

ITEM NO: 3

ROLL CALL

JOINT
NEIGHBORHOOD AND PUBLIC SAFETY ISSUES COUNCIL COMMITTEE
AND
CITY COUNCIL WORK GROUP COMMITTEE

MOVED BY: _____ SECONDED BY: _____ DATE: 1-6-94

MOTION: _____

		AYE	NO	ABSTAIN	ABSENT
FARGO	D1				
KERTH	D2				
PANNELL	D8				✓
ORTIZ	D5				
STEINBERG	D6				

NOTES: Information received and discussed.

SEQUENCE ORDER: 3



3

NEIGHBORHOOD SERVICES
DEPARTMENT

CITY OF SACRAMENTO
CALIFORNIA

1231 I STREET
SUITE 400
SACRAMENTO, CA
95814-2977

January 6, 1994

PH 916-264-5200
FAX 916-264-7643

City Council Work Group and
Neighborhood and Public Safety Issues Committee
Sacramento, California

Honorable Members in Session:

SUBJECT: Public Access and Siting of Neighborhood Services Staff

LOCATION AND COUNCIL DISTRICT: City-wide

RECOMMENDATION:

This report is for your review and comment. It presents preliminary ideas related to improving access to and responsiveness of Neighborhood Services Department staff for service delivery. The report is intended to elicit Council and community comments on this matter. Subsequent input from the community will be sought prior to recommendations being presented to the full City Council.

CONTACT PERSON:

Bina Lefkovitz, Interim Director, 264-5704

FOR THE COMMITTEE MEETING OF: January 6, 1993

SUMMARY:

This report discusses efforts to increase public access to city services and proposes a draft concept and outline of an initial strategy for achieving this goal as it relates to the siting of Neighborhood Services area teams. The report is for review and comment at this time.

BACKGROUND:

The guiding principle behind the formation of the Neighborhood Services Department was to form interdisciplinary, geographically-based teams of staff which are prepared to work with local residents, City Council Members and other agencies toward the provision of comprehensive city services and more effective neighborhood corrective action where such action is warranted. The new department, with its four geographic teams, is designed to provide more responsive and coordinated service delivery to the neighborhoods. A primary goal being to improve public accessibility both in terms of ease of access to city services and responsiveness of the city to inquiries from the public. The goal of accessibility has been intrinsic to the formation of the department during the past 6 months.

Efforts to address public access include numerous public meetings and meetings with neighborhood representatives relative to development of the boundaries for service delivery, number of service areas, characteristics of area team managers, the recruitment and selection process for the area team managers.

Another element of public access is the communication process that allows access to and input into the 'system'. One component of this is being addressed within the development of the Citizen Participation plan. A major demand of this plan is examining ways to improve communication with the public and staff on neighborhood concerns. Another is developing a public response system to improve responsiveness and accountability in responding to citizen inquiries. Another component is the idea of locating of Neighborhood Services area team staff within the four regions.

The practice of decentralizing staff to provide closer linkage to the community can be observed through the development of police substations, the development of community centers, and more recently the development of 'resource centers' such as the one on Stockton Boulevard that had a recent groundbreaking and in Del Paso Heights at the old Firestation. These 'resource centers' will contain police, community based organizations and other city staff. Another example, are the 'social service models' being undertaken by the County.

The concept therefore is not new. With respect to siting of Neighborhood Services Department staff the primary question is whether such siting would improve public access to the staff or increase responsiveness. (It should be noted that the parks and recreation staff are already decentralized at various locations throughout the city. Also, traffic staff, code enforcement staff and building inspections staff currently carry out their duties in a decentralized manner throughout the city. Some of the decentralization has occurred for operational efficiency and others for linkages with the community. Primarily though, these staff are in the field anyway, irrespective of where their 'office' location may be. Each area team can begin to answer this question as it meets with service area neighborhood groups to discuss neighborhood issues and concerns. Each area needs to have the flexibility to develop a strategy to respond to the unique needs of that area.

Additionally, there are a myriad of organizational, logistical and budget issues that would need to be considered in order to achieve 'area' offices. These issues include:

Impact on internal communications or effectiveness particularly at a critical time in the Neighborhood Services department where new team relationships are attempting to be forged. Physical proximity of the staff within the teams will be very important in the early years, as people build new working relationships.

Housing and storage of files. Certain staff (i.e. Dangerous Buildings, nuisance abatement, traffic engineering and to some extent redevelopment and city planning staff) are reliant on files shared with staff from building inspections, public works, planning and SHRA. The usage of these 'shared' files or information pieces are quite frequent, making it inefficient to have these staff sited in neighborhood based offices on a regular basis. The Neighborhood Services Transition Team is just beginning to understand these file issues, and believes over time with the proper technology or new information systems this hurdle can be overcome. It is, however, a real operational issue that will require some analysis.

Other logistical concerns, particularly for the 'inspection' type staff are the issues of housing, storage and sharing of city equipment between decentralized teams.

