



CITY OF SACRAMENTO

CITY MANAGER'S OFFICE
RECEIVED
JUN 25 1981

DEPARTMENT OF FINANCE
DIVISION OF PURCHASING
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HOWARD F. ISHIDA
PURCHASING AGENT

June 25, 1981

APPROVED
BY THE CITY COUNCIL

JUN 30 1981

OFFICE OF THE
CITY CLERK

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: Suspension of Formal Competitive Bidding for Annual Blueprinting Services

SUMMARY

The City Engineering Department has an on-going annual requirement for blueprinting services that cannot be accomplished by "in-house" personnel and equipment. It is recommended that the City Council authorize the suspension of formal competitive bidding for this requirement.

BACKGROUND INFORMATION

The unknown quantities, sizes and types of blueprinting services required, as well as additional special requirements (i.e., quality, technical services, pick up, delivery and processing time) preclude purchase by formal competitive bidding. Generally, the vendor who can best accommodate the City's requirement for processing time will perform the blueprinting service. The City Council has, in the past, suspended formal competitive bidding for this requirement.

To insure adequate coverage during the 1981/82 fiscal year, the City will issue purchase orders to three (3) vendors. A list of these vendors, along with the prices for typical blueprinting services utilized by the City, is shown in Attachment 1. A random sampling of other blueprinters has shown that the prices quoted are fair and reasonable.

FINANCIAL DATA

The estimated annual cost for all blueprinting services is \$30,000 and sufficient funds have been approved in the departmental 1981/82 fiscal year budget.

RECOMMENDATION

It is recommended that the City Council adopt a resolution suspending formal competitive bidding for blueprinting services and authorizing the City


City Council

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June 25, 1981

Manager to execute the necessary purchase orders for this requirement during the 1981/82 fiscal year in the total estimated amount of \$30,000.

Respectfully Submitted,


Howard F. Ishida
Purchasing Agent

Recommendation Approved:



Walter J. Slibe, City Manager

HFI:jc
2 Attachments

June 30, 1981

ATTACHMENT 1

<u>Bidder</u>	<u>Price Per Square Foot for Blue or Black Ozalid</u>	<u>Price Per Square Foot for Transparent Ozalid</u>	<u>Price Per Square Foot for Erasable Transparencies</u>
Atlas Blueprint and Reprographics	\$0.05	\$0.30	\$0.35
Brownie's Blueprint Company, Inc.	\$0.07	\$0.30	\$0.30
Winslow's Engineering-Graphics	\$0.07	\$0.40	\$0.50

Note: All of the above prices are firm for one (1) year.

81-498

RESOLUTION NO.

Adopted by The Sacramento City Council on date of

June 30, 1981

RESOLUTION SUSPENDING FORMAL COMPETITIVE BIDDING FOR ANNUAL BLUEPRINTING SERVICES AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE NECESSARY PURCHASE ORDERS

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO, TWO-THIRDS (2/3) OF ALL MEMBERS VOTING IN FAVOR THEREOF:

That pursuant to Section 57.401(c) of the Sacramento City Code, it is determined to be in the best interests of the City to suspend formal competitive bidding for the procurement of annual blueprinting services and that the City Manager is authorized to execute the necessary purchase orders for this requirement during the 1981/82 fiscal year in the total estimated amount of \$30,000.

MAYOR

ATTEST:

CITY CLERK

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CITY CLERK