



3.2

DEPARTMENT OF
PUBLIC WORKS

CITY OF SACRAMENTO
CALIFORNIA

SPECIAL DISTRICTS
1231 I Street
SACRAMENTO, CA
95814
PH 916-264-7474
FAX 916-264-7480

TECHNICAL SERVICES

May 16, 2001.

City Council
Sacramento, California

Honorable Members in Session:



**SUBJECT: WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT
PUBLIC HEARING ON FY 2001/02 ANNUAL REPORT**

LOCATION AND COUNCIL DISTRICT:

West of Natomas Main Drain and south of I-80 in Council District 1 (see attached Exhibit A).

RECOMMENDATION:

This report recommends that the City Council:

- Adopt Resolution Overruling Protests for Willowcreek Assessment District for FY 2001/02.
- Adopt Resolution Confirming Diagram and Assessment and for Levying Assessment for the Willowcreek Maintenance Assessment District for FY 2001/02.
- Adopt Resolution Amending FY 2001/02 Budget for the Willowcreek Maintenance Assessment District.

CONTACT PERSON:

Ron Wicky, Special Districts Analyst, 264-5628

FOR COUNCIL MEETING OF:

June 5, 2001

City Council
Willowcreek Maintenance Assessment District – Public Hearing
May 16, 2001

SUMMARY:

The recommended Council action will levy the FY 2001/02 annual assessment for the Willowcreek Maintenance Assessment District. The district was established to recover the annual costs of maintenance related to the water quality mitigation program for the Willowcreek area. Assessments for FY 2001/02 have remained the same from the previous year's assessments.

COMMITTEE/COMMISSION ACTION:

None.

BACKGROUND INFORMATION:

On August 18, 1998 City Council approved formation of the Willowcreek Maintenance Assessment District. The maintenance district was established in Willowcreek as one of several Best Management Practices (BMP) to reduce storm water pollution at the maximum extent possible as required by the Federal Clean Water Act and the City's National Pollutant Discharge Elimination System Permit. The maintenance district provides additional street sweeping during the winter months; cleaning of manholes; pipes and pump stations and monitoring of storm water discharge and sediments. Currently there are eight (8) subdivisions within the existing boundaries. As other subdivisions within the Willowcreek area are approved by Council and recorded, they will be required to annex to this district.

FINANCIAL CONSIDERATIONS:

The total cost for FY 2001/02 is projected at \$59,040, as detailed on Exhibit A of the Engineer's Report on file with the City Clerk. Maintenance costs will be assessed to the 656 single-family lots within the district. The annual maintenance cost for FY 2001/02 for a single-family home is \$90.00.

ENVIRONMENTAL CONSIDERATIONS:

Under CEQA guidelines, administration and annual maintenance do not constitute a project, and are therefore exempt from reviews.

POLICY CONSIDERATIONS:

These proceedings are being conducted in accordance with Chapter 3.124 of the Sacramento City Code.

City Council
Willowcreek Maintenance Assessment District
May 16, 2001

ESBD:

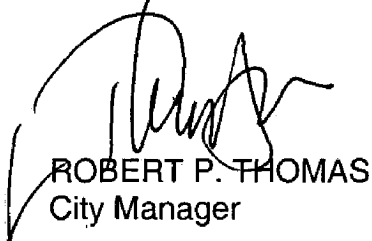
The annual budget and assessment levy process does not involve the contractor selection process. The current contract to perform the maintenance will be let in July of this year.

Respectfully submitted,



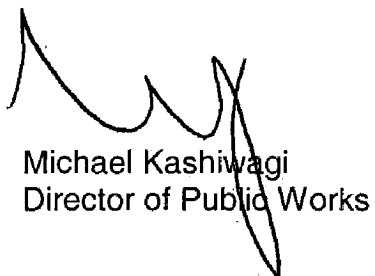
Gary Alm, Manager
Development Services

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

Approved:



Michael Kashiwagi
Director of Public Works

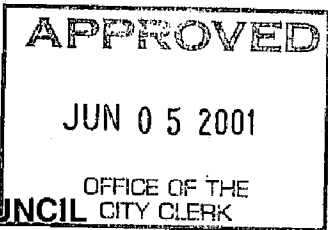
**WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT
FY 2001/02 SCHEDULE**

May 15, 2001 Council Adopted Resolution of Intention and Set Date for Hearing

May 2001 *Publish Notice of Hearing

June 5, 20001 *Hold Hearing
 ***COUNCIL CONSIDERS ALL PROTESTS, ORDERS ANNUAL LEVY**

July 2001 *Assessments to County for Placement on Tax Roll



RESOLUTION NO. 2001-754

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION OVERULING PROTESTS FOR FOR THE WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT FOR FY 2001/02

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

On June 5, 2001, the City Council opened a public hearing on the Resolution of Intention and the Engineer's Annual Report for Willowcreek Maintenance Assessment District, City of Sacramento County of Sacramento, State of California.

