

May 2, 1941

EDWARD P. SABONGE
JOEL H. PETERSON

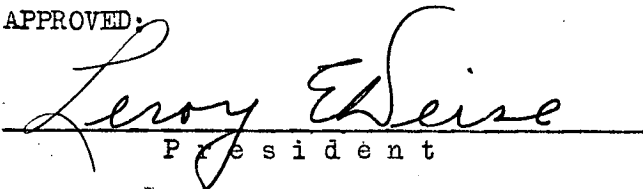
Service Station Attendant
 Examination #151

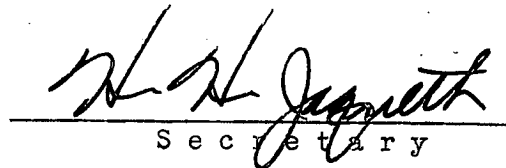
The Secretary pointed out that Messrs.
 Peterson and Sabonge both received
 identical grades in both sections of

this examination and requested the Board's opinion as to whom should be given
 priority on the Eligible Register. After discussion, it was the order of the
 Board that Messrs. Peterson and Sabonge be notified and that they draw straws to
 determine whose name would be placed first on the Eligible List.

There being no further business, the Board adjourned at 11 o'clock P.M. to
 meet again at the Call of the Chair.

APPROVED:


 President


 Secretary

MINUTES OF CIVIL SERVICE BOARD
 CITY OF SACRAMENTO
 SPECIAL MEETING

May 8, 1941

The Civil Service Board met in special session in the office at 8 o'clock P.M.

PRESENT: Commissioners Deise and Cavanaugh.
 ABSENT: Dr. Stacy.

ELECTRICAL HELPER EX. #154

Personal Interview

The Board Members were assisted by
 Mr. Clifford Prudhomme, City Electrician
 and Mr. Marion S. Huggins of the Elec-

trical Department in holding personal interviews for candidates who had success-
 fully passed the written portion of this examination and were present. At the
 conclusion of interviews, grades were computed and the Secretary was instructed
 to prepare and post a Tentative Eligible Register.

LINEMAN EXAMINATION #155

After discussing appropriate dates for
 holding the Practical, Agility Test, it
 was the order of the Board that June 14,

June 10, 1941

considered the letter of June 4, 1941, from Hugh B. Bradford, City Attorney, which stated "From this record, it appears to me that Mr. Coldani established his residence in the City of Sacramento on July 8, 1940, and that he will not be eligible for City employment under Section 165 of the Charter until July 8, 1941." Both members agreeing, it was the order of the Board, based on the material submitted, that Mr. Coldani be eligible for certification after July 8, 1941.

DELBERT H. DIXON

Patrolman List

At the request of the Police Department, the Board considered the question of the eligibility, on

account of residence of Mr. Dixon for employment in the Police Department. The Board considered an affidavit dated November 22, 1940, submitted by Mr. Dixon, and a letter from Chief A. K. McAllister of the Police Department dated February 28, 1941, relating to their investigation of Mr. Dixon's residence, and an opinion from Mr. Hugh B. Bradford, City Attorney, dated June 4, 1941, which stated -

"Under the circumstances I am of the opinion that Mr. Dixon is not disqualified from City service by reason of Section 165 of the Charter."

Both members agreeing, it was the order of the Board, that based on the City Attorney's opinion, Mr. Dixon is eligible for certification from the Patrolman's Eligible Register.

ASSISTANT BUILDING INSPECTOR

The Board approved the announcement notice dated June 9, 1941, and instructed the Secretary to

determine a suitable date for the examination.

CAPTAIN-FIRE DEPT. EX.#146

ENGINEER-FIRE DEPT. EX.#147

Tentative List Approved

After examining tentative eligible registers prepared for these positions, Dr. Stacy moved that the

list be approved and posted for the 30 day period for review, seconded by Mr. Deise, thereupon becoming the order of the Board.

FENDER and BODY MAN EX.#141

After determining that no requests for review of ratings had been received

for this examination, Dr. Stacy moved that the following eligible register for established Fender and Body Man be effective June 10, 1941; seconded by Mr. Deise, thereupon becoming the order of the Board.

