



APPROVED  
BY THE CITY COUNCIL

MAY 7 1991

OFFICE OF THE  
CITY CLERK

8.1

DEPARTMENT OF  
GENERAL SERVICES

OFFICE OF THE DIRECTOR

CITY OF SACRAMENTO  
CALIFORNIA

5730 - 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

April 26, 1991

916-449-5548  
FAX 916-399-0263

City Council  
Sacramento, California

DIVISIONS:

Honorable Members in Session:

COMMUNICATIONS  
FACILITY MANAGEMENT  
FLEET MANAGEMENT  
PROCUREMENT SERVICES

**SUBJECT: DEALER ONLY AND MANUFACTURER PARTS PURCHASES**

**SUMMARY**

Fleet Management has a requirement for the purchase of dealer only and manufacturer replacement parts. This report requests authorization for annual contracts with local dealers and/or manufacturers for these replacement parts.

**BACKGROUND**

The Fleet Management Division has a requirement for dealer only and/or manufacturer replacement parts for City vehicles. Some replacement parts are only available from the manufacturers or from their authorized dealers. Aftermarket replacement parts are not available. Some manufacturers have several dealers in the local area which allows for competitive bidding. Other manufacturers have only one dealer in this area or Northern California region.

The purchase of those parts where competitive bidding is not in the City's best interests is desired from the closest authorized dealer to reduce vehicle downtime and expense. The Procurement Services Division, in conjunction with Fleet Management, has contacted the closest vendors who offer the required parts or services. Prices for dealer only and manufacturers parts were fairly consistent from all vendors surveyed, regardless of location. Exhibit I lists vendors who have demonstrated delivery in a timely manner at a competitive price. These contracts will be for the coming twelve (12) month period, enabling the Procurement Services Division to issue purchase orders to coincide with the fiscal year.

**FINANCIAL DATA**

These replacement parts will be charged against Fleet Management's Automotive Accessory Line, 420-190-XXXX-4481. The proposed FY 1991/92 budget amount for this line is \$1,856,250. The total amount for which Fleet Management is requesting authorization from those dealers listed on Exhibit I is \$490,000.

City Council  
Dealer Only and Manufacturer  
Parts Purchases  
April 26, 1991  
Page 2

**POLICY CONSIDERATIONS**

This request deviates from the City's standard formal bidding provision and requires a two-thirds approval of all Council members voting in accordance with the provisions in the City Code Chapter 57.401 (c) for non-professional services and supplies.

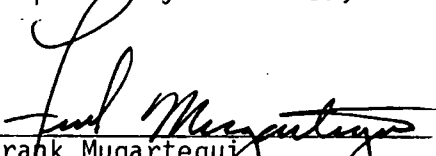
**MBE/WBE EFFORTS**

No impact at this time.

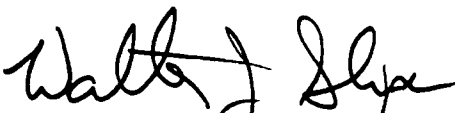
**RECOMMENDATION**

It is therefore recommended that in the best interests of the City, the City Council adopt the attached resolution for the purchase of dealer only parts, and authorize the City Manager to execute the necessary contracts with the appropriate vendors.

Respectfully submitted,

  
Frank Mugartegui  
Director of General Services

RECOMMENDATION APPROVED:

  
Walter J. Slife  
City Manager

All Districts  
May 7, 1991

FM:91051:RS/ml

## EXHIBIT I

## DEALER ONLY AND MANUFACTURERS VENDORS

<u>Vendor</u>	<u>Item</u>	<u>Estimated Expenditures</u>
H. V. Carter Co., Inc. 2309 Lexington Street Sacramento, CA	Jacobsen Mower Parts	\$ 50,000
Case Power and Equipment 784 Stockton Blvd. Sacramento, CA	Case Parts	65,000
F. B. Hart 1441 Richards Blvd. Sacramento, CA	White and GMC Truck Parts	65,000
Heil West Inc. 1450 N. First St. Dixon, CA	Heil Compactor Parts	75,000
Kenco Engineering, Inc. 2155 PFE Road Roseville, CA	Wear Plates	35,000
Nixon-Egli Equipment P.O. Box 4955 Hayward, CA	Mobil Sweeper Parts	35,000
Riverview International 2445 Evergeen Avenue West Sacramento, CA	IHC Truck Parts	50,000
Smith Equipment Co. 113946 Charland Road Valley Center, CA	Bomford & Heston Parts	75,000
Tenco P.O. Box X Sacramento, CA	Caterpillar Parts	40,000
		<hr/>
		<u>\$490,000</u>

**RESOLUTION NO.** 91-327

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

RESOLUTION SUSPENDING FORMAL COMPETITIVE BIDDING FOR THE PURCHASE OF DEALER ONLY AND MANUFACTURER REPLACEMENT PARTS AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY CONTRACTS

**APPROVED**  
BY THE CITY COUNCIL  
MAY 7 1991  
OFFICE OF THE  
CITY CLERK

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

That pursuant to Section 57.401 (c) of the Sacramento City Code, it is hereby determined to be in the best interests of the City to suspend formal competitive bidding for the purchase of dealer only and manufacturer replacement parts and that the City Manager is hereby authorized to execute the necessary contracts through June 30, 1992 with the following vendors in an amount not to exceed \$490,000.