At or before the time set for the hearing, certain interested persons made protests or objections to the proposed maintenance, the extent of the assessment district, or the proposed assessment.

The City Council finds that the protest against the proposed maintenance (including all written protests not withdrawn in writing before the conclusion of the protest hearing) is made by the owners of less than one-half of the area of the land to be assessed for the improvement.

MAYOR

ATTEST:

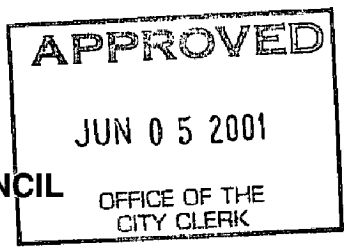
CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO: _____

DATE ADOPTED: _____

RESOLUTION NO. 2001-755



ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION CONFIRMING DIAGRAM AND ASSESSMENT FOR LEVYING ASSESSMENTS FOR WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT FOR FY 2001/02

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

- 1. Pursuant to Title 3.124 of the Sacramento City Code, the City Council directed the Director of Public Works as the Engineer of Work for the Willowcreek Maintenance Assessment District to prepare and file an Annual Report for the FY 2001/02.
2. The Engineer of Work filed the Annual Report on May 15, 2001 and the City Council adopted its Resolution of Intention to levy and collect assessments within the assessment district for FY 2001/02 and set a public hearing to be held at 2:00 p.m. on June 5, 2001, in the meeting place of the City Council, City Hall, 2nd floor, Sacramento, California. Notice of the hearing was given in the time and manner required by law.
3. At the public hearing, the City Council afforded to every interested person an opportunity to make a protest to the Annual Report, either in writing or orally, and the City Council has considered each protest.
4. The City Council hereby confirms the diagram and assessment as set forth in the Annual Report to the Engineer of Work and hereby levies the assessment set forth herein for FY 2001/02.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO: _____

DATE ADOPTED: _____

RESOLUTION NO. 2001-754

APPROVED
JUN 05 2001
OFFICE OF THE
CITY CLERK

ADOPTED BY THE SACRAMENTO CITY COUNCIL
ON DATE OF _____

RESOLUTION AMENDING THE FY 2001/02 BUDGET FOR
WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

- 1. The FY 2001/02 Expenditure Budget for the Willowcreek Maintenance Assessment District is hereby adopted as follows:

Department

Utilities	223-330-3330-4384	\$10,000
	223-330-3341-4384	14,120
	223-330-3323-4384	14,120
	223-330-3330-4390	5,000
Public Works	223-310-3131-4390	5,000
	223-310-3145-4384	2,340
Finance	223-110-1131-4390	2,513
Contingency	223-710-7012-4999	<u>40,000</u>
	TOTAL	\$93,093

- 2. The FY 2001/02 Revenue Budget (\$93,093 - \$34,053 surplus) for the Willowcreek Maintenance Assessment District is adopted as follows:

223-310-3131-3657	\$59,040
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MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO: _____

DATE ADOPTED: _____

RESOLUTION NO. 2001-277

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF MAY 15 2001

**RESOLUTION OF INTENTION TO ORDER
IMPROVEMENTS FOR FY 2001/02 FOR
WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT**

- 1. The City Council intends to levy and collect assessments within the Willowcreek Maintenance Assessment District during fiscal year 2001/02. The area of land to be assessed is located in the City of Sacramento, Sacramento County.
- 2. The maintenance of improvements to be made in this assessment district is generally described in three parts as follows:
 - A. The work described herein is to be carried out at Storm Sump 160 located within the boundaries of the Willowcreek Assessment District No. 94-03 recorded on March 17, 1998, in Book 80 of Maps of Assessment Districts and Community Facilities District at Page 26 in the office of the County Recorder of the County of Sacramento, State of California:

The work to be performed consists of furnishing all tools, equipment, apparatus, facilities, labor material, supplies, and utilities necessary or desirable to provide inspections and water quality and sediment sampling and analysis.