Budget issues would also be of key concern. Staff will begin the process of inventorying existing public spaces within communities to ascertain availability for Neighborhood Services staff to co-locate in these facilities. We would hope to use existing public space. Ideally, staff would want to look at locating in spaces that leverage the services of other entities in the community. There are several questions that need to be considered. Will siting staff in the community improve access and responsiveness to services? If so, which staff should be sited in the community to best meet this objective? Does it make sense to have only four area offices and will such offices really be serving the neighborhoods given the size of the areas (i.e. will someone in Land Park be inclined to come to an area office if it was in Meadowview) or would a better strategy be one of having space available for designated staff in existing sites throughout the areas, be they schools, community centers, or sites where community based organizations are housed.

Finally, the concept of full service mini-city halls or more full service community centers may be a long term goal that makes sense to have in each service area. This concept may become of a reality of other city departments decentralize and if we find that such services are desired in the community. The areas need to retain the flexibility to respond to the various needs of their communities in meeting the objective of public access. Once again, the budget implications of such a policy would also need close scrutiny.

Additionally, based on previous citizen comments, we believe that providing more public meeting space both for community groups to hold meetings and for Neighborhood Services Department staff to meet with community members in their neighborhoods would be of benefit.

Staff will inventory potential resource space available for use by city staff and the community for meetings. Sites could include traditional community centers or less traditional spaces such as firehouse bays, county/SHRA owned facilities, schools or other public sector spaces or spaces used by community based organizations. As a first phase, this approach would

- 1) provide increased meeting space to the community;
- 2) provide the opportunity for area team members to spend time in various parts of the service areas (some teams may determine that there is a need to hold set office hours in various places throughout the service areas).

The following provides an update on department activities and proposed timeline for resolving the office locating staff:

City Council Work Group and
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November

- . Area managers job class created and area boundaries adopted

December

- . Area Manager recruitment begins
- . Staff assigned to area teams. Community participation task force begins meeting.

January

- . Weekly team meetings begin in order to acquaint staff on the teams, begin developing working relationships with team members, between teams and with the community.
- . Begin developing inventory of resource sites for meeting and office space.
- . Neighborhood and Public Safety Issues Committee and City Council Work Group hear update on the Public Response Project and ideas about locating of staff.
- . Community input sought on these matters in January.

February

- . Decision regarding primary location of staff so that logistics can be worked out by the time the area managers are hired.

March

- . Area team managers hired and begin working

June

- . Each service area identifies resource sites from inventory to assist in community meeting needs and determine if set office hours in the areas will be required, which staff will have office hours, or if as needed meetings with staff in neighborhood identified meeting spaces is more practical.
- . Area teams and community evaluate the effectiveness of the meeting spaces and access to staff and determine if further siting of staff in neighborhoods is necessary and fiscally feasible.

FINANCIAL

Costs for locating staff under this concept would be kept to a minimum. The full costs for siting of staff will be assessed after receiving City Council and community input on the subject.

City Council Work Group and
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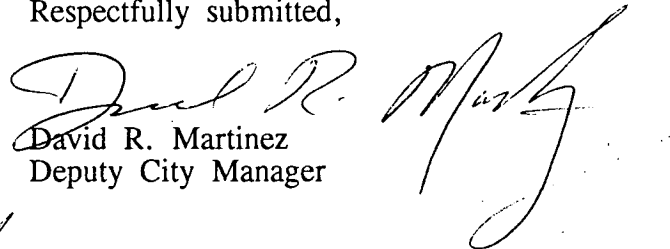
POLICY CONSIDERATIONS

The objective of increasing neighborhood access to staff and staff responsiveness to neighborhoods can be met in a number of ways. Locating staff in neighborhood offices is one of many ways to meet this objective. This report is intended to elicit Council and Committee input on the need to immediately locate staff in area offices in order to meet this objective, or whether there are alternative ways to meet this objective.

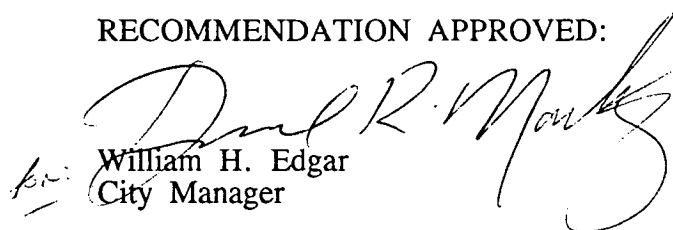
MBE/WBE

No impact.

Respectfully submitted,


David R. Martinez
Deputy City Manager

RECOMMENDATION APPROVED:


for: William H. Edgar
City Manager

...Reestructuración

continuada de la página 5

corrientemente entre discusión incluyen opciones por desarrollar una oficina en cada región por empleados asignados a proveer servicios en esa área de servicio; desarrollar una norma como poner empleados en una región, por ejemplo, la área de servicio con los más acres de parque desarrollados probablemente necesitará más trabajadores de mantenimiento de parque; y si centralización o algún forma de descentralización es más efectiva por servicios especializados tal como mantenimiento de árboles y programas de cargo de niños en las escuelas.