H. V. Carter Co., Inc.  
2309 Lexington Street  
Sacramento, CA

Nixon Egli Equipment  
P.O. Box 4955  
Hayward, CA

Case Power and Equipment  
784 Stockton Blvd.  
Sacramento, CA

Riverview International  
2445 Evergreen Avenue  
West Sacramento, CA

F. B. Hart/All State  
1441 Richards Blvd.  
Sacramento, CA

Smith Equipment  
113946 Charland Road  
Valley Center, CA

Heil West Inc.  
1450 N. First St.  
Dixon, CA

Tenco  
P.O. Box X  
Sacramento, CA

Kenco Engineering  
2155 PFE Road  
Roseville, CA

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

6/15/92

CITY CLERK'S OFFICE -

ATTACHED IS CHANGE ORDER NO. 1 TO A  
COMPLETED PURCHASE ORDER CONTRACT THAT  
WAS ORIGINALLY AWARDED DURING THE COUNCIL  
MEETING HELD 5/7/91, ITEM NO. 8.0.

BARBARA  
PROCUREMENT SVCS. DIV.

*Suspension  
of Formal Bidding  
Comp Parts  
Rep*

---



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION

5730 - 24th Street, BLDG. 4

Sacramento, CA 95822

Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

**PURCHASE ORDER NUMBER:**  
2194962115

INVOICES MUST BE  
FORWARDED IN  
TRIPPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE
OF 01
DATE
06 11 92

TO: NIXON-EGLI EQUIPMENT CO  
DEPT 60240  
EL MONTE, CA 91735

SHIP TO: FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

CONTACT/NOTE: FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER  Y - YES  
N - NO

DELIVERY DATE: 07 05 91  
F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: CHANGE ORDER #     

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			30,000.00
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	PARTS FOR MOBILE SWEEPERS AS REQUIRED THRU 6-30-92	100	OPEN	300.000	30,000.00
"CHANGE NO. 1 - INCREASE P.O. AMOUNT BY \$10,000.00"						
<b>CHANGE ORDER</b> BALANCE OF TERMS AND CONDITIONS REMAIN UNCHANGED						

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER  
NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL
30,000.00
PURCHASE ORDER TOTAL
30,000.00

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

STEVE ALSTROM

VENDOR

NIE500000P

RECEIVED  
CITY CLERKS OFFICE  
CITY OF SACRAMENTO  
JUN 16 8 52 AM '92

6/15/92

CITY CLERK'S OFFICE -

ATTACHED IS CHANGE ORDER NO. 1 TO A  
COMPLETED PURCHASE ORDER CONTRACT THAT  
WAS ORIGINALLY AWARDED DURING THE COUNCIL  
MEETING HELD 5/7/91, ITEM NO. 8.0.

BARBARA  
PROCUREMENT SVCS. DIV.





# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION  
5730 - 24th Street, BLDG. 4  
Sacramento, CA 95822  
Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

PURCHASE ORDER NUMBER	
2194962102	
PAGE	
OF 01	
DATE	
06 11 92	

INVOICES MUST BE  
FORWARDED IN  
TRIPPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

TO:

F.B. HART/ALLSTATE  
  
1441 RICHARDS BLVD  
SACRAMENTO, CA 95814

SHIP TO:

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

916-441-6151

CONTACT/NOTE: FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER  Y - YES  
N - NO

DELIVERY DATE: 07 05 91

F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: CHANGE ORDER # 1

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			57,000.00
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	WHITE/GMC TRUCK PARTS AS REQUIRED THRU 6-30-92	100	OPEN	570.000	57,000.00
"CHANGE NO. 1 - INCREASE P.O. AMOUNT BY \$7,000.00"						

**CHANGE ORDER**  
BALANCE OF TERMS  
AND CONDITIONS  
REMAIN UNCHANGED

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER  
NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

57,000.00

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

STEVE ALSTROM

PURCHASE ORDER TOTAL

57,000.00

VENDCR

FBH500000P

RECEIVED  
CITY CLERKS OFFICE  
CITY OF SACRAMENTO

JUN 16 8 52 AM '92

5/4/92

CITY CLERK'S OFFICE -

ATTACHED IS CHANGE ORDER NO. 1 TO A  
COMPLETED PURCHASE ORDER CONTRACT THAT  
WAS ORIGINALLY AWARDED DURING THE COUNCIL  
MEETING HELD 5/7/91, ITEM NO. 8.0.

