

4.1

DEPARTMENT OF
PUBLIC WORKS

CITY OF SACRAMENTO
CALIFORNIA

DEVELOPMENT SERVICES

Special Districts
1231 I Street, Room 300
Sacramento, CA
95814
PH 916-264-7113
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May 20, 2003

City Council
Sacramento, California

Honorable Members in Session:

APPROVED

JUN 10 2003

OFFICE OF THE
CITY CLERK

**SUBJECT: WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT
PUBLIC HEARING ON FY 2003/04 ANNUAL REPORT**

LOCATION AND COUNCIL DISTRICT:

West of Natomas Main Drain and south of I-80 in Council District 1 (see attachment A).

RECOMMENDATION:

This report recommends that City Council adopt the attached resolutions:

- Overruling Protests for Willowcreek Assessment District for FY 2003/04.
- Confirming Diagram and Assessment for Levying Assessment for the Willowcreek Maintenance Assessment District for FY 2003/04.
- Amending FY 2003/04 Budget for the Willowcreek Maintenance Assessment District.

CONTACT PERSON:

Ron Wicky, Project Manager, 264-5628

FOR COUNCIL MEETING OF:

June 10, 2003

Department of
PUBLICWORKS
CITY OF
SACRAMENTO

SUMMARY:

The recommended Council action will levy the FY 2003/04 annual assessment for the Willowcreek Maintenance Assessment District. The district was established to recover the annual costs of maintenance related to the water quality mitigation program for the Willowcreek area.

COMMITTEE/COMMISSION ACTION:

None.

BACKGROUND INFORMATION:

On August 18, 1998 City Council approved formation of the Willowcreek Maintenance Assessment District. The maintenance district was established in Willowcreek as one of several Best Management Practices (BMP) to reduce storm water pollution at the maximum extent possible as required by the Federal Clean Water Act and the City's National Pollutant Discharge Elimination System Permit. The maintenance district provides additional street sweeping during the winter months; cleaning of manholes; pipes and pump stations and monitoring of storm water discharge and sediments. Currently there are eight (8) subdivisions within the existing boundaries. As other subdivisions within the Willowcreek area are approved by Council and recorded, they will be required to annex to this district. On May 20, 2003 City Council adopted a Resolution of Intention that set a hearing for June 10, 2003 for the Annual Report (see Attachment B).

FINANCIAL CONSIDERATIONS:

The total cost for FY 2003/04 is projected at \$53,977, as detailed on Exhibit A of the Engineer's Report on file with the City Clerk. Maintenance costs will be assessed to the 722 single-family lots within the district. The annual maintenance cost for FY 2003/04 for a single-family home is \$75.00.

FY 2002/03 Assessed	FY 2003/04 Assessed	FY 2002/03 Budget	FY 2003/04 Budget	Surplus/From Prior Year
\$49,200	\$53,977	\$101,669	\$102,419	\$48,442

ENVIRONMENTAL CONSIDERATIONS:

Council action in adopting this resolution is solely for the purpose of holding the public hearing and to levy and collect assessments and is itself therefore not a project for the purpose of the California Environmental Quality Act.

POLICY CONSIDERATIONS:

These proceedings are being conducted in accordance with Chapter 3.124 of the Sacramento City Code. Annual approval of the Willowcreek Maintenance Assessment District is consistent with the City's Strategic Plan in preserving and enhancing the City's neighborhoods and quality of life.

ESBD CONSIDERATIONS:

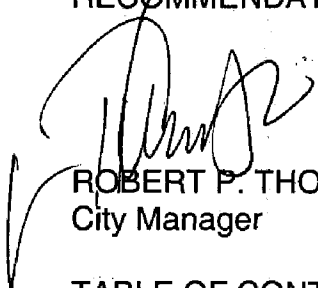
The annual budget and assessment levy process does not involve the contractor selection process. The current contract to perform the maintenance will be let in July of this year.

