



CITY OF SACRAMENTO

16

DEPARTMENT OF FINANCE

915 I STREET

SACRAMENTO, CALIFORNIA 95814

ROOM 112

TELEPHONE (916) 449-5736

City Council
Sacramento, California

October 19, 1983

FA:83280:FIREN (12)

MLH:KMF

JACK R. CRIST
DIRECTOR OF FINANCE

ROBERT C. LELAND
ASSISTANT DIRECTOR

APPROVED
BY THE CITY COUNCIL

OCT 25 1983

OFFICE OF THE
CITY CLERK

Honorable Members in Session:

SUMMARY

This report recommends that the Fire Department Administration Division's 1983-84 Approved Budget be augmented in the amount of \$17,719 to cover all expenses related to the purchase of microcomputer hardware and software.

BACKGROUND

In February 1983, the Fire Department was directed to begin work on automating various manual functions including daily assignment of sworn personnel, equipment inventory, etc. As a part of this project a three-phased programming effort was developed to permit the department to more rapidly identify key procedures which would lend themselves to automation, complete equipment specifications, and initiate staff training on the new system. \$15,000 was requested by the Administration Division for 1983-84 to be used for the purchase of two microcomputers and related software, however, these funds were omitted from the Approved Budget. Since the Council recently awarded an equipment contract in the amount of \$17,719, funds must now be appropriated to cover this expense.

ANALYSIS

The contract award of \$17,719 is \$2,719 more than the staff's original estimate of \$15,000. This amount covers the approved purchase of two IBM microcomputers along with word processing, spreadsheet, and data base programs.

FINANCIAL

Sufficient funds are available in the General Fund Reserve to cover this expense.

RECOMMENDATION

It is requested the the Council approve the attached resolution wich augments the 1983-84 Approved Budget for the Fire Department's Administration Division.

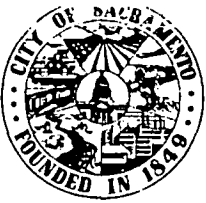
Respectfully submitted,

Monika Hudson

MONIKA HUDSON
Management Analyst

RECOMMENDATION APPROVED:

Walter J. Slipe
WALTER SLIPE
City Manager



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JACK R. CRIST
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ROBERT C. LELAND
ASSISTANT DIRECTOR

Budget and Finance Committee
Sacramento, California

Honorable Members in Session:

SUMMARY

The attached report requests that the Fire Department Administration Division's 1983-84 Approved Budget be augmented in the amount of \$17,719 to cover all expenses related to the purchase of microcomputer hardware and software for the department's automation program.

RECOMMENDATION

It is requested that the Committee recommend approval of this item to the full Council.

Respectfully submitted,

Monika Hudson

MONIKA HUDSON
Management Analyst

RECOMMENDATION APPROVED:

Walter J. Slips

FOR SOLON WISHAM, JR.
Assistant City Manager

RESOLUTION NO. 83-820

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

**RESOLUTION AUGMENTING THE 1983-84 BUDGET FOR
THE ADMINISTRATION DIVISION OF THE FIRE
DEPARTMENT**

WHEREAS, the City Council has approved the award of an equipment contract for the purchase of microcomputer hardware and software for the Fire Department and now wishes to appropriate funds sufficient to cover related expenses.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

The 1983-84 Approved Budget is hereby amended by transferring \$17,719 from the General Fund's Contingency Reserve (1-101-7010-xxxx-4399) to the Administration Division of the Fire Department (1-101-2510-xxxx-4630) for the purpose of purchasing departmental microcomputer hardware and software.

MAYOR

ATTEST:

CITY CLERK

APPROVED
BY THE CITY COUNCIL

OCT 25 1983

OFFICE OF THE
CITY CLERK

October 28, 1983

Sherman & Sons
8727 Gerber Road
Sacramento, California

Dear Sir or Madam:

On October 28, 1983, the Sacramento City Council granted extension of contracts to October 31, 1984 for Sherman and Sons, John Jones Excavation, Riego's Backhoe Services, and Frank's Sewer Service for backhoe services in an estimated annual cost of \$156,000.00. (PO23091, PO23092, PO23093, PO23094)

Sincerely,



Lorraine Magana
City Clerk

LM/sml/15

cc: General Services Department

John Jones Excavation

Riego's Sewer Service

Frank's Backhoe Service