



**SACRAMENTO
HOUSING AND REDEVELOPMENT
AGENCY**



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CITY MANAGER'S OFFICE
RECEIVED
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APPROVED
SACRAMENTO REDEVELOPMENT AGENCY
CITY OF SACRAMENTO

Redevelopment Agency of the
City of Sacramento and
Sacramento City Council
Sacramento, California

APPROVED
BY THE CITY COUNCIL

JUN - 6 1984

OFFICE OF THE
CITY CLERK

JUN 6 1984

Honorable Members in Session:

SUBJECT: Various Actions regarding the Meadowview Fence Project
(1983 Jobs Bill)

SUMMARY

The attached resolutions 1) approves an amendment to the 1983 Jobs Bill Program which will transfer a surplus of \$12,750 from the Summer Youth Employment Program (1983 Jobs Bill) to the Meadowview Fence Project; 2) approves the transfer of \$40,000 from the 1983 contingency which is currently \$97,109.93 to a new cost center which will be utilized for the Meadowview Fence Project; and 3) authorizes the Executive Director to execute a service agreement with Mr. Bill Spooner for those services specified in the attached Exhibit A related to the Meadowview Fence Project.

BACKGROUND

The Meadowview Road Fence Improvement project is a unique joint public and private effort to upgrade the Meadowview Road corridor, in particular to eliminate the slums/blight affect of the fence, located on the south side of Meadowview Road between Amherst and the Southern Pacific Railroad tracks, on the Meadowview Neighborhood. The design phase of the project, funded by 1983 City Jobs Bill Program, is near completion (awaiting final report) and planning for the construction phase of the project has been a simultaneous effort by the design consultant, the Meadowview Improvement Committee, City Planning and Sacramento Housing and Redevelopment Agency.

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The final design alternative chosen by the Meadowview Improvement Committee is to repair/replace the existing fence along Meadowview Road. Approximately fourteen (14) need to be replaced entirely and thirty-three (33) fences need structural repair. All of the fences will then be stained a common earth tone color for consistency and attractiveness.

Labor for the project will be provided through the Summer Youth Employment Program of Sacramento Concilio Inc. (SETA funded). A total of 20 youth, Meadowview Neighborhood residents, between the ages of 17-21 are available for the project. These youth will be supervised and trained by Mr. Bill Spooner, a general building contractor, who was the only individual to respond to a Request for Qualifications for the Construction Management and Supervision on the Meadowview Fence Project. Mr. Spooner will employ an additional four (4) supervisors to assist with the youth (Housing and Urban Development's (HUD) guidelines requires one (1) supervisor per every four (4) youth). Technical Services of Sacramento Housing and Redevelopment Agency will monitor the project to completion.

The original allocation for this project was \$20,000 of which \$7,000 was used for the study and design alternatives presented by the consultant. The projected budget for the completion of the project is:

\$ 20,000		Materials
2,500		Equipment rental/purchase
36,000		Labor Construction
		Supervisors/Management
\$ 58,500	SUB-TOTAL	Service Agreement
5,650		Contingency
1,600		SHRA Technical Services
<u>\$ 65,750</u>	TOTAL	

1947
1948
1949
1950

The following table shows the number of persons who were employed in the various occupations in the United States in 1947, 1948, 1949, and 1950. The occupations are grouped into three main categories: agriculture, manufacturing, and services. The number of persons employed in each occupation is given in thousands. The total number of persons employed in each category is also given. The data is as follows:

Occupation	1947	1948	1949	1950
Agriculture	10,000	9,500	9,000	8,500
Manufacturing	25,000	24,500	24,000	23,500
Services	15,000	15,500	16,000	16,500
Total	50,000	49,500	49,000	48,500

The following table shows the number of persons who were employed in the various occupations in the United States in 1951, 1952, 1953, and 1954. The occupations are grouped into three main categories: agriculture, manufacturing, and services. The number of persons employed in each occupation is given in thousands. The total number of persons employed in each category is also given. The data is as follows:

Occupation	1951	1952	1953	1954
Agriculture	8,000	7,500	7,000	6,500
Manufacturing	23,000	22,500	22,000	21,500
Services	17,000	17,500	18,000	18,500
Total	48,000	47,500	47,000	46,500

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In order to meet the projected budget and proceed with the project, the following actions are proposed:

- 1) Amend the 1983 Jobs Bill program to transfer \$12,750 from the Summer Youth Employment Program (c.c. 4915) to the Meadowview Fence Project (c.c. 4914);
- 2) Transfer \$40,000 from 1983 CDBG contingency to a new cost center for Meadow Fence Project and;
- 3) Authorize the Executive Director to execute a service agreement with Bill Spooner for the construction management and supervision of the Meadowview Fence Project as delineated in "Exhibit A".