BARBARA  
PROCUREMENT SVCS. DIV.

MAY 5 8 31 AM '92

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SACRAMENTO



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION  
5730 - 24th Street, BLDG. 4  
Sacramento, CA 95822  
Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

PURCHASE ORDER NUMBER:  
**2194962075**

INVOICES MUST BE  
FORWARDED IN  
TRIPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE  
OF 01  
DATE  
04 29 92

TO:

SHIP TO:

CASE POWER & EQUIPMENT

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

1751 BELL AVENUE  
SACRAMENTO, CA 95838

CONTACT/NOTE: 216-649-0096

CONFIRMING OF PHONE ORDER FILE 1489/RES091-327

Y - YES  
 N - NO

F.O.B.: DELIVERED

DELIVERY DATE: 07 05 91

SPECIAL INSTRUCTIONS: CHANGE ORDER # 1

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			60,000.00
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	CASE PARTS AS REQUIRED THRU 6-30-92	100	OPEN	600.000	60,000.00
"CHANGE NO. 1 - INCREASE P.O. AMOUNT BY \$10,000.00"						
<b>CHANGE ORDER</b> BALANCE OF TERMS AND CONDITIONS REMAIN UNCHANGED						

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER  
NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

STEVE ALSTROM

60,000.00

PURCHASE ORDER TOTAL

60,000.00

VENDOR



4/29/92

CITY CLERK'S OFFICE -

ATTACHED IS CHANGE ORDER NO. 3 TO A  
COMPLETED PURCHASE ORDER CONTRACT THAT  
WAS ORIGINALLY AWARDED DURING THE COUNCIL  
MEETING HELD 5/7/91, ITEM NO. 8.0.

BARBARA  
PROCUREMENT SVCS. DIV.



PROCUREMENT SERVICES DIVISION  
 5730 - 24th Street, BLDG. 4  
 Sacramento, CA 95822  
 Telephone 449-5551

MUST BE SHOWN ON ALL  
 DELIVERY PAPERS, INVOICES,  
 AND CORRESPONDENCE

# PURCHASE ORDER

**PURCHASE ORDER NUMBER:**  
 2194962116

INVOICES MUST BE  
 FORWARDED IN  
 TRIPLICATE TO:

CITY OF SACRAMENTO  
 ACCOUNTS PAYABLE  
 915 I STREET  
 SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE	
OF	01
DATE	
	04 24 92

TO:

**O'NEILL SEAGRAVE**  
 19115 BONNET WAY  
 SARATOGA, CA 95070

SHIP TO:

**FLEET MANAGEMENT ADMIN**  
 CITY CORPORATION CENTER-SOUTH  
 5730 - 24TH STREET, BLDG. 3  
 SACRAMENTO, CA 95822

CONTACT/NOTE: 408-257-9977  
 CONFIRMING OF PHONE ORDER FILE 1489/RESO 92-268  
 Y - YES  
 N - NO

F.O.B.: DELIVERED DELIVERY DATE: 07 05 91

SPECIAL INSTRUCTIONS: CHANGE ORDER # 3

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			34,500.00
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	SEAGRAVE FIRE TRUCK PARTS AS REQUIRED THRU 6-30-92	100	OPEN	345.000	34,500.00
"CHANGE NO. 3 - INCREASE P.O. AMOUNT BY \$10,000.00"						
<b>CHANGE ORDER</b> BALANCE OF TERMS AND CONDITIONS REMAIN UNCHANGED						

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER  
 NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL	
	34,500.00
PURCHASE ORDER TOTAL	
	34,500.00

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

*[Handwritten Signature]*

STEVE ALSTROM

*[Handwritten Signature]*

VENDOR  
 ONS500000P

RECEIVED  
CITY CLERKS OFFICE  
CITY OF SACRAMENTO

APR 30 1 44 PM '92



4/22/92

CITY CLERK'S OFFICE -

ATTACHED IS CHANGE ORDER NO. 1 TO A COMPLETED PURCHASE  
ORDER CONTRACT WHICH WAS APPROVED BY RESOLUTION DURING  
THE COUNCIL MEETING HELD 4/21/92, ITEM NO. 2.10.

BARBARA  
PROCUREMENT SVCS. DIV.

*Dealer Only & Rep Parts*

*8.1  
5-7-91*

0.\*

50,000.+  
45,000.+  
20,000.+  
45,000.+  
50,000.+  
50,000.+  
50,000.+  
30,000.+  
50,000.+  
390,000.\*

*Total as of  
6-16-92*



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION

5730 - 24th Street, BLDG. 4

Sacramento, CA 95822

Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

INVOICES MUST BE  
FORWARDED IN  
TRIPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

<b>PURCHASE ORDER NUMBER</b>
2194962074
PAGE
OF 01
DATE
04 20 92

TO:

H.V. CARTER COMPANY INC.

