



CITY OF SACRAMENTO

CITY MANAGER'S OFFICE

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JUL 9 1981

DEPARTMENT OF COMMUNITY SERVICES

3520 FIFTH AVENUE
(916) 449-5200

SACRAMENTO, CA 95817

CROCKER ART MUSEUM DIVISION
GOLF DIVISION
METROPOLITAN ARTS DIVISION
MUSEUM AND HISTORY DIVISION
RECREATION DIVISION
PARKS DIVISION
ZOO DIVISION

SOLON WISHAM, JR.
DIRECTOR

July 9, 1981

APPROVED
BY THE CITY COUNCIL

City Council
Sacramento, California

JUL 21 1981

APPROVED
BY THE CITY COUNCIL

Honorable Members in Session:

OFFICE OF THE
CITY CLERK

JUL 21 1981

SUBJECT: Zoo Division Appropriation Transfer and Suspension of
Formal Competitive Bidding for Security Services

OFFICE OF THE
CITY CLERK

SUMMARY

This report recommends a transfer of appropriations and to authorize the suspension of formal competitive bidding for armed security services at the Sacramento Zoo and Fairytale Town.

BACKGROUND INFORMATION

The Zoo Division has one watchman position to provide security for one shift per day, 11:00 p.m. to 7:00 a.m. Contracted services are currently used to provide for a relief watchman for holidays, sick leave and vacation at an approximate annual cost of \$6,000.

An existing vacancy in the affected classification provided the opportunity for a modification in staffing at the Zoo Division by deleting the position from the "Employee Services" category and using contracted services for this function.

The City of Sacramento currently has a contract (recently extended for an additional year by the City Council on June 30, 1981) with Alpha-Des Security Services for armed security services at five (5) parking lots and the Sacramento Boat Harbor in the total amount of \$95,244.24. This contractor has performed in a satisfactory manner during the past year and an informal sampling confirms that the existing prices are as low or lower than any prices that would be available through any formal competitive bidding process.

FINANCIAL DATA

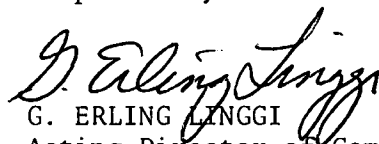
The annual cost of salary and benefits for this deleted position is \$18,080 and \$6,000 for relief watchman totaling \$24,080. The annual cost of contracted security services is \$17,170 which would result in an estimated savings of \$6,910. An appropriation transfer of \$11,170 from the "Employee Services" category to contracted services in the "Other Services and Supplies" category is necessary.

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RECOMMENDATION

It is recommended that the City Council adopt the resolution which provides for an \$11,170 appropriation transfer of "Salary Savings" from Employee Services to Other Services and Supplies within the Zoo Division budget and the attached resolution suspending formal competitive bidding for armed security services at the Sacramento Zoo and Fairytale Town and authorize the City Manager to execute the necessary purchase order with Alpha-Des Security Services in the total amount of \$17,169.60.

Respectfully submitted,



G. ERLING LINGGI
Acting Director of Community Services

Recommendation Approved:


WALTER J. SLIPE, City Manager

GEL:ket

Attachment

July 21, 1981
District 4

81-535

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

RESOLUTION AMENDING THE CITY BUDGET FOR FY 1981-82
FOR THE DEPARTMENT OF COMMUNITY SERVICES
(ZOO DIVISION TRANSFER OF APPROPRIATIONS AND
SUSPENSION OF FORMAL COMPETITIVE BIDDING FOR SECURITY SERVICES)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The modification in staffing at the Zoo Division and suspension of formal competitive bidding for security services requires an appropriation transfer of \$11,170 for the budget of the Department of Community Services.
2. The City budget for FY 1981-82 is hereby amended by transferring \$11,170 from Zoo Division Budget No. 1-01-2250-0000-4199 to Zoo Division, Budget No. 1-01-2250-0000-4285 for the purpose stated in Paragraph 1 above.
3. That pursuant to Section 57.401 (c) of the Sacramento City Code, requiring approval by a two-thirds (2/3) vote, it is determined to be in the best interests of the City to suspend formal competitive bidding for the procurement of armed security services at the Sacramento Zoo and Fairytale Town and that the City Manager is authorized to execute the necessary purchase order with Alpha-Des Security Services in the total amount of \$17,169.60.

MAYOR

ATTEST:

CITY CLERK

APPROVED
BY THE CITY COUNCIL

JUL 21 1981

OFFICE OF THE
CITY CLERK