Respectfully submitted,




Gary Alm, Manager
Development Services

RECOMMENDATION APPROVED:



ROBERT P. THOMAS
City Manager

Approved:

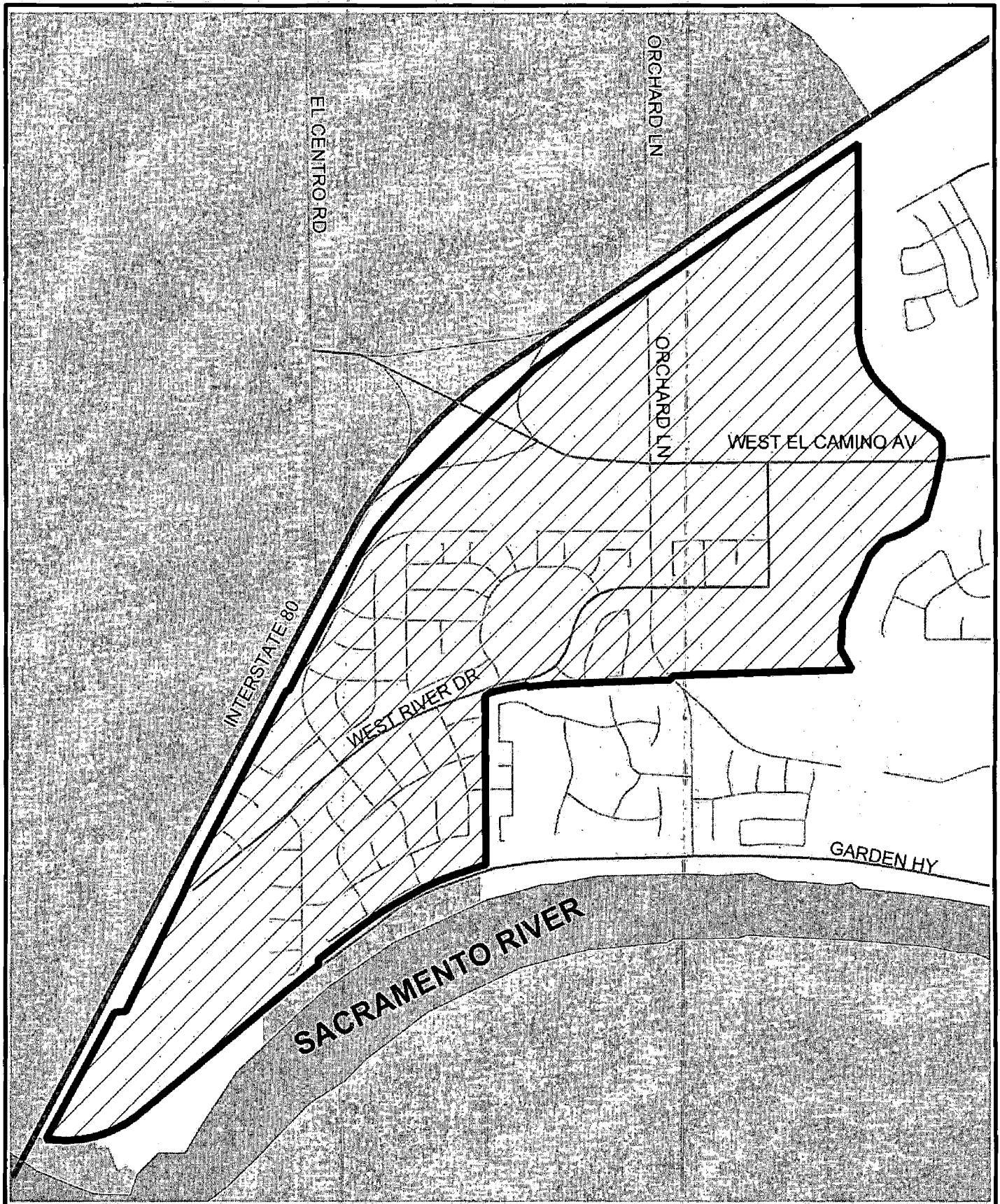


Thomas V. Lee
Deputy City Manager

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Area of Work



ATTACHMENT B

**WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT
FY 2003/04 SCHEDULE**

May 20, 2003 Council Adopted Resolution of Intention and Set Date for Hearing

May 2003 *Publish Notice of Hearing

June 10, 2003 *Hold Hearing

***COUNCIL CONSIDERS ALL PROTESTS, ORDERS ANNUAL LEVY**

July 2003 *Assessments to County for Placement on Tax Roll

APPROVED

JUN 10 2003

OFFICE OF THE
CITY CLERK

RESOLUTION NO. 2003-363

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION OVERRULING PROTESTS FOR
FOR THE WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT
FOR FY 2003/04**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

On June 10, 2003, City Council opened a public hearing on the Resolution of Intention and the Engineer's Annual Report for Willowcreek Maintenance Assessment District, City of Sacramento County of Sacramento, State of California.

