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DEPARTMENT OF
POLICE

CITY OF SACRAMENTO
CALIFORNIA

HALL OF JUSTICE
813 SIXTH STREET
SACRAMENTO, CA
95814-2495

916-449-5121

May 1, 1992

JOHN P. KEARNS
CHIEF OF POLICE

City Council
Sacramento, California

HONORABLE MEMBERS IN SESSION:

SUBJECT: ASSET SEIZURE EXPENDITURE PLAN FOR FY 92/93

LOCATION

CITY

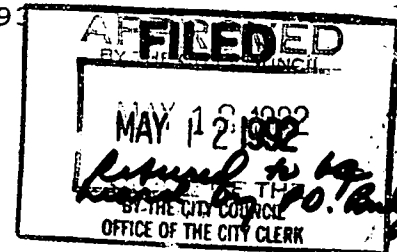
SUMMARY

The Police Department presents to the Council, on an annual basis, a proposed expenditure plan for funds generated by asset seizure activities. This report details the proposed expenditure plan for FY 92/93. The amount of funds estimated to be available for expenditure on July 1, 1992 is \$1,000,000. Employee services costs for positions funded by the asset seizure program account for \$795,000 of the proposed plan. The remaining \$205,000 is recommended to be used for the purchase of services, supplies, and equipment. The cost of the positions funded by Asset Seizure proceeds are included in the Police Department's Approved 1992/93 Budget.

The Police Department requests that the attached resolution authorizing implementation of the 1992/93 Asset Seizure Expenditure Plan be approved and the operating budget of the Police Department be augmented in the amount of \$205,000 for the requested services, supplies, and equipment. This plan meets the policy guidelines passed by Council in April of 1990 regarding the expenditure of asset seizure funds.

COMMITTEE/COMMISSION ACTION

None.



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STAFF RECOMMENDATION

It is recommended that the attached resolution augmenting the Police Department's budget and authorization to implement the proposed asset seizure expenditure plan for FY 92/93 be adopted by the Council.

BACKGROUND

The Sacramento Police Department has been participating in State and Federal asset seizure programs since 1984. The State Health and Safety Code mandates that proceeds from asset seizures returned to law enforcement agencies be used "exclusively to support law enforcement efforts...and shall not supplant any state or local funds that would [otherwise] be made available" to the agency. The 1989 Asset Seizure and Forfeiture Manual published by the State Department of Justice states "This limitation is an expression of legislative intent that forfeiture proceeds should enhance law enforcement."

In April 1990 the City Council adopted a policy to facilitate the expenditure of these funds and to promote compliance with State and Federal laws. Part of this policy set as a goal that 25% of non-administrative expenditures would support crime and drug prevention and education programs. The proposed plan would dedicate 57% of non-administrative funds to such programs.

The components of the proposed expenditure plan are as follows:

Ongoing Salaries

Twelve Police Department positions are currently funded by asset seizure proceeds. The projected salaries and benefits for these positions for FY 93 are \$795,000. Eight positions provide investigative and administrative support to the asset seizure program while four positions are dedicated to support community programs. A police captain is assigned to the City Manager's Office as the City Gang/Drug coordinator. One police officer position is responsible for coordinating the Police Department's magnet school program. A police officer and community service representative are involved in the Partners in Prevention, Neighborhood Watch and Home Alert programs as well as other crime prevention and anti-gang and drug education efforts.

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Services and Supplies

Vehicles and Parking for Narcotics Division - \$53,000

These funds will be used for leasing and improving property located adjacent to the Narcotics/Gangs Division building for use as a parking lot. There is a severe lack of parking spaces at this facility. Also included are fleet costs of \$33,000 needed to address the increased costs of allowing home retention of vehicles for detectives assigned to the Narcotics/Gang Division. These home retention vehicles will allow narcotics investigators, who are subject to call outs while off duty, to respond directly to the scene of incidents where they are needed. This ability to respond directly when needed will enhance the effectiveness and efficiency of the Narcotics/Gangs Division, should reduce overtime use, and will support the department's anti-gang and drug efforts.

Investigative/Surveillance Equipment - \$41,800

These costs are associated with investigative and surveillance supplies and equipment to be used primarily in narcotics related investigations. To maintain the effectiveness of the surveillance tactics used by the Police Department, specific equipment items are not discussed in detail.

K-9/EOD Equipment - \$3,500

A bite suit and cooling suit are needed for the K-9/EOD Unit. A cooling suit is worn under a bomb suit to remove body heat and provides protection from heat exhaustion. A bite suit is used for K-9 training.

Communications Equipment - \$14,000

The Narcotics/Gang Division is regularly involved in complex investigations requiring the assistance of other agencies who operate on various radio frequencies. To communicate with these assisting agencies, the team supervisor needs to have a portable radio, programmable to the assisting agency's radio frequency.

Cellular phones are currently used by the Narcotics/Gang Division on extended surveillance and at major police operations due to the frequency of dealers monitoring police scanners. Use of cellular phones enables detectives to contact other agencies, i.e., BNE, DEA, SSD, without leaving Command Posts or on-going operations and provide detectives with the means to communicate covertly with the Communications Center and each other. Funds in this line will allow the Department to purchase a programmable

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radio and additional cellular phones, accessories, and air time.

Firearms Range Equipment - \$3,000

An Action Target Firearms Training System is requested to aid in the firearms training of officers. More and more frequently, officers are being confronted by heavily armed and dangerous drug users. Modern firearms training programs consisting of realistic and interactive "shoot/don't shoot" scenarios have been developed. These programs utilize conditions and scenarios that simulate and correspond to conditions in which the officers will most likely be involved during shooting confrontations which include poor lighting conditions, the need for quick reaction, multiple suspects (both moving and stationary), and the presence of innocent bystanders. This system is designed to promote firearms safety by reinforcing the basics and teaching the most up-to-date shooting techniques and tactics.

Building Expansion - \$3,000

The Narcotics/Gang Division expanded it's office space during the 1991/92 fiscal year. Part of the expansion includes a workout facility, shower rooms, and a conference room. There are several items still needed to complete the expansion project.

Photographic Supplies - \$5,300

With the implementation of the Search Manual, the Narcotics/Gang Division is required to photograph search warrant locations before and after the search. Photos are taken to show structural damage, locations of evidence, and the individuals present at the scene. To comply with these directives, there is a need to increase the number of cameras available to the division. In addition, the funds currently available for the purchase of film is insufficient.

Computer Equipment - \$52,300

Additional microcomputers are needed throughout the Police Department. These funds will be used to purchase computers and related equipment and software. The department has not received additional computer equipment in several years as a result of a lack of available funding from the General Fund. These machines will increase efficiency and productivity of department staff.

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Furniture and Workstations - \$20,000

There is a need for ergonomically designed workstations for clerical staff in several areas of the department. As with microcomputers, the General Fund has not been made available to purchase these items in recent years. Expending these funds for these items will partially address this need.

Other Equipment Items - \$9,100

These items include bicycles for the bicycle patrol unit, a note counter used to count large amounts of cash, and a tape cleaner to clean and extend the life of magnetic tapes used for back-up of the Public Safety System computer and internal investigations.

There is currently a total of \$34,665 for bicycle safety equipment, toxic chemical disposal, and new officer equipment included in the Department's approved 1992/93 budget. It is requested that these items be deleted and replaced with the new items totaling \$205,000.

FINANCIAL DATA

The Police Department anticipates a fund balance of \$1 million on July 1, 1992. There are currently twelve positions funded from Asset Seizure proceeds. The total cost of these positions for the 1992/93 fiscal year is \$795,000. This amount is included in the Police Department's approved budget. In addition to the on-going salary and benefit costs, the Police Department has identified \$205,000 in services, supplies, and equipment items for approval in the 1992/93 Expenditure Plan. Items totaling \$34,665 for the 1992/93 fiscal year were previously approved during the two year budget process. These items will be deleted.

Estimated Available Funds July 1, 1992	\$1,000,000
Salaries and Benefits	\$ 795,000
Vehicles and Parking Lot	\$ 53,000
Investigative/Surveillance Equipment	\$ 41,800
K-9/EOD Equipment	\$ 3,500
Communications Equipment	\$ 14,000
Range Equipment	\$ 3,000
Building Improvements	\$ 3,000
Photographic Equipment	\$ 5,300
Computer Equipment	\$ 52,300
Furniture and Workstations	\$ 20,000
Other Equipment	\$ 9,100
Total	\$1,000,000

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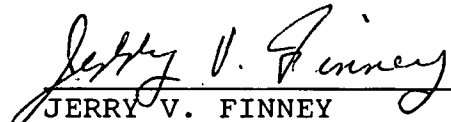
POLICY CONSIDERATIONS

This proposed expenditure plan falls within the requirements of State and Federal law and is consistent with the City Council's previously approved policy on the expenditure of asset seizure funds.

MBE/WBE EFFORT


In expending these funds, every effort will be made to advance the City's MBE/WBE Goals.

Respectfully submitted,



JERRY V. FINNEY
INTERIM CHIEF OF POLICE

RECOMMENDATION APPROVED:



WALTER J. SLIFE
CITY MANAGER

Contact Person to Answer Questions:
Connie Kimoto, Admin. Services Officer
264-7215

ALL DISTRICTS
MAY 12, 1992

Ref: 5-11

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION AUTHORIZING THE EXPENDITURE OF ASSET SEIZURE FUNDS AND INCREASING THE FY 1992/93 OPERATING BUDGET OF THE POLICE DEPARTMENT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SACRAMENTO THAT:

1. The Police Department be authorized to implement the Asset Seizure Expenditure Plan to purchase services, supplies, and equipment totaling \$205,000.
2. The Police Department's operating budget be increased by \$205,000 which is funded by asset seizure proceeds. Expenditures will be charged directly to the asset seizure fund (579-210-2134-4XXX).
3. The Police Department's operating budget be decreased by \$34,665 for services and supply items previously approved for the 1992/93 fiscal year utilizing asset seizure funds (101-210-2134-4287).

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____