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OFFICE OF THE
CITY MANAGER

CITY OF SACRAMENTO
CALIFORNIA

CITY HALL
ROOM 109
915 I STREET
SACRAMENTO, CA
95814-2684

916-449-5704

January 20, 1988
88005:SW:SBP

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: ANIMAL CONTROL CONSOLIDATION

SUMMARY

The purpose of this report is to transmit the Report on Animal Control Consolidation produced by a task force comprised of City-County staff members. The Joint Committees of Budget and Finance and Transportation and Community Development considered this report on November 24, 1987 and requested staff to develop further information. On January 19, 1988, a second staff report containing the requested information was considered by the Joint Committees. Both of these staff reports are attached for Council consideration. This item is forwarded without a Committee recommendation.

BACKGROUND

In the course of examining alternatives for the provision of animal kenneling, the City Council directed staff to work with County of Sacramento staff to outline how consolidation of the City and County animal control functions might take place. A staff group was assembled and co-chaired by Solon Wisham, Jr., Assistant City Manager and Dee Reynolds, Assistant to the County Executive.

A variety of legal, operational and financial issues were examined and an outline of a County-wide animal control program was developed. This outline was submitted simultaneously to the Sacramento City Council and the Board of Supervisors and cosigned by the City Manager and County Executive. On November 24, 1988, the County Board of Supervisors considered the report and voted to support the pursuit of a consolidated, County-wide animal control program as outlined by the staff. The City Council Committees of

APPROVED
BY THE CITY COUNCIL

JAN 26 1988

OFFICE OF THE
CITY CLERK

Intent motion
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Synopsis

Animal Control Consolidation
January 20, 1988
Page 2

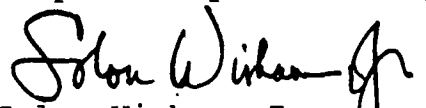
Budget and Finance and Transportation and Community Development considered the staff report on the same day and referred several elements to staff for further information. Based on the action of the Joint Committees, the City Council did not consider the item on November 24th as scheduled.

On January 19, 1988, the Joint Committee received the second staff report regarding animal control consolidation and related matters. Specifically, the committees discussed the comparative salaries and benefits between the City and County for animal control employees; alternatives for structuring input from the City Council to the animal control program; and an optional method of euthanasia. The Joint Committee failed to reach a concensus on the issue of consolidation.

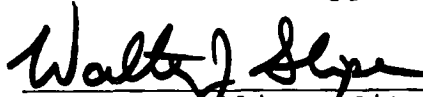
RECOMMENDATION

It is recommended that the City Council consider the report on consolidation of animal control and the related subsequent informational report and determine whether the City will pursue a consolidated animal control program with the County of Sacramento. If consolidation is supported, the policy recommendations presented on pages 1 and 2 of the report from the City Manager and County Executive will need to be adopted.

Respectfully Submitted,


Solon Wisham, Jr.
Assistant City Manager

Recommendation Approved:


Walter J. Slipe, City Manager

All Districts
January 26, 1988

Attachments:

- "Report Back -Animal Control Consolidation", Nov. 16, 1987
- "Report Back Regarding Various Matters Related To The Provision of Animal Control Services and The Possible Consolidation of Service With the County of Sacramento", January 4, 1988



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OFFICE OF THE
CITY MANAGER

CITY OF SACRAMENTO
CALIFORNIA

November 16, 1987
87133:SW:SP:ldc

CITY HALL
ROOM 109
915 I STREET
SACRAMENTO, CA
95814-2684

916-449-5704

Budget and Finance Committee
Transportation and Community Development Committee
Sacramento, California

Honorable Members in Session:

SUBJECT: REPORT BACK - ANIMAL CONTROL CONSOLIDATION

SUMMARY

The attached report to the City Council and County Board of Supervisors outlines a consolidated City-County animal control program. This report will be considered by the Council and Board on November 24, 1987 in their regular sessions.

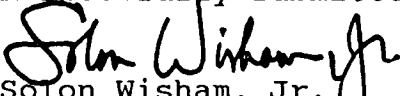
BACKGROUND

A committee of City and County staff members have completed the attached report regarding animal control consolidation. This report outlines the major issues to be considered in the decision of whether or not to consolidate animal control services. You are referred to the City Council report for the discussions of this item.

RECOMMENDATION

It is recommended that the joint committee of Budget & Finance and Transportation & Community Development review the attached report concerning animal control consolidation and refer the matter to the City Council for final determination.

Respectfully submitted,


Solon Wisham, Jr.
Assistant City Manager

All Districts
November 24, 1987

COUNTY OF SACRAMENTO
OFFICE OF THE COUNTY EXECUTIVE



BRIAN H. RICHTER
County Executive

For Agenda Of:
October 27, 1987

To: BOARD OF SUPERVISORS and
CITY COUNCIL

From: COUNTY EXECUTIVE and
CITY MANAGER

Subject: REPORT BACK - ANIMAL CONTROL CONSOLIDATION

RECOMMENDATIONS

If, as a matter of policy, the Sacramento County Board of Supervisors and the Sacramento City Council decide to fully consolidate each government's animal control function into a single operation, we recommend:

1. Adopt, as a matter of policy, the fact that total consolidation of the animal control function is appropriate and feasible as a service of the County of Sacramento.
2. Adopt the following findings of the Consolidation Report (commencing at page 3):
 - a. Facilities - Consolidation will require a north area facility with 20-year build out capacity. The development of such a facility will lessen the need for expansion of the existing Bradshaw Road site but will not negate same.
 - b. Staff and Equipment - Appropriate discussions will be held with the affected recognized employee organizations with a primary goal of absorbing all permanent City Animal Control employees into County service. Appropriate equipment and inventory will transfer from the City to the County.
 - c. County Counsel will prepare, for adoption by the County and City of Sacramento, an Animal Control Ordinance which will provide for uniform standards of operation, levels of service, and levels of enforcement throughout Sacramento County.
 - d. The City of Sacramento will appropriate an amount equal to their costs of construction for a City-only facility, to offset the County cost of

construction of a consolidated facility (approximately \$2 million). The exact amount to be contributed by the City of Sacramento will be included in the implementation contract. Further, the City agrees to payment of a share of the annual net operating costs based upon the adopted financing option, be that property tax transfer or a proportionate population formula.

3. Establish an implementation task force to develop a consolidation implementation contract to be adopted on or before March 1, 1988. The contract will include the results of the findings adopted in #2 above and will further determine, but is not limited to: (1) the timing of construction of facilities; (2) scheduled date of operational consolidation; (etc.). The task force shall be co-chaired by Assistant City Manager Solon Wisham, Jr., and Assistant to the County Executive R. Dee Reynolds and will be supported by appropriate respective staff.

ASSUMPTIONS

The following assumptions were used in the review of Animal Control consolidation:

1. Consolidation must be considered as a long-term commitment with agreements for no less than 20 years due to the capital investment.
2. Consolidation will reflect the merger of the City and County staffs and will not, in and of itself, trigger a required increase in staff. This assumption will be modified if a seven-day-a-week operation is adopted by the County.
3. SACOG population data and projections will serve as the basis for program planning.
4. Humane Society of the United States assumptions about the relationship of animal to human populations will be used to project future facility needs.
5. Proposed facility site(s) must have adequate land area to accommodate 20-year expansion.
6. Consolidation will include a full program for licensing.
7. Projected program requirements will reflect only changes in population and assume no new or enhanced programs or service levels.
8. The consolidated Animal Control program will be operated by the County on a County-wide basis. The City will defer to the County for future ordinance, fee and/or policy amendments.

9. All related revenues collected by the County will be credited to the Animal Control program for the purpose of determining the net operating cost.

The result of extensive staff analysis of options in the area of animal control efficiency and effectiveness envisions a totally consolidated operation under the auspices of Sacramento County with County-wide service level standards and provisions for growth through 2007. These assumptions are based upon the following findings:

FINDINGS

1. Facilities

Staff determined that with total consolidation of the animal control responsibilities, a north and south facility would be most efficient. Such a configuration would provide for convenient access by the members of the public needing to transact business. Additionally, such a plan will result in staff being dispatched from locations closer to their geographic areas of responsibility.

The proposed north facility (Attachment "A") would call for a build-out in 20 years to 27,200 square feet, while in the same period the south facility (Bradshaw Road) would need an expansion of at least 4,000 square feet, for a total of 36,500. With the adoption of this proposal, the life of the Bradshaw facility has been extended to 2007 with minimal expansion. Absent the north facility, Bradshaw would not be capable of handling the consolidated space needs now or in the future due to land limitations.

2. Organization/Operations

Consolidation will bring with it an Animal Control agency which maintains levels of service in a standardized fashion throughout the County. This report has assumed those standards in proposing facility plans through 2007. In discussing consolidation, it has been envisioned that staff would be assigned to both facilities with the majority of the administrative offices remaining at the Bradshaw Road plant. This proposal maintains all existing County Animal Control programs in their current state. The only policy modification proposed is the length of time animals will be held.

3. Financing

The City of Sacramento has agreed to remit to the County an amount equal to the costs of construction of a City-only facility. This will offset the County cost of the north facility by approximately \$2 million. Financing of capital costs is expected to be provided through the issuance of Certificates of Participation or bonds.

This report contains two options for an ongoing operational financing plan between the City and County of Sacramento:

- (a) The first option calls for a property tax transfer with the percentage to be determined by base year costs; or
- (b) The second option calls for an annual allocation of operating costs based on proportionate population.

4. Comparative Costs

Total consolidation of the operation of the City of Sacramento's Animal Control functions with the County of Sacramento, exclusive of capital construction, assumes no increase nor decrease in operating costs for the base year. Using this year as a comparative base reflects a consolidated budget of \$3,057,000, offset by total revenue of \$973,000, for an operating net cost of \$2,084,000. Of that figure, \$753,000, or 36.1%, are current City costs.

This report does not provide for any cost savings as a result of consolidation, but does envision a more cost-effective operation by elimination of one layer of duplicated management and commensurate bureaucracy. Additionally, the field personnel become more efficient via their assignment to locales more closely associated with their areas of responsibility.

5. Capital Construction

Total consolidation will call for a new facility in the north area capable of a 20-year build-out to 27,200 square feet, while in the same period the Bradshaw Road facility would need an expansion of at least 4,000 square feet.

The estimate for a City-only facility of 14,900 square feet is \$1,991,143 which would provide for needs through 1997. A consolidated north facility with a like life span would cost \$3,235,098 for 24,513 square feet. The County share of consolidated capital construction would be \$1,244,000. Funds for expansion will be accrued via a 2% capital assessment against the construction value of the facility.

Construction time associated with a north area site identified by City staff is predicted to be 10-12 months. This estimate accounts for preliminary planning already accomplished and does not anticipate a requirement for an Environmental Impact Report which, if necessary, may delay the onset of construction.

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CONCLUSION

The need for the City of Sacramento to confirm a course of action planned for animal control is immediate and critical. It is imperative that the City of Sacramento satisfactorily resolve the consolidation issue as soon as possible since the conditions on Front Street have already deteriorated to an unacceptable level.

