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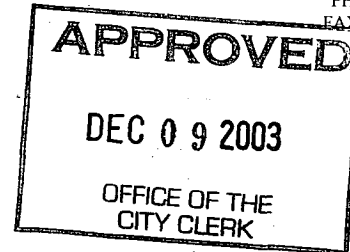
DEPARTMENT OF  
PARKS AND RECREATION

CITY OF SACRAMENTO  
CALIFORNIA

1201 STREET  
SUITE 400  
SACRAMENTO, CA  
95814-2933

ADMINISTRATION

November 18, 2003



PH 916-264-5200  
FAX 916-264-7643

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: REQUEST TO APPROVE SUPPLEMENTAL AGREEMENT #1 WITH  
J.P. TINDELL TO COORDINATE THE DEVELOPMENT OF THE  
PARKS AND RECREATION MASTER PLAN**

**LOCATION AND COUNCIL DISTRICT:** Citywide – All Council Districts

**RECOMMENDATION:**

Staff recommends the City Council, by resolution (page 4), authorize the City Manager to execute Supplemental Agreement #1 (City Agreement No. 2003-431) with J.P. Tindell to complete services to develop the Parks and Recreation Master Plan.

**CONTACT PERSONS:** Robert Overstreet, Director of Parks and Recreation, 264-1190  
Lori Harder, Support Services Manager, 264-5172

**FOR COUNCIL MEETING OF:** December 9, 2003

**SUMMARY:**

In May 2003, the Department of Parks and Recreation hired J.P. Tindell to coordinate the development of the Parks and Recreation Master Plan. This request will address an expanded public outreach effort.



*Optimize the Experience of Living!*

**COMMITTEE/COMMISSION ACTION:**

Both the Citizens Advisory Committee for Parks and Recreation and the Sacramento Youth Commission have hosted public meetings on various aspects of the plan, and support additional public outreach efforts as part of the planning process.

**BACKGROUND INFORMATION:**

In May 2003, the Department of Parks and Recreation hired J.P. Tindell to coordinate the development and update of the Parks and Recreation Master Plan. Significant progress on the document has been made. Staff recommends the contract be extended to expand public outreach activities, including additional public and focus group meetings.

Between January and March 2004, the draft Parks and Recreation Master Plan will be presented to the Planning Commission, Disabilities Advisory Commission, Youth Commission, Citizen's Advisory Committee for Parks and Recreation, and the City Council.

Supplemental Agreement #1 with J.P. Tindell amends the scope of services to include the above-mentioned activities, extends the contract period to April 30, 2004, and increases the total fee for services to an amount not to exceed amount of \$125,000.

**FINANCIAL CONSIDERATIONS:**

Consultant services are funded through a Capital Improvement Program Project for the Parks and Recreation Master Plan (CIP PN: LN67). There are adequate funds in the project budget to cover the additional costs for public outreach and consultant services.

**ENVIRONMENTAL CONSIDERATIONS:**

No environmental considerations with this report.

**POLICY CONSIDERATIONS:**

Development of the Parks and Recreation Master Plan is consistent with several of the City's strategic plan goals including planning for growth and sustainability of parks facilities and the urban forest, and preserving and expanding parks and recreation opportunities.

**ESBD CONSIDERATIONS:**

No ESBD considerations with this report.

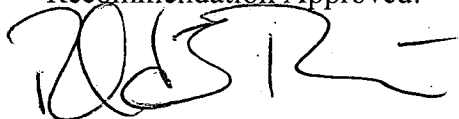
Approve Supplemental Agreement #1 with J.P. Tindell  
City Council  
December 9, 2003  
Page 3

Respectfully Submitted,



*for* ROBERT G. OVERSTREET  
Director of Parks and Recreation

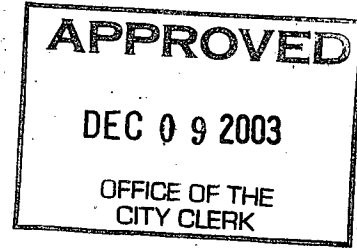
Recommendation Approved:



ROBERT P. THOMAS  
City Manager

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RESOLUTION NO. 2003-869  
ADOPTED BY THE SACRAMENTO CITY COUNCIL  
ON THE DATE OF \_\_\_\_\_



**REQUEST TO APPROVE SUPPLEMENTAL AGREEMENT #1 WITH J.P. TINDELL  
TO DEVELOP THE PARKS AND RECREATION MASTER PLAN**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:**

**The City Council hereby:**

Authorizes the City Manager to execute Supplemental Agreement #1 (City Agreement No. 2003-431) with J.P. Tindell to complete services to develop the Parks and Recreation Master Plan.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

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**FOR CITY CLERK USE ONLY**

Resolution No.: \_\_\_\_\_

Date Adopted: \_\_\_\_\_