



**SACRAMENTO
HOUSING AND REDEVELOPMENT
AGENCY**

Agency Rpt (33)

August 15, 1983

Housing Authority of the
City of Sacramento
Sacramento, California

CITY MANAGER'S OFFICE
RECEIVED
SEP 21 1983

Honorable Members in Session:

SUBJECT: Approval for submission of Foster Grandparent and Senior Companion Program Continuation Applications and authorization for Executive Director to execute contracts

SUMMARY

The attached resolution authorizes the Executive Director to submit continuation funding applications to the Federal ACTION agency for the following Community Service Programs:

1. ACTION-funded Foster Grandparent Program
2. ACTION-funded Senior Companion Program
3. State-funded Foster Grandparent Program
4. State-funded Senior Companion Program

APPROVED
SACRAMENTO HOUSING AUTHORITY
CITY OF SACRAMENTO

SEP 28 1983

Authorization for the Executive Director to execute the contracts is also requested.

BACKGROUND

On June 9, 1983 and July 13, 1983 the Federal ACTION agency transmitted materials to the Sacramento Housing & Redevelopment Agency for Fiscal Year 1983-84 contract process. We are requesting approval to submit the following proposals:

1. ACTION-funded Foster Grandparent Program

The Federally-funded Foster Grandparent Program allows for the placement of 40 low-income seniors in 28 community host agency settings. The continuation grant reflects a 12-month funding period with Federal support at the same level as FY 1982-83.

2. ACTION-funded Senior Companion Program

The Federally-funded Senior Companion Program allows for the placement of seven low-income seniors in three long-term, geriatric care facilities. The continuation grant reflects a

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All Districts

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7-month funding period rather than a 12-month period due to the necessity of the Federal ACTION agency recycling the grant. A 5-month grant application will be developed at a later date to complete funding through October 31, 1984 and the total 12-month funding period will reflect Federal support at the same level as FY 1982-83.

3. State-funded Foster Grandparent Program

The California Department of Aging provides funding support through a formal contractual arrangement with the Federal ACTION agency. State funds administered through the ACTION agency allows for the placement of seven low-income seniors in two community host agency settings. The continuation grant reflects a 12-month funding period with State support at the same level as FY 1982-83.

4. State-funded Senior Companion Program

The California Department of Aging provides funding support through a formal contractual arrangement with the Federal ACTION agency. State funds administered through the ACTION agency allows for the placement of 19 low-income seniors to provide supportive, in-home service to frail, at-risk elderly persons. As a Southern California Senior Companion Program previously funded with State funds has declined further State support, the remaining State programs will each receive an additional \$13,165 during FY 1983-84.

FINANCIAL DATA

The following funds are requested with specific program budgets provided as Attachments A, B, C and D.

	<u>1983-84</u>	<u>1982-83</u>
1. ACTION-funded Foster Grandparent Program	\$143,341	\$143,341
2. ACTION-funded Senior Companion Program	\$ 18,390 ¹	\$ 31,526
3. State-funded Foster Grandparent Program	\$ 22,758	\$ 22,758
4. State-funded Senior Companion Program	\$ 62,250	\$ 49,086

1-represents 7-month grant funding

POLICY IMPLICATION

The actions proposed in this staff report are consistent with previously approved policy and there are no policy changes being recommended.

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VOTE AND RECOMMENDATION OF THE COMMISSION

At its regular meeting of August 15, 1983, the Sacramento Housing and Redevelopment Commission adopted a motion recommending approval of the attached resolution. The votes were as follows:

AYES: Angelides, Glud, Luevano, Luttrell, Miller, Moose,
Ose, Pettit, Vargas, Walton

NOES: None

ABSENT: Amundson, Hall, Teramoto

RECOMMENDATION

The staff recommends adoption of the attached resolution approving submission of continuation grant applications for the Foster Grandparent and Senior Companion Programs and authorizing the Executive Director to execute contracts subject to the condition the approved grant amount is the same as the grant application amounts.

Respectfully submitted,

William H. Edgar

WILLIAM H. EDGAR
Executive Director

Transmittal to Council:

Walter J. Slipe

WALTER J. SLIPE
City Manager

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RESOLUTION NO. 83-039

ADOPTED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO

ON DATE OF

September 28, 1983

APPROVAL FOR SUBMISSION OF FOSTER
GRANDPARENT AND SENIOR COMPANION
PROGRAM CONTINUATION APPLICATIONS
AND AUTHORIZATION TO EXECUTE CONTRACTS

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY
OF SACRAMENTO:

Section 1. The Executive Director is authorized to submit proposals to the Federal ACTION Agency for continuation funding for the Sacramento Foster Grandparent Program in the amount of \$166,099 and the Sacramento Senior Companion Program in the amount of \$80,640.

Section 2. The Executive Director is authorized to execute contracts with the Federal ACTION Agency upon receipt of award of funds for the programs.

