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DEPARTMENT OF  
PARKS AND RECREATION

**CITY OF SACRAMENTO**  
CALIFORNIA

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SACRAMENTO, CA  
95814

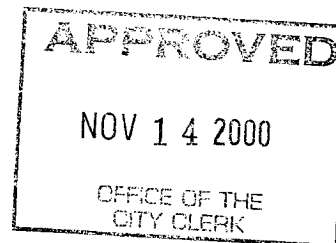
DONALD W. MURPHY  
DIRECTOR

ADMINISTRATION  
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November 2, 2000

City Council  
Sacramento, California

*AG 2000-179*



Honorable Members in Session:

**SUBJECT: APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH SACRAMENTO CITY UNIFIED SCHOOL DISTRICT FOR PROVIDING A MIDDLE SCHOOL AFTER SCHOOL PROGRAM**

**LOCATION:** Sacramento City Unified School District

**RECOMMENDATION:**

This report recommends that City Council, by resolution;

- 1) authorize the City Manager to execute a Memorandum of Understanding with Sacramento City Unified School District (SCUSD) for the City to provide a middle school after school program under the California Department of Education Grant received by SCUSD
- 2) approve the establishment of the multiyear operating grant to accept the funding for the program provided under the Memorandum of Understanding and increase the staff and operating budgets, and
- 3) amend the FY01 budget to reflect program revenue and costs.

**CONTACT PERSON:** Ralph Pettingell, Recreation Manager, 264-6173  
Melissa Brown, SCUSD, 264-3550

**FOR COUNCIL MEETING OF:** November 14, 2000

## SUMMARY

Sacramento City Unified School District (SCUSD) was awarded a California Department of Education grant for the Passages Program for eight middle schools to implement an after school educational and enrichment program. SCUSD has asked the City to be the

contract service provider for this new program given the City's experience and successful track record in delivering after school programs throughout the community.

This report requests approval of a Memorandum of Understanding between the District and the City for providing the middle school after school program funded through the California Department of Education grant at approximately \$482,000 a year for three years.

## BACKGROUND

For the past several years, the Sacramento City Unified School District (SCUSD) and the City of Sacramento have worked closely together to provide resources and programs that have a proven record of success in building the capacity of school students to succeed academically and socially. Most recently, the City Council approved a MOU with SCUSD for the City to provide an after school program at two middle school sites as a pilot funded through the federal 21<sup>st</sup> Century grant. The addition of a middle school component will provide a continuum of after school learning opportunities for students from kindergarten to eighth grade. This is vital to facilitating the transition from elementary to middle school and for strengthening the skills of middle school students.

SCUSD has successfully applied for and received state grant funding through the California Department of Education to expand the after school program at the middle school level to eight sites. The program will operate 3 to 5 days a week for 10 months of the year. The award is for three years and the middle school locations are Sutter, Albert Einstein, Will C. Wood, John Still, Kit Carson, Sam Brannon, California and Charles Goethe. These schools were identified by the District as most closely meeting the goals and focus of the grant program.

Under the proposed Memorandum of Understanding, the City's Teen Recreation Services section is responsible for providing a 10 months of the year after school educational and enrichment program at the eight identified sites. The program consists of up to one hour of homework and tutoring assistance and several choices for the students to select from for educational and enrichment/recreational classes. The program operates a minimum of 3 hours a day 3 to 5 days a week. The number of days of operation is determined in coordination with the site principal. Staffing for the program is a combination of City employees, contract employees and SCUSD staff. The funding to the City under the MOU is approximately \$482,000 a year.

FINANCIAL CONSIDERATIONS

The program services provided under the Memorandum of Understanding are self supporting. No General Fund support is requested. The City's annual costs are budgeted at \$482,000 for each year of the grant to be fully reimbursed by the grant under the MOU with SCUSD.

This report requests the addition of 10.95 FTE staff to the Recreation operating budget to support this new program to be fully offset by the state grant funding. It also requests approval to establish the multiyear grant budget to account for costs of this new City program. This report also requests that the FY00 and FY01 operating budget be amended to correctly reflect the revenues and program costs.

POLICY CONSIDERATIONS

The proposed actions under this report are consistent with City Council policies of: collaborative partnerships with other agencies; encouraging self supporting activities; and providing youth services and initiatives.

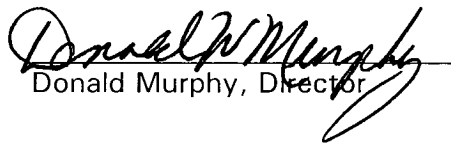
ENVIRONMENTAL CONSIDERATIONS

The proposed actions in this report are administrative and do not constitute a project under CEQA.


ESBD CONSIDERATIONS

No goods or services are being purchased under this report.

Respectfully submitted,

  
Donald Murphy, Director

Recommendation Approved:

  
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ROBERT P. THOMAS  
City Manager

**APPROVED**  
NOV 14 2000  
OFFICE OF THE  
CITY CLERK

**RESOLUTION NO. 2000-653**

ADOPTED BY THE SACRAMENTO CITY COUNCIL.

ON DATE OF \_\_\_\_\_

**RESOLUTION AUTHORIZING THE CITY MANAGER  
TO EXECUTE A MEMORANDUM OF UNDERSTANDING  
WITH SACRAMENTO CITY UNIFIED SCHOOL DISTRICT FOR  
IMPLEMENTATION OF A MIDDLE SCHOOL AFTER SCHOOL PROGRAM AND BUDGET  
AMENDMENTS**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:**

- 1) Authorize the City Manager to execute a Memorandum of Understanding with Sacramento City Unified School District for implementation of a middle school after school program under the California Department of Education Passages Program Grant award,
- 2) Amend the FY 2000-2001 budget to accept the funding for the program provided under the Memorandum of Understanding as follows:

101-450-4718-4101	\$216,000
101-450-4718-4715	(\$216,000)

Add 10.95 FTE positions to 101-4718 (Teen Recreation Services) as follows:

- 4.80 FTE Human Service Program Coordinators
- 6.15 FTE Recreation Aides

- 3) Establish a multiyear operating grant as follows:

250-OGR-G202-4101	\$216,000
250-OGR-G202-42XX	\$266,000
250-OGR-G202-3XXX	\$482,000

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_