



3.1

DEPARTMENT OF
PUBLIC WORKS

SPECIAL DISTRICTS
DIVISION

CITY OF SACRAMENTO
CALIFORNIA

May 31, 1996

APPROVED
BY THE CITY COUNCIL
JUN 18 1996
CITY CLERK
CITY OF SACRAMENTO, CA
95814-2608

PH 916-264-7113
FAX 916-264-5573

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: 12TH STREET MAINTENANCE DISTRICT - PUBLIC HEARING ON THE BUDGET FOR FY 1996/97 IN THE AMOUNT OF \$13,771 AND ON THE CHANGE IN GEOGRAPHIC BOUNDARY

LOCATION AND COUNCIL DISTRICT:

The 12th Street Maintenance District (MD) is located in Council District No. 1. The district includes properties adjacent to 12th Street from "C" Street to the alley between "I" and "J" Streets as shown on Exhibit C.

RECOMMENDATION:

This report recommends that the City Council take the following action:

- Conduct the public hearing.
- Adopt the Resolution Adopting the FY 1996/97 Budget for the 12th Street Maintenance District and Establishing the Fees Assessed on Property Within the District.
- Adopt the Resolution Changing the Geographic Boundary of the 12th Street Maintenance District.

CONTACT PERSON: Karen Shipley, Special Districts Analyst, 264-5236

FOR COUNCIL MEETING OF: June 18, 1996

SUMMARY:

This report contains the budget for the 12th Street Maintenance District for FY 1996/97. Services include street sweeping of gutters, pedestrian sidewalks and landscape maintenance. The proposed budget shown as Exhibit A is approximately 19% less than expenditures for FY 1995/96. The fees necessary to implement the

budget are indicated on Exhibit B, and represent a full recovery of costs for this district. The proposed assessments for FY 1996/97 represent a decrease from the prior year. Adoption of the attached resolution will change the geographic boundary of the district to exclude property along 12th Street south of I Street.

On May 23, 1996 a Notice of Hearing was mailed to each property owner in the district. As of June 7, 1996, no protests had been filed with the City Clerk's Office regarding the proposed assessment, services, budget or change in geographic boundary.

COMMITTEE/COMMISSION ACTION:

None.

BACKGROUND INFORMATION:

On March 13, 1990, City Council adopted resolution number 90-195, ordering the formation of the 12th Street Maintenance District. The maintenance services provided include sweeping of gutters, pedestrian sidewalks and landscape maintenance. The purpose of the maintenance district is to provide a means for recovery of costs incurred by the City.

The current district includes 45 commercial parcels within a seven service block area along 12th Street.

Annually, the City Council is requested to:

- Determine the costs for the additional services provided;
- Determine whether the costs of the additional services shall be borne wholly or partially by the property owners within the area; and
- Fix a service fee to be charged to each property owner within the area.

Proposed Change in Boundary

On June 13, 1995, City Council approved the formation of the Downtown Sacramento Management District which provides cleaning and revitalization services in the downtown area. The southerly most portion of the 12th Street MD (five parcels south of "I" Street) lies within the boundaries of the Downtown Sacramento Management District. The proposed change in geographical boundary will exclude these properties from the 12th Street MD and will eliminate the overlap with the Downtown Management District.

FINANCIAL CONSIDERATIONS:

The fees levied are used to defray additional City and contractor expenses associated with the higher level of maintenance service provided in this area. The proposed expenditures are fully fee supported.

The total cost of the 12th Street Maintenance District for FY 1996/97 is \$13,771 (Exhibit A). Staff has calculated the levy for each property as required by City Code (Exhibit B). The fees are assessed by front footage. The proposed budget is 19% less than the FY 1995/96 budget. The annual fee for a typical 80-foot wide lot is \$147.40. The fees recommended represent a full recovery of costs from the property owners.

ENVIRONMENTAL CONSIDERATION:

Under CEQA Guidelines, continuing administration and annual maintenance activities do not constitute a project and, therefore, are exempt from review.

POLICY CONSIDERATIONS:

This maintenance district was initiated by the property owners in 1990. The property owners pay for the services provided or, if so desired, could discontinue the service with Council approval in accordance with Sacramento City Code Title 55.

MBE/WBE:

None. No goods or services are being purchased.