El concilio municipal ha aprobado los cuatro regiones geográficas del Departamento que se enseña aquí. Las líneas sólidas representan los límites de la ciudad; las líneas de puntos son los límites de los regiones de servicio.

Lefkovitz designado Director Interino del Departamento de los Servicios del Vecindario

Bina Lefkovitz, Director del Desarrollo de la Comunidad con la Agencia de la Vivienda y Desarrollo de Sacramento, fue designado por William H. Edgar, el Manejador de la Ciudad, a la posición de Director Interino del Departamento de los Servicios del Vecindario.

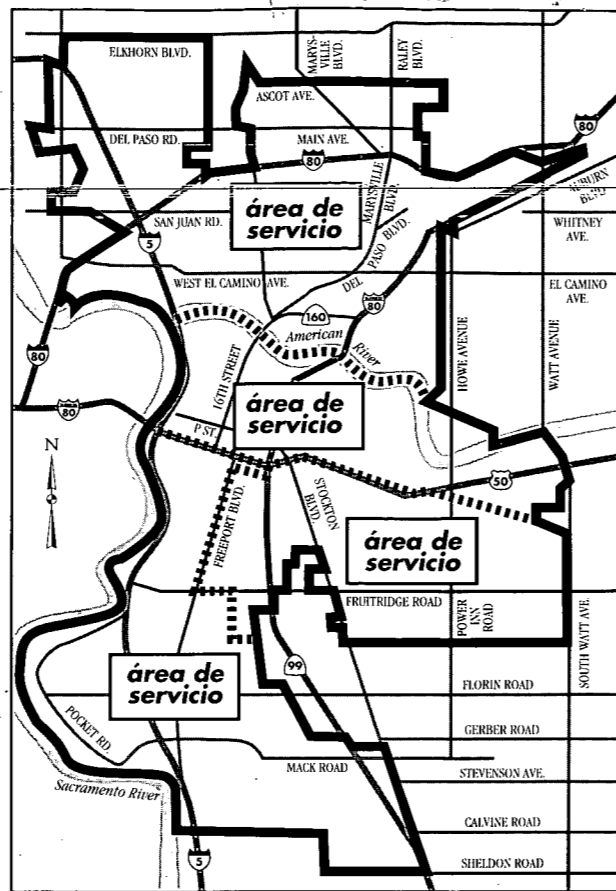
Específicamente Lefkovitz tratará de coordinar la reorganización y transición, incluyendo cambios hechos a ejecutar la estructura de la "Vista más Audaz" aceptado por el Concilio Municipal de Sacramento (por favor ve la página del frente).

Los funciones de Lefkovitz como Director Interino incluye refinar la estructura del organización por el departamento nuevo, contratar los manejadores regionales, coordinar el transición de los empleados a posiciones y responsabilidades nuevos dentro de los equipos designados, y definir los relaciones de los departamentos funcionales. Antes del fin de enero la Oficina del Manejador de la Ciudad determinará la necesidad por su función continuado en el Departamento.

Alienta residentes interesados a dar regeneración durante el proceso de la reorganización. Empleados con sugerencias pueden hacer una cita a hablar con ella en las oficinas de la administración del Departamento, 1231 I Street, Séquito 400, por llamar 264-5704.

Lefkovitz ha trabajado con SHRA desde 1984, con posiciones prior como Director Ayudante del Desarrollo de la Vivienda y Especialista del Preservación y las Finanzas de la Vivienda. Espera a tomar tiempo de la maternidad en el fin del enero de 1994.

David Martinez ha servido como director interino del departamento en adición a sus funciones como Manejador Diputado de la Ciudad desde abril de 1993. Continuará a dirigir los operaciones diarios del departamento.



Departamento hace servicios más accesible a los que no hablan inglés

El Departamento de los Servicios del Vecindario procura a comunicar más con miembros de la comunidad que no hablan o hablan limitado Inglés. Por ejemplo, este verano pasado se promovieron "Can Days," días del admisión gratis, en dos anuncios en español en **El Hispano**, un periodico semanario local que sirve la población Hispana.

En juntas públicas tal como el Grupo de Trabajo del Concilio Municipal y el Comité de Puntos Vecindarios y de la Seguridad Pública, empleados del Departamento son disponibles a proveer los servicios de traducción en español, o servicios de traducción en idiomas Asiáticas se pueden acordar con aviso antemano.

En la División del Mejoramiento del Vecindario, una línea de teléfono grabada en español debe hacer más fácil por los residentes de habla español a reportar quejas de descargos ilegales dentro de los límites de la Ciudad.

