

MINUTES OF CIVIL SERVICE BOARD
CITY OF SACRAMENTO
SPECIAL MEETING

December 22, 1943

The Civil Service Board met in special session December 22, 1943, at 5 o'clock P.M.

PRESENT: Commissioners Deise and Cavanaugh

ABSENT: Commissioner Stacy

STEPHEN MARIETTA
Appointment as Marshal

After discussion of the Civil Service status of Stephen Marietta by the Board, Mr. Cavanaugh moved the following resolution be approved; seconded by Mr. Deise, thereupon becoming the order of the Board:

RESOLUTION
CIVIL SERVICE BOARD
CITY OF SACRAMENTO, CAL.

Approved December 22, 1943

WHEREAS, Stephen Marietta was appointed as Marshal of the Municipal Court of the City of Sacramento, effective January 5, 1943, and

WHEREAS, the conditions of Section 18 of Act 5238 of general laws of the State of California have been complied with;

NOW, THEREFORE, BE IT RESOLVED that the Civil Service Board does confirm the appointment of Stephen Marietta as Marshal of the Municipal Court of the City of Sacramento.

MARCELLO CORTOPASSI

A letter from Dr. W. W. Cress dated

December 2, 1943, was received by the

Board, requesting information relative

to approving applications for Patrolmen wherein they do not comply with the Civil Service requirements as to height and weight. The Secretary of the Board was requested to write Mr. E. B. Sherwin, City Manager, asking if he desired to lessen for the duration, the height and weight requirements of Patrolman.

December 22, 1943

GLADYS CLARK

Request for Extension
of Leave of Absence

Letter was received from Ralph K.

Clark, husband of Gladys Clark,

requesting the Board to reconsider

its action denying the request for a leave of absence for Gladys Clark until May 1, 1944. After reconsideration and discussion by the Board, a motion was made by Mr. Cavanaugh and seconded by Mr. Deise, that Mrs. Clark's leave of absence be denied.

GUSSIE G. SMITH

Request for Extension
of Leave of Absence

Letter was received from Gussie G.

Smith dated December 17, 1943, re-

questing that her leave of absence

be extended until January 1945. After discussion by the Board, the Secretary was instructed to inform the applicant that a leave cannot be granted for more than one year. Motion was made by Mr. Deise and seconded by Mr. Cavanaugh, that the request for a further leave of absence be denied, thereupon becoming the order of the Board.

FRANK DICHIARA

Eligibility for Patrolman

Mr. Frank Dichiarra having been cer-

tified on March 13, 1943, as Patrol-

man but failed to meet the medical

standard, appeared before the Board, stating that he would waive all benefits accruing to Patrolman in the event of death or injury by reason of his flat feet, 2nd degree, as shown by medical examination. The Secretary was asked to secure a written opinion from the City Attorney, Hugh B. Bradford, relative to said waiver.

CLASSIFICATION

Assistant Director of Training
(Fire Dept.)

After discussion of the necessity

for the classification of Assistant

Director of Training (Fire Dept.),

Mr. Deise moved that the said classification be established; seconded by

Mr. Cavanaugh, thereupon becoming the order of the Board. The Secretary was

instructed to prepare a definition for this classification.

P. F. MANGAN
Classification

After discussion and review of the past duties, Mr. Cavanaugh moved that Mr. P. F. Mangan be classified as Assistant Director of Training - Fire Department; seconded by Mr. Deise, thereupon becoming the order of the Board.

H. H. JAQUETH
Leave of Absence

Letter dated November 26, 1943, was received from Mr. H. H. Jaqueth, requesting an extension of his leave of absence for the duration of the National Emergency. It was moved by Mr. Deise and seconded by Mr. Cavanaugh that Mr. Jaqueth be granted a leave of absence for the duration of the National Emergency.

REPORTS

The Secretary was requested to write a letter to Mr. E. B. Sherwin, City Manager, asking him to instruct department heads to be prompt in sending in Report Form S-28.

L. O. KIRCHGATER
Return to Duty

A letter having been received from Mr. J. McCarthy, clerk of Local Board #26, informing the Civil Service Board that L. O. Kirchgater properly followed instructions relative to returning to essential work after his discharge from the service, was reviewed. It thereupon became the order of the Board that his return to duty as shown on Report S-28, dated December 6, 1943, be approved.

NAME OFF LIST

After investigation and agreement, the following name, Mr. John S. Cole, was ordered removed from the Cashier Eligible Register #156 for failure to report upon certification.

December 22, 1943

DEPARTMENTAL REPORTS
APPROVAL OF

After review and agreement, it was the
order of the Board that the following
Departmental Reports be approved:

City Library

Du Hain, Barbara
Rodgers, Jack

- Temp. Appt. 11/1/43 Library Page @ 50¢ Hour
- Temp. Appt. 10/5/43 Library Page @ 50¢ Hour

City Planning Commission and Traffic Signs & Signals

Welch, Ed E.