FENDER AND BODY MAN ELIG. REG. #141

<u>Position On List</u>	<u>Name</u>	<u>Percentage Grade</u>
* 1.	Manuel Simas	86.96%
2.	Anthony J. Dutra	85.17
3.	Eugene Spencer	83.20
4.	Harold Baker	82.45
5.	Ervin R. Best	81.71
6.	Forrest Bailey	81.14
7.	Louis J. Miller	80.28
8.	Leslie L. Oswald	80.25
9.	Hugh M. Hancock	79.49
10.	William Kirschner	79.46
11.	Clyde A. Hampton	78.91
12.	Frank H. Kinner	78.75
13.	Raymond Perrault	77.71
14.	Carl L. Bray	76.47
15.	Virgil A. Eastburn	76.45
16.	Hoyt Black	73.55

*Indicates applicant received an additional 10 points for Veteran credit.

SERVICE STATION ATTENDANT EXAM. #151

Edward P. Sabonge
Joel H. Peterson
Elig. Reg. Estab.

The Secretary reported that Messrs. Sabonge and Peterson had not reported to the office and the Board ruled that they be placed on the eligible

register in the order or priority of filing their applications.

After determining that no requests for review of ratings had been received for this examination, Dr. Stacy moved the following eligible register for Service Station Attendant be established, effective June 10, 1941; seconded by Mr. Deise, thereupon becoming the order of the Board.

SERVICE STATION ATTENDANT ELIG. REG. #151

<u>Position On List</u>	<u>Name</u>	<u>Percentage Grade</u>
* 1.	Claude W. Alexander	99.30%
2.	George A. Jochim	86.87
3.	John E. Russell	83.38

June 10, 1941

SERVICE STATION ATTENDANT ELIG. REG. #151 (Cont.)

<u>Position On List</u>	<u>Name</u>	<u>Percentage Grade</u>
4.	Ralph P. LaMay	81.94
5.	George E. Bushgen	80.92
6.	John G. McLaughlin	80.34
7.	Clayton G. Janak	80.27
8.	W. L. Bogue	80.23
9.	Lloyd L. Spencer	80.17
10.	Roy B. St. John	80.06
11.	John N. Ackerman	79.72
12.	Edward P. Sabonge	79.54
13.	Joel H. Peterson	79.54
14.	George R. Bach	79.33
15.	Charles A. LaVine Jr.	79.24
16.	Perry D. Anderson	78.82
17.	Harry Yount	78.07
18.	Robert L. Root	77.72
19.	Merle D. Bibb	77.64
20.	J. A. Read	77.29
21.	Walter J. Buckley Jr.	76.90
22.	Harry T. Rubino	76.54
23.	O. Carl Callaway	76.00
24.	Jack Moody	75.69
25.	Frank W. Walsh	73.69
26.	Clyde M. Johnson	73.51
27.	Theodore F. Oberlander	73.49
28.	Joseph M. Gilivich	73.37
29.	Charles V. Hale	73.33
30.	Warren E. Hartzell	73.31
31.	Elmer J. Odbert	73.22
32.	Louis L. Elmasian	72.40
33.	Clifford N. Odin	71.43

*Indicates applicant received an additional 10 points for Veteran credit.

SEMI-SKILLED LABORER
OPERATOR EX. #152

Street Maint. Dept.

After determining that no request

for review of ratings had been re-

ceived for this promotional exam-

ination, Dr. Stacy moved that the following eligible register for Semi-Skilled Laborer Operator be established, effective June 10, 1941; seconded by Mr. Beise, thereupon becoming the order of the Board.

ELECTRICAL HELPER ELIGIBLE REGISTER #154 (Cont.)

<u>Position On List</u>	<u>Name</u>	<u>Percentage Grade</u>
12.	Kenneth V. Matranga	78.30
13.	George Patrich	75.84
14.	John W. Kendall	74.67
15.	Wilfred G. Hunt	73.00
16.	John E. Komyati	72.63

* Indicates applicant received an additional 10 points for Veteran credit.

APPRENTICE LINEMAN

Classification Abolished
Elig. Reg. #86 Abolished

Upon the establishment of eligible register for Electrical Helper Examination and upon determining that those on the

Apprentice Lineman Eligible Register #86 had been notified by the Board of intention to abolish this list and classification, Dr. Stacy moved that the Apprentice Lineman classification and said Eligible Register #86 be abolished; seconded by Mr. Deise, thereupon becoming the order of the Board.