The County of Sacramento's needs are less immediate. The consolidation plan will satisfy the County's projected twenty (20) year facility requirements for the northern portions of the County.

Based upon this report, two basic options are available for your consideration: (1) Total consolidation; or (2) status quo. Depending upon the option selected, certain policy decisions are now required in order for staff to proceed. If consolidation is selected, the policy recommendations in this report must be adopted.

Respective staff from City and County departments are to be commended for their ability to work together in the preparation of this report. The endeavor and its product are one in which each participant can take pride.

Respectfully submitted,


BRIAN H. RICHTER
Sacramento County Executive


WALTER J. SLIPE
Sacramento City Manager

RDR:gp
(AC/consol)

Attach.

DISCUSSION

Introduction

At the direction of the Sacramento County Board of Supervisors and the Sacramento City Council a study was undertaken to determine how to consolidate the City of Sacramento's animal control program with that of the County of Sacramento. The impetus for the study was the City of Sacramento's immediate need to replace and relocate its animal control facility. An underlying assumption of this feasibility study was a belief that consolidation might provide an avenue for more efficient and effective delivery of animal control services to the public within the City and County of Sacramento.

Planning

For at least ten years the City of Sacramento has anticipated its need to relocate and expand its animal control facility. Serious planning for the relocation began in 1984 with an investigation into the efficiency and effectiveness of consolidating the City of Sacramento's kenneling activities with those of either the County of Sacramento or the Sacramento Society for the Prevention of Cruelty to Animals (SSPCA). Although optimistic that at least kennel consolidation might be achievable, the City of Sacramento simultaneously explored relocation of their entire animal control operation. Preliminary estimates of the costs to the City of Sacramento to accomplish just the kenneling consolidation had indicated that this would not be an attractive solution for the City of Sacramento. By 1986, plans for kennel consolidation had been abandoned and design development for a facility to meet its long-range (20 year) needs was begun. The City of Sacramento's Capital Improvement Budget for 1987/88 includes \$900,000 as the cost for the design and construction of a new facility. Recent estimates have more than doubled the projected facility cost. Financing is expected to be provided through the issuance of Certificates of Participation or bonds.

In preparing this report, joint staffs made growth projections on which long-range (20-year) planning might be based. Those projections assumed that pet demographics and standardized animal control programs would be continued in the future.

FACILITIES

Unless otherwise noted, the needs projections in this report (Attachment "A") are based upon pet population demographics and, more importantly, current levels of program service for the County of Sacramento. These estimates are also based upon Humane Society of United States (HSUS) Standards prediction of animal ownership within the County of Sacramento service area (which includes the Cities of Folsom, Isleton, and Galt) and the City of Sacramento. National trends

indicate a change in pet demographics from ownership of large dogs to ownership of small dogs and cats. Assuming that these trends are factual and that they will be sustained, they may have an impact on the 20-year projections contained in this report in that more animals may be able to be housed in less space. Likewise, new programs which may be implemented by the County of Sacramento within the next 20 years will undoubtedly have impacts of one sort or another upon these needs projections.

Sacramento County Animal Control Facility

The physical plant of Sacramento County Animal Control, located at 4290 Bradshaw Road, was originally constructed in 1964 and is undergoing its third major addition since that time. The facility encompasses a total of approximately 32,600 square feet, including 3,500 square feet of administrative space. Approximately 42% (1,400 square feet) of the administrative space is located in a trailer. The physical plant also includes 25,700 square feet designated for kenneling functions, 9,000 square feet of which is corral area. Approximately 11% (1,700 square feet) of the kennel area is under construction.

Sacramento County Animal Control is currently experiencing significant overcrowding in its administrative space, even with the addition of the temporary trailer. Although the addition of this trailer has somewhat eased the overcrowding, that space and slightly more needs to be incorporated into a permanent structure. Plans for expanding the current administrative area have reached only the earliest, formative stages. A request for permanent additional administrative space to replace the trailer was included in County Animal Control's five-year capital improvement plan submitted in 1986.

Human population growth projections, provided in the Sacramento Area Council of Government's report dated July 9, 1987, anticipate a nearly 44.5% increase in County of Sacramento's population within the next 20 years. Based upon HSUS projections, the number of animals impounded annually equals approximately 7.0% of the County of Sacramento's population. That statistical relationship has been used to predict the future kennel population and, therefore, the required kennel capacity.

Currently, the number of animals kenneled by Sacramento County Animal Control at any given time varies from a minimum of 219 animals to a maximum of 496 animals. The average is 350 animals every day. The impact of the human population growth on the number of animals impounded will require Sacramento County Animal Control to plan to provide kennel facilities for an estimated average of 648 animals at any given time, an 85% increase over the average 350 animals currently housed daily. As much as 9,413 square feet of additional kennel space would be required within 20 years to house just the additional County of Sacramento animals. The land currently available at the Sacramento County Animal Control site will allow for only 5,100 square feet of kennel expansion. Therefore,

additional land contiguous to the current Bradshaw facility will have to be allocated for Sacramento County Animal Control's physical plant if 20 years' growth is to be accommodated.

Given the projected population growth of Sacramento County and the exponential increase in requests for animal control services, administrative space at Sacramento County Animal Control will have to be increased by as much as 44% (5,000 square feet) within the next 20 years. Due to structural limitations of the existing facility and the lack of land designated for Animal Control at Bradshaw Road, the development of a 5,000 square foot administrative area at the existing site could be accomplished with a new two-story addition adjacent to the current facility.

The current Sacramento County Animal Control facility is strategically located for a single-facility program for the County and will continue to be a good location in the future for unincorporated area residents since the largest percentage of future population increase for the unincorporated area is expected to be in the southern portions of the County. The facility, for the most part, meets Sacramento County Animal Control's current and anticipated short-term needs and will continue to provide the growth capabilities needed to satisfy mid-range (10-year) needs. The current designated land for County Animal Control will not meet the long-range (20 year) needs.

Sacramento City Animal Control Facility

The physical plant of Sacramento City Animal Control, located at 2127 Front Street, was built in 1932 and encompasses 5,300 square feet designated for kenneling functions and 800 square feet designated for administrative functions. The physical plant is deficient when compared to future needs and current kenneling standards, but, more significantly, has long been considered to be totally inadequate for the number of animals impounded. The current facility can minimally accommodate an average of 150 animals each day, although it needs to accommodate more than 200 animals each day to meet current demand.

Sacramento City Animal Control also has a mandate to provide care for livestock impounded. Despite this mandate, there is no corral space available at the current facility. Consequently, impounded livestock are boarded at an outside, private boarding facility, thus making their redemption or adoption more difficult.

Equally deficient is the administrative space allocated at the current City of Sacramento facility. Currently, 20 staff members must share 800 square feet of space. This precludes any assignment of designated work areas or individual offices, even for the Chief.

The Sacramento Area Council of Governments projects that the City of Sacramento will grow in population by nearly 31.5% within 20 years. The impact of that growth, assuming that the number of animals impounded will continue to approximate 7.0% of the City population, will require Sacramento City Animal Control to plan for an average influx of 418 animals at any given time, a 178% increase over current daily capacity. Tentative plans for a new City facility have determined that at least 14,900 square feet, 11,175 of which would be designated for kenneling functions, will be needed at the new facility to provide for 10 years' space needs. The City of Sacramento has planned to build on a site large enough to accommodate expansion for at least 20 years' growth needs.

Among the avenues recently explored to relieve the problems at the Front Street location has been construction of a new Sacramento City Animal Control facility. City of Sacramento staff has identified a new site location because the current location does not offer sufficient space to accommodate 20 years of growth and Front Street is scheduled for a redevelopment project. The new site will support Sacramento City Animal Control's anticipated growth in a two-phase construction program, with the first construction phase to allow for 10 years' anticipated growth and the second phase to begin within 10 years, completing the facility to satisfy 20-year needs. Sacramento City staff have developed site criteria and have located a site already owned by the City of Sacramento - the Colfax Corporation Yard near Highway 160 and Arden Way - which meets these criteria. Additionally, a 10- to 12-month construction schedule has been estimated. This estimate accounts for preliminary planning already accomplished and does not anticipate a requirement for an environmental impact report which, if necessary, may delay the onset of construction.

A concept which may offer advantages to both the City and County is the consolidated operation of not one but two animal control facilities. One facility would be located north of the American River and one south of the American River, making access easier for the public and increasing the efficiency of the Animal Control Officers.

Currently, the total population of Sacramento County is split with 50% located north of the American River and 50% located south of the American River. The Sacramento Area Council of Governments projects a population split during the next 10-20 years of 55% located south of the American River and 45% located north of the American River. This nearly half-and-half split suggests that the need for operating a northern and a southern facility would continue on a long-term basis.

Additionally, the concept of two facilities resolves some of the City of Sacramento's concerns about operating a single facility at the Bradshaw site, which is a great distance from most of the City. There are distinct advantages to County of Sacramento residents residing north of the American River in providing them more convenient access to a facility. The close freeway access

of the City-owned Colfax site and the size of the land make it an adequate site for a second animal control facility. The property is appropriate for animal control purposes. Additional sites north of the American River will be evaluated for use based upon existing criteria.

Were the consolidation to be based upon operation of two facilities, the northern site in 20 years would require approximately 27,200 square feet of kennel space and the southern site would require approximately 36,500 square feet of kennel space, 9,000 square feet of which is corral area. However, each site could support such expansion. The County of Sacramento expansion could readily be accomplished with allocation of one additional smaller western parcel of land rather than two parcels and could, therefore, be accomplished without the need to close an active roadway.

STAFF AND EQUIPMENT

	<u>Standard</u>	<u>Current (1987)</u>	<u>Future (2007)</u>	<u>Increase</u>
County:	Population served	583,000	842,900	44.5%
	Annual impounds	25,300	59,000	133.0%
	Annual service requests	26,900	38,770	44.1%
City:	Population served	322,500	424,333	31.5%
	Annual impounds	14,500	29,703	105.0%
	Annual service requests	27,700	36,493	31.7%

As with previous estimates provided in this report, the impacts of service level or program change which may be directed by the City Council or the Board of Supervisors are not considered in staff or equipment projections.

Sacramento County Animal Control Staff

Sacramento County Animal Control currently has 38 full-time career staff, including the Division Chief. Staff are assigned to three functional areas as follows:

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Field	1.0	Field Supervisor
	3.0	Senior Animal Control Officers
	11.5	Animal Control Officers
	2.0	Swing Seniors
	<u>17.5</u>	
Kennel	1.0	Kennel Supervisor
	1.0	Senior Animal Control Officer
	5.5	Animal Control Officers
	<u>7.5</u>	
Administration	1.0	Chief
	1.0	Administrative Supervisor
	1.0	Senior Animal Control Officer
	1.0	Animal Control Officer
	9.0	Typist Clerks
	<u>13.0</u>	
TOTAL	38.0	

Sacramento County Animal Control staff are represented by two labor unions, with Sacramento County Animal Control Officers represented by the Independent Union of Public Service Employees-Local #1, and clerical staff represented by Sacramento County Employees Organization. The Animal Control Supervisors are not represented at this time, nor is the division chief, who is a management employee.