CHAIRMAN

ATTEST:

SECRETARY

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CITY OF SACRAMENTO

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GRANTEE ORGANIZATION: _____

PART I — BUDGET PLAN

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1. VOLUNTEER SUPPORT EXPENSES					
A. GRANTEE PERSONNEL EXPENSES					
Title	(1) Annual Salary	(2) % Time Spent on Project	(3) Total Cost	(4) Federal Funds Requested	(5) Non-Federal Resources
Director	\$ 30,730	x 50%	\$ 15,365	\$ 15,365	\$
Site Supervisor	7,074	83%	5,849	5,849	
Typist	5,454	100%	5,454	5,454	
Accountant	20,904	25%	5,132	5,132	
TOTAL PERSONNEL EXPENSES	\$	x	\$ 31,800	\$ 31,800	\$
B. FRINGE BENEFITS			7,382	7,382	
C. (1) GRANTEE STAFF LOCAL TRAVEL			1,120	980	140
C. (2) GRANTEE STAFF LONG DISTANCE TRAVEL			120	120	
D. EQUIPMENT					
E. SUPPLIES			245	235	10
F. CONTRACTUAL SERVICE					
G. OTHER:					
Communications			676	580	96
Printing			604	508	96
Space			1,759		1,759
TOTAL VOLUNTEER SUPPORT EXPENSES			43,706	41,605 (24-31)	2,101 (32-39)
2. VOLUNTEER EXPENSES					
A. PERSONNEL EXPENSES					
Stipends			110,664	83,520	27,144
Living Allowance					
End of Service Allowance					
Food and Lodging Allowance					
B. FRINGE BENEFITS					
Meals			17,550		17,550
FICA					
Uniforms			98	98	
Insurance			205	152	53
Other: Medical Examinations			5,300	720	4,580
C. TRAVEL			23,862	17,246	6,616
D. EQUIPMENT					
E. SUPPLIES					
F. CONTRACTUAL SERVICE					
G. OTHER: Volunteer Recognition			530		530
TOTAL VOLUNTEER EXPENSES			158,209	101,736 (40-47)	56,473 (48-55)
TOTAL DIRECT COSTS: (Add 1 & 2)			201,915	143,341	58,574
TOTAL INDIRECT COSTS: (See page 4)				(56-63)	(64-71)
TOTAL COSTS			201,915	143,341	58,574
3. PERCENTAGE:			100%	x	
4. VOLUNTEER STRENGTH:					
Estimated Volunteer manhours: 1st qtr. <u>13,833</u> 2nd qtr. <u>13,833</u> 3rd qtr. <u>13,833</u> 4th qtr. <u>13,833</u> = <u>55,332</u>					
Budgeted number of Volunteers: <u>53 volunteers</u>					

GRANTEE ORGANIZATION:

PART I - BUDGET PLAN

1. VOLUNTEER SUPPORT EXPENSES

A. GRANTEE PERSONNEL EXPENSES	(1) Annual Salary	(2) % Time Spent on Project	(3) Total Cost	(4) Federal Funds Requested	(5) Non-Federal Resources
Director	\$ 30,730	* 50%	\$ 8,911	\$ 8,911	\$
Site Supervisor	7,074	88%	3,607		3,607
TOTAL PERSONNEL EXPENSES	\$	*	\$12,518	\$ 8,911	\$ 3,607
B. FRINGE BENEFITS			3,394	3,118	276
C. (1) GRANTEE STAFF LOCAL TRAVEL			557	107	450
C. (2) GRANTEE STAFF LONG DISTANCE TRAVEL					
D. EQUIPMENT					
E. SUPPLIES			122	27	95
F. CONTRACTUAL SERVICE					
G. OTHER:					
Communications			342	155	187
Printing			284	27	257
Space			1,020		1,020
TOTAL VOLUNTEER SUPPORT EXPENSES			18,237	12,345 (24-31)	5,892 (32-39)

2. VOLUNTEER EXPENSES

A. PERSONNEL EXPENSES					
Stipends			46,608	4,832	41,776
Living Allowance					
End of Service Allowance					
Food and Lodging Allowance					
B. FRINGE BENEFITS					
Meals			5,253		5,253
FICA					
Uniforms					
Insurance					
Other: Medical Examinations			2,400	36	2,364
C. TRAVEL			11,360	1,177	10,183
D. EQUIPMENT					
E. SUPPLIES					
F. CONTRACTUAL SERVICE					
G. OTHER Volunteer Recognition			420		420
TOTAL VOLUNTEER EXPENSES			66,041	6,045 (40-47)	59,996 (48-55)
TOTAL DIRECT COSTS: (Add 1 & 2)			84,278	18,390	65,888
TOTAL INDIRECT COSTS: (See page 4)				(56-63)	(64-71)
TOTAL COSTS			84,278	18,390	65,888
3. PERCENTAGE:			100%	%	