2309 LEXINGTON STREET  
SACRAMENTO, CA 95815

916-927-3824

CONTACT/NOTE:

FILE 1489/RES091-327

CONFIRMING OF PHONE ORDER

Y - YES  
 N - NO

SHIP TO:

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

DELIVERY DATE: 07 05 91

F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: CHANGE ORDER #     

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			50,000.00
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	PARTS FOR JACOBSEN MOWERS AS REQUIRED THRU 6-30-92	100	OPEN	500.000	50,000.00
"CHANGE NO. 1 - INCREASE P.O. AMOUNT BY \$5,000.00"						

**CHANGE ORDER**  
BALANCE OF TERMS  
AND CONDITIONS  
REMAIN UNCHANGED

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER

NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

STEVE ALSTROM

PAGE TOTAL

50,000.00

PURCHASE ORDER TOTAL

50,000.00

VENDOR  
HVC500000P

June 25, 1991

RECEIVED  
CITY CLERKS OFFICE  
CITY OF SACRAMENTO

APR 23 9 21 AM '92

2/11/92

CITY CLERK'S OFFICE -

ATTACHED IS CHANGE ORDER NO. 1 TO A  
COMPLETED PURCHASE ORDER CONTRACT WHICH  
WAS ORIGINALLY AWARDED DURING THE COUNCIL  
MEETING HELD 5/7/91, ITEM NO. 8.0.

BARBARA  
PROCUREMENT SVCS. DIV.

91-327

Item 8.1



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION

5730 - 24th Street, BLDG. 4

Sacramento, CA 95822

Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

PURCHASE ORDER NUMBER

2154962128

INVOICES MUST BE  
FORWARDED IN  
TRIPLICATE TO:

## PURCHASE ORDER

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE
OF 01
DATE
02 10 92

TO:

SHIP TO:

RIVERVIEW INTERNATIONAL TRUCKS

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

P.O. BOX 716  
WEST SACRAMENTO, CA 95691

CONTACT/NOTE: 916-371-3110  
FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER

DELIVERY DATE: 07 05 91

F.O.B.: DELIVERED

Y - YES  
 N - NO

SPECIAL INSTRUCTIONS: CHANGE ORDER # 1

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			45,000.00
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	PARTS FOR INTERNATIONAL TRUCKS AS REQUIRED THRU 6-30-92	100	OPEN	450.000	45,000.00
"CHANGE NO. 1 - INCREASE P.O. AMOUNT BY \$20,000.00"						
<b>CHANGE ORDER</b> BALANCE OF TERMS AND CONDITIONS REMAIN UNCHANGED						

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER

NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

STEVE ALSTROM

PAGE TOTAL

45,000.00

PURCHASE ORDER TOTAL

45,000.00

VENDOR

8115000000

RECEIVED  
CITY CLERKS OFFICE  
CITY OF SACRAMENTO

FEB 12 1 55 PM '92

RECEIVED  
CITY OF SACRAMENTO  
CHIEF

11/15/91

CITY CLERK'S OFFICE -

ATTACHED IS CHANGE ORDER NO. 1 TO A  
COMPLETED PURCHASE ORDER CONTRACT THAT  
WAS ORIGINALLY AWARDED DURING THE COUNCIL  
MEETING HELD 5/7/91, ITEM NO. 8.0.

BARBARA  
PROCUREMENT SVCS. DIV.



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION

5730 - 24th Street, BLDG. 4

Sacramento, CA 95822

Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

PURCHASE ORDER NUMBER

2194962157

INVOICES MUST BE  
FORWARDED IN  
TRIPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE
OF 01
DATE
11 14 91

TO:

KENCO ENGINEERING INC

P.O. BOX 1467  
ROSEVILLE, CA 95661

916-969-3838

SHIP TO:

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

CONTACT/NOTE: **916-969-3838**  
**FILE 1489/RES091-327**  
CONFIRMING OF PHONE ORDER

Y - YES  
 N - NO

F.O.B.: **DELIVERED** DELIVERY DATE: **07 05 91**

SPECIAL INSTRUCTIONS: **CHANGE ORDER # /**

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			45,000.00
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	MISCELLANEOUS WEAR SHOES AS REQUIRED THRU 6-30-92	100	OPEN	450.000	45,000.00
"CHANGE NO. 1 - INCREASE P.O. AMOUNT BY \$15,000.00"						
<b>CHANGE ORDER</b> BALANCE OF TERMS AND CONDITIONS REMAIN UNCHANGED						

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER

NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

STEVE ALSTROM

PAGE TOTAL
45,000.00
PURCHASE ORDER TOTAL
45,000.00

VENDOR  
KEE500000P





10/22/91

CITY CLERK'S OFFICE -

ATTACHED IS CHANGE ORDER NO. 1 TO A  
COMPLETED PURCHASE ORDER CONTRACT THAT  
WAS ORIGINALLY AWARDED DURING THE COUNCIL  
MEETING HELD 5/7/91, ITEM NO. 8.0.