Sacramento City Animal Control Staff

The City of Sacramento currently employs 20.5 full-time equivalent staff in its Animal Control Division, including the Chief Animal Control Officer who is a management employee appointed by the City Manager. (The City of Sacramento Revenue Division supplies the equivalent of a half-time clerical position to accomplish the licensing function and needs to be accounted for in the total program staff assigned to Animal Control.) At present, four employees, classified as Kennel Attendants, are limited term employees. The remainder of the staff have permanent career status. City staff are assigned to three functional areas as follows:

Field	1.0	Senior Animal Control Officer
	<u>11.0</u>	Animal Control Officers
	12.0	
Kennel	1.0	Senior Animal Control Officer
	<u>4.0</u>	Kennel Attendants
	5.0	
Administration	1.0	Chief
	<u>2.5</u>	Typist Clerks/Account Clerks
	3.5	
TOTAL	20.5	

All Sacramento City Animal Control employees, exclusive of the Chief, are represented by International Union of Operating Engineers, AFL-CIO, Stationary Engineers, Local 39.

Consolidated Animal Control Staff

Full consolidation will carry with it a goal of integration of the City of Sacramento's current permanent Animal Control employees into Sacramento County Animal Control's operation. Of course, numerous employee relations issues such as seniority, classification, retirement, salaries and benefits, and union representation will have to be addressed if full consolidation is to be achieved. Those decisions will, of necessity, require extensive discussions with the three representation units involved.

Consolidated Animal Control Equipment

The equipment now maintained by the Sacramento City Animal Control is fully compatible with the County of Sacramento's equipment needs. The entire equipment and supply inventory would be merged.

ORGANIZATIONAL AND OPERATIONAL ISSUES

Legal Authority

It appears there are no substantial legal difficulties to be overcome in conforming to City and County Animal Control consolidation.

Administrative Authority

A basic assumption underlying this consolidation assessment is that any level of consolidation would place the authority and control of the assumed

responsibilities with the County of Sacramento. The City of Sacramento would be subject to the County of Sacramento's policies, procedures, and rates if a full consolidation were effected. Insofar as is practicable and necessary, the provisions of the City of Sacramento and County of Sacramento animal control ordinances would be revised into a uniform Animal Control Ordinance.

Policies and Procedures

Currently, the policies and operations of both agencies are more alike than they are dissimilar. The County of Sacramento has already planned a comprehensive review and revision of its animal control ordinance and could incorporate provisions valued in the current City of Sacramento animal control ordinance into its revised County of Sacramento ordinance. Animal adoption policies are similar between the two agencies. For purposes of this report, service levels have been standardized as they apply to hours of operation, impound, adoption, and quarantine periods.

The subject of sale of animals for research was discussed by staff during preparation of this report. It was agreed that the issue is one of policy adopted by the Board of Supervisors. A discussion of that policy was seen as outside the scope of this report, and any such discussions should take place separate and apart from the subject before you.

OPERATIONAL FINANCING

Option No. 1

Assuming that the consolidated animal control agency were under the policy direction of the Sacramento County Board of Supervisors, one option for financing the consolidated agency would be the County of Sacramento's General Fund. The County of Sacramento's General Fund currently supports those services available to all County of Sacramento residents regardless of whether they live in a city or the unincorporated area. The County of Sacramento would support its share of costs with General Fund discretionary revenue, primarily property taxes.

The City of Sacramento would finance its share of costs through the transfer of a fraction of its base property taxes to the County of Sacramento. As provided in the legislation implementing Proposition 13, the City of Sacramento and the County of Sacramento could enter into an agreement whereby a certain percentage of the City of Sacramento's base property tax rate would be transferred to the County of Sacramento. In each of the tax rate areas making up the City of Sacramento, the City of Sacramento's share of the one percent tax levy would decrease and the County of Sacramento's share would increase. The actual percentage transferred would be determined by the City of Sacramento's share of costs in the base year.

The County of Sacramento has for some years provided animal control services to the Cities of Folsom, Isleton, and Galt without any explicit contractual arrangement for compensation by those cities to the County of Sacramento. Until recently, the communities were so small and their animal control needs so minimal that the costs to the County of Sacramento for providing service to them were roughly equivalent to the licensing revenues generated by those cities. However, expenses incurred in handling requests for animal control services in those cities, particularly Folsom, have outstripped licensing revenues to the extent that the County of Sacramento will be pursuing contractual arrangements for services with them similar to those addressed in this report (exclusive of up front construction financing costs). Likewise, should Elk Grove, Citrus Heights, and/or Rancho Cordova incorporate, any provision of animal control services to those cities by Sacramento County Animal Control could be financed on a contractual basis.

OPERATIONAL FINANCING

Option No. 2

An annual allocation of operating costs based on proportionate population is perceived in this option. This financing method is proposed after examining various measures of animal control service level and demand. The current program statistics for the City and County vary so little from comparative population percentages as to not warrant an ongoing system of jurisdictional record keeping. As an example, the animals kenneled by the City represent the same relative percentage of the total of animals kenneled County-wide as the City's percentage of the total human population.

The decision-making authority for the consolidated service's annual budget and all other operational matters will be vested with the County. The contract between the City and the County will have an initial term of 20 years, to coincide with the long-term debt financing of the north area facility. The contract will also have a five-year notification of cancellation clause requiring sufficient advance notice to permit either party to make alternative plans and for the jurisdictions to negotiate a buy out.

At present, the City would be responsible for 35.6% of the total net operating costs of the consolidated animal control program. The assignment of costs based on population will respond to changes in the jurisdictions participating in the consolidated program. Current projections depict the City at 33.1% of the total County population in the year 2007. This program funding method will also give recognition to the anticipated growth in the populations of the other current or future cities in the County.

The County currently funds Animal Control with unincorporated area revenues and would not require a change in the source of funds for the share of costs

attributable to residents of the unincorporated area. The City would continue to budget General Fund monies for the payment of animal control-related costs.

The Cities of Folsom, Isleton, and Galt have historically received animal control service from the County without any direct financial participation in the program. The County of Sacramento will be pursuing contractual arrangements for service with each of them. Likewise, should Elk Grove, Citrus Heights, and/or Rancho Cordova incorporate, animal control service will be offered by the County on a contractual basis. The County is not committed to using this same financing scheme with other existing or newly incorporated cities.

Future capital expenditures will be made from a capital accumulation fund with annual deposits equal to two percent (2%) of the construction value of all animal control facilities. The capital accumulation charge will be included in the operating budget and distributed to all participating jurisdictions.

Comment

County staff and management prefer Option No. 1 for operational financing. However, Option No. 2 is mutually acceptable based upon affirmation of the following:

1. That the Board of Supervisors and the City Council can and will sign a 20-year binding contract; and
2. The City of Sacramento expenditures for Animal Control that are transferred to the County of Sacramento are charged against the City's Proposition 4 Gann Limit, and the County will treat the revenue as user fee and therefore exempt from the County's Proposition 4 Gann Limit; and
3. The City of Sacramento will annually transfer an amount of money based upon a declaration of that amount by County of Sacramento.

DEPARTMENT OF
GENERAL SERVICESCITY OF SACRAMENTO
CALIFORNIA5730-24TH STREET
BUILDING ONE
SACRAMENTO, CA
95822-3699

916-449-5445

DUANE J. WRAY
SUPERINTENDENTFACILITY MANAGEMENT
DIVISION

September 22, 1987

MEMORANDUM

TO: SOLON WISHAM, ASSISTANT CITY MANAGER
DEE REYNOLDS, ASSISTANT TO THE COUNTY EXECUTIVE
DUANE WRAY, SUPERINTENDENT FACILITY MANAGEMENT
REGINALD YOUNG, DEPUTY DIRECTOR PUBLIC SERVICES
SUSAN PROSSER, Sr. MANAGEMENT ANALYST
KEN NISHIMOTO, Sr. MANAGEMENT ANALYST
RUBEN MORA, CHIEF ANIMAL CONTROL OFFICER

FROM: DAVID L. MORGAN, PROJECT MANAGER, FACILITY MANAGEMENT

RE: CITY/COUNTY CONSOLIDATED NORTH AREA ANIMAL CONTROL
FACILITY AREA REQUIREMENTS

The following tables and spread sheets reflect the consolidation of spaces and the terminology coordinated between the City and County Animal Control Departments. The following table has been provided for your convenience to compare the similarities and differences between the two proposals.

ANIMAL CONTROL FACILITY REQUIREMENTS
(revised 9/22/87)

DESCRIPTION	CITY (sq. ft.)		CONSOLIDATED (sq. ft.)	
	1997	2007	1997	2007
1. Cats	605	678	815	925
2. Dogs (shared runs) inside-	1.200	1.344	1.968	2.208
outside-	1.600	1.792	2.624	2.944
circulation-	588	658	964	1.082
total-	[3.388]	[3.794]	[5.556]	[6.234]
3. Dogs (isolated runs) inside-	2.544	2.832	4.128	4.680
outside-	3.392	3.776	5.504	6.240
circulation-	1.246	1.388	2.023	2.293
total-	[7.182]	[7.996]	[11.655]	[13.213]

(cont. on next page)

DESCRIPTION	CITY (sq.ft.)		CONSOLIDATED (sq.ft.)	
	1997	2007	1997	2007
4. Adoption Area *	0	0	2,560	2,560
5. Examination Room	145	145	145	145
6. Euthanasia Room	329	329	329	329
7. Food Prep/Storage	152	152	184	184
8. Equipment Storage	152	152	152	152
9. Mechanical Equipment	194	194	194	194
10. Refrigeration Room	250	250	160	160
11. Public Reception	230	230	230	230
12. Directors Office **	219	219	0	0
13. Sr. Field Officers Offices	500	750	525	600
14. Clerical	600	800	700	800
15. Staff Conference Room	280	280	312	312
16. Employee Work/Lunch Room	150	150	275	275
17. Toilets/Showers/Lockers	525	525	720	720
BUILDING AREA TOTALS-	14,901	16,644	24,513	27,033
22. Public Parking	3,000	3,900	6,000	6,900
23. Staff Parking	8,100	9,900	9,300	9,300
24. Municipal Vehicle Parking	4,800	5,400	4,800	5,400
25. Washdown Area	484	484	484	484
26. Corral ***	300	300	900	900
27. Landscaping (30% of Site)	9,476	10,989	13,799	15,005
SITE TOTALS-	26,160	30,973	35,283	37,989

footnotes: * Only Sacramento County will provide an animal adoption area.
** Sacramento City will require directors office at the new facility while Sacramento County will maintain the directors office at their existing Bradshaw office.
*** The Sacramento County facility will require larger corral facilities due to the rural areas contained within their service boundaries.