FINANCIAL DATA

The current balance in the Meadowview Fence Project is \$13,000. In order to complete the project an additional \$52,750 is needed. The transfer of \$12,750 in Jobs Bill funds will not effect the Summer Youth Employment Project because said project has been completed. The transfer of the \$40,000 from 1983 contingencing to a new cost center is needed because according to the Jobs Bill regulations regular CDBG funds and Jobs Bill funds must be kept in separate accounts and billed proportionate to the amount of funding.

ENVIRONMENTAL REVIEW

Project is exempt.

POLICY IMPLICATIONS

The actions proposed in this staff report are consistent with previously approved policy in the Jobs Bill application. Use of CDBG funds to supplement Jobs Bill funding is required since Jobs Bill has no contingency funds and is a "one time only" source of funding.

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VOTE AND RECOMMENDATION OF COMMISSION

It is anticipated that at its meeting of June 4, 1984, the Sacramento Housing and Redevelopment Commission will adopt a motion recommending that you take the above mentioned action. In the event they fail to do so, you will be advised prior to your June 6, 1985 meeting.

RECOMMENDATION

The staff recommends adoption of the attached resolution
1) authorizing an amendment to the 1983 City Jobs Bill Program which transfers \$12,750 from the Summer Youth Employment Project (Jobs Bill) to the Meadowview Fence Project; 2) authorizes the transfer of \$40,000 from 1983 CDBG contingency which is currently \$97,109.93 to a new cost center which will be utilized for the Meadowview Fence Project and; 3) authorizes the Executive Director to enter into a service agreement with Mr. Bill Spooner for those services specified in the attached "Exhibit A".

Respectfully submitted,

William H. Edgar

WILLIAM H. EDGAR
Executive Director

TRANSMITTAL TO COUNCIL

Walter J. Slipe, Jr.
for: WALTER J. SLIPE
City Manager

Contact Person: Trish Davey

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF POLITICAL SCIENCE
1100 SOUTH EAST ASIAN BLVD
CHICAGO, ILLINOIS 60607

REPORT OF THE COMMISSION ON THE

ADMINISTRATIVE AND FINANCIAL
OPERATIONS OF THE UNIVERSITY OF CHICAGO
FOR THE YEAR 1967-68

1968

The Commission on the Administrative and Financial Operations of the University of Chicago was organized in 1966 to study the university's administrative and financial systems. The Commission's report is based on a series of public hearings and a review of university records. The Commission's findings are set forth in this report, which is intended to provide a basis for discussion and action by the university community.

CHICAGO, ILLINOIS

COMMISSION ON THE ADMINISTRATIVE AND FINANCIAL OPERATIONS OF THE UNIVERSITY OF CHICAGO

1968

CHICAGO, ILLINOIS

1968

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RESOLUTION NO. 84-036

ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO
ON DATE OF

AMENDMENT TO THE 1983 JOBS BILL/1983
CDBG AND AUTHORIZATION TO
EXECUTE A SERVICE AGREEMENT

BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE CITY
OF SACRAMENTO:

Section 1. The 1983 Jobs Bill Program is amended to transfer \$12,750 from the Summer Employment Program (Cost Center 4915) to the Meadowview Fence Project (Cost Center 4914).

Section 2. The 1983 Community Development Block Grant Program is amended to transfer \$40,000 from 1983 Community Development Block Grant Contingency to a new cost center for the Meadowview Fence Project.

Section 3. The Executive Director is authorized to enter into a service agreement with Mr. Bill Spooner for those services specified in Exhibit A attached to the staff report.

Section 4. The 1984 Agency Budget is hereby amended to reflect the budget transfers specified in Sections 1 and 2 of this Resolution.