At or before the time set for the hearing, certain interested persons made protests or objections to the proposed maintenance, the extent of the assessment district, or the proposed assessment.

City Council finds that the protest against the proposed maintenance (including all written protests not withdrawn in writing before the conclusion of the protest hearing) is made by the owners of less than one-half of the area of the land to be assessed for the improvement.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

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RESOLUTION NO.: _____

DATE ADOPTED: _____

RESOLUTION NO. 2003-364

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

APPROVED

JUN 10 2003

OFFICE OF THE
CITY CLERK

**RESOLUTION CONFIRMING DIAGRAM AND ASSESSMENT FOR
LEVYING ASSESSMENTS FOR WILLOWCREEK MAINTENANCE
ASSESSMENT DISTRICT FOR FY 2003/04**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. Pursuant to Title 3.124 of the Sacramento City Code, City Council directed the Director of Public Works as the Engineer of Work for the Willowcreek Maintenance Assessment District to prepare and file an Annual Report for the FY 2003/04.
2. The Engineer of Work filed the Annual Report on May 20, 2003 and City Council adopted its Resolution of Intention to levy and collect assessments within the assessment district for FY 2003/04 and set a public hearing to be held at 2:00 p.m. on June 10, 2003, in City Council Chambers, City Hall, 730 I St. 1st floor, Sacramento, California 95814. Notice of the hearing was given in the time and manner required by law.
3. At the public hearing, City Council afforded to every interested person an opportunity to make a protest to the Annual Report, either in writing or orally, and City Council has considered each protest.
4. City Council hereby confirms the diagram and assessment as set forth in the Annual Report to the Engineer of Work and hereby levies the assessment set forth herein for FY 2003/04.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO. _____

DATE ADOPTED: _____

APPROVED

JUN 10 2003

OFFICE OF THE
CITY CLERK

RESOLUTION NO. 2003- 365

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

**RESOLUTION AMENDING THE FY 2003/04 BUDGET FOR
WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The FY 2003/04 Expenditure Budget for the Willowcreek Maintenance Assessment District is hereby adopted as follows:

Department

Utilities	227-330-3331-4384	\$15,000
	227-330-3343-4384	22,500
	227-330-3323-4384	22,500
Public Works	227-310-3121-4390	5,500
	227-310-3145-4384	5,000
Finance	227-110-1131-4390	1,919
Contingency	227-710-7012-4999	<u>30,000</u>
	TOTAL	\$102,419

2. The FY 2003/04 Revenue Budget (\$102,419 - \$48,442 surplus) for the Willowcreek Maintenance Assessment District is adopted as follows:

277-310-3121-3657 \$53,977

(See Exhibit A – Budget Preparation Table)

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

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RESOLUTION NO. _____

DATE ADOPTED: _____

EXHIBIT A**Budget Preparation Table**

Willowcreek Maintenance Assessment District FY 2003/04

FUND	ACT	AGY	ORGN	OBJ/REV	CURRENT BUDGET	REVISED BUDGET	INCREASE (DECREASE)	BUDGET REFERENCE
277	C	310	3121	3657	49,200	53,977	4,777	A
				RB Totals:	49,200	53,977	4,777	
277	C	110	1131	4390	2,513	1,919	(594)	B
277	C	310	3121	4390	5,000	5,500	500	C
277	C	310	3145	4384	4,156	5,000	844	D
277	C	330	3323	4384	22,500	22,500	0	E
277	A	330	3331	4384	15,000	15,000	0	F
277	C	330	3343	4384	22,500	22,500	0	G
277	C	710	7012	4999	30,000	30,000	0	H
				EB Totals:	101,669	102,419	750	

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RESOLUTION NO: _____

DATE ADOPTED: _____

THE DAILY RECORDER

~ SINCE 1911 ~

901 H Street, Suite 312, P.O. Box 1048, Sacramento, California 95812
Telephone (916) 444-2355 • Fax (916) 444-0636

SAC. CITY CLERK
730 I ST #211
SACRAMENTO, CA 95814

PROOF OF PUBLICATION

(2015.5 C.C.P.)