PROJECT BUDGET

DATE: 9/22/87
 LAST UPDATE: 9/10/87

Estimate Status
 Preliminary
 Final

NAME: CITY OF SACRAMENTO - ANIMAL CONTROL FACILITY - 1997
 PROJECT NUMBER: 6A06

INSERT:
 PERCENTAGE/
 \$ VALUE/
 COST/SF

INSERT \$F VALUE>
 INSERT \$ VALUE>

INSERT \$ VALUE>

BUILDING SHELL BUILDING INTERIOR
 SQUARE FOOTAGE: 14,002
 COST PER SQUARE FOOT:
 CALCULATED COST: \$1,381,854 \$0
 OR OR
 ESTIMATED COST: OR

ACTUAL COSTS	% DIFFERENCE
--------------	--------------

CONSTRUCTION BUILDING

0.008
 10.008

BLDG. CONSTRUCTION COST: \$1,381,854
 SITE CONSTRUCTION COST:
 CONST. CONTINGENCY: \$138,185
 BUILDING SUB-TOTAL: \$1,520,039

20.00/SF
 20.00/SF
 20.00/SF

INSERT \$ VALUE>
 INSERT \$ VALUE>
 5.008

TENANT IMPROVEMENTS
 T.I. CONSTRUCTION COST:
 PARTITIONS:
 FURNITURE: \$50,000
 TELEPHONE: \$5,600
 SPECIAL EQUIPMENT:
 COMPUTER:
 T.I. CONTINGENCY: \$2,780
 T.I. SUB-TOTAL: \$58,380
 TOTAL CONSTRUCTION COST: \$1,578,419 \$0

CONSULTANTS:

INSERT \$ VALUE>
 INSERT \$ VALUE>
 0.008
 0.008
 0.208
 0.108
 10.008
 0.008
 INSERT \$ VALUE>
 0.308
 INSERT \$ VALUE>
 INSERT \$ VALUE>
 5.008

PRE-DESIGN:
 ENVIRONMENTAL:
 PROGRAMMING:
 PROJECT/CONSTRUCTION MGT:
 CIVIL SURVEY: \$4,560
 SOILS/FOUNDATION: \$1,520
 ARCHITECT: \$138,185
 INTERIOR DESIGN:
 COST ESTIMATING:
 MATERIAL TESTING LAB: \$4,560
 SPECIAL INSPECTION #1:
 SPECIAL INSPECTION #2:
 CONSULTANT CONTINGENCY: \$7,441
 TOTAL CONSULTANT COST: 10.28% \$156,267 \$0

MISCELLANEOUS:

INSERT \$ VALUE>
 2.008
 INSERT \$ VALUE>
 5.008/YEAR
 18.00 MONTHS

LAND PURCHASE:
 ART IN PUBLIC PLACES: \$33,526
 MOVING COST:
 CONSTRUCTION ESCALATION: \$122,669
 TOTAL MISCELLANEOUS COST: \$156,195 \$0

CITY STAFF EXPENDITURES:

2.508
 1.008
 0.008
 0.00 FACTOR

PROJECT MANAGEMENT: \$39,460
 PROJECT INSPECTION: \$60,802
 GENERAL MANAGEMENT:
 INDIRECT COSTS:
 TOTAL STAFF EXPENDITURES: \$100,262 \$0

PROJECT TOTAL:

\$1,991,143 \$0

CAPITAL IMPROVEMENT PROJECT FORMAT

STUDIES/PLANS/DESIGNS:	7.28	\$144,266
SITE PURCHASE AND PREF	0.08	
CONSTRUCTION:	75.08	\$1,509,082
EQUIPMENT/FURNISHINGS	2.08	\$55,000
ADMINISTRATION:	2.08	\$39,460
INSPECTION:	3.18	\$60,802
ART IN PUBLIC PLACES:	1.78	\$33,526
INDIRECT COSTS:	0.08	
OTHER:	0.08	
CONTINGENCY:	7.58	\$148,407
TOTAL CIP COST:	100.08	\$1,991,143

CITY OF SACRAMENTO - ANIMAL CONTROL FACILITY - 1997
 ESTIMATE COMPILED ON SEPTEMBER 17, 1987
 PROJECT MANAGER : DAVID MORGAN

ASSUMPTIONS :

1. FLOOR AREA PER CAT = 5 (See footnote #1)
2. FLOOR AREA PER DOG = 48 (Indoor)
(SHARED RUNS) 64 (Outdoor)
3. FLOOR AREA PER DOG = 24 (Indoor)
(ISOLATED RUNS) 32 (Outdoor)
4. CIRCULATION % KENNEL = 21%
5. CIRCULATION % OFFICE = 25%
6. OFFICE AREA PER FTE = 80 (Open Clerical Office)
7. OFFICE AREA PER FTE = 175 (Private Office)
8. OFFICE AREA PER FTE = 100 (Shared Office)
9. NUMBER OF DOGS / RUN = 6

KENNEL AREA
 =====

ITEM	DESCRIPTION	# OF ANIMALS	NET AREA PER ANIMAL	FN	NET AREA		CIRCULATION	SUB TOTALS	COST PER S.F.	CONSTRUCTION COST
					INDOOR	OUTDOOR				
1	CATS	100	5.00		500	0	105	505	\$60.00	36300.00
2	DOGS (shared)	50	8.00		1200	0	252	1452	\$75.00	108900.00
3	DOGS (isolation)	100	24.00		2544	1500	336	1936	\$55.00	106483.33
			32.00				534	3078	\$100.00	307824.00
4	ADOPTION AREA						712	4104	\$80.00	328345.50
5	EXAMINATION ROOM	120			120		25	145	\$75.00	10875.00
6	EUTHANASIA ROOM	272			272		57	329	\$75.00	24684.00
7	FOOD PREP/STORAGE	125			125		26	152	\$60.00	9120.00
8	EQUIPMENT STORAGE	125			125		26	152	\$55.00	8360.00
9	MECH. EQUIPMENT	160			160		34	194	\$60.00	11640.00
10	REFRIGERATION RM.	250			250		5	250	\$12.00	3000.00
								2398	\$77.08	\$955648.43

ADMINISTRATION AREA
 =====

ITEM	DESCRIPTION	# OF PEOPLE PER OFFICE	WORK AREA		CIRCULATION	SUB TOTALS	COST PER S.F.	CONSTRUCTION COST
			AREA PER PERSON	REQUIRED WORK AREA				
11	PUBLIC RECEPTION		184	184	46	230	\$55.00	12650.00
12	DIRECTORS OFFICE		75	75	44	219	\$70.00	15330.00
13	SR. FIELD OFFICERS OFFICE	4	100	400	100	500	\$70.00	35000.00
14	CLERICAL	5	35	175	100	500	\$70.00	35000.00
15	STAFF CONFERENCE ROOM		224	224	56	280	\$55.00	15400.00
16	EMPLOYEE WORK/LUNCH ROOM		100	100	30	130	\$65.00	8450.00
17	TOILETS/LOCKERS/SHOWERS			400	105	525	\$110.00	57750.00
						2504	\$77.07	\$192950.00

Footnotes:

- 1) Assumes 10 s.f. per cat with cages stacked two high for an average floor space requirement of 5 s.f. per cat.
- 2) Values shown include shell and improvement cost combined.

CITY OF SACRAMENTO - ANIMAL CONTROL FACILITY - 1997
 ESTIMATE COMPILED ON SEPTEMBER 17, 1987
 PROJECT MANAGER : DAVID MORGAN

ON-SITE IMPROVEMENTS
 =====

ITEM	DESCRIPTION	# OF VEHICLES	WORK AREA ALLOCATION	REQUIRED WORK AREA	COST PER S.F.	CONSTRUCTION COST
18	PUBLIC PARKING	10	300	3000		
19	STAFF PARKING	27	300	8100	\$1.70	5130.00
20	MUNICIPAL VEHICLE PARKING	16	300	4800	\$1.70	13770.00
21	WASHDOWN AREA			484	\$1.70	8150.00
22	CORRAL			300	\$2.10	630.00
23	LANDSCAPING (30% OF TOTAL SITE DEVELOPMENT)			9476	\$15.00	4500.00
				25150	\$7.00	55331.04
					\$3.78	\$98877.44

SPECIALTY EQUIPMENT
 =====

ITEM	DESCRIPTION	FLOOR AREA	ITEMIZED COST	COST PER S.F.	CONSTRUCTION COST
24	FIRE SPRINKLERS				
25	SAFE		9910	\$1.50	14865.24
26	EUTHANASIA CHAMBER		5000		5000.00
27	EMERGENCY LIGHTS		10000		10000.00
28	SECURITY FENCING		10000		10000.00
29	SECURITY ALARM SYSTEM		25000		25000.00
30	SITE LIGHTING		20000		20000.00
31	NIGHT DROP		15000		15000.00
32	CAT CAGES		4000		4000.00
33	EXAM TABLE & CABINETS		25000		25000.00
34	THREE COMPARTMENT SINK		4000		4000.00
			1500		1500.00
					112465.24

SUB-TOTALS :
 14932 s.f. BUILDING \$1149510.93 BUILDING
 26160 s.f. SITE \$98877.44 ON-SITE IMP.
 41092 s.f. \$134365.24 SPECIAL EQUIPMENT
 .94 acres AVERAGE COST
 1.35 acres TOTAL PROJECT \$1,381,853.61
 (assume 30% inefficient and development). AVERAGE COST PER s.f.
 BASED ON 1987 CONSTRUCTION COSTS

ANNUAL CONSTRUCTION ESCALATION COSTS

	4%		5%		6%		7%	
	TOTAL COST	\$/S.F.	TOTAL COST	\$/S.F.	TOTAL COST	\$/S.F.	TOTAL COST	\$/S.F.
1988	1437127.75	95.44	1450946.29	97.35	1454764.83	98.29	1478583.36	99.00
1989	1455155.61	100.33	1524194.53	102.29	1553203.46	104.23	1582222.38	105.17
1990	1554585.31	104.32	1600195.49	107.38	1645787.65	110.44	1692770.57	113.55
1995	1851757.59	125.54	2040667.78	135.96	2202674.65	147.91	2374024.50	155.37
2000	2330786.25	154.39	2505175.61	174.95	2947493.75	197.75	3330257.20	203.47

PROJECT BUDGET
 DATE: 9/22/87 Estimate Status
 LAST UPDATE: 9/10/87 Preliminary
 Final