En los primer meses de 1994, se mandará por correo una edición especial de Cupones para la Diversión de la Familia a todos que reciben Ayuda para Familias con Niños Dependientes (AFDC). Se proveerá la información en Inglés, español y una idioma Asiática.

CONNECTIONS

Winter 1994

Volume 1 No. 2

Department restructuring reflects 'Bolder Vision' service delivery

The formation of the Neighborhood Services Department on April 1, 1993 responds to City Council's direction to improve linkages with Sacramento's neighborhoods and to strengthen cooperation and collaboration with the community in city service delivery and quality of life issues.

The Department originally included the following three divisions: Parks and Recreation, Anti-Drug and Gang, and Neighborhood Improvement (nuisance abatement).

The "Bolder Vision" concept paper, distributed after the initial formation of the Department, discussed more far-reaching efforts to make the Neighborhood Services Department responsive to community needs.

Using suggestions from the paper, City Council, City staff, Department staff, and community members are working to create a new model for the organization.

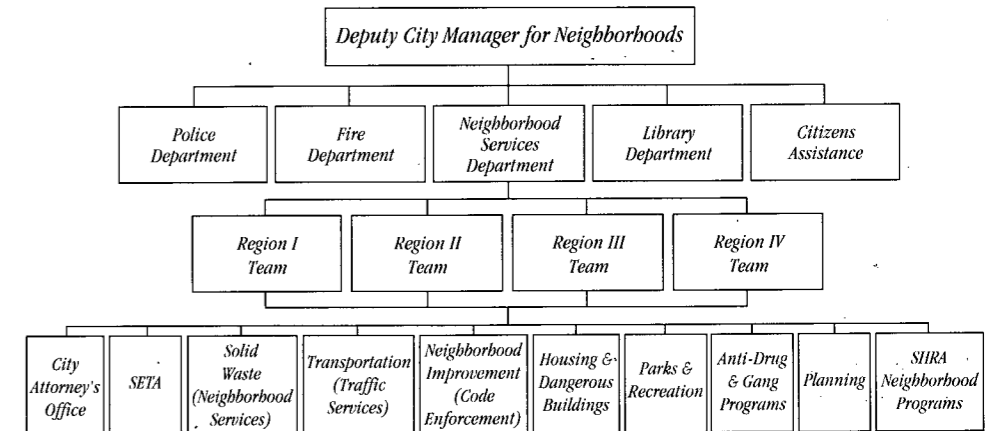
Changes to become effective January 1, 1994, include integration of the following neighborhood-oriented functions from other City departments:

- solid waste
- traffic investigations
- city attorney's office
- land use planning

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Para noticiero en español por favor ve las páginas 4 a 8.

Neighborhood Services Department Organization Chart
Effective January 1, 1994



Above - organization chart shows horizontal structure of Department.

Revised budget status for FY 1993/94 - no layoffs for Neighborhood Services

The State of California finalized its FY 93/94 budget in late summer. The Sacramento City Council had already approved the \$408 million city-wide budget for that year, however, the State budget resulted in less money available to the city than Council had anticipated. Further adjustments were needed to balance the city's FY 1993/94 budget.

During November, the passage of Prop. 172 helped to lessen the impact of the state budget cuts at the city level. Prop. 172 allows the state to continue the half-cent sales tax, but the resulting monies can be used only for public safety. If Prop. 172 had not passed, further municipal budget reductions would

have been needed during FY 1993/94 to balance funds unavailable to the Police and Fire departments.

Current proposed adjustments to the \$22 million Neighborhood Services Department budget were guided by the following priorities set by City Council: youth recreation is a high priority; code enforcement is a priority; staff reductions should be minimized; and fee-based recreation, human services, and adult sports programs should be self-supporting.

Using these guidelines, the following Neighborhood Services budget cuts have been submitted to City Council and will be become

continued on next page

...Department restructuring

from page 1

- housing and dangerous buildings
- redevelopment planners
- linkage with employment training programs

The Department will be organized into geographic teams in order to provide neighborhood-oriented service delivery. The Sacramento City Council has approved four geographic service areas, each region to be led by an Area Team Manager.

Recruitment for the Area Team Managers is now under way, and it is anticipated that the four individuals will be on board in March,

1994 or shortly thereafter.

