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**DEPARTMENT OF PARKS
AND COMMUNITY SERVICES**

**CITY OF SACRAMENTO
CALIFORNIA**

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PARKS AND RECREATION

- NORTH
- SOUTH
- CITY-WIDE

March 14, 1990

City Council
Sacramento, California

APPROVED
BY THE CITY COUNCIL

Honorable Members in Session:

MAR 20 1990

SUBJECT: Summer Food Service Program

OFFICE OF THE
CITY CLERK

SUMMARY

This report provides information on the 1989 Summer Food Service Program. In addition, this report recommends that the City Council authorize the City Manager to submit an application to the United States Department of Agriculture for the Summer Food Service Program.

BACKGROUND INFORMATION

This report provides information on the 1989 Summer Food Service Program operated by the Recreation Division of the City of Sacramento for the City and County of Sacramento. A complete summarized report is attached for your review.

This was the seventh year of operation of the program by the Recreation Division of the Department of Parks and Community Services. The purpose of the Summer Food Program is to provide nutritious lunches and snacks (supplements) to low-income children (18 years of age and younger) throughout the City and County.

As the attached report indicates, 77,208 lunches and 8,224 snacks were served at 54 locations throughout the City and County. This represents a drop in the number of lunches served from the last two years due to increasingly stringent USDA site qualifying rules. A continuing feature of the program was the cooperation of the Sacramento City Unified School District which contracted with the City to prepare and deliver the meals and the snacks under the supervision of the Recreation Division.

Planning is now underway for the 1990 program. Other than some operational and procedural modifications, it is anticipated that the program will operate basically the same as last year, including contracting with the Sacramento City Unified School District for meal preparation and delivery.

The major thrust of the 1990 program will be to continue to reach more children through identifying additional eligible sites, particularly in those areas of the City and County that are presently unserved due to sites that do not meet the standard criteria for site qualification.

FINANCIAL DATA

The program is funded on a direct reimbursement basis from the United States Department of Agriculture, with the City and County sharing the cost of program administration and supervision beyond that reimbursed from the United States Department of Agriculture. The cost of the program was \$2,126.37 in 1989 compared to \$8,381.36 and \$5,383.70 in the previous two years. The City's share of \$1,063.43 was budgeted in the Recreation Division's current operating budget.

POLICY CONSIDERATIONS

The Summer Food Service Program is consistent with the Department's goal to provide and/or facilitate programs and services that enrich the quality of life for individuals and groups with specialized needs.

MBE/WBE IMPACTS

No impact.

RECOMMENDATION

It is recommended that the City Council, by resolution, authorize the City Manager to submit an application to the United States Department of Agriculture for the Summer Food Service Program. The Office of Human Services will serve as the sponsor for the 1990 Summer Food Service Program serving the City and County of Sacramento.

Respectfully submitted,

Ken Harris/jja

Ken Harris, Recreation and Parks Manager
Recreation and Parks/City-wide

Recommendation Approved:

Walter J. Slipe
for: Walter J. Slipe
City Manager

Robert P. Thomas
for: Robert P. Thomas Director
Parks and Community Services

March 20, 1990
All Districts

RPT: ja

Contact Person: Alan Boyd, Recreation and Parks Superintendent - 449-5171

RESOLUTION NO. 90-203

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT
AN APPLICATION FOR THE SUMMER FOOD SERVICE PROGRAM

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

That the City Manager is hereby authorized to submit an application to the United States Department of Agriculture on behalf of the Recreation Division to serve as the sponsor of the 1990 Summer Food Service Program.

MAYOR

ATTEST:

CITY CLERK

APPROVED
BY THE CITY COUNCIL

MAR 20 1990

OFFICE OF THE
CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____



DEPARTMENT OF PARKS
AND COMMUNITY SERVICES

OFFICE OF HUMAN SERVICES

CITY OF SACRAMENTO
CALIFORNIA

6005 FOLSOM BLVD.
SACRAMENTO, CA
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916-449-5171

1989 Summer Food Service Program

This report summarizes the 1989 Summer Food Service Program for the City and County of Sacramento. All documents relating to the program are on file in the Department of Parks & Community Services, Office of Human Services, 6005 Folsom Blvd.

Purpose of Program

The purpose of the program is to provide nutritious lunches and supplements (snacks) to children of families with low income at eligible sites throughout the City and County of Sacramento. This program supplements the school lunch program which is limited during the summer months and is intended for youngsters who receive free or reduced meals during the school year. All meals and snacks are provide free to participants.

Administration

The Office of Human Services manages the program with responsibility for the preparation and delivery of meals, site selection, monitoring and supervision, determining the eligibility of sites, training of all sponsor and site staff and volunteers, and the fiscal and statistical management of the program on behalf of the City and County of Sacramento.

Operations

The Sacramento City Unified School District, through contractual agreement with the City of Sacramento, prepared and delivered the lunches and snack supplements utilizing the John F. Kennedy High School as the preparation site.

Feeding Sites\Eligibility

Individual feeding sites were operated by governmental agencies, non-profit organizations, service groups, and community and neighborhood organizations. All sites were located at or near a school that had over fifty (50) percent of its students eligible for free or reduced meals. Individual site sponsors were required to provide

adequate facilities, supervision, and record keeping in order to be eligible and to continue as a feeding site. All personnel at each site were either staff of the site sponsor or volunteers and not the responsibility of the Office of Human Services. For statistical purposes, all site personnel were recorded as volunteers.