TREE TRIMMER EXAMIN. #148

Tentative List Posted
R. C. Downey

After considering the police record received on Mr. Downey, it was the order of the Board

that Mr. Downey's name be removed from the Tentative Tree Trimmer Eligible Register. The Board then ordered the Tentative Register to be posted for the 30 day period.

JOSEPH TOBIN

Change of Classification

The Board reviewed a letter received from Mr. E. H. Nelson, Assessor-Collector dated June 6,

1941, requesting the Board to consider the change of classification of Mr. Tobin in his department. The Board instructed the Secretary to secure a list of duties performed by Mr. Tobin from Mr. Nelson.

ARTHUR V. SMITH
Reclassification of Position

Letter from A. K. McAllister, Chief of Police dated May 16, 1941, relating to the duties and responsibilities of

the position now held by Mr. Smith was considered by the Board, this request being approved by Mr. Jas. S. Dean, City Manager. After discussion and determination of the qualifications required for the position, Dr. Stacy moved that the position now classified as "Stenographer-Property Clerk" be changed to the classification of "Senior Clerk"; seconded by Mr. Deise, thereupon becoming the order of the Board.

AMENDMENT TO RULES
Rule VI Section 2

The Board again considered the amendment to the Rules and Regulations which had been instituted and spread upon the

minutes at the meeting of February 20, 1941. Dr. Stacy moved that this amendment having been properly instituted be officially adopted by the Board; seconded by Mr. Deise, thereupon becoming the order of the Board.

BUILDING LABORER
Classification

After a discussion of the need for such a classification in the City service, and reviewing letter from Mr. Klaus, the

Board instructed the Secretary to prepare a definition for this classification, to be submitted to the Board.

IRENE POGI
Approval Withheld

The Board requested the Secretary to gather information relating to the duties and responsibilities of Miss Pogi,

who was appointed Laboratory Technician in the General Clinic.

DEPARTMENTAL REPORTS
APPROVAL OF

After review of Departmental Reports, Dr. Stacy moved that same be approved; seconded by Mr. Deise, thereupon be-

coming the order of the Board:

Art Gallery

Savy, Paul - Exempt Appt. 3/26/41 Custodian @ \$150.00 from list.

City Attorney

Reith, Mervin - Temp. Appt. 5/24/41 Prosecuting Atty. @ \$225 Mo. Exempt

City Library

Fruge, Grete - Part. Time Appt. 3/29/41 Trained Librarian @ 65¢ hr. Exempt
 Martin, Edwin F. - Temp. Appt. 3/29/41 Relief Janitor @ \$125 mo. from list.
 Tanner, Esther - Temp. Appt. 5/2/41 Jr. Librarian @ 65¢ hr. Exempt

Engineering Department

Alexander, Claude W. - Prob. Appt. 5/7/41 Service Station Att'd. @ \$125 mo. from list
 Alexander, Floyd - Prob. Appt. 3/16/41 Janitor @ \$125 mo. from list.
 Ballas, E. S. - Temp. Appt. 6/2/41 Laborer @ \$130 mo. from list
 Cummings, P. F. - Reinst. 12/15/40 Auto Mechanic @ \$190 from layoff list
 Fisher, Floyd - Prob. Appt. 5/24/41 Electrical Helper @ \$140 mo. from list
 Hayes, Roy P. - Temp. Appt. 3/4/41 Apprentice Lineman @ \$160 mo. from list
 Heinrich, Mary - Full Time Appt. 10/21/40 Telephone Opr. @ \$4.00 day
 Garcia, Phil - Temp. Appt. 12/23/40 Service Station Att'd. @ \$125 Mo. from
 Laborer Layoff List
 Jacobson, Eugene - Temp. Appt. 6/3/41 Laborer @ \$130 Mo. from list
 Joachim, Geo. - Prob. Appt. 5/1/41 Service Station Att'd. @ \$125 from list
 Jones, Buster - Temp. Appt. 6/2/41 Laborer @ \$130 mo. from list
 Klovstad, John - Temp. Appt. 4/15/41 Janitor @ \$125.00 mo. from list
 Klovstad, John - Temp. Appt. 5/4/41 Janitor @ \$125 mo. from list
 Lentz, Louis - Temp. Appt. 3/10/41 Janitor @ \$125 mo. from list
 Lewis, Shalor - Temp. Appt. 3/26/41 Janitor @ \$125 mo. from list
 Lewis, Shalor - Temp. Appt. 5/19/41 Relief Elev. Opr. @ \$125 mo. from
 Janitor List
 Loranger, C. A. - Temp. Appt. 4/1/41 Carpenter @ \$9.50 day from list
 Lusich, L. - Temp. Appt. 6/2/41 Laborer @ \$130 mo. from list
 Marsh, C. R. - Prob. Appt. 5/16/41 Electrical Helper @ \$150 mo. from list
 Newton, Dudley - Temp. Appt. 4/4/41 Archt. Draftsman @ \$1.50 hr. from list
 Opdyke, Alva - Temp. Appt. 4/1/41 Carpenter @ \$9.50 day from list
 Silva, George - Reinst. 4/7/41 Auto Mechanic @ \$190 from layoff list