Respectfully submitted,



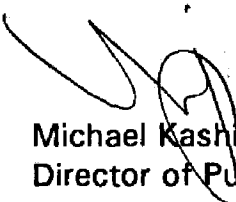
Gary Alm
Manager, Special Districts & Real Estate

Recommendation Approved:

Approved:



WILLIAM H. EDGAR
City Manager



Michael Kashiwagi
Director of Public Works

EXHIBIT A

**12TH STREET MAINTENANCE DISTRICT
FY 1996/97 BUDGET**

Contract Maintenance	\$ 2,436
Contract Administration & Inspection	1,200
Unscheduled Maintenance	2,600
Utilities	500
Finance Administration	356
County Billing Fee	79
Special Districts Administration	1,600
Contract Contingency	<u>5,000</u>
Subtotal	\$ 13,771
Less Projected FY 1995/96 Fund Balance	<u>- 7,696</u>
Total Assessed to Property Owners	\$ 6,075

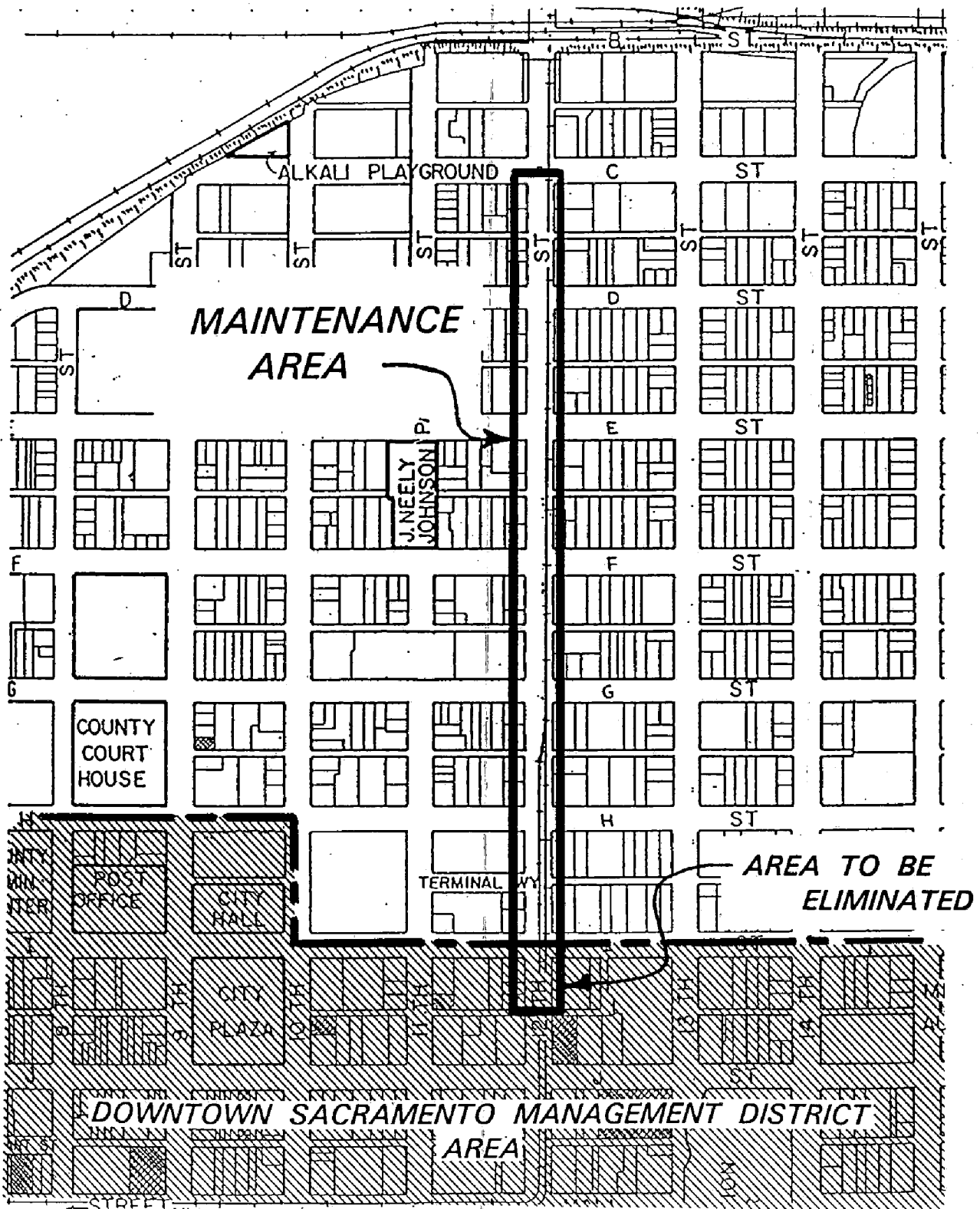
**CITY OF SACRAMENTO
12TH STREET MAINTENANCE DISTRICT
PARCEL FEE SCHEDULE
FY 1996/97**