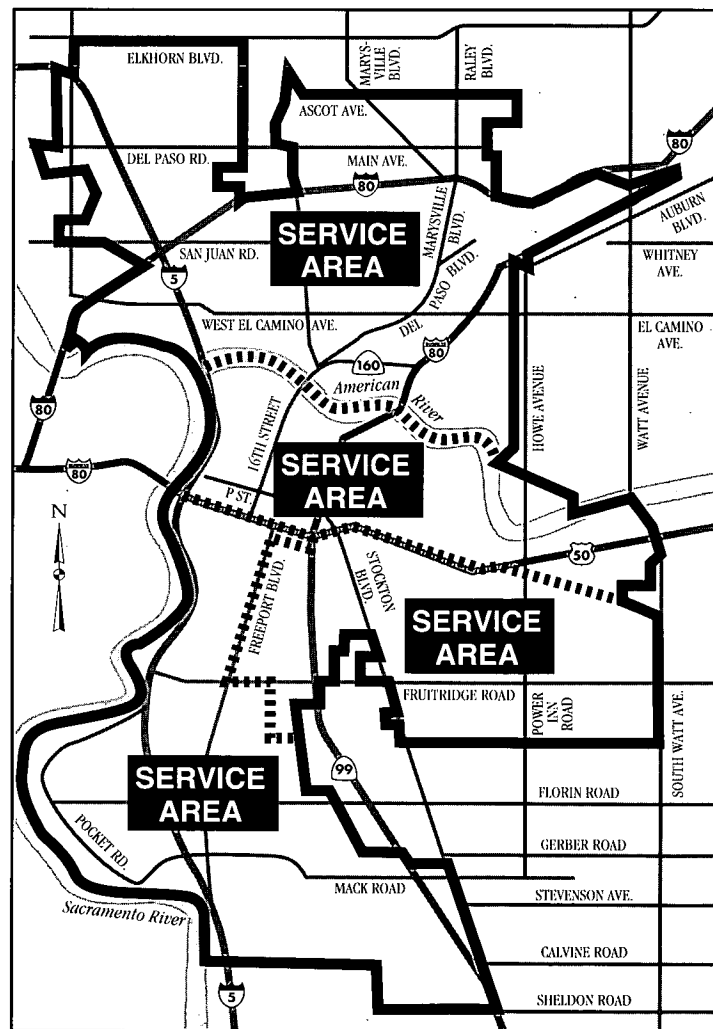
Each Area Team Leader will have the authority and autonomy to make decisions regarding programs, policies and procedures that affect the geographical area of responsibility.

The Area Team Leaders will be directly responsible for working with the community, elected officials, and advisory bodies in developing strategic plans, service delivery programs and solutions to neighborhood problems within the assigned geographic

area. The Area Team Leader will be a focal point for each geographic area to resolve neighborhood concerns.

Restructuring issues currently under discussion include: assigning staff by service area; options for developing a home office in each region for staff assigned to provide services in that service area; and whether centralization or some form of decentralization is more effective for specialized services such as tree maintenance and school site child care programs.

The Sacramento City Council has approved the four Department geographic service regions shown below. The solid line represents the city limits; the dotted lines are service region boundaries.



...Budget status

from page 1

effective January 1, 1994, if approved: adult sports to be more self-sufficient, human services program delivery to be streamlined, maintenance expenses and tree contract work to be reduced, and overtime and out-of-class costs to be reduced Department-wide.

Also, only staff positions which are currently vacant are scheduled for elimination, so there will be no layoffs. The resulting FY 1993/94 department budget totals \$22 million.

Prior to the above reductions, the Neighborhood Services Department took a \$3.4 million budget reduction when the City budget was originally adopted in July, 1993. Some of the cost reductions at that time included: closing all wading pools, reducing park maintenance, eliminating the Graffiti Busters program, and eliminating the Tree Services' spray crews. Administration was reduced through elimination of four top management positions.

The \$3.4 million budget reduction for FY 1993/94, added to budget reductions taken during FY 1992/93 and FY 1991/92, totals a 22 percent reduction that the Department has taken during the past three years. During those three years Parks staff has been reduced by 30 percent overall, and administrative staff has been reduced by 67 percent overall.

Some economic experts project that the current recession will end next spring. An update on the City's financial condition for next year will be presented to City Council in February, 1994.

Punto de vista invitado por Linda Whitney, presidente pasado de la Alianza de Vecindarios del Condado de Sacramento

SCAN - hoy y mañana

La Alianza de Vecindarios del Condado de Sacramento (SCAN) ha evolucionado de una organización establecido a proveer un lugar por asociaciones a juntarse y compartir ideas a una organización que se envuelve activamente en la comunidad.

En 1992 SCAN se reorganizó para mejor discutir las incumbencias de los organizaciones de los vecindarios de la ciudad y el condado.

Esto habilitó los grupos a gastar algún tiempo independiente tratando de discutir incumbencias específicas de las comunidades del ciudad o del condado. La comisión ejecutiva de SCAN gastó mucho del año planeando la conferencia "En Mi Traspatio", donde se juntaron activistas de los vecindarios. Más de 70 organizaciones de la comunidad participaron con más de 200 individuos en asistencia.

El objetivo de la Conferencia era a proveer un foro para enfocar en puntos principales y desarrollar modos a dirigirse a estos puntos por trabajar juntos.

En esta conferencia, nuestro Alcalde nuevo desafió todos participantes a viajar por los vecindarios y enterarse de las problemas que tenían para poder desarrollar una perspectiva mejor de las problemas afectando todo de Sacramento. Éste inició el acuerdo con la ciudad en patrocinar para la comunidad giras del autobús de distritos del concilio durante 1993.