BARBARA  
PROCUREMENT SVCS. DIV.



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION

5730 - 24th Street, BLDG. 4

Sacramento, CA 95822

Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

INVOICES MUST BE  
FORWARDED IN  
TRIPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PURCHASE ORDER NUMBER	
2194962143	
PAGE	
OF 01	
DATE	
10 18 91	

TO:

TENCO TRACTOR INC.

P.O. BOX X  
SACRAMENTO, CA 95813

SHIP TO:

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

CONTACT/NOTE: 916-321-4100  
FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER

Y - YES  
 N - NO

F.O.B.: DELIVERED  
DELIVERY DATE: 07 05 91

SPECIAL INSTRUCTIONS: CHANGE ORDER # L

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			30,000.00
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	CATEPILLAR PARTS AS REQUIRED THRU 6-30-92	100	OPEN	300.000	30,000.00
"CHANGE NO. 1 - INCREASE P.O. AMOUNT BY \$25,000.00"						
<b>CHANGE ORDER</b> BALANCE OF TERMS AND CONDITIONS REMAIN UNCHANGED						

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER  
NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

STEVE ALSTROM

30,000.00

PURCHASE ORDER TOTAL

30,000.00

VENDOR  
TEN500000P

RECEIVED  
CITY CLERKS OFFICE  
CITY OF SACRAMENTO

OCT 22 12 42 PM '91

9-2

9/16/91

CITY CLERK'S OFFICE -

ATTACHED IS CHANGE ORDER NO. 1 TO A  
COMPLETED PURCHASE ORDER CONTRACT THAT  
WAS AWARDED DURING THE COUNCIL MEETING  
HELD 5/7/91, ITEM NO. 8.0.

BARBARA  
PROCUREMENT SVCS. DIV.



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION  
5730 - 24th Street, BLDG. 4  
Sacramento, CA 95822  
Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

PURCHASE ORDER NUMBER:	
2194962140	
PAGE	
OF 01	
DATE	
09 12 91	

INVOICES MUST BE  
FORWARDED IN  
TRIPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

TO:

SMITH EQUIPMENT CO.  
  
13946 CHARLAN ROAD  
VALLEY CENTER, CA 92082

SHIP TO:

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

CONTACT/NOTE: 619-749-1271  
FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER

Y - YES  
 N - NO

F.O.B.: DELIVERED  
DELIVERY DATE: 02 05 91

SPECIAL INSTRUCTIONS: CHANGE ORDER # 1

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			50,000.00
02									
03									
04									
05									
06									
LINE NO.	COMMODITY CODE	DESCRIPTION				QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	HESTON/BOMFORD MOWER PARTS AS REQUIRED THRU 6-30-92				100	OPEN	500.000	50,000.00
*CHANGE NO. 1 = INCREASE P.O. AMOUNT BY \$25,000.00*									
<b>CHANGE ORDER</b> BALANCE OF TERMS AND CONDITIONS REMAIN UNCHANGED									

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER  
NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL
50,000.00
PURCHASE ORDER TOTAL
50,000.00

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

STEVE ALSTROM

VENDOR  
SME502500P

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF SAN ANTONIO  
SEP 17 8 21 AM '91

City Clerk's Office - 7/18/91

Attached are completed  
Purchase Order Contracts  
that were awarded  
during the Council  
meeting held 5/7/91,  
Item no. 8.1.

Barbara

Procurement Assoc.

Reso No. 91-327





# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION  
5730 - 24th Street, BLDG. 4  
Sacramento, CA 95822  
Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

PURCHASE ORDER NUMBER

2194962075

INVOICES MUST BE  
FORWARDED IN  
TRIPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE
OF 01
DATE
07 02 91

TO:

CASE POWER & EQUIPMENT

1751 BELL AVENUE  
SACRAMENTO, CA 95838

916-649-0096

CONTACT: FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER  Y - YES  
N - NO

SHIP TO:

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

DELIVERY DATE: 07 05 91

F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: OPEN ORDER  
PO VALID THRU 6/30/92

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			50,000.00
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	CASE PARTS AS REQUIRED THRU 6-30-92	100	OPEN	500.000	50,000.00

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER

NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

50,000.00

AUTHORIZED SIGNATURE

REFER QUESTIONS TO

STEVE ALSTROM

PURCHASE ORDER TOTAL

50,000.00

VENDOR

CAP505C000P



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION  
5730 - 24th Street, BLDG. 4  
Sacramento, CA 95822  
Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

PURCHASE ORDER NUMBER

2194962143

INVOICES MUST BE  
FORWARDED IN  
TRIPPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE
OF 01
DATE
07.02.91

TO:

SHIP TO:

TENCO TRACTOR INC.