Statistical Information

	<u>1989</u>	<u>1988</u>	<u>1987</u>
Days of operation	44	44	49
Feeding sites	54	59	69
Lunches served	77,208	86,157	101,751
Average lunches per day	1,755	1,958	2,077
Supplements served	8,224	12,394	8,731
Breakfasts served	0	2,090	1,595
Volunteer hours	2,564	2,650	4,000

Highlights

High schools were not eligible in 1989. This was due to new USDA site qualifying rules. This resulted in the loss of 8,000 lunches from the year before.

No breakfasts were served in 1989. USDA rules require that a minimum of three (3) hours elapse between meals. No feeding site requested to serve breakfast under this guideline.

The "Roving Crew" concept was initiated this year. This concept was developed and initiated by department staff as a means to solve a problem. This crew consisted of a van driver and an assistant. The crew delivered and served lunches at four sites: Will C. Wood Middle School, Freeport Elementary School, Dyer Kelly Elementary School, and Greer Elementary School. There was a need at these locations to serve food, but no one or organization stepped forth to manage the food site. The driver and assistant was contracted by the department to provide transportation and to serve meals at each of the four sites. A total of 8,499 lunches were served at these four sites.

Financial Information

Direct costs associated with the program, including supervision, site monitoring, food preparation and delivery, and related supplies were reimbursed from the United States Department of Agriculture. As in the past, the City and County of Sacramento share the costs of the program beyond the USDA reimbursement. These costs for 1989 were \$1,063.43 for each agency.

Expenditures

Administration	\$ 13,389.00
Program Operations	142,029.17
Total	\$155,418.17

Income

USDA reimbursement	\$153,291.30
Grant Match	\$ 2,126.87

Recommendations

The following recommendations are classified into two categories: (1) Those that can be implemented and/or controlled locally; and (2) those which require legislative action and/or rule changes by USDA:

1. Local Action

- .Additional roving crews should be added to serve areas where no group or individual is available to supervise participants and where no refrigeration is available.
- .Churches and other community organizations outside eligibility areas should be recruited to sponsor and operate food sites within eligible site boundaries.
- .Increase promotion to encourage greater participation.
- .Develop strategies to serve new immigrant populations.

2. Federal Action

- .The demographic eligibility requirement should be lowered from one-half to one-third low-income children in site areas.
- .The application procedures need to be simplified, streamlined, and better explained.
- .Regulations regarding monitoring head counts, second helpings, and other program details should be modified, allowing USDA to balance good program accountability with reasonable demands on staff time and capabilities.
- .Technical assistance is needed in order to ensure and maintain program quality and accountability.

Attachment

1989 Summer Food Sites

<u>Name</u>	<u>Lunches</u>	<u>Snacks</u>	<u>City Council District</u>
American Legion School	760	669	5
Bell Ave School	1,077	0	2
Bret Harte 4th "R"	807	119	5
Camellia School	1,202	0	6
Castori School	1,021	0	2
C.B. Wire School	1,073	0	County
Chorley Park	924	0	7
Colonial Park	1,421	0	5
Dos Rios	1,280	489	1
Dyer Kelly School	103	0	County
Earl Warren School	797	0	6
Educational Clinic\North	232	0	2
Ethel Phillips School	670	0	5
Evelyn Moore Community Center	931	784	4
Fairbanks School	1,000	0	2
Florin Meadows	2,607	0	7
Freeport School	2,666	0	8
Fruitridge Community Center	1,851	0	County
Fruitridge School	1,299	0	County
George Sim Community Center	1,934	0	6
Goethe Middle School	1,167	0	8
Grant West	869	0	2
Greer School	83	0	County
Hagginwood Community Center	1,882	1,045	2
Hiram Johnson West	1,831	0	6
Jed. Smith Chinese Center	1,073	0	1
John Still Middle School	612	0	8
J. Rizal Community Center	1,405	0	County
Kennedy Estates	1,062	0	6
Maple School	1,829	0	5
Martin L. King School	641	0	2
Mckinley Park	1,349	0	3
New Helvetia	2,013	0	1
Nicholas School	1,257	0	County
Ninos Park	1,214	520	1
Oak Park Community Center	2,653	1,720	5
Oakridge School	2,272	822	5
Pacific School	4,516	0	County
Parkway School	2,275	0	County
Peter Burnett School	115	0	6
Pollack Ranch Park	1,062	0	7
Robertson Community Center	1,739	1,226	2
Susan B. Anthony School	2,135	0	7
Stanford Settlement Home	1,452	0	1

<u>Name</u>	<u>Lunches</u>	<u>Snacks</u>	City Council <u>District</u>
Southside Park	1,169	0	1
Tahoe Park	847	0	6
Washington Neighborhood Center	1,156	0	1
White Rock School	1,075	0	County
Women's Civic Impv. Center	1,847	0	5
Will C. Wood Middle School	5,647	0	6
Woodbine School	1,074	0	7
Woodlake Park	2,668	830	2
Totals:	77,208	8,224	