ATTEST:

SECRETARY

CHAIRMAN
APPROVED
SACRAMENTO REDEVELOPMENT AGENCY
CITY OF SACRAMENTO

JUN 6 1984

RESOLUTION No. 84-483

Adopted by The Sacramento City Council on date of

AMENDMENT TO THE 1983 JOBS BILL
1983 COMMUNITY DEVELOPMENT BLOCK GRANT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

SECTION 1. The 1983 Jobs Bill Program is amended to transfer \$12,750 from the Summer Employment Program (Cost Center 4915) to the Meadowview Fence Project (Cost Center 4914).

SECTION 2. The 1983 Community Development Block Grant Program is amended to transfer \$40,000 from 1983 Community Development Block Grant Contingency to a new cost center for the Meadowview Fence Project.

MAYOR

ATTEST:

CITY CLERK

APPROVED
BY THE CITY COUNCIL

JUN - 6 1984

OFFICE OF THE
CITY CLERK

RESOLUTION NO.

ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO
ON DATE OF

AMENDMENT TO THE 1983 JOBS BILL/1983
CDBG AND AUTHORIZATION TO
EXECUTE A SERVICE AGREEMENT

BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE CITY
OF SACRAMENTO:

Section 1. The 1983 Jobs Bill Program is amended to transfer \$12,750 from the Summer Employment Program (Cost Center 4915) to the Meadowview Fence Project (Cost Center 4914).

Section 2. The 1983 Community Development Block Grant Program is amended to transfer \$35,000 from 1983 Community Development Block Grant Contingency to a new cost center for the Meadowview Fence Project.

Section 3. The Executive Director is authorized to enter into a service agreement with Mr. Bill Spooner for those services specified in Exhibit A attached to the staff report.

Section 4. The 1984 Agency Budget is hereby amended to reflect the budget transfers specified in Sections 1 and 2 of this Resolution.

CHAIRMAN

ATTEST:

SECRETARY

RESOLUTION No.

Adopted by The Sacramento City Council on date of

AMENDMENT TO THE 1983 JOBS BILL
1983 COMMUNITY DEVELOPMENT BLOCK GRANT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

SECTION 1. The 1983 Jobs Bill Program is amended to transfer \$12,750 from the Summer Employment Program (Cost Center 4915) to the Meadowview Fence Project (Cost Center 4914).

SECTION 2. The 1983 Community Development Block Grant Program is amended to transfer \$35,000 from 1983 Community Development Block Grant Contingency to a new cost center for the Meadowview Fence Project.

MAYOR

ATTEST:

CITY CLERK

EXHIBIT A

Narrative

Agreement to provide Community Development Services dated _____ between REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO; (herein referred to as "Agency"), and BILL SPOONER, GENERAL BUILDING CONTRACTOR (hereinafter referred to as SUBGRANTEE).

1. Project Description

The Meadowview Fence Project.- Construction Phase consist of:

- 1. The replacement of at least 14 fences which have been designated as fallen/delapidated and to the repair of at least 33 fences which have been designated as unsound and/or unattractive according to the attached Fence Survey (Attachment A).
- 2. The staining of all the wooden fences on Meadowview Road between Amhearst and the S.P. Railroad Tracks as permitted by the owners of said fences.
- 3. The replaced fences will be constructed according to the design submitted by Roy Imai, Architect, of Imai Wang Associates.

2. Scope of Services

AGENCY desires to contract with SUBGRANTEE for construction management and supervisory services as generally detailed in SUBGRANTEE's submittal of May 17, 1984. Construction management and supervisory services under this contract shall be provided by the following individuals:

- 1. Bill Spooner
- 2. Darryl Quinn
- 3. Wayne Rowe
- 4. Wendell Johnson
- 5. Lonar Robinson

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Only after approval by the Policy/Planning Division of the Sacramento Housing and Redevelopment Agency substitution of qualified personnel may occur.

