



3.16

DEPARTMENT OF
TRANSPORTATION

CITY OF SACRAMENTO
CALIFORNIA

SACRAMENTO, CA
95814-2700

PH. (916) 808-8300
FAX (916) 264-8281

March 31, 2004

City Council
Sacramento, California

Honorable Members in Session:

**SUBJECT: MASTER CONSULTANT SERVICES AGREEMENTS FOR ON-CALL
CONSTRUCTION INSPECTION SERVICES – APPROVAL OF MASTER
CONSULTANT SERVICES AGREEMENTS IN THE AMOUNT OF \$500,000
EACH**

LOCATION AND COUNCIL DISTRICT: Citywide, all council districts.

RECOMMENDATION:

This report recommends that the City Council adopt the attached resolution approving Master Consultant Services Agreements with: Nolte and Associates, Vali Cooper and Associates, Parson Brinckerhoff Construction Services, and Salaber and Associates not to exceed \$500,000 for each consultant.

CONTACT PERSONS: Jon Blank, Senior Engineer, 808-7914
Tim Mar, Supervising Engineer, 808-7531

FOR COUNCIL MEETING OF: April 20, 2004

SUMMARY:

Approval of the Master Consultant Services Agreements (on file with the City Clerk's Office) is required to provide timely construction inspection services for Capital Improvement Projects, private development projects, and Encroachment Permits during the 2004 Construction Season.

COMMITTEE/COMMISSION ACTION:

None

BACKGROUND INFORMATION:

The Master Consultant Services Agreements provide for the timely inspection of public infrastructure constructed under Capital Improvement Projects, development projects, and Encroachment Permits. The additional consultant staff is required to provide construction inspection during peak workloads for projects such as: the developments in North Natomas; PG&E's Gas Line Replacement Project; Surewest Broadband; and Stockton Boulevard Beautification.

Public Works advertised for Requests for Qualifications for the On-call Construction Management Services for the 2004, 2005, and 2006 construction seasons. Seventeen firms responded. A panel of City staff from the Department of Transportation and the Development Services Department reviewed and evaluated the proposals based on experience, qualifications, and Emerging and Small Business Development Program (ESBD) utilization. The top four firms were selected.

Approval of the Master Consultant Services Agreements is necessary to provide construction inspection services for the 2004 construction season. Capital Improvement Projects assigned to consultants will require an addendum to be approved per project. Private development projects and Encroachment Permits assigned to consultants will require an addendum to be approved per project classification. Consultants may have multiple assignments, but the aggregate amount requested for approval shall not exceed \$500,000 for each consultant. The Master Consultant Services Agreements may be extended an additional year, and a year thereafter, for a total of three years.

The current On-call Master Consultant Service list expires on April 29, 2004.

FINANCIAL CONSIDERATIONS:

Each consultant service addendum shall be less than \$100,000 unless approved by City Council, and the aggregate amount per agreement shall not exceed \$500,000. The costs expended under these agreements are provided for in each Capital Improvement Project budget, development project fee, or Encroachment Permit.

ENVIRONMENTAL CONSIDERATIONS:

The approval of professional service agreements is not considered a project as defined by Section 15378 of the California Environmental Quality Act (CEQA) guidelines. The recommended action involves no physical construction and has no potential to cause a significant impact to the environment.


POLICY CONSIDERATIONS:

The action requested supports the City's Strategic Plan goal to improve and diversify the transportation system and is consistent with Chapter 3.64 of the Sacramento City Code and existing policy regarding professional service agreements for Capital Improvement Projects.

ESBD CONSIDERATIONS:

Vali Cooper and Associates and Salaber and Associates are certified as Small Business Enterprises under the ESBD. Parsons Brinckerhoff Construction Services and Nolte and Associates will meet the City's 25% ESBE goal through use of sub-consultants that are certified as Small Business Enterprises and Emerging Small Businesses.

Respectfully submitted,


Francesca Lee Halbakken
Project Delivery Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager
Table of Contents

1) Resolution, page 4

Approved:



Marty Hanneman
Director, Department of Transportation

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION APPROVING MASTER CONSULTANT SERVICES AGREEMENTS FOR ON-
CALL CONSTRUCTION INSPECTION SERVICES – APPROVE MASTER CONSULTANT
SERVICES AGREEMENTS IN THE AMOUNT OF \$500,000 EACH**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

- The City Manager is authorized to approve the Master Consultant Services Agreements with: Vali Cooper and Associates, Nolte and Associates, Salaber and Associates, and Parsons Brinckerhoff Construction Services, not to exceed \$500,000 for each consultant.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____