- B. The work described here is to be carried out at Storm Sump 160, the storm drainage manholes, inlets and pipes in Orchard Lane/River Park Plaza Drive from its northerly intersection of the Natomas Main Drainage Canal to a point approximately 1,700 feet south of its intersection of West El Camino Avenue, Unity Way, Road "A", Road "B" all located within the Willowcreek Assessment District No. 94-03 and the roadways within the Subdivisions listed below located within the Willowcreek Maintenance Assessment District No. 98-03:

The work to be performed consists of furnishing all tools, equipment, apparatus, facilities, labor, material, supplies, and utilities necessary or desirable to remove sediment and other debris from the storm drainage system. Maintenance work may include, but not be limited to, sediment removal, normal cleaning and inspection of all storm drainage pipes, inlets, manholes and storm Sump 160.

FOR CITY CLERK USE ONLY

RESOLUTION NO: 2001-277

MAY 15 2001

C. The work described herein is to be carried out on Orchard Lane/River Plaza Drive from its northerly intersection of the Natomas Main Drainage Canal to a point approximately 1,700 feet south of its intersection of West El Camino Avenue, Unity Way, Road "A", Road "B" all located within the Willowcreek Assessment District No. 94-03 and the roadways within the Subdivisions listed below located within the Willowcreek Maintenance District No. 98-03:

The work to be performed consists of furnishing all tools, equipment, facilities, labor, material, supplies, and utilities necessary or desirable to mechanically sweep the roadways in order to remove sediment and other debris.

Subdivisions: Natomas West Villages No. 1 and 2, Rivergate, Riverwalk Unit No. 1 and 2, Shorebird Unit No. 1 and 2, and Unity Parkside Unit No. 1.

- 3. In accordance with this Council's resolution directing the filing of any Annual Report, the Engineer of Work has filed with the City Clerk the report required by Chapter 81, Sacramento City Code. All interested persons are referred to that report for a full and detailed description of the improvements, the boundaries of the assessment district, and the proposed assessments upon assessable lots and parcels of land within the assessment district.
- 4. On Tuesday, the 5th day of June, 2001, at the hour of 2:00 p.m., the City Council will conduct a public hearing on the proposed annual assessment. The hearing will be held at the meeting place of the City Council located in the City Hall, 915 I Street, 2nd Floor, Sacramento, California.
- 5. The City Clerk is authorized and directed to give the notice of hearing required by Chapter 3.124 of the Sacramento City Code.

HEATHER FARGO

MAYOR

ATTEST:

VALERIE BURROWES

CITY CLERK

FOR CITY CLERK USE ONLY

AD NO. 9264
PUB 1 TIME: 05-21-01
2 PROOF OF PUB.

RESOLUTION NO: 2001-277

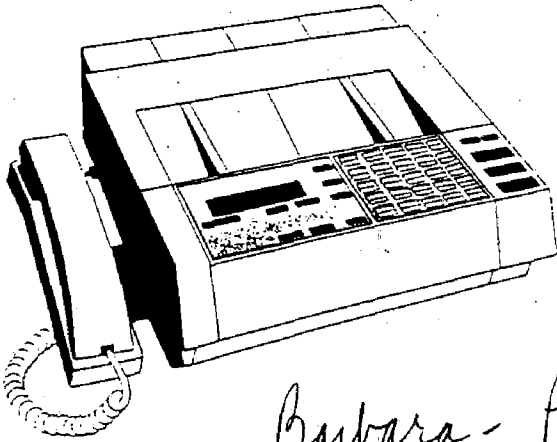
DATE ADOPTED: MAY 15 2001



A FAX Transmission from the
City Clerk's Office
City of Sacramento

Date: May 17, 2001

TO: Barbara
CO/DEPT: Daily Recorder
FAX #: 444-0636
PHONE #: _____
REGARDING: 3 resod of intention



For your info

Per your request

Please comment

Number of pages 7

(Including Cover Sheet)

*Barbara - Please pub. (note diff. pub dates.)
Thanks!*

FROM: Carolyn

DEPT: City Clerk's

ORGANIZATION: _____

FAX #: _____

PHONE #: 264-7200

TRANSMISSION VERIFICATION REPORT

TIME : 05/17/2001 09:49
NAME : SAC CITY CLERK
FAX : 9162647672
TEL : 9162645799

DATE, TIME	05/17 09:46
FAX NO./NAME	DLY RECORDER LE
DURATION	00:03:16
PAGE(S)	07
RESULT	OK
MODE	STANDARD
	ECM