

From: Joe Robinson
To: Dave Cullivan; Dee Lewis
Date: Fri, Jul 23, 1999 3:55 PM
Subject: Master Services Agreements for material testing

I have received the above agreements for approval as to form. I will approve and forward to the City Manager's office. However, since there appears to have been some confusion in past years over the expenditure limits for these agreements, I wanted to make sure that there is no confusion regarding these agreements. Exhibit B of each agreement sets forth a not-to-exceed limit of \$150,000. This means that the total expenditures over the entire term of any single agreement (authorized via Addendums) cannot exceed \$150,000, unless a supplemental agreement is approved. Per CC section 59.02.201, a supplemental agreement exceeding \$25,000 would require Council approval. Please let me know if you have any questions.

CC: Craig Lymus; Mary Lou Silva