INSERT:
 PERCENTAGE/
 \$ VALUE/
 COST/SF

NAME: CITY OF SACRAMENTO - ANIMAL CONTROL FACILITY - 2007
 PROJECT NUMBER: GA06

	BUILDING SHELL	BUILDING INTERIOR	ACTUAL COSTS	% DIFFERENCE
INSERT SF VALUE:	SQUARE FOOTAGE:	16,644		
INSERT \$ VALUE:	COST PER SQUARE FOOT:			
	CALCULATED COST:	\$1,541,523	\$0	
	OR	OR		
INSERT \$ VALUE:	ESTIMATED COST:			
CONSTRUCTION				
BUILDING				
	BLDG. CONSTRUCTION COST:	\$1,541,523		
0.00%	SITE CONSTRUCTION COST:			
10.00%	CONST. CONTINGENCY:	\$154,152		
	BUILDING SUB-TOTAL:		\$1,695,675	
TENANT IMPROVEMENTS				
	T.I. CONSTRUCTION COST:			
20.00/SF	PARTITIONS:			
20.00/SF	FURNITURE:	\$62,000		
20.00/SF	TELEPHONE:	\$7,200		
INSERT \$ VALUE:	SPECIAL EQUIPMENT:			
INSERT \$ VALUE:	COMPUTER:			
5.00%	T.I. CONTINGENCY:	\$3,460		
	T.I. SUB-TOTAL:		\$72,660	
	TOTAL CONSTRUCTION COST:		\$1,768,335	\$0
CONSULTANTS:				
INSERT \$ VALUE:	PRE-DESIGN:			
INSERT \$ VALUE:	ENVIRONMENTAL:			
0.00%	PROGRAMMING:			
0.00%	PROJECT/CONSTRUCTION MGT.:			
0.20%	CIVIL SURVEY:	\$5,087		
0.10%	SOILS/FOUNDATION:	\$1,696		
10.00%	ARCHITECT:	\$154,152		
0.00%	INTERIOR DESIGN:			
INSERT \$ VALUE:	COST ESTIMATING:			
0.30%	MATERIAL TESTING LAB:	\$5,087		
INSERT \$ VALUE:	SPECIAL INSPECTION #1:			
INSERT \$ VALUE:	SPECIAL INSPECTION #2:			
5.00%	CONSULTANT CONTINGENCY:	\$6,301		
	TOTAL CONSULTANT COST:	10.28%	\$174,323	\$0
MISCELLANEOUS:				
INSERT \$ VALUE:	LAND PURCHASE:			
2.00%	ART IN PUBLIC PLACES:	\$37,400		
INSERT \$ VALUE:	MOVING COST:			
5.00%/YEAR	CONSTRUCTION ESCALATION:	\$137,428		
18.00 MONTHS	TOTAL MISCELLANEOUS COST:		\$174,828	\$0
CITY STAFF EXPENDITURES:				
2.50%	PROJECT MANAGEMENT:	\$44,208		
1.00%	PROJECT INSPECTION:	\$67,827		
0.00%	GENERAL MANAGEMENT:			
0.00 FACTOR	INDIRECT COSTS:			
	TOTAL STAFF EXPENDITURES:		\$112,035	\$0
	PROJECT TOTAL:		\$2,229,522	\$0

CAPITAL IMPROVEMENT PROJECT FORMAT

STUDIES/PLANS/DESIGNS:	7.2%	\$160,935
SITE PURCHASE AND PREP:	0.0%	
CONSTRUCTION:	75.5%	\$1,684,038
EQUIPMENT/FURNISHINGS:	3.1%	\$69,200
ADMINISTRATION:	2.0%	\$44,208
INSPECTION:	3.0%	\$67,827
ART IN PUBLIC PLACES:	1.7%	\$37,400
INDIRECT COSTS:	0.0%	
OTHER:	0.0%	
CONTINGENCY:	7.4%	\$165,913
TOTAL CIP COST:	100%	\$2,229,522

CITY OF SACRAMENTO - ANIMAL CONTROL FACILITY - 2007
 ESTIMATE COMPILED ON SEPTEMBER 17, 1987
 PROJECT MANAGER : DAVID MORGAN

ASSUMPTIONS :

1. FLOOR AREA PER CAT = 5 (See footnote #1)
2. FLOOR AREA PER DOG = 48 (Indoor)
(SHARED RUNS) 54 (Outdoor)
3. FLOOR AREA PER DOG = 24 (Indoor)
(ISOLATED RUNS) 32 (Outdoor)
4. CIRCULATION % KENNEL = 2%
5. CIRCULATION % OFFICE = 25%
6. OFFICE AREA PER FTE = 80 (Open Clerical Office)
7. OFFICE AREA PER FTE = 175 (Private Office)
8. OFFICE AREA PER FTE = 100 (Shared Office)
9. NUMBER OF DOGS / RUN = 5

KENNEL AREA

ITEM	DESCRIPTION	# OF ANIMALS	NET AREA PER ANIMAL	FN	NET AREA INDOOR	NET AREA OUTDOOR	CIRCULATION	SUB TOTALS	COST PER S.F.	CONSTRUCTION COST
1	CATS	112	5.00		560	0	118	678	\$60.00	40656.00
2	DOGS (shared)	168	8.00		1344		282	1626	\$75.00	21968.00
3	DOGS (isolation)	118	10.67			1792	375	2158	\$55.00	119261.33
			24.00		2832		595	3427	\$100.00	342672.00
			32.00			3775	793	4569	\$80.00	365516.90
4	ADOPTION AREA						0	0	\$75.00	.00
5	EXAMINATION ROOM	120			120		25	145	\$65.00	9420.00
6	EUTHANASIA ROOM	272			272		57	329	\$75.00	24684.00
7	FOOD PREP/STORAGE	126			126		25	152	\$60.00	9147.50
8	EQUIPMENT STORAGE	125			125		25	152	\$65.00	9909.50
9	MECH. EQUIPMENT	160			50		34	194	\$60.00	11640.00
10	REFRIGERATION RM.	250			250		0	250	\$12.00	3000.00
								3551	\$77.27	\$1057859.53

ADMINISTRATION AREA

ITEM	DESCRIPTION	# OF PEOPLE PER OFFICE	WORK AREA PER PERSON	REQUIRED WORK AREA	CIRCULATION	SUB TOTALS	COST PER S.F.	CONSTRUCTION COST	
11	PUBLIC RECEPTION			184	184	45	230	\$65.00	14950.00
12	DIRECTORS OFFICE			75	75	24	99	\$70.00	6930.00
13	SR. FIELD OFFICERS OFFICE	6		100	500	150	650	\$70.00	45500.00
14	CLERICAL	3		90	540	60	600	\$70.00	42000.00
15	STAFF CONFERENCE ROOM			224	224	55	280	\$65.00	18200.00
16	EMPLOYEE WORK/LUNCH ROOM			120	120	30	150	\$65.00	9750.00
17	TOILETS/LOCKERS/SHOWERS				420	105	525	\$110.00	57750.00
							2354	\$75.39	\$174450.00

Footnotes:

- 1) Assumes 10 s.f. per cat with cages stacked two high for an average floor space requirement of 5 s.f. per cat.
- 2) Values shown include snell and improvement cost combined.

CITY OF SACRAMENTO - ANIMAL CONTROL FACILITY - 2007
 ESTIMATE COMPILED ON SEPTEMBER 17, 1987
 PROJECT MANAGER : DAVID MORGAN

ON-SITE IMPROVEMENTS

ITEM	DESCRIPTION	# OF VEHICLES	WORK AREA ALLOCATION	REQUIRED WORK AREA	COST PER S.F.	CONSTRUCTION COST
18	PUBLIC PARKING	13	300	3900	\$1.70	6630.00
19	STAFF PARKING	33	300	9900	\$1.70	16830.00
20	MUNICIPAL VEHICLE PARKING	18	300	5400	\$1.70	9180.00
21	WASHDOWN AREA			484	\$2.10	1016.40
22	CORRAL			300	\$15.00	4500.00
23	LANDSCAPING (30% OF TOTAL SITE DEVELOPMENT)			10989	\$7.00	76919.85
				30973	\$3.72	\$115075.25

SPECIALTY EQUIPMENT

ITEM	DESCRIPTION	FLOOR AREA	ITEMIZED COST	COST PER S.F.	CONSTRUCTION COST
24	FIRE SPRINKLERS	11076		\$1.50	16614.56
25	SAFE		5000		5000.00
26	EUTHANASIA CHAMBER		10000		10000.00
27	EMERGENCY LIGHTS		10000		10000.00
28	SECURITY FENCING		25000		25000.00
29	SECURITY ALARM SYSTEM		25000		25000.00
30	SITE LIGHTING		15000		15000.00
31	NIGHT DROP		4000		4000.00
32	CAT CAGES		28000		28000.00
33	EXAM TABLE & CABINETS		4000		4000.00
34	THREE COMPARTMENT SINK		1500		1500.00
					\$144114.56

SUB-TOTALS :	15644 s.f. BUILDING	\$1282332.13 BUILDING
	30973 s.f. SITE	\$115075.25 ON-SITE IMP.
	47617 s.f.	\$144114.56 SPECIAL EQUIPMENTS
	1.09 acres	AVERAGE COST
		\$1,541,523.03 TOTAL PROJECT
	1.55 acres	\$92.67 AVERAGE COST PER S.F.
	(assume 30% inefficient and development).	

BASED ON 1987 CONSTRUCTION COSTS

ANNUAL CONSTRUCTION ESCALATION COSTS

	TOTAL COST ^{4%}	\$/S.F.	TOTAL COST ^{5%}	\$/S.F.	TOTAL COST ^{6%}	\$/S.F.	TOTAL COST ^{7%}	\$/S.F.
1989	1503193.95	96.32	1618599.19	97.25	1634014.42	98.17	1649429.55	99.10
1989	1557927.92	100.27	1700299.97	102.15	1732671.39	104.10	1765043.97	105.04
1990	1734213.41	104.19	1795099.57	107.25	1835953.93	110.30	1880365.72	113.49
1995	2110345.03	125.79	2276829.52	135.79	2457197.72	147.93	2648336.57	159.17
2000	2555635.85	154.20	2907312.44	174.57	3299068.93	197.55	3715070.57	223.20

Footnotes:

- Assumes 10 s.f. per cat with cages stacked two high for an average floor space requirement of 5 s.f. per cat.
- Values shown include shell and improvement cost combined.