State of California)
County of Sacramento) ss

Notice Type: GSR SAC CITY RESOLUTION-1 PUB

Ad Description: AD NO 9663

I am a citizen of the United States; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the DAILY RECORDER, a daily newspaper published in the English language in the City of Sacramento, County of Sacramento, and adjudged a newspaper of general circulation as defined by the laws of the State of California by the Superior Court of the County of Sacramento, State of California, under date May 2, 1913, Case No. 16,180. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

05/23/03

Executed on: 05/23/2003
At Los Angeles, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

C. Brandlea
Signature

This space for filing stamp only

SC#: 541590

RESOLUTION NO. 2003-293 ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF May 20, 2003
RESOLUTION OF INTENTION TO
ORDER IMPROVEMENTS FOR FY
2003/04 FOR WILLOWCREEK
MAINTENANCE ASSESSMENT
DISTRICT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. City Council intends to levy and collect assessments within the Willowcreek Maintenance Assessment District during fiscal year 2003/04. The area of land to be assessed is located in the City of Sacramento, Sacramento County.
2. The maintenance of improvements to be made in this assessment district is general described in three parts as follows:

A. The work described herein is to be carried out at Storm Sump 160 located within the boundaries of the Willowcreek Assessment District No. 94-03 recorded on March 17, 1998, in Book 80 of Maps of Assessment Districts and Community Facilities District at Page 26 in the office of the County Recorder of the County of Sacramento, State of California.

The work to be performed consists of furnishing all tools, equipment, apparatus, facilities, labor, material, supplies, and utilities necessary or desirable to provide inspections and water quality and sediment sampling and analysis.

B. The work described here is to be carried out at Storm Sump 160, the storm drainage manholes, inlets, and pipes in Orchard Lane/River Park Plaza Drive from its northerly intersection of the Natomas Main Drainage Canal to a point approximately 1,700 feet south of its intersection of West El Camino Avenue, Unity Way, Road "A", Road "B" all located within the Willowcreek Assessment District No. 94-03 and the roadways within the Subdivisions listed below located within the Willowcreek Maintenance Assessment District No. 98-03:

The work to be performed consists of furnishing all tools, equipment, apparatus, facilities, labor, material, supplies, and utilities necessary or desirable to remove sediment and other debris from the storm drainage system.

Maintenance work may include, but not be limited to, sediment removal, normal cleaning and inspection of all storm drainage pipes, inlets, manholes and storm Sump 160.

C. The work described herein is to be carried out on Orchard Lane/River Plaza Drive from its northerly intersection of the Natomas Main Drainage Canal to a point approximately 1,700 feet south of its intersection of West El Camino Avenue, Unity Way, Road "A", Road "B" all located within the Willowcreek Assessment District No. 94-03 and the roadways within the Subdivisions listed below located within the Willowcreek Maintenance Assessment District No. 98-03:

The work to be performed consists of furnishing all tools, equipment, facilities, labor, material, supplies, and utilities necessary or desirable to mechanically sweep the roadways in order to remove sediment and other debris.

Subdivisions: Natomas West Villages No. 1 and 2, Rivergate, Riverwalk Unit No. 1 and 2, Shorebird Unit No. 1 and 2, and

Unity Parkside Unit No. 1 and 2.
3. In accordance with this Council's resolution directing the filing of any Annual Report. The Engineer of Work has filed with the City Clerk the report required by Chapter 81, Sacramento City Code. All interested persons are referred to that report for a full and detailed description of the improvements, the boundaries of the assessment district, and the proposed assessments upon assessable lots and parcels of land within the assessment district.

4. On Tuesday, the 10th day of June 2003, at the hour of 2:00 p.m., City Council will conduct a public hearing on the proposed annual assessment. The hearing will be held at the meeting place of City Council located in the City Hall, 730 I Street, 1st Floor, Sacramento, California.

5. The City Clerk is authorized and directed to give the notice of hearing required by Chapter 3.124 of the Sacramento City Code.

AD NO: 9663
05/23/03

SC- 541590#