

APPROVED
BY THE CITY COUNCIL

JAN 9 1990

OFFICE OF THE
CITY CLERK

3.7

AG 89146

OFFICE OF THE
CITY MANAGER

CITY OF SACRAMENTO
CALIFORNIA

December 26, 1989

CITY HALL
ROOM 101
915 I STREET
SACRAMENTO, CA
95814-2684

916-449-5704
FAX 916-449-8618

City Council
Sacramento, California

Honorable Members in Session:

Subject: Anti-Drug and Gang Initiative Study - Approval of Consultant
and Authorization for the City Manager to Enter Into an Agreement

SUMMARY

Based on a City Council Approved Request for Proposal for a consultant to conduct an Anti-Drug and Gang Initiative Study, staff is recommending the selection of EMT Associates, Inc., for a contract of \$87,571. Funding would come from \$75,000 in General Funds in the City Manager's Office budget and \$12,571 from the General Fund Administrative Contingency.

BACKGROUND

On October 10, 1989, the City Council approved a Request for Proposal for a consultant to study various drug and gang issues in the City. Request for Proposals were mailed to over 50 prospective consultants throughout the State of California. Three proposals were received:

Two of the three proposals were reviewed by an evaluation committee consisting of representatives from the City Council, General Services Department, Police Department, Parks and Community Services Department and the Sacramento County Health Department. The remaining proposal was rejected without review because it had not been submitted before the deadline date for proposal submittal. The two proposals which were accepted for review and their cost are:

EMT Associates/The Circle, Sacramento CA	\$87,571
California State University, Sacramento/ Community Services Planning Council Sacramento, CA	\$80,770

Based on a review of the proposals and interviews with the prospective consultants, the evaluation committee recommends that the City enter into an agreement with EMT Associates Inc., to conduct the Anti-Drug and Gang Initiative Study.

POLICY CONSIDERATIONS

The selection process for the consultants utilized for this contract was in conformance with City policy on consultant selection.

FINANCIAL CONSIDERATIONS

The total cost of this study will be \$87,571. The City Council on October 11, 1989 transferred \$75,000 from the General Fund Administrative Contingency to the City Manager's Office for this project. The attached resolution transfers an additional \$12,571 from the General Fund Administrative Contingency to the City Manager's Office to complete the balance needed for employment of a consultant on this project. This will leave a balance of \$379,000 in the General Fund Administrative Contingency.

MBE/WBE EFFORTS

The Anti-Drug and Gang Initiative Study Request for Proposal was mailed to potential MBE/WBE vendors who were identified from the City roster of certified MBE/WBE firms. None of the firms on the roster submitted a proposal for consideration. Although the selected consultant is not a MBE/WBE vendor, the subcontractor, The Circle, Inc., may qualify as MBE/WBE.

RECOMMENDATION

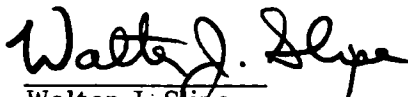
It is recommended that the Council approve the attached resolution authorizing a contract with EMT Associates, Inc., and transferring \$12,571 to the City Manager's Office budget for additional funding of the Anti-Drug and Gang Initiative Study.

Respectfully Submitted,



Gary L. Little
Citizens Assistance Officer

Recommendation Approved:



Walter J. Slupe
City Manager

Contact Person to answer questions:
Gary L. Little
Citizens Assistance Officer
449-5704

January 9, 1990
All Districts

RESOLUTION NO. 90-031

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

APPROVED
BY THE CITY COUNCIL

JAN 9 1990

OFFICE OF THE
CITY CLERK

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH EMT ASSOCIATES, INC. FOR THE PREPARATION OF THE ANTI-DRUG AND GANG INITIATIVE STUDY AND AMENDING THE CITY OPERATING BUDGET FOR FY 1989-90 BY \$12,571.00

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

- 1) The City Manager and City Clerk are hereby authorized and directed to execute on behalf of the City of Sacramento a Professional Services Agreement with EMT Associates, Inc., to prepare the Anti-Drug and Gang Initiative Study for an amount not to exceed \$87,571.00; and
2. an increase in appropriations is approved for the Anti-Drug and Gang Initiative Study; and
3. the City operating budget for FY 1989-90 is hereby amended by transferring \$12,571 from the General Fund Administrative Contingency as follows:

101-710-7012-4999	<\$12,571.00>
101-030-0300-4258	\$12,571.00

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____



OFFICE OF THE
CITY CLERK

OPERATION SERVICES

CITY OF SACRAMENTO
CALIFORNIA

CITY HALL
ROOM 304
915 I STREET
SACRAMENTO, CA
95814-2671

916-449-5426

February 15, 1990

EMT Associates Inc.
3090 Fite Circle Suite 201
Sacramento CA 95827

On January 9, 1990, the Sacramento City Council adopted Resolution No. 90-031 authorizing the execution of Agreement No. 89146 regarding Anit-Drug and Gang Initiative Study.

Enclosed, for your records, is one fully certified copy of said agreement and authorizing resolution.

Sincerely,

Valerie A. Burrowes
City Clerk

mls/3.7

Enclosures

cc: City Manager
Risk Management