4. VOLUNTEER STRENGTH:
 Estimated Volunteer manhours: 1st qtr 10,920 2nd qtr 9,360 3rd qtr 3,024 4th qtr -0- = 23,304
 Budgeted number of Volunteers: 42 volunteers

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GRANTEE ORGANIZATION:

PART I - BUDGET PLAN

1. VOLUNTEER SUPPORT EXPENSES

A. GRANTEE PERSONNEL EXPENSES	(1) Annual Salary	(2) % Time Spent on Project	(3) Total Cost	(4) Federal Funds Requested	(5) Non-Federal Resources
Title					
Site Supervisor	\$ 7,074	% 17	\$1,225	\$ 1,225	\$
Accountant	20,904	3	525	525	
TOTAL PERSONNEL EXPENSES	\$	%	\$1,750	\$ 1,750	\$
B. FRINGE BENEFITS			279	279	
C. (1) GRANTEE STAFF LOCAL TRAVEL			46	46	
C. (2) GRANTEE STAFF LONG DISTANCE TRAVEL					
D. EQUIPMENT					
E. SUPPLIES			25	25	
F. CONTRACTUAL SERVICE					
G. OTHER:					
Communications			100	100	
Printing			75	75	
Space					
TOTAL VOLUNTEER SUPPORT EXPENSES			2,275	2,275 (24-31)	(32-39)
2. VOLUNTEER EXPENSES					
A. PERSONNEL EXPENSES					
Stipends			16,182	16,182	
Living Allowance					
End of Service Allowance					
Food and Lodging Allowance					
B. FRINGE BENEFITS					
Meals			1,130		1,130
FICA					
Uniforms			162	162	
Insurance			33	33	
Other: Medical Examinations			900	162	738
C. TRAVEL					
D. EQUIPMENT					
E. SUPPLIES					
F. CONTRACTUAL SERVICE					
G. OTHER			80		80
TOTAL VOLUNTEER EXPENSES					
			22,431	20,483 (40-47)	1,948 (48-55)
TOTAL DIRECT COSTS: (Add 1 & 2)					
TOTAL INDIRECT COSTS: (See page 4)					
				(56-63)	(64-71)
TOTAL COSTS					
			24,706	22,758	1,948
3. PERCENTAGE:					
			100%	%	

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4. VOLUNTEER STRENGTH:

Estimated Volunteer manhours: 1st qtr 2022 3/4 2nd qtr 2022 3/4 3rd qtr 2022 3/4 4th qtr 2022 3/4 = 8091
 Budgeted number of Volunteers: 7 3/4 Volunteer positions

GRANTEE ORGANIZATION:

PART I — BUDGET PLAN

1. VOLUNTEER SUPPORT EXPENSES

A. GRANTEE PERSONNEL EXPENSES	(1) Annual Salary	(2) % Time Spent on Project	(3) Total Cost	(4) Federal Funds Requested	(5) Non-Federal Resources
Title					
Site Supervisor	\$ 7,074	% 12%	\$ 855	\$ 855	\$
Accountant	20,904	16%	3,380	3,380	
TOTAL PERSONNEL EXPENSES	\$	%	\$ 4,235	\$ 4,235	\$
B. FRINGE BENEFITS			1,250	1,250	
C. (1) GRANTEE STAFF LOCAL TRAVEL			320	320	
C. (2) GRANTEE STAFF LONG DISTANCE TRAVEL					
D. EQUIPMENT					
E. SUPPLIES			70	70	
F. CONTRACTUAL SERVICE					
G. OTHER:					
Communications			190	190	
Printing			160	160	
Space					
TOTAL VOLUNTEER SUPPORT EXPENSES			6,225	6,225 (24-31)	(32-)

2. VOLUNTEER EXPENSES

A. PERSONNEL EXPENSES					
Stipends			39,672	39,672	
Living Allowance					
End of Service Allowance					
Food and Lodging Allowance					
B. FRINGE BENEFITS					
Meals			6,199	6,199	
FICA					
Uniforms			74	74	
Insurance			86	86	
Other: Medical Examinations			2,000	360	1,640
C. TRAVEL			9,634	9,634	
D. EQUIPMENT					
E. SUPPLIES					
F. CONTRACTUAL SERVICE					
G. OTHER: Volunteer Recognition			190		190
TOTAL VOLUNTEER EXPENSES			57,855	56,025 (40-47)	1,830 (48-)
TOTAL DIRECT COSTS: (Add 1 & 2)			64,080	62,250	1,830
TOTAL INDIRECT COSTS: (See page 4)				(56-63)	(64-)
TOTAL COSTS			64,080	62,250	1,830

3. PERCENTAGE:

100%

%

4. VOLUNTEER STRENGTH:

Estimated Volunteer manhours: 1st qtr 4,959 2nd qtr 4,959 3rd qtr 4,959 4th qtr 4,959 = 19,800
 Budgeted number of Volunteers: 19 volunteers

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