Las giras del autobús son sólo un aspecto de qué SCAN se ha envuelto en durante 1993. La ciudad pidió consejo en como proveer servicios mejores a los

residentes de Sacramento.

Activamente asistimos a los foros de la comunidad y alentamos asociaciones del vecindario a asistir. Mientras se desarrolló el plan por el departamento nuevo, invitamos empleados de la ciudad a juntas de los miembros para avisarnos del progreso.

Realizando que estas juntas no nos dieron tiempo bastante para discutir puntos específicos, juntas mensuales de "lonche en bolsa" se comenzaron a proveer otra oportunidad para las activistas del vecindario a comunicar con empleados de la ciudad y discutir el Departamento de los Servicios del Vecindario nuevo.

Las giras del autobús resultaron en el reconocimiento que problemas y molestias de la vivienda eran algunas de las razones principales por la deterioración de vecindarios y la calidad de la vida. SCAN soportó las ordenanzas nuevas tratando con estas dos problemas. Y en septiembre, SCAN patrocinó un seminario de obediencia de la codificación para entrenar grupos del vecindario cómo empezar comités de la obediencia de la codificación y amonestar esta actividad en sus vecindarios.

Ya que llegamos al fin de 1993, SCAN está mirando como una organización nosotros quedamos en el futuro. Se expendió una cantidad significativa de energía en todo las actividades en 1993 y no esperamos la demanda a disminuir. Si verdaderamente llegamos a ser compañeros, las demandas del tiempo se aumentarán. La organización es corrientemente en el proceso de reevaluar el departamento mismo,

las necesidades de la comunidad y cómo podemos ayudar a cumplir esas necesidades. En adición, nosotros buscamos a personas nuevas con la energía para ayudarnos en cumplir las demandas. Un estudio saldrá a los vecindarios y asociaciones de la comunidad a coleccionar información y proveer dirección por el futuro. Si usted tiene algunas preguntas, por favor llama Ira Saletan a 451-4556, Rana Stevens a 927-3853 o Linda Whitney a 441-7883.

Se publica **Conexiones**, la edición pública, por el Departamento de los Servicios del Vecindario de Sacramento dos veces al año. Por más información se pone en contacto con Ramiro Jimenez, (916) 264-7845, o en 1231 I Street, Séquito 400, Sacramento, CA, 95814-2977.

Concilio Municipal de Sacramento

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 Josh Pane, District 3
 Jimmie Yee, District 4
 Deborah Ortiz, District 5
 Darrell Steinberg, District 6
 Terry Kastanis, District 7
 Sam Pannell, District 8
 William H. Edgar,
 Manejador de la Ciudad
 Jack Crist,
 Manejador Diputado de la Ciudad
 David R. Martinez,
 Manejador Diputado de la Ciudad
 Robert P. Thomas,
 Manejador Diputado de la Ciudad

Departamento de Servicios del Vecindario

David R. Martinez,
 Manejador Diputado de la Ciudad
 Bina Lefkowitz,
 Director Interino

Estado del presupuesto revisado por año fisco 1993/94

El Estado de California finalizó su año fisco 93/94 este verano pasado. El Concilio Municipal de Sacramento ya había aprobado el presupuesto de \$408 millón para toda la ciudad por ese año, sin embargo, el presupuesto del estado resultó en menos dinero disponible a la ciudad que el Concilio había anticipado. Hubo necesidad de hacer más ajustes para poder balancear el presupuesto de la ciudad por el año fisco 1993/94.

Ajustes en el presupuesto de \$22 millón del Departamento de los Servicios del Vecindario se derigieron por las prioridades siguientes establecidos por el Concilio Municipal: recreación de la juventud es una prioridad alta; regulación de la codificación es una prioridad; deben empequeñecer las reducciones de los empleados; y programas de recreación, servicios humanos, y deportes de adultos basados en honorarios deben ser mismos sostenidos.

Usando estas reglas, los cortes siguientes al presupuesto de los Servicios del Vecindario se han recomendado, y serán efectivo el 1 de enero de 1994: deportes de adultos ser más mismos suficientes, programas de los servicios humanos ser más facil, rebajar gastos de mantenimiento y trabajo de contrato de los árboles, y rebajar los gastos de horas extras por todo el departamento.

Además, sólo posiciones que están corrientemente libre serán eliminados, así no habrá despidos.

Antes de las reducciones precedentes, el Departamento de los Servicios del Vecindario tomó una reducción de \$3.4 millón en su presupuesto cuándo se adoptó el presupuesto de la Ciudad

originalmente en julio, 1993.

