request for September 23rd meeting. Staff to review timeline and discuss possible solutions at the September 16th meeting.

Adjournment: 7:58 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the August 26, 2009 meeting as approved by the Utilities Rate Advisory Commission.

Holly Lera
Commission Secretary