NANCY FINDEISEN
Executive Director

April 8, 1985

Lorraine Magana City Clerk City Hall, Room 203 Sacramento, CA 95814

Dear Ms. Magana:

As you suggested in our recent telephone coversation, I am writing to make a formal request that the <u>Community Services Planning Council</u> be placed on the City Council's agenda for Tuesday, <u>April 23, 1985</u>. The Planning Council would like this opportunity to address the Council to inform them of a project we are engaged in to develop a human services data base for Sacramento County.

We understand the Council's heavy agenda and plan to take only a few minutes to outline the project. We will present written summaries of the project workplan to each Council member.

Please confirm the time and date for our presentation. Thank you for your assistance.

Yours truly,

Nancy Findeisen Executive Director

NF/mb

## MEMORANDUM

TO:

WALTER J. SLIPE, CITY MANAGER

FROM:

LORRAINE MAGANA, CITY CLERK

SUBJECT ·

REFERRAL OF ITEM NO. 19, COUNCIL

AGENDA OF APRIL 23, 1985

DATE

APRIL 25, 1985

Pursuant to Council action, the following matter is referred to you:

Request by the Sacramento Long Distance Running Association for December 8, 1985 as the date for the third annual Folsom-Sacramento California International Marathon. Report due April 30, 1985.

LM/dbp/19