Algunos de las reducciones de los gastos en ese tiempo fueron: cerrando todas albercas de vadear, reduciendo el mantenimiento de los parques, eliminando el programa de los Graffiti Busters, y eliminando los equipos de rocío del división de Servicios de Arboles. Se redujó administración por eliminación de cuatro posiciones del manejo. La reducción de \$3.4 millón en el presupuesto del año fisco 1993/94, aumentado con reducciones en el presupuesto tomado durante año fisco 1992/93 y año fisco 1991/

92, resulta en una reducción de 22 porcentaje que el Departamento ha tomado durante los tres años pasados. Durante esos tres años empleados del división de los Parques se han reducido por 30 porcentaje total, y empleados administrativos se han reducido por 67 porcentaje total.

A despecho de restricciones recientes del presupuesto, se compromete el Departamento de los Servicios del Vecindario a enfrentarse con el desafío de hacer más con menos y continuara dar servicios de calidad a la comunidad.

'Can Days' beneficia el Banco de Comida de Sacramento

Otra vez, un momento culminante del programa de "Verano en la Ciudad" era el programa de "Can Days".

Se ofreció admisión gratis por un donación de un bote de comida en el Zoológico de Sacramento, el Pueblo de los Cuentos de Hadas, el Museo de Arte de Crocker, el Centro de la Historia de Sacramento, el Museo de Niños de Sacramento y las albercas municipales.

Tuvieron "Can Days" el

jueves último en junio, julio y agosto. En 1993 se coleccionó mas de 75 toneladas de comida, resultando en la donación de comida más grande que recibe el Banco de Comida de Sacramento afuera del estación de los días festivos.

"Verano en la Ciudad" es un programa cooperativa del Departamento de los Servicios del Vecindario y el Departamento de los Servicios del Visitante y Convención.



Guest viewpoint by Linda Whitney, Past President, Sacramento County Alliance of Neighborhoods

SCAN - today and tomorrow

The Sacramento County Alliance of Neighborhoods has evolved from an organization established to provide a place for associations to come together and share ideas to an organization that is actively involved in the community.

In 1992 SCAN reorganized to better address concerns of city and county neighborhood organizations. This enabled the groups to spend some independent time dealing with specific city or county community concerns. The SCAN Executive Board spent most of the year planning the "In My Backyard" conference, which brought neighborhood activists together. More than 70 neighborhood and community organizations participated with over 200 individuals in attendance. The IMBY Conference goal was to provide a forum to focus on major issues and develop ways to address these issues/concerns by working together.

At this conference, our newly-elected Mayor challenged all participants to tour neighborhoods and find out what problems they faced in order to develop a better perspective of issues facing all of Sacramento. This led to the partnership with the city in sponsoring community bus tours of council districts during 1993.

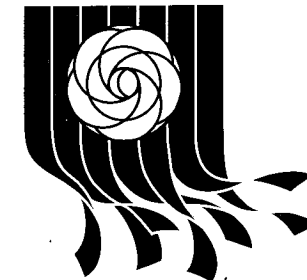
The bus tours are only one aspect of what SCAN has been involved in during 1993. The city asked for input on providing better services to the residents of Sacramento. We actively attended the community forums and encouraged neighborhood associations to attend. As the plan for the new department was developed, we invited city staff to membership meetings to keep us up to date on the progress.

Realizing that these meeting did not give us enough tie to discuss specific issues, "brown bag" monthly meetings were initiated to provided another opportunity for the neighborhood activists to communicate with city staff and to discuss the new Neighborhood Services Department.

The bus tours led to the acknowledgment that housing problems and nuisances were some of the major reasons for the deterioration of neighborhoods and the quality of life. SCAN supported the new ordinances dealing with these two issues. And in September, SCAN sponsored a code enforcement workshop to train neighborhood groups how to put together code enforcement committees and monitor this activity in their neighborhoods.

As we move past 1993, SCAN is looking at how we as an organization will fit into the future. There was a significant amount of energy expended on all of the activities in 1993 and we do not expect the demand to decrease. If we are truly to become partners, the time demands will increase. The organization is currently in the process of reassessing itself, what the community needs and how we can help meet those needs. In addition, we are looking for new people and energy to help meet the demands. A survey will be going out to neighborhood and community associations to gather input and provide direction for the future. Should you have any questions, please call Ira Saletan at 451-4556, Rana Stevens at 927-3853 or Linda Whitney at 441-7883.

Connections, the public edition, is published by the City of Sacramento Neighborhood Services Department twice a year. For more information contact Linda Hundley, (916) 264-5128, or at 1231 I Street, Suite 400, Sacramento, CA, 95814-2977.



*Taking Pride
in Sacramento*

SACRAMENTO CITY COUNCIL

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Jack Crist,
Deputy City Manager
David R. Martinez,
Deputy City Manager
Robert P. Thomas,
Deputy City Manager

NEIGHBORHOOD SERVICES DEPARTMENT

David R. Martinez,
Deputy City Manager
Bina Lefkovitz,
Interim Director

'Can Days' donations benefit Sacramento Food Bank

Once again, a "Summer in the City" program highlight was "Can Days". Free admission for a canned food donation was offered at the Sacramento Zoo, Fairytale Town, Crocker Art Museum, Sacramento History Center, Sacramento Children's Museum and municipal swimming pools.