Health Department

Berman, A. E. - Temp. Appt. 5/1/41 Part-time Relief Surgeon @ \$140 mo. Exempt
 Bolden, Marion - Appt. 5/1/41 Dental Hygienist Dental Clinic @ \$155 mo. Exempt
 Davis, Anna - Temp. Appt. 5/12/41 Jr. Clerk @ \$4.00 day from list
 Ditton, Carolyn H. - Temp. Appt. 4/1/41 Public Health Nurse @ \$150 mo. Exempt
 Gourse, Aaron - Temp. Appt. 4/10/41 Part-time Sub. Physician @ \$11.50 day Exempt
 Pogi, Irene - Temp. Appt. 2/15/41 Laboratory Technician @ \$125 mo.
 Pratt, Ella V. - Temp. Appt. 5/29/41 Sub. Nurse @ \$5.00 day Exempt
 Rodgersson, Eleanor - Temp. Appt. 4/22/41 Part-time Physician @ \$10 day Exempt
 Vinks, W. A. - Temp. Appt. 12/1/40 Physician @ \$1.50 hour Exempt
 Walsh, John G. - Temp. Appt. 4/17/41 Asst. Surgeon @ \$140 mo. Exempt

Memorial Auditorium

Lewis, Shalor - Temp. Appt. 4/26/41 Janitor @ \$125 mo. from list

Waste Removal Department

- Herndon, R. - Temp. Appt. 3/1/41 Foreman @ \$200 month
 Allen F. A. - Temp. Appt. 5/17/41 Garbageman, Ex. Bd., @ \$5.25 Day
 Asta, J. - Temp. Appt. 3/18/41 Laborer @ \$5.52 Day from list
 Knudsen, Donald W. - Temp. Appt. 5/21/41 Laborer @ \$5.52 Day from list
 Matranga, F. - Reinst. 3/13/41 Laborer @ \$5.52 from layoff list
 Seamds, M. - Temp. Appt. 5/21/41 Laborer @ \$5.52 Day from list
 Stevens, Paul - Reinst. 3/13/41 Laborer @ \$120 mo. from layoff list
 Tucker, C. W. - Temp. Appt. 5/15/51 Collector @ \$140 month from Jr. Clerk
 List

Water Department

- Fisher, M. I. - Reinst. 4/1/41 Pump Operator @ \$205 month
 Kirchgater, Roy - Prob. Appt. 4/11/41 Laborer @ \$120 month
 Knight, J. C. - Reinst. 10/24/40 Laborer @ \$5.00 Day from layoff list
 Lane, Arden - Prob. Appt. 4/11/41 Laborer @ \$120 month
 Saurer, Theodore - Temp. Appt. 12/24/40 Sta. Fireman @ \$6.80 day from Pump Opr.
 List

