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DEPARTMENT OF
PERSONNEL

CITY OF SACRAMENTO
CALIFORNIA

801 NINTH STREET
ROOM 210
SACRAMENTO, CA
95814-2693

PERSONNEL MANAGEMENT
SERVICES DIVISION

April 19, 1988

916-449-5726

DONNA L. GILES
DIRECTOR OF
PERSONNEL

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: PROPOSED NEW EXEMPT CLASSIFICATION - STREET DIVISION
MANAGER, PUBLIC WORKS DEPARTMENT; CHANGE IN SALARY FOR SOLID
WASTE DIVISION MANGER, PUBLIC WORKS DEPARTMENT.

SUMMARY

This report recommends salary and designation of exempt management status for the new classification of Street Division Manager; and a change in salary for the Solid Waste Division Manager.

BACKGROUND AND ANALYSIS

On March 29, 1988, the City Council approved the establishment of a third Deputy Director classification for the Department of Public Works. Currently, under the new organizational structure, the Deputy Director of Public Works - Utility Services oversees the divisions of Water and Flood Control and Sewer; the Deputy Director of Public Works - Engineering Services is responsible for the Engineering and Transportation Divisions; and the Deputy Director of Public Works - Field Services directs the activities of the Solid Waste and Animal Control Divisions. As part of the recent reorganization, the Public Works Department will be proposing that a new Street Division be formed in the 1988/89 budget.

External policy issues in solid waste and transportation are taking an increasing amount of time from the management of the day to day operations of the Solid Waste and Transportation Divisions. Additionally, the annexation of the prior parking division within the Transportation Division has significantly increased the responsibility and time requirements of the Transportation Division Manager. To increase both

the effectiveness and efficiency of the operations of the Transportation and Solid Waste Divisions, Public Works is proposing that a new Street Division be formed by merging the Street Maintenance section of the Transportation Division and the Garden Refuse and Street Cleaning sections of the Solid Waste Division, effective July 1, 1988. The new division will have an operating budget of approximately \$9,149,000 and 108 employees.

Because there currently is not an active classification to manage the new division, the classification of Street Division Manager should be established to plan, assign, direct, and review the programs and activities of the Street Division. It is recommended that the salary for the Street Division Manager be set at \$3,709.33 - \$4,508.92 per month, which is equivalent to Supervising Engineer a classification similar in level of responsibility. Because the Street Division Manager will report directly to the Deputy Director of Public Works - Field Services, it is appropriate that it be designated as exempt management status.

Due to the reduction in responsibilities as a result of the reorganization, it is also recommended that the salary of the Solid Waste Division Manager be adjusted to the Supervising Engineer level. Revisions to the classifications of Solid Waste and Transportation Division Managers will be made to reflect the reorganization of duties.

FINANCIAL IMPACT

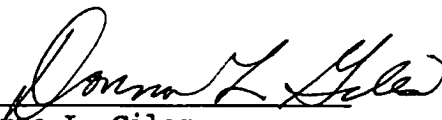
Cost of the new classification will be funded by the existing Solid Waste and Street Divisions general and enterprise budgets, and therefore will not create a financial impact.

RECOMMENDATION

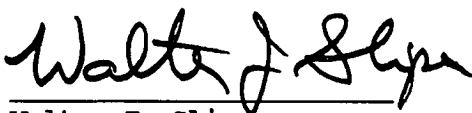
It is recommended that the City Council amend Resolution 88-007 to effect the following changes:

1. Designation of the Street Division Manager as an exempt management classification.
2. Establishing the salary of \$3,709.33 - \$4,508.29 per month for the new classification of Street Division Manager.
3. Changing the salary of the classification of Solid Waste Division Manager to \$3,709.33 - \$4,508.29 per month.

Respectively Submitted,


Donna L. Giles
Director of Personnel

Recommendation Approved


Walter J. Slipe
City Manager

All Districts
April 26, 1988

RESOLUTION NO. 88-334

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF
APRIL 26, 1988

APPROVED
BY THE CITY COUNCIL

APR 26 1988

AMENDING RESOLUTION 88-007 RELATING TO SALARY
SCHEDULES, EMPLOYER-EMPLOYEE RELATIONS POLICY,
AND DESIGNATION OF EXEMPT JOB CLASSIFICATIONS

OFFICE OF THE
CITY CLERK

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT RESOLUTION
88-007 IS AMENDED AS FOLLOWS, EFFECTIVE APRIL 30, 1988:

Section 1.

Exhibit A, Salary Schedules, Schedule #01, management salaries is
amended by:

- a. The addition of the classification of Street Division Manager
with a salary of \$3,709.33 - \$4,508.92 per month.
- b. The change in salary of the classification of Solid Waste
Division Manager to \$3,709.33 - \$4,508.92 per month.

Section 2.

Exhibit B, Employer-Employee Relations Policy, is amended by the:

- a. Addition of the classification of Street Division Manager.

Section 3.

Exhibit C, Designation of Exempt Job Classifications, is amended as
follows:

- a. The classification of Street Division Manager is added.

ATTEST:

CITY CLERK

MAYOR