



DEPARTMENT OF  
PARKS AND RECREATION

**CITY OF SACRAMENTO  
CALIFORNIA**

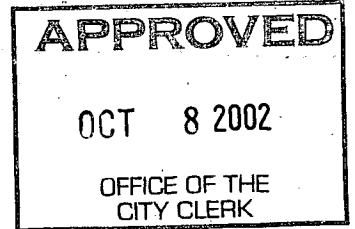
1023 J STREET, #200  
SACRAMENTO, CA  
95814-2997

PARK PLANNING, DESIGN &  
DEVELOPMENT DIVISION

(916) 264-8529  
FAX 264-8266

October 8, 2002

City Council  
Sacramento, California



Honorable Members in Session:

**SUBJECT: AMENDMENT TO A CONSULTANT SERVICES AGREEMENT WITH  
SUE AKIYAMA FOR PARK DEVELOPMENT SERVICES**

**LOCATION AND COUNCIL DISTRICT:** Citywide.

**RECOMMENDATION:**

It is recommended the City Council authorize the City Manger to execute an amendment to the agreement between the City of Sacramento and Sue Akiyama to increase the total amount of the agreement to \$175,000.

**CONTACT PERSON:** Janet Baker, Interim Park Development Manager, 264-8234

**FOR COUNCIL MEETING OF:** October 8, 2002

**SUMMARY:**

Ms. Akiyama's existing contract is for \$99,000.00. This action would increase the maximum cost of the City's contract with Ms. Akiyama to \$175,000.00. Other terms and conditions remain unchanged.

**COMMITTEE/COMMISSION ACTION:**

None with this report.



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### **BACKGROUND INFORMATION:**

The Park Planning, Design and Development Division of the Department of Parks and Recreation plans, designs and develops parks and open space areas for the City of Sacramento. To increase the Division's capacity to create new parks and improve project delivery systems, City staff recommends continued assistance from consultants with architectural, construction and project management experience.

On November, 20, 2001, City Council approved a consultant services agreement with Sue Akiyama in the amount of \$99,500. Since that time, Ms. Akiyama has successfully managed various development projects for the City of Sacramento, including Cesar Chavez Plaza, St. Rose of Lima Park, the History Wall along the underpass on K Street, and various park development projects. Her tasks as a consultant will include:

- Manage the bidding and construction of Westlake Park 1A.
- Review drawings, manage bidding and construction of Westlake Park 1B.
- Manage master plan process, review drawings and manage bidding and construction for Barandas Park, Creekside Park, and Strauch Park.
- Coordination with developer for Heritage Park.
- Manage construction at Two Rivers Park.
- Complete the master planning process for the Jacinto Creek Master Plan.

In view of the quality of Ms. Akiyama's work and the fact that work will continue into Fiscal Year 2002/03 on several of the projects she is assigned, it is recommended that the maximum cost under Ms. Akiyama's contract be increased from \$99,000.00 to \$175,000.00.

Ms. Akiyama's contract scope and other provisions would remain unchanged. She will continue to receive assignments from Mr. Dennis Day, Senior Landscape Architect.

### **FINANCIAL CONSIDERATIONS:**

No additional funding is requested with this report. Funds are included with each capital improvement project for park development services. Ms. Akiyama's services will be charged as an expense to the projects to which she is assigned.

### **POLICY CONSIDERATIONS:**

The proposed action under this report is consistent with the City Council's goal to preserve and expand parks and recreation opportunities.

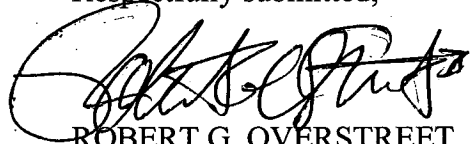
**ENVIRONMENTAL CONSIDERATIONS:**

The proposed actions in this report are administrative and do not constitute a project under CEQA.

**ESBD EFFORTS:**

Ms. Akiyama's company is certified as an ESBD firm.

Respectfully submitted,



ROBERT G. OVERSTREET,  
Director of Parks and Recreation

**RECOMMENDATION APPROVED:**



ROBERT P. THOMAS  
City Manager