P.O. BOX X  
SACRAMENTO, CA 95813

916-321-4100

CONTACT: FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER  Y-YES  
 N-NO

DELIVERY DATE: 07.05.91

F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: OPEN ORDER  
PO VALID THRU 6/30/92

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			5,000.00
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	CATEPILLAR PARTS AS REQUIRED THRU 6-30-92	100	OPEN	50.000	5,000.00

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER

NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

5,000.00

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

PURCHASE ORDER TOTAL

5,000.00

STEVE ALSTROM

VENDOR  
TEN500000P



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION  
5730 - 24th Street, BLDG. 4  
Sacramento, CA 95822  
Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

PURCHASE ORDER NUMBER

2194962140

INVOICES MUST BE  
FORWARDED IN  
TRIPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE
OF 01
DATE
07.02.91

TO:

SMITH EQUIPMENT CO.  
13946 CHARLAN ROAD  
VALLEY CENTER, CA 92082

SHIP TO:

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

619-749-1271

CONTACT: FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER  Y - YES  
 N - NO

DELIVERY DATE: 07.05.91

F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: OPEN ORDER  
PO VALID THRU 6/30/92

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT. CAT	TOTAL
01	420	900	9200		NDEP	4400			25,000.00
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	HESTON/BOMFORD MOWER PARTS AS REQUIRED THRU 6-30-92	100	OPEN	250.000	25,000.00

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER  
NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL  
25,000.00

AUTHORIZED SIGNATURE REFER QUESTIONS TO:

PURCHASE ORDER TOTAL  
25,000.00

STEVE ALSTROM

VENDOR

SME5025000P



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION  
5730 - 24th Street, BLDG. 4  
Sacramento, CA 95822  
Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

PURCHASE ORDER NUMBER

2194962074

INVOICES MUST BE  
FORWARDED IN  
TRIPPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE
OF 01
DATE
07 02 91

TO:

SHIP TO:

H.V. CARTER COMPANY INC.  
2309 LEXINGTON STREET  
SACRAMENTO, CA 95815

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

916-927-3824

CONTACT: FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER  Y-YES  
 N-NO

DELIVERY DATE: 07 05 91

F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: OPEN ORDER  
PO VALID THRU 6/30/92

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			45,000.00
02									
03									
04									
05									
06									
LINE NO.	COMMODITY CODE	DESCRIPTION				QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	PARTS FOR JACOBSEN MOWERS AS REQUIRED THRU 6-30-92				100	OPEN	450.000	45,000.00

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER  
NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

45,000.00

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

PURCHASE ORDER TOTAL

45,000.00

STEVE ALSTROM

VENDOR

HVC5000000P



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION  
5730 - 24th Street, BLDG. 4  
Sacramento, CA 95822  
Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

INVOICES MUST BE  
FORWARDED IN  
TRIPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PURCHASE ORDER NUMBER	
2194962102	
PAGE	
OF 01	
DATE	
07 02 91	

TO:

F.B. HART/ALLSTATE  
1441 RICHARDS BLVD  
SACRAMENTO, CA 95814

SHIP TO:

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

916-441-6151

CONTACT: FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER  Y-YES  
N-NO

DELIVERY DATE: 07 05 91

F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: OPEN ORDER  
PO VALID THRU 6/30/92

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL	
01	420	900	9200		NDEP	4400			50,000.00	
02										
03										
04										
05										
06										
LINE NO.	COMMODITY CODE	DESCRIPTION					QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	WHITE/GMC TRUCK PARTS AS REQUIRED THRU 6-30-92					100	OPEN	500.000	50,000.00

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER  
NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

STEVE ALSTROM

VENDOR

FBH5000000P

PAGE TOTAL

50,000.00

PURCHASE ORDER TOTAL

50,000.00



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION  
5730 - 24th Street, BLDG. 4  
Sacramento, CA 95822  
Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

PURCHASE ORDER NUMBER

2194962128

INVOICES MUST BE  
FORWARDED IN  
TRIPPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE

OF 01

DATE

07 02 91

TO:

RIVERVIEW INTERNATIONAL TRUCKS

P.O. BOX 716  
WEST SACRAMENTO, CA 95691

916-371-3110

CONTACT: FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER  Y-YES  
N-NO

SHIP TO:

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

DELIVERY DATE: 07 05 91

F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: OPEN ORDER  
PO VALID THRU 6/30/92

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			25,000.00
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	PARTS FOR INTERNATIONAL TRUCKS AS REQUIRED THRU 6-30-92	100	OPEN	250.000	25,000.00

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER

NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

25,000.00

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

PURCHASE ORDER TOTAL

25,000.00

STEVE ALSTROM

VENDOR

RII500000P



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION  
5730 - 24th Street, BLDG. 4  
Sacramento, CA 95822  
Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

PURCHASE ORDER NUMBER	
2194962115	
PAGE	
OF 01	
DATE	
07 02 91	

INVOICES MUST BE  
FORWARDED IN  
TRIPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

TO:

