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# CITY OF SACRAMENTO

## DEPARTMENT OF PUBLIC WORKS

DIVISION OF WATER AND SEWERS

LARRY L. COMARSH  
Division Manager

October 6, 1987

CITY MANAGER'S OFFICE  
**RECEIVED**  
SEP 30 1987

**APPROVED**  
BY THE CITY COUNCIL  
OCT 6 1987  
OFFICE OF THE CLERK

City Council  
Sacramento, California

Honorable Members In Session:

**SUBJECT: RESOLUTION WAIVING FORMAL BIDDING AND AUTHORIZING THE CITY MANAGER TO USE INFORMAL BIDDING PROCEDURES**

SUMMARY

This report recommends the adoption of a resolution suspending formal bidding and authorizing the City Manager to use informal bidding procedures to expedite the purchase of castings required for rebuilding storm drainage pumps in accordance with the City's established procurement process.

BACKGROUND

Annually, the Division rehabilitates several sewer and storm drainage pumps throughout the system. The pumps are rebuildable at a considerable savings when compared to replacement with a new pump, yet many of the pumps are old and replacement bearing rings/races are not available. However, the need to replace a bearing ring/race cannot be determined until the pump has been disassembled.

The process of rebuilding the large pumps takes approximately 60 days, and when the determination is made that a bearing ring/race must be replaced, a casting must be ordered and then machined by City personnel. Individually the rough casting does not exceed \$9,000; however, throughout the year several may be ordered.

In order to minimize the down time of a pump, it is crucial that a quality casting can be ordered and delivered in five (5) to seven (7) working days. Over the years staff has determined that there are only two (2) firms in this area capable of meeting the required turnaround and providing a quality casting:

Valley Pattern & Manufacturing	Stockton, CA	(209) 463-1312
East Bay Brass	San Francisco, CA	(415) 233-7171

Following the normal bidding process would delay receiving the casting possibly three (3) to four (4) weeks which in turn would keep the pump out of service an additional month. Minimizing pump downtime is extremely important to the system.

To minimize pump downtime, the Division needs the flexibility to obtain informal price quotations and delivery schedule from the most reliable casting firms in the area.

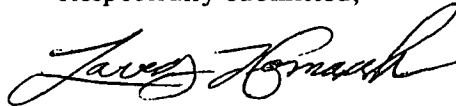
FINANCIAL

The Flood Control & Sewers Division Operating Budget has sufficient funding to provide for this expenditure. The annual requirement is estimated not to exceed \$40,000.

RECOMMENDATION

It is recommended that the City Council adopt the attached resolution authorizing the City Manager to utilize the informal bidding procedures for procurement of castings for the replacement of parts for sewer and drainage pump rehabilitation

Respectfully submitted,



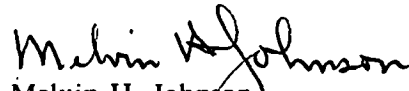
Larry Comarsh  
Division Manager  
Flood Control & Sewers

Recommendation Approved:



Walter J. Slipe  
City Manager

Approved:



Melvin H. Johnson  
Director of Public Works

October 6, 1987  
All Districts

# RESOLUTION NO. 87-818

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

RESOLUTION WAIVING FORMAL BIDDING  
AND AUTHORIZING THE CITY MANAGER TO  
USE INFORMAL BIDDING PROCEDURES

**APPROVED**  
BY THE CITY COUNCIL

OCT. 6 1987

OFFICE OF THE  
CLERK

BE IT RESOLVED BY TWO-THIRDS (2/3) VOTE OF THE COUNCIL OF THE CITY OF SACRAMENTO:

1. That pursuant to Section 58.401(b) of the Sacramento City Code, it is determined to be in the best interest of the City to suspend formal bidding procedures for obtaining replacement castings; and
2. That the City Manager is hereby authorized upon discovery that a sewer/drainage pump part needs replacement, that the informal bidding procedures for expediting procurement of casting will be utilized, and
3. That the award will be made to the lowest bidder who is capable of providing both delivery and quality for an estimated annual amount of \$40,000.00.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK