



MANAGER'S OFFICE
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DEPARTMENT OF
GENERAL SERVICES
OFFICE OF THE DIRECTOR

CITY OF SACRAMENTO
CALIFORNIA

5730 - 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

APPROVED
BY THE CITY COUNCIL

916-449-5548

February 14, 1990

FEB 20 1990

DIVISIONS:

City Council
Sacramento, California

OFFICE OF THE
CITY CLERK

COMMUNICATIONS
FACILITY MANAGEMENT
FLEET MANAGEMENT
PROCUREMENT SERVICES

Honorable Members In Session:

Subject: COMPLETION OF CONTRACT FOR
SACRAMENTO COMMUNICATION CENTER WALKWAY
(INCLUDING MECHANICAL AND ELECTRICAL UTILITIES)
111 BERCUT DRIVE, SACRAMENTO (BA61)

SUMMARY

Perkins Construction Company has completed the above referenced project, Council contract number C088061, dated June 27, 1989. This work was completed February 7, 1990 at a cost of \$30,229.75 and acceptance is recommended.

BACKGROUND

On May 2, 1989, City Council approved plans and specifications for the Sacramento Communication Center Walkway (including mechanical and electrical utilities). Bids were received and opened by the City Clerk on May 23, 1989. On June 27, 1989, City Council awarded the project to the lowest bidder, Perkins Construction Company, in the amount of \$23,950.

On January 30, 1990, City Council approved Change Order No. 1 in the amount of \$6,279.75 increasing the total contract amount to \$30,229.75.

POLICY CONSIDERATIONS

This request is consistent with Chapter 58, Article III, Section 58.303 (g).

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It is essential to ensure that all entries are supported by proper documentation and receipts.

3. Regular audits should be conducted to verify the accuracy of the records and identify any discrepancies.

4. The second part of the document outlines the various methods used to collect and analyze data, including surveys, interviews, and focus groups.

5. These methods provide valuable insights into the needs and preferences of the target audience.

6. The data collected is then analyzed using statistical techniques to identify trends and patterns in the data.

7. This analysis helps to inform the development of effective marketing strategies.

8. The third part of the document describes the implementation of the marketing plan, including the selection of advertising channels and the timing of promotional activities.

9. It is important to monitor the progress of the plan and make adjustments as needed to ensure that the goals are being met.

10. Finally, the document concludes by emphasizing the importance of ongoing evaluation and reporting.

11. This ensures that the organization remains informed of its performance and can make data-driven decisions for the future.

City Council
Re: Sacramento Communication Center Walkway (BA61)
February 14, 1990
Page Two

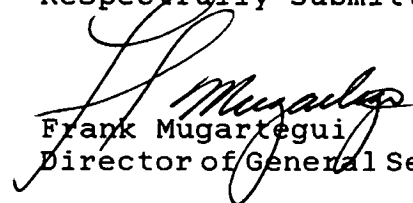
MBE/WBE EFFORTS

This project was bid with all required documentation and guidelines included and followed.


RECOMMENDATION

It is recommended that the project be accepted, the Notice of Completion and Acceptance of Work be filed with the County Recorder and the final payment be authorized.

Respectfully submitted,


Frank Mugartegui
Director of General Services

Recommendation Approved:


Walter J. Glipse, City Manager

February 20, 1990
District #1

35-Day Retention
March 27, 1990

Note: Questions regarding this report should be referred to Kirk Thompson, Project Manager, Facility Management Division, 449-5977.

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