"Can Days" were held the last Thursday in June, July and August.



Department makes services and meetings more accessible to non-English speaking populations

The Neighborhood Services Department is making more efforts to reach community members who speak limited or no English.

During Summer in the City, for example, free admission "Can Days" were promoted in two Spanish advertisements in **El Hispano**, a weekly local newspaper geared to the Hispanic population.

At public meetings such as the City Council Work Group and the Neighborhood and Public Safety Issues Committee, Department staff is available to provide Spanish translation

services, or translation services in Asian languages can be requested.

At the Neighborhood Improvement Division, a phone line with recorded prompts in Spanish will make it easier in 1994 for Spanish-residents to report illegal dumping within the city limits.

Also, the department is working to provide printed materials in multiple languages. For example, the Family Fun Coupons brochure, mailed to Aid for Dependent Children recipients, now lists city admission offers in English and Spanish.

Lefkovitz appointed interim director

Bina Lefkovitz, Director of Community Development with the Sacramento Housing and Redevelopment Agency, has been appointed by City Manager William H. Edgar to the position of Neighborhood Services Department Interim Director. Lefkovitz will specifically deal with reorganization and transition issues, including changes made to implement the "Bolder Vision" structure approved by Sacramento City Council (see front page).

Lefkovitz's duties as interim director include refining the organizational structure for the new department, recruiting the regional managers, transitioning staff into new roles and responsibilities within the interdisciplinary teams, and defining working relationships with the functional departments. Prior to the end of January the City Manager's Office will determine the need for her continued role in the Department.

She encourages interested residents to give input during the reorganization process. Staff with suggestions can schedule a time to meet with her at Department administration offices, 1231 I Street, Suite 400, by calling 264-5704.

Lefkovitz has worked with SHRA since 1984, with prior positions including Assistant Director of Housing Development and Preservation and Housing Finance Specialist. She is scheduled to begin maternity leave at the end of January, 1994.

David Martinez has served as interim head of the department in addition to his duties as Deputy City Manager since April, 1993. He will continue to supervise day-to-day operational issues for the department.

Un noticiero acerca del Departamento de los Servicios del Vecindario de la Ciudad de Sacramento

CONEXIONES

Invierno de 1994

Volume 1 No. 2

Reestructuración del departamento refleja la provisión del servicio de la Visión más Audaz

La formación del Departamento de los Servicios del Vecindario en el 1 de abril de 1993 responde a la dirección del Concilio Municipal a mejorar los uniones con los vecindarios de Sacramento y fortalecer la cooperación y colaboración con la comunidad en la provisión de servicios de la ciudad y la calidad de la vida.

Originalmente, el Departamento incluyó las tres divisiones siguientes: Parques y Recreación, Anti-droga y Pandilla, y el Mejoramiento del Vecindario. El papel de concepto de la Visión más Audaz, distribuido después de la formación inicial del Departamento, discutió más esfuerzos para hacer el Departamento de los Servicios del Vecindario más sensible a las necesidades de la comunidad.

Usando sugerencias del papel, el Concilio Municipal, oficiales de la Ciudad, oficiales del Departamento, y miembros de la comunidad están trabajando a crear un modelo nuevo para la organización. Los cambios que son efectivos el 1 de enero de 1994, incluyen integración de los funciones siguientes de otros departamentos de la Ciudad que pertenecen a los vecindarios:

- investigaciones del tráfico
- gastos sólidos
- planificación del uso de propiedades

Carta de Organización del Departamento de los Servicios del Vecindario Efectivo el 1 de enero de 1994



La carta de organización enseña la estructura horizontal del Departamento

- la vivienda y edificios peligrosos
- oficina del abogado de la ciudad
- actividades del desarrollo
- unión con los programas de entrenamiento de los empleados

Se organizará el departamento en equipos geográficos para proveer los servicios que se pertenecen a los vecindarios. El Concilio Municipal de Sacramento ha aprobado cuatro áreas de servicio geográficas, con cada región dirigido por un Manejador del Equipo de la Área.

Contratación por los manejadores de los Equipos de las Áreas está en progreso, y se anticipa que los cuatro individuos estarán listos a empezar en marzo, 1994 o prontamente después de eso. Cada

Manejador del Equipo de la Área tendrá la autoridad y autonomía hacer decisiones respecto de programas, pólizas y procedimientos que afectan la área geográfica de responsabilidad. Los Manejadores de los Equipos de las Áreas serán directamente responsables por trabajar con la comunidad, oficiales elegidos, y grupos consultivos en desarrollar planes estratégicos, programas para proveer servicios y soluciones a problemas de los vecindarios dentro de la área geográfica asignada. El Manejador del Equipo de la Área será el punto de contacto para cada área geográfica a resolver preocupaciones del vecindario.

Puntos de la reestructuración

se continúe en la página 8