ASSMT #	PARCEL #	FRONT FOOTAGE	TOTAL FEE TO PARCEL
1	002-0075- 011 -0000	80	\$147.40
2	002-0075- 024 -0000	80	147.40
3	002-0075- 014 -0000	40	73.70
4	002-0075- 015 -0000	40	73.70
5	002-0075- 016 -0000	80	147.40
6	002-0082- 002 -0000	80	147.40
7	002-0082- 001 -0000	80	147.40
8	002-0082- 016 -0000	27	49.70
9	002-0082- 024 -0000	11	20.30
10	not used	0	0.00
11	002-0115- 011 -0000	80	147.40
12	002-0115- 012 -0000	80	147.40
13	002-0115- 013 -0000	160	294.70
14	002-0116- 008 -0000	100	184.20
15	002-0116- 058 -0000	80	147.40
16	002-0116- 011 -0000	80	147.40
17	not used	0	0.00
18	not used	0	0.00
19	not used	0	0.00
20	002-0122- 001 -0000	90	165.80
21	002-0122- 002 -0000	70	128.90
22	002-0122- 025 -0000	40	73.70
23	002-0122- 024 -0000	120	221.00
24	002-0157- 007 -0000	120	221.00
25	002-0157- 008 -0000	40	73.70
26	002-0157- 010 -0000	160	294.70
27	002-0156- 011 -0000	80	147.40
28	002-0156- 012 -0000	80	147.40
29	002-0156- 013 -0000	80	147.40
30	002-0156- 014 -0000	80	147.40
31	002-0161- 001 -0000	160	294.70
32	002-0161- 020 -0000	80	147.40
33	002-0161- 019 -0000	80	147.40

**CITY OF SACRAMENTO
12TH STREET MAINTENANCE DISTRICT
PARCEL FEE SCHEDULE
FY 1996/97**

ASSMT #	PARCEL #	FRONT FOOTAGE	TOTAL FEE TO PARCEL
34	002-0162- 001 -0000	160	294.70
35	002-0162- 020 -0000	160	294.70
36	006-0045- 002 -0000	140	257.90
37	006-0046- 001 -0000	47	86.60
38	006-0046- 007 -0000	93	171.30
39	not used	0	0.00
40	not used	0	0.00
41	not used	0	0.00
42	006-0051- 021 -0000	160	294.70
43	006-0051- 017 -0000	80	147.40
44	006-0051- 016 -0000	80	146.90
45	not used	0	0.00
46	not used	0	0.00
		3,298	\$6,075.00

12TH STREET MAINTENANCE BENEFIT DISTRICT



APPROVED
BY THE CITY COUNCIL
JUN 18 1996
OFFICE OF THE
CITY CLERK

RESOLUTION NO. 96-306

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION ADOPTING THE FY 1996/97 BUDGET FOR 12TH STREET MAINTENANCE DISTRICT AND ESTABLISHING THE FEES ASSESSED ON PROPERTY WITHIN THE DISTRICT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The City Council has determined that the FY 1996/97 costs for the additional services for 12th Street Maintenance District are as shown on Exhibit "A" attached hereto and incorporated into this resolution; and
2. The City Council has determined that the additional costs shall be wholly borne by the property owners in the area; and
3. The City Council fixes the fee for each property owner as shown on Exhibit "B" attached hereto and incorporated into this resolution; and

4. The FY 1996/97 expense budget for the 12th Street Maintenance District is adopted as follows:

<u>Department</u>	
Public Works - Special Districts	\$ 1,600
Public Works - Streets Division	6,736
Finance	435
Contingency	<u>5,000</u>
	\$13,771

5. The FY 1996/97 Revenue Budget for the 12th Street Maintenance District is adopted as follows:

227-310-3213-3657	\$6,075
-------------------	---------

ATTEST:

MAYOR

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

EXHIBIT A

**12TH STREET MAINTENANCE DISTRICT
FY 1996/97 BUDGET**

Contract Maintenance	\$ 2,436
Contract Administration & Inspection	1,200
Unscheduled Maintenance	2,600
Utilities	500
Finance Administration	356
County Billing Fee	79
Special Districts Administration	1,600
Contract Contingency	<u>5,000</u>
Subtotal	\$ 13,771
Less Projected FY 1995/96 Fund Balance	<u>- 7,696</u>
Total Assessed to Property Owners	\$ 6,075