Subgrantee shall undertake all construction management and supervision for the Meadowview Fence Project - Construction Phase. Said work will consist of the following:

a. Construction Management

Subgrantee shall be directly responsible for:

1. Ensuring project progress including scheduling of labor, materials and equipment necessary for timely implementation and compliance with this contracts budget.
2. Defining and ordering necessary materials for youth laborers and fence reconstruction.
3. Securing through purchase or rental of all necessary fence construction equipment.
4. Arranging for hauling and grubbing.
5. Responsible for all other items necessary to seeing the project to completion including coordination with SHRA staff, Concilio, and the Meadowview Improvement Committee.

b. Supervision

Subgrantee shall be directly responsible for:

1. Supervision and training in basic fence construction techniques for 20 youth ages 17-21, who will be supplied by the Summer Youth Employment Program of Sacramento Concilio Inc.
2. Securing four (4) supervisors to work under the SUBGRANTEE as line supervisors for said youth. All supervisors must be on the job site at all times during the legal work days specified in Section 3 of this Exhibit. Youth must be supervised at a ratio of one supervisor per every 5 youth at all times.
3. Responsible for the health and safety of the youth and for maintenance of safety standards in accordance with the Contract Work Hours and Safety Act.
4. Maintain full cooperation with Sacramento Concilio staff in meeting the requirements of S.Y.E.P

3. Project Monitor

Technical Service Division of the Sacramento Housing and Redevelopment Agency will be responsible for monitoring the construction management of the project. Roy Tjen-A-Loei will be the staff contact from Technical Services Division. SUBGRANTEE will be required to:

1. Submit construction plan prior to actual start date.
2. Submit materials list for the overall project and for submitting projected costs and supplies for approval by the Technical Services Division prior to purchase.
3. Submit tools and equipment purchase/rental list prior to actual purchase/rental.

- 4. Maintain an inventory of all purchased equipment and materials and return said equipment and surplus materials to the Sacramento Housing and Redevelopment Agency (SHRA) after project completion.
- 5. Submit at least two (2) progress reports. Such reports shall be submitted as follows: the first after two (2) weeks of the fence construction project has elapsed, and the second after 6 weeks of the construction project has elapsed. Reports to include: (1) Description of progress including number of fences completed and assessment of project progress with respect to the program's timeframe; (2) An assessment of youth training, skills, and successes or problems in supervision, and (3) an assessment of the contract budget expenditures and balance.

4. Legal Workday

Six (6) hours of supervision by SUBGRANTEE employees and six (6) hours of labor by S.Y.E.P. youth constitutes a legal days work performed pursuant to this contract. Weekends and National holidays (such as July 4th) are not legal work days.

5. Prevailing Wage

Pursuant to this agreement the SUBGRANTEE supervisors will not be allowed to perform any labor over 20% of their time on the project. In the event any supervisor exceeds this limit SUBGRANTEE will be responsible for paying retroactive prevailing wage rates and benefits to every person on the project, working over 50% of their time as a laborer. Compliance with Davis Bacon prevailing wage rates are attached.

6. Time of Commencement and Completion

The project commencement and completion will coincide with the S.Y.E.P. time schedule as closely as possible. Said work will begin on June 13, 1984 and continue for 10 week to August 17, 1984.

7. Insurance and Worker's Compensation

SUBGRANTEE shall submit prior to execution of this contract evidence of general liability, automobile and Worker's Compensation Insurance for the contractor and all four supervisors.

8. Budget and Method of Payment

Project Budget: \$58,500

In return for the services under this contract, AGENCY agrees to reimburse SUBGRANTEE, in bi-weekly increments, over the time-frame indicated in Section 5, a sum total not-to-exceed \$58,500 in accordance with the budget details listed below. Payments shall be made upon receipt of an invoice detailing costs incurred for professional services rendered and invoices for approved materials costs.

The not-to-exceed amount of \$27,000 is based upon the rate of:

- 1. Contractor/Trainer - \$30/hr. x 400 hrs. = \$ 12,000
(includes any and all overhead costs)
 - 2. Four (4) On Line Supervisors x \$15/hr. = \$24,000
x 400 hrs.
- Total Personnel Budget = \$36,000

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The additional project budget items listed below are not-to-exceed \$25,000 without prior approval by Technical Services Division:

Fence Materials	\$20,000
Equipment Purchase/Rental	2,500
	<u>\$22,500</u>
Personnel Budget	\$36,000
Total Project Budget	\$58,500

Included in the above overhead cost of the contractor/trainer are:

1. Use of SUBGRANTEE flat bed.
2. Rental of Safety Cones and Safety Barriers.
3. Rental of portable restrooms facilities.
4. Dumping fees.
5. Use of SUBGRANTEE's equipment.