NIXON-EGLI EQUIPMENT CO  
  
DEPT 60240  
EL MONTE, CA 91735

SHIP TO:

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

CONTACT: FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER  Y-YES  
N-NO

DELIVERY DATE: 07 05 91

F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: OPEN ORDER  
PO VALID THRU 6/30/92

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL	
01	420	900	9200		NDEP	4400			20,000.00	
02										
03										
04										
05										
06										
LINE NO.	COMMODITY CODE	DESCRIPTION					QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	PARTS FOR MOBILE SWEEPERS AS REQUIRED THRU 6-30-92					100	OPEN	200.000	20,000.00

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER

NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

20,000.00

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

STEVE ALSTROM

PURCHASE ORDER TOTAL

20,000.00

VENDOR

NIE5000000P



# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION  
5730 - 24th Street, BLDG. 4  
Sacramento, CA 95822  
Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

PURCHASE ORDER NUMBER	
2194962157	
PAGE	
OF 01	
DATE	
07 02 91	

INVOICES MUST BE  
FORWARDED IN  
TRIPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

TO:

SHIP TO:

KENCO ENGINEERING INC  
  
P.O. BOX 1467  
ROSEVILLE, CA 95661

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

916-969-3838  
CONTACT: FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER  Y-YES  
N-NO

DELIVERY DATE: 07 05 91  
F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: OPEN ORDER  
PO VALID THRU 6/30/92

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			30,000.00
02									
03									
04									
05									
06									

LINE NO	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	MISCELLANEOUS WEAR SHOES AS REQUIRED THRU 6-30-92	100	OPEN	300.000	30,000.00

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER  
NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

30,000.00

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

PURCHASE ORDER TOTAL

STEVE ALSTROM

30,000.00

VENDOR

KEE500000P





# CITY OF SACRAMENTO

PROCUREMENT SERVICES DIVISION  
5730 - 24th Street, BLDG. 4  
Sacramento, CA 95822  
Telephone 449-5551

PURCHASE ORDER NO.  
MUST BE SHOWN ON ALL  
DELIVERY PAPERS, INVOICES,  
AND CORRESPONDENCE

## PURCHASE ORDER

PURCHASE ORDER NUMBER  
2194962104

INVOICES MUST BE  
FORWARDED IN  
TRIPLICATE TO:

CITY OF SACRAMENTO  
ACCOUNTS PAYABLE  
915 I STREET  
SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE
OF 01
DATE
07 02 91

TO:

HEIL EQUIPMENT CO  
1450 NORTH 1ST STREET  
P.O. BOX 1270  
DIXON, CA 95620

SHIP TO:

FLEET MANAGEMENT ADMIN  
CITY CORPORATION CENTER-SOUTH  
5730 - 24TH STREET, BLDG 3  
SACRAMENTO, CA 95822

916-678-1961

CONTACT: FILE 1489/RES091-327  
CONFIRMING OF PHONE ORDER  Y-YES  
N-NO

DELIVERY DATE: 07 05 91

F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: OPEN ORDER  
PO VALID THRU 6/30/92

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	420	900	9200		NDEP	4400			50,000.00
02									
03									
04									
05									
06									
LINE NO.	COMMODITY CODE	DESCRIPTION				QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	06099	HEIL COMPACTOR PARTS AS REQUIRED THRU 6-30-92				100	OPEN	500.000	50,000.00

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER  
NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

50,000.00

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

STEVE ALSTROM

PURCHASE ORDER TOTAL

50,000.00

VENDOR

HEE500000P



APPROVED  
BY THE CITY COUNCIL

MAY 7 1991

OFFICE OF THE  
CITY CLERK

8.1

DEPARTMENT OF  
GENERAL SERVICES

OFFICE OF THE DIRECTOR

CITY OF SACRAMENTO  
CALIFORNIA

5730 - 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
95822-3699

April 26, 1991

916-449-5548  
FAX 916-399-0263

City Council  
Sacramento, California

DIVISIONS:

Honorable Members in Session:

COMMUNICATIONS  
FACILITY MANAGEMENT  
FLEET MANAGEMENT  
PROCUREMENT SERVICES

**SUBJECT: DEALER ONLY AND MANUFACTURER PARTS PURCHASES**

SUMMARY

Fleet Management has a requirement for the purchase of dealer only and manufacturer replacement parts. This report requests authorization for annual contracts with local dealers and/or manufacturers for these replacement parts.

BACKGROUND

The Fleet Management Division has a requirement for dealer only and/or manufacturer replacement parts for City vehicles. Some replacement parts are only available from the manufacturers or from their authorized dealers. Aftermarket replacement parts are not available. Some manufacturers have several dealers in the local area which allows for competitive bidding. Other manufacturers have only one dealer in this area or Northern California region.