**CITY OF SACRAMENTO
12TH STREET MAINTENANCE DISTRICT
PARCEL FEE SCHEDULE
FY 1996/97**

ASSMT #	PARCEL #	FRONT FOOTAGE	TOTAL FEE TO PARCEL
1	002-0075- 011 -0000	80	\$147.40
2	002-0075- 024 -0000	80	147.40
3	002-0075- 014 -0000	40	73.70
4	002-0075- 015 -0000	40	73.70
5	002-0075- 016 -0000	80	147.40
6	002-0082- 002 -0000	80	147.40
7	002-0082- 001 -0000	80	147.40
8	002-0082- 016 -0000	27	49.70
9	002-0082- 024 -0000	11	20.30
10	not used	0	0.00
11	002-0115- 011 -0000	80	147.40
12	002-0115- 012 -0000	80	147.40
13	002-0115- 013 -0000	160	294.70
14	002-0116- 008 -0000	100	184.20
15	002-0116- 058 -0000	80	147.40
16	002-0116- 011 -0000	80	147.40
17	not used	0	0.00
18	not used	0	0.00
19	not used	0	0.00
20	002-0122- 001 -0000	90	165.80
21	002-0122- 002 -0000	70	128.90
22	002-0122- 025 -0000	40	73.70
23	002-0122- 024 -0000	120	221.00
24	002-0157- 007 -0000	120	221.00
25	002-0157- 008 -0000	40	73.70
26	002-0157- 010 -0000	160	294.70
27	002-0156- 011 -0000	80	147.40
28	002-0156- 012 -0000	80	147.40
29	002-0156- 013 -0000	80	147.40
30	002-0156- 014 -0000	80	147.40
31	002-0161- 001 -0000	160	294.70
32	002-0161- 020 -0000	80	147.40
33	002-0161- 019 -0000	80	147.40

**CITY OF SACRAMENTO
12TH STREET MAINTENANCE DISTRICT
PARCEL FEE SCHEDULE
FY 1996/97**

ASSMT #	PARCEL #	FRONT FOOTAGE	TOTAL FEE TO PARCEL
34	002-0162- 001 -0000	160	294.70
35	002-0162- 020 -0000	160	294.70
36	006-0045- 002 -0000	140	257.90
37	006-0046- 001 -0000	47	86.60
38	006-0046- 007 -0000	93	171.30
39	not used	0	0.00
40	not used	0	0.00
41	not used	0	0.00
42	006-0051- 021 -0000	160	294.70
43	006-0051- 017 -0000	80	147.40
44	006-0051- 016 -0000	80	146.90
45	not used	0	0.00
46	not used	0	0.00
		3,298	\$6,075.00

APPROVED
BY THE CITY COUNCIL
JUN 18 1996
OFFICE OF THE
CITY CLERK

RESOLUTION NO. 96-307

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION CHANGING THE GEOGRAPHIC BOUNDARY OF THE 12TH STREET MAINTENANCE DISTRICT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The City Council adopted Resolution #96-209 on May 21, 1996 setting the date of June 18, 1996 for the public hearing on the issue of changing the geographic boundary of the 12th Street Maintenance District; and,
2. The Notice of Hearing to all property owners within the district was given in the time and manner required by law; and,
3. At the public hearing, the City Council afforded to every interested person an opportunity to make a protest to the changing of the geographic boundary, and the City Council has considered each protest; and,
4. The City Council finds that any protest against the proposed changing of geographic boundary (including all written protests not withdrawn in writing before the conclusion of the protest hearing) is made by the owners of real property within the district who would pay in total less than the majority of the estimated service fee stated in the resolution of intention.
5. The City Council hereby confirms that the 12th Street Maintenance District boundary is changed as described on Exhibit "A" attached hereto and incorporated into this resolution.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

EXHIBIT A

**12TH STREET MAINTENANCE BENEFIT AREA
DESCRIPTION OF BOUNDARY**

All that portion of the City of Sacramento as shown on the official map or plat thereof described as follows:

Beginning at the center of the intersection of C Street and 12th Street then east along the center of C Street to a point north of the northeast corner of the parcel located at the southeast corner of C Street and 12th Street, then south along the east property line of all parcels with frontage on 12th Street to the center of I Street, then west along the center of I Street to a point south of the southwest corner of the parcel located at the northwest corner of I Street and 12th Street, then north along the west property line of all parcels with frontage on 12th Street to the center of C Street, then east to the beginning.