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CITY OF SACRAMENTO

DEPARTMENT OF GENERAL SERVICES

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JAN 13 11 31 AM '86

OFFICE OF THE DIRECTOR

January 7, 1986
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FACILITY MAINTENANCE DIVISION
FLEET MANAGEMENT DIVISION
RISK MANAGEMENT & INS. DIVISION
SUPPORT SERVICES DIVISION

City Council
Sacramento, California

CITY MANAGER'S OFFICE
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JAN 14 1986

Honorable Members In Session:

SUBJECT: Cancellation of Existing Contract

SUMMARY

The Finance Department/Revenue Division is requesting the cancellation of Contract Number 60058 with Betty Hoover For Process Serving, Inc. for deficient performance.

BACKGROUND INFORMATION

The City Council awarded a contract to Betty Hoover For Process Serving, Inc. in the amount of \$10,200.00 on May 28, 1985. On November 5, 1985, the Finance Department notified Support Services of deficiencies in the contract. The contractor was given written notice to correct the deficiencies within 30 days. The contractor has not responded to these requests for improvement. Specifications will be prepared for a new bid solicitation.

RECOMMENDATION

It is therefore recommended that the City Council authorize the City Manager to cancel the contract with Betty Hoover For Process Serving, Inc.

Respectfully submitted,

Frank Mugarleguy
Frank Mugarleguy
Director of General Services

Recommendation Approved

Walter J. Slupe
Walter J. Slupe
City Manager

APPROVED
BY THE CITY COUNCIL

JAN 21 1986

OFFICE OF THE
CITY CLERK

January 21, 1986
All Districts