Leave of Absence

- Catlett, E. A. - Leave of Absence from June 3 to June 16, 1941 without pay
 Clark, Gladys - Leave of Absence from April 1 to June 30, 1941 without pay
 a/c illness
 Denton, H. Q. - Leave of Absence from November 2 to December 9, 1940
 without pay
 Fuiks, Dellivan - Leave of Absence from April 29, 1941 to April 28, 1942
 a/c military service without pay
 Latson, Carma - Leave of Absence from January 18, 1941 to June 1, 1941
 without pay a/c returning to University
 Martin, Harriet - Leave of Absence from April 14, 1941 to April 14, 1942
 without pay
 Morrison, Ray - Leave of Absence from May 22, 1941 to May 21, 1942 without
 pay
 Peart, Ray - Leave of Absence from April 5, 1941 to July 4, 1941
 without pay a/c illness
 Powers, Summer - Leave of Absence from June 1 to June 30, 1941 without pay
 Renfree, Reginald - Leave of Absence from April 19, 1941 to April 18, 1942
 without pay, a/c Temp. Appt. as Recreation Supervisor
 Riley, J. F. - Leave of Absence from February 18, 1941 to March 3, 1941
 without pay a/c illness
 Robertson, R. D. - Leave of Absence from March 31, 1941 to June 30, 1941
 without pay a/c illness
 Silva, J. Winston - Leave of Absence from June 3, 1941 to June 3, 1942
 without pay a/c military service

Transfer

- Lannon, R. J. - Transfer 4/1/41 as Laborer from Street Cleaning Dept. to
 Park Dept. @ \$5.52 Day
 Matranga, F. - Transfer 4/1/41 as Laborer from Street Cleaning Dept. to
 Park Dept. @ \$5.52 Day
 Merlino, L. - Transfer 3/15/41 as Laborer from Street Cleaning Dept. to
 Park Dept. @ \$5.52 Day
 Truesdale, Marie - Transfer 4/21/41 as Junior Clerk from Purchasing Dept. to
 Civil Service @ \$115 Month

to date from April 15, 1929, her date of original appointment. Seconded by Dr. Stacy, and unanimously carried.

LINEMAN EX. #155

Tentative List Posted

The Secretary reported that the Practical Demonstration Test was held on June 14, 1941 as ordered by the Board;

Mr. Harry Paine of the Pacific Gas & Electric Co., Mr. Clifford Prud'homme and Marion S. Huggins, City Electrical Division, and R. Permin Everett assisting. After reviewing the results of the examination, Mr. Cavanaugh moved that the Tentative List for this position be approved and posted as of June 6, 1941, seconded by Dr. Stacy and unanimously carried.

JUNIOR CIVIL ENGINEER EX. #153

Oral Interview Eliminated

After discussing scarcity of qualified Junior Civil Engineers, and the necessity for completing the examination at

the earliest possible date, Mr. Cavanaugh moved that the oral interview for junior Civil Engineer Examination #153 be eliminated and final grades be determined by the percentages received on the written examination. Seconded by Dr. Stacy, and unanimously carried.

JUNIOR CIVIL ENGINEER EX. #153

Tentative List Posted

After studying the ratings received in the Junior Civil Engineer Examination, Dr. Stacy moved that a raw

score of 135 be considered by the Board as a minimum passing grade; seconded by Mr. Cavanaugh and unanimously carried. The Board then proceeded to open the identification sheets and requested the Secretary to prepare and post a tentative eligible register for Junior Civil Engineer.

ENGINEERING AID EXAMINATION #157

Announcement Notice Approved
Examination Date Set

The Board reviewed the Announcement Notice and scope of examination for Engineering Aid Examination #157.

Dr. Stacy moved that this Announcement Notice be approved and the examination

June 24, 1941

be held August 14, 1941; seconded by Mr. Cavanaugh and unanimously carried.

PATROLMAN EXAMINATION

The Board instructed the Secretary to prepare Announcement Notice and questions for Patrolman Examination.

ASSISTANT BUILDING INSPECTOR EXAMINATION #158

Announcement Notice
Approved and Date Set

After reviewing the Announcement Notice dated June 9, 1941, and discussing the requirements of the position, Dr. Stacy

moved that the Announcement Notice be approved and that the examination be held or a date satisfactory to the examiners; August 26, 1941, seconded by Mr. Cavanaugh and unanimously carried. ✓

CASHIER CLASSIFICATION

After discussing letter submitted by Mr. E. H. Nelson, Assessor-Collector and approved by Mr. Jas. S. Dean, City

Manager, Dr. Stacy moved that classification of Cashier be established and position definition as prepared by the Secretary and approved by Mr. Nelson be approved by the Board; seconded by Mr. Cavanaugh and unanimously carried.