- Appt. Acting Planning Engineer, also to continue as Traffic Engineer 1/1/44 @ \$300 Month

Civil Service & Retirement

Crocker art gal.
Gebbett, Alfred E.
McDonald, J. F.
Moore, Tom

- Prob. Appt. 11/15/43 Sr. Clerk @ \$175 Mo. from List
- Temp. Appt. 11/11/43 Watchman @ \$165 Mo.
- Temp. Appt. 10/20/43 Watchman @ \$165 Mo.

Engineering Department

Gardner, R. W.
Moore, Tom C.
Valdez, Arthur T.

- Temp. Appt. 11/1/43 Machinist Foreman @ \$267.50 Mo.
- Temp. Appt. 11/18/43 Service Sta. Attd. @ \$162 Mo.
- Temp. Appt. 12/3/43 Service Sta. Attd. @ \$162 Mo.

Fire Department

McDaniel, E. R.

- Temp. Appt. 11/2/43 Uniform Fireman @ \$195 Month

Health Department

Cullom, Emily N.
Fischer, Janet C.
Hatfield, Bess

- Temp. Appt. 11/16/43 Social Service Worker @ \$165 Mo.
- Temp. Appt. 11/29/43 Subst. Technician @ \$190 - Exempt
- Temp. Appt. 11/10/43 Public Health Nurse @ \$175 - Exempt

Memorial Auditorium

Baker, Dewey S.

- Appt. 12/1/43 Superintendent @ \$300 Month - Exempt

Police Department

Case, Marvin W.
Sickels, Charles H.
Ticknor, Leroy F.
Vilardo, Salvatore
Watkins, Erwin W.

- Temp. Appt. 12/1/43 Patrolman @ \$195 Month
- Temp. Appt. 12/1/43 Patrolman @ \$195 Month
- Temp. Appt. 11/16/43 Patrolman @ \$195 Month
- Temp. Appt. 12/1/43 Patrolman @ \$195 Month
- Temp. Appt. 11/16/43 Patrolman @ \$195 Month

Recreation Department

Androvich, George
Armstrong, Frank
Daloian, Florence
Epling, Helen

- Temp. Appt. 11/16/43 Recreation Leader @ 60¢ Hour
- Temp. Appt. 11/16/43 Recreation Leader @ 60¢ Hour
- Temp. Appt. 9/27/43 Recreation Leader @ 60¢ Hour
- Temp. Appt. 11/1/43 Recreation Leader @ 60¢ Hour

December 22, 1943

Leave of Absence (Cont.)

- | | |
|-------------------|---|
| McClellan, R. M. | - Leave of Absence from November 1, 1943, without pay
a/c Military Service |
| Peterson, L. A. | - Leave of Absence from October 16, 1943 to November 15,
1943, without pay |
| Petrallia, Manuel | - Leave of Absence from December 16, 1943 to March 15,
1944, without pay |
| Worsley, Albert | - Leave of Absence from April 1, 1943 to June 15, 1943
and from July 1, 1943 to September 15, 1943
without pay; September 17, 1943, without pay
a/c Military Service |

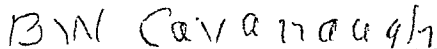
Transfers

- | | |
|---------------------|--|
| Baker, Dewey | - Transfer 6/1/43 as Asst. Superintendent at Memorial
Auditorium to Camp Manager at Camp
Sacramento at \$225 Month |
| Bird, Isabelle | - Transfer 8/16/43 Senior Clerk at Civilian Defense
to Health Dept. (Child Hygiene) @ \$165 Mo. |
| Farewell, Thomas R. | - Transfer 7/16/43 from Sanitary Insp. Health Dept.
to Park Dept. @ \$195 Month |
| Franzoia, Angeline | - Transfer 9/21/43 as Junior Clerk from Recreation Dept.
to City Library @ \$145 Month |
| Hapgood, Doris | - Transfer 7/1/43 as Junior Clerk from Defense to
Water Dept. @ \$120 Month |
| Jones, H. E. | - Transfer 9/27/43 from Public Service Divn. to
General Foreman, Engineering Dept.
at \$235 Month |
| King, Pearl | - Transfer 8/16/43 Junior Clerk from Health Dept. to
Dept. of Accounts @ \$150 Month |
| Kovacevich, Sam | - Transfer 10/25/43 Laborer from Park Dept. to
Water Dept. @ \$145 Month |
| Knudson, Ed I. | - Transfer 9/13/43 Janitor from Hall of Justice to
Health Dept. (Gen. Clinic) @ \$165 Mo. |
| Lombard, Vesta I. | - Transfer 7/1/43 Stenographer from Defense to
Health Dept. @ \$155 Month |
| Paiva, Serafin | - Transfer 11/1/43 Laborer from Park Department to
Water Dept. @ \$145 Month |
| Scollan, T. J. | - Transfer 7/1/43 Administrative Aide from Defense
to Engineering Dept. @ \$200 Month |
| Tronsen, Alex | - Transfer 6/16/43 Laborer from Recreation Dept. to
Camp Sacramento as Chef @ \$175 Mo. |
| Welch, Geo. B. | - Transfer 7/1/43 Principal Clerk from Engineering
Dept. to City Manager @ \$325 Month |

There being no further business, the meeting adjourned at 6:15 P.M. to meet
again at the Call of the Chair.


Acting Secretary

APPROVED:


President

President