The purchase of those parts where competitive bidding is not in the City's best interests is desired from the closest authorized dealer to reduce vehicle downtime and expense. The Procurement Services Division, in conjunction with Fleet Management, has contacted the closest vendors who offer the required parts or services. Prices for dealer only and manufacturers parts were fairly consistent from all vendors surveyed, regardless of location. Exhibit I lists vendors who have demonstrated delivery in a timely manner at a competitive price. These contracts will be for the coming twelve (12) month period, enabling the Procurement Services Division to issue purchase orders to coincide with the fiscal year.

FINANCIAL DATA

These replacement parts will be charged against Fleet Management's Automotive Accessory Line, 420-190-XXXX-4481. The proposed FY 1991/92 budget amount for this line is \$1,856,250. The total amount for which Fleet Management is requesting authorization from those dealers listed on Exhibit I is \$490,000.

City Council  
Dealer Only and Manufacturer  
Parts Purchases  
April 26, 1991  
Page 2

POLICY CONSIDERATIONS

This request deviates from the City's standard formal bidding provision and requires a two-thirds approval of all Council members voting in accordance with the provisions in the City Code Chapter 57.401 (c) for non-professional services and supplies.

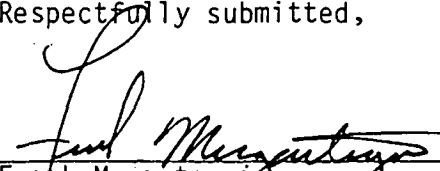
MBE/WBE EFFORTS

No impact at this time.

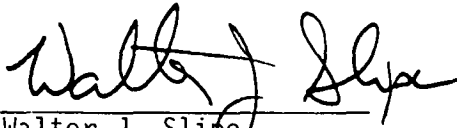
RECOMMENDATION

It is therefore recommended that in the best interests of the City, the City Council adopt the attached resolution for the purchase of dealer only parts, and authorize the City Manager to execute the necessary contracts with the appropriate vendors.

Respectfully submitted,

  
Frank Mugartegui  
Director of General Services

RECOMMENDATION APPROVED:

  
Walter J. Slipe  
City Manager

All Districts  
May 7, 1991

FM:91051:RS/ml

## EXHIBIT I

## DEALER ONLY AND MANUFACTURERS VENDORS

<u>Vendor</u>	<u>Item</u>	<u>Estimated Expenditures</u>
H. V. Carter Co., Inc. 2309 Lexington Street Sacramento, CA	Jacobsen Mower Parts	\$ 50,000
Case Power and Equipment 784 Stockton Blvd. Sacramento, CA	Case Parts	65,000
F. B. Hart 1441 Richards Blvd. Sacramento, CA	White and GMC Truck Parts	65,000
Heil West Inc. 1450 N. First St. Dixon, CA	Heil Compactor Parts	75,000
Kenco Engineering, Inc. 2155 PFE Road Roseville, CA	Wear Plates	35,000
Nixon-Egli Equipment P.O. Box 4955 Hayward, CA	Mobil Sweeper Parts	35,000
Riverview International 2445 Evergeen Avenue West Sacramento, CA	IHC Truck Parts	50,000
Smith Equipment Co. 113946 Charland Road Valley Center, CA	Bomford & Heston Parts	75,000
Tenco P.O. Box X Sacramento, CA	Caterpillar Parts	40,000
		<hr/>
		<u>\$490,000</u>

**RESOLUTION NO.** 91-327

ADOPTED BY THE SACRAMENTO CITY COUNCIL

**APPROVED**  
BY THE CITY COUNCIL

MAY 7 1991

OFFICE OF THE  
CITY CLERK

ON DATE OF \_\_\_\_\_

RESOLUTION SUSPENDING FORMAL COMPETITIVE BIDDING  
FOR THE PURCHASE OF DEALER ONLY AND MANUFACTURER  
REPLACEMENT PARTS AND AUTHORIZING THE CITY MANAGER  
TO EXECUTE THE NECESSARY CONTRACTS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

That pursuant to Section 57.401 (c) of the Sacramento City Code, it is hereby determined to be in the best interests of the City to suspend formal competitive bidding for the purchase of dealer only and manufacturer replacement parts and that the City Manager is hereby authorized to execute the necessary contracts through June 30, 1992 with the following vendors in an amount not to exceed \$490,000.

H. V. Carter Co., Inc.  
2309 Lexington Street  
Sacramento, CA

Nixon Egli Equipment  
P.O. Box 4955  
Hayward, CA

Case Power and Equipment  
784 Stockton Blvd.  
Sacramento, CA

Riverview International  
2445 Evergreen Avenue  
West Sacramento, CA

F. B. Hart/All State  
1441 Richards Blvd.  
Sacramento, CA

Smith Equipment  
113946 Charland Road  
Valley Center, CA

Heil West Inc.  
1450 N. First St.  
Dixon, CA

Tenco  
P.O. Box X  
Sacramento, CA

Kenco Engineering  
2155 PFE Road  
Roseville, CA

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_