CASHIER EXAMINATION #156

Announcement Notice
Approved and Date Set

Dr. Stacy moved that Cashier Examination #156 Announcement Notice dated June 12, 1941, be approved and that

the examination be scheduled July 31, 1941; seconded by Mr. Cavanaugh and unanimously carried.

WILFRED MESSIER

Residence

Letter was received from Mr. Messier relating to his temporary residence in Woodland in order to find employment

and ordered filed.

NAMES OFF LIST

The Secretary reported that the following names had been removed from eligible lists because of failure to report upon

upon certification for employment:

Katherine Freese - Junior Clerk
Robert J. Harper - Laborer

DEPARTMENTAL REPORTS
APPROVAL OF

After review, Mr. Cavanaugh moved that the following departmental reports be approved; seconded by Mr. Deise and

unanimously carried.

City Library

Almeida, Aletha	- Temp. Appt. 5/19/41 Junior Librarian @ \$125 Month, Exempt
Lumbard, Emily	- Temp. Appt. 5/19/41 Junior Librarian @ \$125 Month, Exempt
Martin, Edwin F.	- Temp. Appt. 6/11/41 Relief Janitor @ \$125 Month from list
Richards, Albert	- Temp. Appt. 6/1/41 Library Page @ \$35 Month
Tanner, Esther	- Temp. Appt. 6/1/41 Junior Librarian @ \$95 Month, Exempt
Waugh, Arthur Jr.	- Temp. Appt. 6/1/41 Library Page @ \$35 Month

Engineering Department

Harvey, Thomas	- Temp. Appt. 6/16/41 Carpenter @ \$10 Day from list
Watson, Laurence	- Discharged 6/17/61 as Janitor a/c unsatisfactory

Health Department

Clarke, Edith W.	- Temp. Appt. 6/16/41 Subst. Nurse @ \$150 Month, Exempt
Graham, Harold	- Temp. Appt. 6/3/41 Subst. Dentist @ \$220 Month, Exempt
Keefe, Carol	- Temp. Appt. 6/23/41 Health Nurse @ \$150 Month, Exempt
Pratt, Ella V.	- Temp. Appt. 6/2/41 Subst. Nurse @ \$5.00 Day, Exempt
Pratt, Ella V.	- Temp. Appt. 6/20/41 Subst. Nurse @ \$5.00 Day, Exempt

Park Department

Lopez, Lorenzo	- Temp. Appt. 6/16/41 Laborer @ \$120 Month from list
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Police Department

Dixon, Delbert H.	- Prob. Appt. 7/1/41 Patrolman @ \$170 Month from list
Morebeck, Elsie	- Reinst. 6/23/41 Stenographer @ \$135 from Layoff List

Recreation Department

Allen, Bruce	- Seas. Appt. 6/18/41 Orderly @ \$25 Month
Farrara, Robert	- Seas. Appt. 6/18/41 Orderly @ \$25 Month
Fox, Garrett	- Seas. Appt. 6/18/41 Pot Washer @ \$30 Month
Ferguson, Bob	- Seas. Appt. 6/18/41 Orderly @ \$30 Month
Harris, Helen	- Seas. Appt. 6/28/41 Nurse @ \$100 Month Exempt
King, Elmer J.	- Temp. Appt. 6/16/41 Laborer @ \$120 Month from list
Lunetta, Dan	- Temp. Appt. 5/21/41 Recreation Leader @ 50¢ Hour
Mulligan, James	- Temp. Appt. 6/16/41 Life Guard @ \$3.25 Day
Pelfanio, Joe	- Temp. Appt. 5/21/41 Recreation Leader @ 50¢ Hour
Ping, Elmer	- Temp. Appt. 5/29/41 Recreation Leader @ 50¢ Hour
Rivett, Dexter	- Seas. Appt. 6/16/41 Kitchen Helper @ \$60 Month
Wallis, Bob	- Seas. Appt. 6/16/41 Dish Washer @ \$45 Month