PROJECT BUDGET
 DATE: 9/21/87 Estimate Status
 LAST UPDATE: 9/10/87 Preliminary
 Final

INSERT:
 PERCENTAGE/
 \$ VALUE/
 COST/SF

NAME: SACRAMENTO COUNTY CONSOLIDATED NORTH AREA ANIMAL CONTROL FACILITY - 1997
 PROJECT NUMBER: 6A06

	BUILDING SHELL	BUILDING INTERIOR	ACTUAL COSTS	% DIFFERENCE
INSERT \$F VALUE> INSERT \$ VALUE>	SQUARE FOOTAGE:	24,513		
	COST PER SQUARE FOOT:			
	CALCULATED COST:	\$2,223,190	\$0	
	OR	OR		
INSERT \$ VALUE>	ESTIMATED COST:			
CONSTRUCTION				
BUILDING				
	BLDG. CONSTRUCTION COST:	\$2,223,190		
0.00%	SITE CONSTRUCTION COST:			
10.00%	CONST. CONTINGENCY:	\$222,319		
	BUILDING SUB-TOTAL:		\$2,445,509	
TENANT IMPROVEMENTS				
	T.I. CONSTRUCTION COST:			
20.00% SF	PARTITIONS:			
20.00% SF	FURNITURE:	\$50,000		
20.00% SF	TELEPHONE:	\$5,600		
INSERT \$ VALUE>	SPECIAL EQUIPMENT:			
INSERT \$ VALUE>	COMPUTER:			
5.00%	T.I. CONTINGENCY:	\$2,780		
	T.I. SUB-TOTAL:		\$58,380	
	TOTAL CONSTRUCTION COST:		\$2,503,889	\$0
CONSULTANTS:				
INSERT \$ VALUE>	PRE-DESIGN:			
INSERT \$ VALUE>	ENVIRONMENTAL:			
0.00%	PROGRAMMING:			
0.00%	PROJECT/CONSTRUCTION MGT.:			
0.20%	CIVIL SURVEY:	\$7,337		
0.10%	SOILS/FOUNDATION:	\$2,446		
10.00%	ARCHITECT:	\$222,319		
0.00%	INTERIOR DESIGN:			
INSERT \$ VALUE>	COST ESTIMATING:			
0.50%	MATERIAL TESTING LAB:	\$7,337		
INSERT \$ VALUE>	SPECIAL INSPECTION #1:			
INSERT \$ VALUE>	SPECIAL INSPECTION #2:			
5.00%	CONSULTANT CONTINGENCY:	\$11,972		
	TOTAL CONSULTANT COST:	10.28%	\$251,409	\$0
MISCELLANEOUS:				
INSERT \$ VALUE>	LAND PURCHASE:			
1.00%	ART IN PUBLIC PLACES:	\$26,969		
INSERT \$ VALUE>	MOVING COST:			
5.00%/YEAR	CONSTRUCTION ESCALATION:	\$194,593		
18.00 MONTHS	TOTAL MISCELLANEOUS COST:		\$221,562	\$0
CITY STAFF EXPENDITURES:				
2.50%	PROJECT MANAGEMENT:	\$62,597		
0.00%	PROJECT INSPECTION:	\$195,641		
0.00%	GENERAL MANAGEMENT:			
0.00 FACTOR	INDIRECT COSTS:			
	TOTAL STAFF EXPENDITURES:		\$258,238	\$0
	PROJECT TOTAL:		\$3,235,098	\$0

CAPITAL IMPROVEMENT PROJECT FORMAT		
STUDIES/PLANS/DESIGNS:	7.2%	\$232,101
SITE PURCHASE AND PREP	0.0%	
CONSTRUCTION	75.0%	\$2,425,119
EQUIPMENT/FURNISHINGS	1.7%	\$55,600
ADMINISTRATION	1.0%	\$62,597
INSPECTION	6.0%	\$195,641
ART IN PUBLIC PLACES:	0.8%	\$26,969
INDIRECT COSTS:	0.0%	
OTHER:	0.0%	
CONTINGENCY:	7.3%	\$237,071
TOTAL CIP COST:	100%	\$3,235,098

SACRAMENTO COUNTY CONSOLIDATED NORTH AREA ANIMAL CONTROL FACILITY - 1997
 ESTIMATE COMPILED ON SEPTEMBER 17, 1987
 PROJECT MANAGER : DAVID MORGAN

ASSUMPTIONS :

1. FLOOR AREA PER DOG = 48 (indoor)
 (SHARED RUNS) 64 (Outdoor);
2. FLOOR AREA PER DOG = 24 (indoor)
 (ISOLATED RUNS) 32 (Outdoor)
3. CIRCULATION % KENNEL = 21%
4. CIRCULATION % OFFICE = 25%
5. NUMBER OF DOGS / RUN = 5
 (SHARED RUNS).

KENNEL AREA
 =====

ITEM	DESCRIPTION	# OF ANIMALS	NET AREA PER ANIMAL	FN	NET AREA INDOOR	NET AREA OUTDOOR	CIRCULATION	SUB TOTALS	COST PER S.F.	CONSTRUCTION COST
1	CATS				574		142	815	\$60.00	48900.00
2	DOGS (shared)				1968		413	2381	\$75.00	178596.00
3	DOGS (isolation)				4128	2524	551	3175	\$55.00	174527.20
4	ADOPTION AREA				2116	5504	867	4995	\$100.00	499488.00
4	EXAMINATION ROOM				120		1155	6560	\$80.00	532787.20
5	EUTHANASIA ROOM				272		444	2560	\$75.00	192027.00
6	FOOD PREP/STORAGE				152		25	145	\$65.00	9438.00
8	EQUIPMENT STORAGE				125		57	329	\$75.00	24584.00
9	MECH. EQUIPMENT				150		32	184	\$50.00	9200.00
10	REFRIGERATION RM.				160		26	152	\$65.00	9860.00
								21751	\$77.53	\$1555029.50

ADMINISTRATION AREA
 =====

ITEM	DESCRIPTION	# OF PEOPLE PER OFFICE	WORK AREA PER PERSON	REQUIRED WORK AREA	CIRCULATION	SUB TOTALS	COST PER S.F.	CONSTRUCTION COST	
11	PUBLIC RECEPTION			94	184	46	230	\$55.00	12650.00
12	DIRECTORS OFFICE							\$70.00	
13	SR. FIELD OFFICERS OFFICE			420		105	525	\$70.00	36750.00
14	CLERICAL			560		140	700	\$70.00	49000.00
15	STAFF CONFERENCE ROOM			250		62	312	\$55.00	17160.00
16	EMPLOYEE WORK/LUNCH ROOM			220		55	275	\$55.00	15125.00
17	TOILETS/LOCKERS/SHOWERS			575	575	144	720	\$110.00	79200.00
							2752	\$79.55	\$218055.00

Footnotes:

1) Values shown include snell and improvement cost combined.

SACRAMENTO COUNTY CONSOLIDATED NORTH AREA ANIMAL CONTROL FACILITY - 1997
 ESTIMATE COMPILED ON SEPTEMBER 17, 1987
 PROJECT MANAGER : DAVID MORGAN

ON-SITE IMPROVEMENTS
 =====

ITEM	DESCRIPTION	# OF VEHICLES	WORK AREA ALLOCATION	REQUIRED WORK AREA	COST PER S.F.	CONSTRUCTION COST
18	PUBLIC PARKING	20	300	6000	\$1.70	10200.00
19	STAFF PARKING	31	300	9300	\$1.70	15810.00
20	MUNICIPAL VEHICLE PARKING	16	300	4800	\$1.70	8150.00
21	WASHDOWN AREA			484	\$2.10	1016.40
22	CORRAL			900	\$15.00	13500.00
23	LANDSCAPING (30% OF TOTAL SITE DEVELOPMENT)			13799	\$7.00	95593.07
				35283	\$4.12	\$145279.47

SPECIALTY EQUIPMENT
 =====

ITEM	DESCRIPTION	FLOOR AREA	ITEMIZED COST	COST PER S.F.	CONSTRUCTION COST
24	FIRE SPRINKLERS				
25	SAFE	16385		\$1.50	24577.05
26	EUTHANASIA CHAMBER		5000		5000.00
27	EMERGENCY LIGHTS		10000		10000.00
28	SECURITY FENCING		10000		10000.00
29	SECURITY ALARM SYSTEM		25000		25000.00
29	SITE LIGHTING		25000		25000.00
30	NIGHT DROP		15000		15000.00
31	CAT CAGES		4000		4000.00
32	EXAM TABLE & CABINETS		40750		40750.00
33	THREE COMPARTMENT SINK		4000		4000.00
			1500		1500.00
					\$164827.05

SUB-TOTALS :	24513 s.f. BUILDING	\$1913083.50 BUILDING
	35283 s.f. SITE	\$145279.47 ON-SITE IMP.
		\$164827.05 SPECIAL EQUIPMENT
	59796 s.f.	AVERAGE COST
	1.37 acres	\$2,223,190.02 TOTAL PROJECT
	1.96 acres	\$90.70 AVERAGE COST PER S.F.
	(assume 30% inefficient and development).	

BASED ON 1987 CONSTRUCTION COSTS
 =====

ANNUAL CONSTRUCTION ESCALATION COSTS

	4%		5%		6%		7%	
	TOTAL COST	\$/S.F.	TOTAL COST	\$/S.F.	TOTAL COST	\$/S.F.	TOTAL COST	\$/S.F.
1988	2312117.52	94.32	2334349.52	95.23	2356581.42	96.14	2378813.32	97.04
1989	2405451.60	98.13	2452178.59	100.04	2498865.58	101.94	2545552.57	103.85
1990	2501088.77	102.03	2574454.04	105.03	2647819.31	108.02	2723407.77	111.10
1995	3043547.14	124.16	3283651.66	133.96	3543764.89	144.57	3819440.45	155.81
2000	3701611.35	151.07	4192936.38	171.05	4742064.31	193.45	5357887.95	213.56

PROJECT BUDGET

DATE: 9/22/87
 LAST UPDATE: 9/10/87

Estimate Status
 Preliminary
 Final

INSERT:
 PERCENTAGE/
 \$ VALUE/
 COST/SF

NAME: SACRAMENTO COUNTY CONSOLIDATED NORTH AREA ANIMAL CONTROL FACILITY - 2007
 PROJECT NUMBER: 6A06

	BUILDING SHELL	BUILDING INTERIOR	ACTUAL COSTS	% DIFFERENCE
INSERT \$ VALUE>	SQUARE FOOTAGE:	27,033		
INSERT \$ VALUE>	COST PER SQUARE FOOT:			
	CALCULATED COST:	\$2,446,785	\$0	
	OR	OR		
INSERT \$ VALUE>	ESTIMATED COST:			
CONSTRUCTION				
BUILDING				
	BLDG. CONSTRUCTION COST:	\$2,446,785		
0.00%	SITE CONSTRUCTION COST:			
10.00%	CONST. CONTINGENCY:	\$244,678		
	BUILDING SUB-TOTAL:		\$2,691,463	
TENANT IMPROVEMENTS				
	T.I. CONSTRUCTION COST:			
80.00/SF	PARTITIONS:			
80.00/SF	FURNITURE:	\$62,000		
80.00/SF	TELEPHONE:	\$7,200		
INSERT \$ VALUE>	SPECIAL EQUIPMENT:			
INSERT \$ VALUE>	COMPUTER:			
5.00%	T.I. CONTINGENCY:	\$3,460		
	T.I. SUB-TOTAL:		\$72,660	
	TOTAL CONSTRUCTION COST:		\$2,764,123	\$0
CONSULTANTS:				
INSERT \$ VALUE>	PRE-DESIGN:			
INSERT \$ VALUE>	ENVIRONMENTAL:			
0.00%	PROGRAMMING:			
0.00%	PROJECT/CONSTRUCTION MGT.:			
0.20%	CIVIL SURVEY:	\$8,074		
0.10%	SOILS/FOUNDATION:	\$2,691		
10.00%	ARCHITECT:	\$244,678		
0.00%	INTERIOR DESIGN:			
INSERT \$ VALUE>	COST ESTIMATING:			
0.30%	MATERIAL TESTING LAB:	\$8,074		
INSERT \$ VALUE>	SPECIAL INSPECTION #1:			
INSERT \$ VALUE>	SPECIAL INSPECTION #2:			
5.00%	CONSULTANT CONTINGENCY:	\$13,176		
	TOTAL CONSULTANT COST:	10.26%	\$276,695	\$0
MISCELLANEOUS:				
INSERT \$ VALUE>	LAND PURCHASE:			
1.00%	ART IN PUBLIC PLACES:	\$29,662		
INSERT \$ VALUE>	MOVING COST:			
5.00%/YEAR	CONSTRUCTION ESCALATION:	\$214,817		
18.00 MONTHS	TOTAL MISCELLANEOUS COST:		\$244,499	\$0
CITY STAFF EXPENDITURES:				
2.50%	PROJECT MANAGEMENT:	\$69,103		
0.00%	PROJECT INSPECTION:	\$215,317		
0.00%	GENERAL MANAGEMENT:			
0.00 FACTOR	INDIRECT COSTS:			
	TOTAL STAFF EXPENDITURES:		\$284,420	\$0
	PROJECT TOTAL:		\$3,569,737	\$0

