

**City of Sacramento  
Disabilities Advisory Commission**

**MEETING MINUTES**

**Meeting Date: September 10, 2007 @ 6:00 P.M.**

**Meeting Location: New City Hall, 915 I Street, 1<sup>st</sup> Floor Conference Room -1104**

**Present:** Commissioner Bain, Benson, Brown, Kysor, Riker, Thom, Sylvia, Skierka, Springer.

**Excused:** N/A

**Absent:** N/A

**Commission Staff:** Michael Paravagna, Obi Agha.

**Presenters:** Stephanie Mizuno.

**Guest:** N/A

**1. Call to Order**

The meeting was call to order at 6:00 P.M. by the Chair, Commissioner Brown.

**2. Roll Call of Members**

The roll call was conducted by the Chair, who also welcomed the new member, Commissioner Skierka. Brief introduction of members were conducted. Commissioner Skierka said that she was very happy and excited to be part of the Sacramento Disabilities Advisory Commission (DAC).

**3. Board Orientation Training and Overview of the ADA**

Stephanie Mizuno, Assistant City Clerk of the City of Sacramento facilitated a Board Orientation training / workshop on Brown Act & pertinent requirements. Ms. Mizuno training started with an overview the City Ordinance 2.53.010 that established the Sacramento Disabilities Advisory Commission. She recapped the objectives of the Board functions relative to the Composition of the Board, Attendance Record and the Parliamentary Procedure as it relates to the Brown Act, (Taking Action and Conduct and types of Motion).

Stephanie Mizuno updated the Commissioners on the City transition to a new Agenda style. Ms. Mizuno mentioned that if the Commissioners are interested on obtaining additional information on the Parliamentary procedure, they should refer to the document authored League of California Cities called Rosenberg's Rules of order. Copies of this document were distributed by staff.

Stephanie Mizuno answered questions from the Commissioners relative to the presentation, followed with some discussion on topics of the training.

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The Commissioners expressed great gratitude for the thoroughness of the training. On behalf of the Commissioners, Chair Brown thanked Ms. Mizuno the information she presented.

The second half of the evening was to be a staff presentation on Overview of the Americans with Disabilities Act (ADA). Due to the lateness of the evening, it was decided to continue the Overview of the ADA on next meeting.

Commissioner Brown motioned to continue the ADA Overview to the September 20, 2007 meeting. Commissioner Thom Seconded the motion. Motioned Passed.

**4. Adjournment**

The meeting was adjourned at 8:05 P.M. Moved by Commissioner Thom and seconded by Commissioner Kysor.

Respectfully Submitted:

Obi Agha, Program Specialist

Equal Opportunity / ADA Program