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NEIGHBORHOOD  
SERVICES DEPARTMENT

**CITY OF SACRAMENTO**  
CALIFORNIA

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December 17, 1993

Neighborhood and Public Safety Issues Committee  
City Council Work Group Committee  
Sacramento, California

Honorable Members in Session:

SUBJECT: Proposed Compensation for the New Sacramento Youth Commission

LOCATION AND COUNCIL DISTRICT

City-wide

RECOMMENDATION

It is recommended that the Committees approve the compensation schedule for the Youth Commission and forward the attached resolution to the full City Council for adoption.

CONTACT PERSON

Ramiro Jimenez, Administrative Analyst, Neighborhood Services Department, 264-7845

FOR COMMITTEE MEETING OF

January 6, 1994

SUMMARY

This report reviews the process used to arrive at the recommended stipend amounts and the current status of the application process.

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BACKGROUND

On November 23, City Council:

- approved the opening of the application period for the Youth Commission
- extended the period to January 14, 1994
- established the number of commission members at 11
- agreed to nominate 1 member from each council district and have 3 members at-large interviewed by the Personnel Committee with recommendation to the Mayor
- directed staff to come back with a recommendation on compensation for commission members.

Compensation

In order to arrive at a recommended stipend figure staff reviewed existing commissions made up of members of the public in which no minimum level of expertise was required. In general, the commissions that make up this criteria:

- meet monthly, quarterly, or as called by commission members
- receive a stipend of \$20 to \$35 per meeting
- are limited to five (5) times the meeting amount each month
- are reimbursed for travel expenses on certain commissions

Based upon this information staff recommends that each Youth Commission member:

- receive a stipend of \$20 for each monthly meeting attended
- receive a stipend of \$40 for each all-day workshop attended
- not exceed \$100 per month in stipends
- be reimbursed for travelling expenses to and from meetings when using regional transit

Application Status

The application period commenced on November 23, 1993. Applications were distributed to the following:

- Mayor and City Council
- County Board of Supervisors
- News publications
- Public Libraries
- School districts including Elk Grove, Grant, Natomas, and Sacramento.
- SETA
- Community Organizations

Youth Commission  
December 17, 1993  
Page 3

To date, the City Clerk's office has received one application. Information on the number of applications received by the City Council was not available. It is anticipated that the number of applications submitted will increase as the deadline draws near. An oral update on the application received will be provided when this report is presented.

FINANCIAL CONSIDERATIONS

No additional City funds are requested. Funding for Youth Commission stipends will be absorbed by the Neighborhood Services Department budget. Discussions are under way with the Sacramento Employment and Training Agency (SETA) to possibly provide grant funding for a special work experience program for some youth commissioners who qualify for SETA programs.


POLICY CONSIDERATIONS

The establishment of a commission compensation schedule by resolution is consistent with establishment of previous compensation schedules, and is consistent with Council's commitment to support a Youth Commission.

MBE/WBE

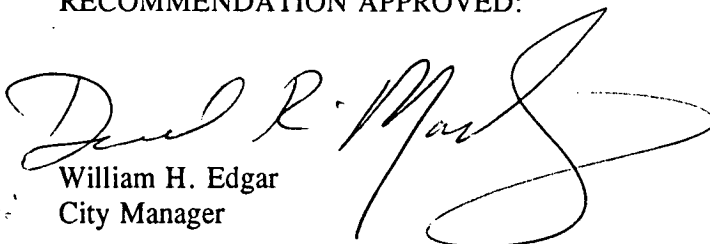
None. No goods or services are being purchased.

Respectfully Submitted,



David R. Martinez  
Deputy City Manager

RECOMMENDATION APPROVED:

*for:*   
William H. Edgar  
City Manager

**RESOLUTION NO.**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

**RESOLUTION REGARDING THE ESTABLISHMENT OF A  
COMPENSATION SCHEDULE FOR THE SACRAMENTO YOUTH  
COMMISSION**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO  
THAT:**

Each member of the Youth Commission shall receive as compensation the sum of \$20 for each commission meeting attended and \$40 for each workshop attended, provided, that the total compensation for each member shall not exceed \$100 in any one month. In addition, each such member shall receive necessary travelling and subsistence expenses incurred in the discharge of his/her duties.

\_\_\_\_\_  
MAYOR

ATTEST

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_ 4

DATE ADOPTED: \_\_\_\_\_