CAPITAL IMPROVEMENT PROJECT FORMAT

STUDIES/PLANS/DESIGNS:	7.2%	\$255,444
SITE PURCHASE AND PREF	0.0%	
CONSTRUCTION	74.0%	\$2,669,676
EQUIPMENT/FURNISHINGS	1.8%	\$69,200
ADMINISTRATION	1.8%	\$69,103
INSPECTION	6.0%	\$215,317
ART IN PUBLIC PLACES:	0.6%	\$29,662
INDIRECT COSTS:	0.0%	
OTHER:	0.0%	
CONTINGENCY:	7.3%	\$261,314
TOTAL CIP COST:	100%	\$3,569,737

SACRAMENTO COUNTY CONSOLIDATED NORTH AREA ANIMAL CONTROL FACILITY - 200⁰
 ESTIMATE COMPILED ON SEPTEMBER 17, 1987
 PROJECT MANAGER : DAVID MORGAN

ASSUMPTIONS :

1. FLOOR AREA PER DOG = 48 (Indoor)
 (SHARED RUNS) 64 (Outdoor)
2. FLOOR AREA PER DOG = 24 (Indoor)
 (ISOLATED RUNS) 32 (Outdoor)
3. CIRCULATION % KENNEL = 21%
4. CIRCULATION % OFFICE = 25%
5. NUMBER OF DOGS / RUN = 5
 (SHARED RUNS)

KENNEL AREA
 =====

ITEM	DESCRIPTION	# OF ANIMALS	NET AREA PER ANIMAL	NET AREA		CIRCULATION	SUB TOTALS	COST PER S.F.	CONSTRUCTION COST
				INDOOR	OUTDOOR				
1	CATS			764		161	925		
2	DOGS (shared)			2208		464	2672	\$60.00	55500.00
3	DOGS (isolation)			4680	2944	618	3562	\$75.00	200376.00
						983	5663	\$55.00	195923.20
4	ADOPTION AREA				5240	1310	7550	\$100.00	566280.00
4	EXAMINATION ROOM			2115		445	2560	\$80.00	604032.00
5	EUTHANASIA ROOM			120		25	145	\$75.00	192000.00
6	FOOD PREP/STORAGE			272		57	329	\$65.00	9429.00
6	EQUIPMENT STORAGE			152		32	184	\$75.00	24684.00
9	MECH. EQUIPMENT			125		27	152	\$60.00	11025.00
9	REFRIGERATION RM.			160		34	194	\$60.00	11616.00
				160		3	160	\$12.00	1920.00
							24096	\$79.13	\$1,900,594.40

ADMINISTRATION AREA
 =====

ITEM	DESCRIPTION	# OF PEOPLE PER OFFICE	WORK AREA		CIRCULATION	SUB TOTALS	COST PER S.F.	CONSTRUCTION COST	
			AREA PER PERSON	REQUIRED WORK AREA					
11	PUBLIC RECEPTION			194	194	45	239	\$55.00	14950.00
12	DIRECTORS OFFICE					3	3	\$70.00	210.00
13	SR. FIELD OFFICERS OFFICE					120	500	\$70.00	42000.00
14	CLERICAL					50	300	\$70.00	21000.00
15	STAFF CONFERENCE ROOM			250	540	52	312	\$55.00	30240.00
16	EMPLOYEE WORK/LUNCH ROOM			220	220	55	275	\$65.00	17925.00
17	TOILETS/LOCKERS/SHOWERS			575	575	144	720	\$110.00	79200.00
							2937	\$78.42	\$2,303,309.00

Footnotes:
 Values shown include snell and improvement cost combined.

SACRAMENTO COUNTY CONSOLIDATED NORTH AREA ANIMAL CONTROL FACILITY - 2007
 ESTIMATE COMPILED ON SEPTEMBER 17, 1987
 PROJECT MANAGER : DAVID MORGAN
 ON-SITE IMPROVEMENTS
 =====

ITEM	DESCRIPTION	# OF VEHICLES	WORK AREA ALLOCATION	REQUIRED WORK AREA	COST PER S.F.	CONSTRUCTION COST
18	PUBLIC PARKING	23	300	6900	\$1.70	11730.00
19	STAFF PARKING	31	300	9300	\$1.70	15810.00
20	MUNICIPAL VEHICLE PARKING	18	300	5400	\$1.70	9180.00
21	WASHDOWN AREA			484	\$2.10	1016.40
22	CORRAL			900	\$15.00	13500.00
23	LANDSCAPING (30% OF TOTAL SITE DEVELOPMENT)			15005	\$7.00	105035.62
				37989	\$4.11	\$156272.02

SPECIALTY EQUIPMENT
 =====

ITEM	DESCRIPTION	FLOOR AREA	ITEMIZED COST	COST PER S.F.	CONSTRUCTION COST
24	FIRE SPRINKLERS	17849		\$1.50	26773.44
25	SAFE		5000		5000.00
26	EUTHANASIA CHAMBER		10000		10000.00
27	EMERGENCY LIGHTS		10000		10000.00
28	SECURITY FENCING		25000		25000.00
29	SECURITY ALARM SYSTEM		30000		30000.00
29	SITE LIGHTING		15000		15000.00
30	NIGHT DROP		4000		4000.00
31	CAT CAGES		46250		46250.00
32	EXAM TABLE & CABINETS		4000		4000.00
33	THREE COMPARTMENT SINK		1500		1500.00
					\$177523.44

SUB-TOTALS :	27033 s.f. BUILDING	\$2112989.40 BUILDING
	37989 s.f. SITE	\$156272.02 ON-SITE IMP.
		\$177523.44 SPECIAL EQUIPMENT
	55022 s.f.	AVERAGE COST
	1.45 acres	\$2,445,784.85 TOTAL PROJECT
	2.13 acres	\$90.51 AVERAGE COST PER S.F.
	(assume 30% inefficient and development).	

BASED ON 1987 CONSTRUCTION COSTS
 =====

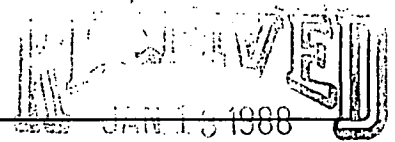
ANNUAL CONSTRUCTION ESCALATION COSTS

	TOTAL COST ^{4%}	\$/S.F.	TOTAL COST ^{5%}	\$/S.F.	TOTAL COST ^{6%}	\$/S.F.	TOTAL COST ^{7%}	\$/S.F.
1988	2544656.25	94.13	2569124.10	95.04	2593551.95	95.94	2618059.80	96.85
1989	2647421.07	97.93	2598803.70	96.83	2750186.18	101.73	2801568.55	103.54
1990	2752532.95	101.83	2833376.85	104.81	2914120.75	107.90	2997311.45	110.89
1995	3349548.47	123.91	3613901.23	133.68	3900175.05	144.27	4203576.38	155.50
2000	4073856.75	150.70	4614536.24	170.70	5218992.10	193.05	5896751.50	219.13

Footnotes:
 1) Values shown include snell and improvement cost combined.



27



DEPARTMENT OF
FINANCE

BUDGET DIVISION

CITY OF SACRAMENTO
CALIFORNIA

January 4, 1988
88002:SP

CITY HALL
ROOM 14
915 I STREET
SACRAMENTO, CA
95814-2696

916-449-5845

Budget and Finance Committee
Transportation and Community Development Committee
Sacramento, California

Honorable Members in Session:

Subject: REPORT BACK REGARDING VARIOUS MATTERS RELATED TO THE
PROVISION OF ANIMAL CONTROL SERVICES AND THE POSSIBLE
CONSOLIDATION OF SERVICE WITH THE COUNTY OF SACRAMENTO

SUMMARY

This report contains the additional information requested by Committee members in an earlier hearing regarding the possible consolidation of Animal Control services. Specifically included are a salary and benefit comparison for City and County animal control personnel; optional models for policy input by the City; a survey of euthanasia methods used by other municipal animal control providers; and a discussion of a possible joint meeting with the County of Sacramento to consider "pound seizure" policies.

BACKGROUND

On November 24, 1987, the Joint Budget and Finance and Transportation and Community Development Committees considered a joint report which outlined potential consolidation of City and County Animal Control services. The consolidation proposal was the product of a City/County staff task force formed to respond to a request of the City Council for information regarding the potential for combining animal control programs. As the result of questions from Committee members and testimony from the public, staff was requested to report back with the following information:

- A comparison of the salaries and benefits of City and County animal control personnel and the possible impacts of the merger of services on current City employees.
- A presentation of optional models for policy input by the City as an alternative to Assumption #8 contained in the consolidation report.

- A survey of other municipal animal control agencies regarding methods of euthanasia.
- A discussion of a possible joint meeting with the County Board of Supervisors to discuss the policy of "pound seizure".

Each of the listed information elements is presented as a separate section of this report.

COMPARISON OF CITY/COUNTY ANIMAL CONTROL SALARIES AND BENEFITS

The City's Employee Relations Department has prepared the attached comparison of salaries and benefits for classifications presently assigned to the animal control function in each of the respective agencies (Exhibit I).

The non-management classifications unique to animal control have a monthly salary range of \$1,423 to \$2,287 with the City and \$1,559 to \$2,709 with the County. The City and County both utilize the Animal Control Officer and Senior Animal Control Officer titles. The County also has a Supervising Animal Control title not used by the City and the City uses Kennel Attendants not utilized by the County.

There are variations in the benefit packages offered by each of the two jurisdictions. Some benefits are more liberal in the City system and others in the County system. The principal difference is in the retirement systems, since the County does not participate in the PERS system.

It should be noted that the City has intentionally used limited term employees in the Kennel Attendant classification pending a decision on the City's future operation of kennel services. Also, the clerical positions utilized in the Animal Control Division are classifications used throughout the City and could be easily transferred to another office.

OPTIONAL MODELS FOR POLICY INPUT BY THE CITY

The original report to the City Council and Board of Supervisors listed the assumptions used by the joint staff task force in reviewing the potential for consolidation of animal control services. Assumption #8 read as follows:

" The consolidated Animal Control program will be operated by the County on a County-wide basis. The City will defer to the County for future ordinance, fee and/or policy amendments."

The Joint Committee of City Council requested that City staff develop possible alternatives which would permit the City to have policy input to a consolidated program.

The following is a listing of alternative models for policy input by the City Council:

1. A Joint Powers Authority could be created to include the City and County of Sacramento and any other City within the County that elects to participate.
2. An advisory committee to the Board of Supervisors for matters related to Animal Control could be created by an ordinance specifying membership to include members of the City Council.
3. An advisory committee to the County Animal Control Division could be created by an ordinance specifying membership to include members of the City Council.
4. The City Council could be invited to attend and participate in the County's budget hearings for Animal Control although the only voting authority would rest with the Board of Supervisors.
5. A representative of County Animal Control could be scheduled to make routine, periodic reports to the full City Council or a designated Council Committee.

Staff is not recommending any of the listed alternatives since they are presented for purposes of discussion only. It should be noted that County staff is not prepared to recommend any alternative that would grant decision making authority over County programs to anyone other than the Board of Supervisors.

METHODS OF EUTHANASIA

Public testimony was presented at the November 24th hearing regarding the injection method of euthanasia versus the carbon monoxide method currently used by both the City and County of Sacramento. The City's Public Works Department surveyed other municipal animal control providers on this subject and Exhibit II presents the outcome.

The Sacramento City Animal Control Division currently euthanizes unclaimed animals by using carbon monoxide. The use of carbon monoxide is deemed acceptable by the Humane Society of the United States and preferred by the American Veterinary Medical Association. City staff recommends continued use of carbon monoxide due to concern for the psychological stress placed on employees required to participate in injection euthanasias. All of the agencies surveyed mentioned employee trauma.

The Public Works staff has also prepared a cost comparison of the two methods of euthanasia using our current actual cost for the carbon monoxide method and projected costs for the injection method. This cost comparison is contained in Exhibit III. The injection method would cost the City 2.5 times what the carbon monoxide method presently costs.

JOINT MEETING WITH THE COUNTY BOARD OF SUPERVISORS REGARDING THE "POUND SEIZURE" POLICY

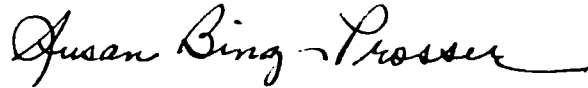
The City of Sacramento does not sell or grant unclaimed animals to medical or educational institutions for purposes of research. The County of Sacramento does, however, permit such sales. Of concern to some members of the Joint Committee and some persons in attendance was the impact of City/County animal control service consolidation. The public testimony given at the last hearing strongly favored the City's current policy and suggested that it be the policy of the consolidated service. Some committee members expressed the same concerns and suggested that a joint meeting with the Board of Supervisors would be necessary to resolve this issue.

The County Board of Supervisors are scheduled to consider the "pound seizure" policy on Tuesday, February 16, 1988. It is staff's recommendation that the Sacramento City Council formally request an opportunity to meet jointly with the Board of Supervisors on that date in order to collectively consider public testimony and discuss the "pound seizure" issue.

RECOMMENDATION

It is recommend that the Joint Committees of Budget and Finance and Transportation and Community Development consider the additional information contained in this report and forward a recommendation regarding consolidation of animal control services to the full City Council.

Respectfully submitted,



Susan Bing Prosser
Senior Management Analyst

RECOMMENDATION APPROVED:



SOLON WISHAM, JR.
Assistant City Manager

All Districts
January 19, 1988

Attachments: Exhibit I
Exhibit II
Exhibit III

Animal Control
City-County Comparison
of
Salaries and Benefits

I. Salaries

<u>City of Sacramento</u>		<u>County of Sacramento</u>	
<u>Classification</u>	<u>Monthly Salary Range</u>	<u>Classification</u>	<u>Monthly Salary Range</u>
*Chief Animal Control Officer	\$2,547-3,096	*Chief, Division of Animal Control	\$3,442-3,795
N/A	--	Supervising Animal Control Officer	2,229-2,709
Senior Animal Control Officer	1,881-2,287	Senior Animal Control Officer	1,698-2,065
Animal Control Officer	1,656-2,013	**Animal Control Officer	1,559-1,895
Kennel Attendant	1,423-1,730	N/A	N/A
Typist Clerk II	1,368-1,663	Typist Clerk (Level II)	1,305-1,510

*Management

**Animal Control Officer also performs Kennel Attendant duties

II. Benefits

<u>Item</u>	<u>City of Sacramento</u>	<u>County of Sacramento</u>
Employer Monthly Health and Welfare Contribution	\$286.26	\$100-\$120
Employer-Paid Life Insurance	\$4,000	\$2,000
Employer-Paid Dental Insurance	No	Yes
Social Security	Yes	Yes
Retirement Contribution:		
Employer:	*7.00% (PERS) 12.04% (SCERS)	9.68% (Tier II) 11.91% (Tier I)
Employee:	7.00% (PERS) 6.88%-10.46% (SCERS)	1.61%-2.41% (Tier II) 2.07%-3.10% (Tier I)

*No City PERS contribution required in Fiscal Year 1987-88

<u>Item</u>	<u>City of Sacramento</u>	<u>County of Sacramento</u>
Injury-on-Duty Time	Max. of 1 yr. @ full pay	50% sick leave integration
State Disability Insurance	None	Yes
Longevity Pay	\$100 after 20 yrs. \$300 after 25 yrs.	None
Annual Uniform Allowance	(Uniform furnished)	\$230
Standby Pay	\$18/day	2 hr. pay/8 hr. shift
Night-Shift Pay	5%	80¢/hr.
Holidays Per Year	14	12
Sick Leave Days Per Year	12	15
Vacation Days Per Year:		
<u>Years of Service</u>		
1-3	10	13
4-5	10	18
6-15	15	18
16+	20	23

NOTE: City management employees receive five days Management Leave a year, \$330 plus 5% of base salary toward Health and Welfare benefits plus \$50,000 City-paid life insurance and City-paid long-term disability insurance. County management employees receive one-times annual salary life insurance coverage plus \$158/month medical insurance contribution.



DEPARTMENT OF
PUBLIC WORKS

CITY OF SACRAMENTO
CALIFORNIA

CITY HALL
ROOM 207
915 I STREET
SACRAMENTO, CA
95814-2673

OFFICE OF THE DIRECTOR

916-449-5283

EXHIBIT II

December 4, 1987

MELVIN H. JOHNSON
DIRECTOR
LESLIE M. FRINK
DEPUTY DIRECTOR
REGINALD YOUNG
DEPUTY DIRECTOR

<u>ANIMAL CONTROL SHELTER</u>	<u>EUTHANIZATION METHOD</u>	<u>NUMBER OF ANIMALS EUTHANIZED PER YEAR</u>
Los Angeles City Animal Control--6 Shelters Population--3,041,294	Injection	60,671
San Diego County Animal Control--3 Shelters Population--1,700,000	Injection	25,000
San Francisco S.P.C.A. 1 Shelter Population--750,000	Injection	9,000
Kern County Animal Control Population--350,500	Injection	15,437
Bakersfield City Animal Control--S.P.C.A. Population--157,000	Injection	3,912
Long Beach City Animal Control Population--350,000	Injection	9,292
Contra Costa County Animal Control--17 Cities Population--675,000	Injection	19,000
Tri-City Animal Shelter Fremont Animal Control Population--210,000	Injection	5,000
Sacramento City Animal Control Population--327,000	Carbon Monoxide	11,260
Sacramento County Population--601,800	Carbon Monoxide	18,000

EUTHANASIA INFORMATION

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1. What is the number of hours required per day to euthanize animals?

Long Beach--- Two to three hours plus throughout the day as needed

Los Angeles-- Average of four hours

San Diego---- Two hours plus throughout day as needed. Twice as many officer hours as carbon monoxide.

Sacramento--- 1½ to two hours

2. What is the classification(s) of person performing euthanasia?

Long Beach--- Animal Health Technician and Senior Officer

Los Angeles-- Certified Animal Health Technician (added pay for those that euthanize)

San Diego---- Animal Control Officer I(kennel officer)

Sacramento--- Kennel Attendant

3. How are vicious or unruly animals euthanized?

Long Beach--- Restrained or tranquilized before injection

Los Angeles-- Pre-sedative or tranquilized before

San Diego---- Pinned and tranquilized or pull and stretch

Sacramento--- Restraining Pole and euthanized

4. How many days per week are animals euthanized?

Long Beach--- Every day

Los Angeles-- Seven days a week

San Diego---- Five days

Sacramento--- Seven days

5. How many people are required to perform euthanasia method?

Long Beach--- Two

Los Angeles-- One Animal Care Technician(kennel person) and one Animal Health Technician, per shelter

San Diego---- Two to three, per shelter

Sacramento--- One

6. What level of supervision or veterinary support is provided for the staff assigned to accomplish euthanasia?

Long Beach--- Animal Health Technician and Senior Officer are authorized to euthanize. Veterinarian makes rounds three times a week.

Los Angeles-- Field Veterinarian supervises, but Animal Health Technician is authorized to euthanize.

San Diego---- Kennel Sargeant supervises staff.

Sacramento--- None

7. How many staff injuries occur per year during the euthanasia process?

Long Beach--- Minimal

Los Angeles-- Minimal-No more than in the normal treatment of animals

San Diego---- Minimal(very few)

Sacramento--- None

8. Do you rotate the personnel involved in euthanizing animals?

Long Beach--- Senior Animal Health Technician performs euthanization. 6 to 7 personnel are qualified to euthanize when Animal Health Technician is fatigued.

Los Angeles-- Animal Health Technicians are rotated as needed if under stress(moved to spay-neuter clinic). Animal Health Technicians are pretty well conditioned.

San Diego---- Yes, personnel are scheduled in and out.

Sacramento--- Yes, four Kennel Attendants rotated weekly

9. Are there any psychological effects on personnel involved in the euthanization of animals?

Long Beach--- There are definitely psychological effects. Much more stressful than carbon monoxide.

Los Angeles-- Not with his personnel(Certified Animal Health Technician). Stress assessment on technicians. Lay person can cause problems under direct supervision of veterinarian.

San Diego---- Yes, trauma involved in any form of euthanasia.

Sacramento--- Minimal stress

10. What is the turnover rate of personnel involved in euthanasia?

Long Beach--- None. Same staff for three years.

Los Angeles-- None(high pay scale and fringe benefits)

San Diego---- Same as euthanasia by carbon monoxide.

Sacramento--- Minimal. Same as other classifications within. Animal Control

ANIMAL EUTHANASIA COST COMPARISON

	<u>INJECTION PROJECTED</u>		<u>CARBON MONOXIDE ACTUAL ANNUAL</u>
<u>Equipment</u>			
Pheno-Barb	\$ 3,760 ⁽¹⁾	Carbon Monoxide Gas	\$ 5,830
Syringe/Needles	2,815	Chamber Depreciation	1,000
Tranquilizers (Addition of 1%)	<u>100</u>		<u> </u>
SUBTOTALS	\$ 6,675		\$ 6,830
<u>Employees</u>			
3 Kennel Attendants	<u>76,935⁽²⁾</u>	1 Kennel Attendant	<u>25,645</u>
TOTAL	\$83,610		\$32,475

(1) Data provided by Dr. J. Giles, Public Health Veterinarian for the County of Sacramento.

(2) Certification may increase salaries.