

DEPARTMENT OF  
PUBLIC WORKS  
  
DEVELOPMENT SERVICES

CITY OF SACRAMENTO  
CALIFORNIA

Special Districts  
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April 18, 2002

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: OLD SACRAMENTO MAINTENANCE DISTRICT BUDGET FOR FY 2002/03  
IN THE AMOUNT OF \$66,375**

**LOCATION AND COUNCIL DISTRICT:**

The Old Sacramento Maintenance District is located in Council District 1. The district covers the area between Front and 2nd Streets as shown on Attachment A.

**RECOMMENDATION:**

This report recommends that the City Council adopt the attached resolution adopting the FY 2002/03 Old Sacramento Maintenance District fees and amending the FY 2002/03 operating budget for district related expenses.

**CONTACT PERSON:** Ron Wicky, Special Districts Analyst, 264-5628

**FOR COUNCIL MEETING OF:** May 7, 2002

**SUMMARY:**

This report contains the budget for the Old Sacramento Maintenance District for FY 2002/03. Services include street sweeping, collection of trash in street receptacles and service courts, and cleaning of building facades. There will be no increase in this year's annual assessment. The fees necessary to implement the budget represent a full recovery of costs for this district and are indicated on Exhibit B of the attached resolution.

City Council  
Old Sacramento Maintenance District  
April 18, 2002

**COMMITTEE/COMMISSION ACTION:**

None

**BACKGROUND:**

On October 2, 1984, the City Council adopted Resolution No. 84-832 ordering the formation of the Old Sacramento Maintenance District. The district includes 58 commercial parcels within a two and one-half service block area in Old Sacramento between Front and 2<sup>nd</sup> Streets. Maintenance services provided include street sweeping, collection of trash in street receptacles and service courts, and cleaning of building facades, all of which are of specific benefit to the district properties. These services are above and beyond those currently provided by the City, and there is no contemplation that they ever will be provided on a citywide basis. The purpose of the maintenance district is to provide a means for recovery of costs incurred by the City for these services.

Annually, the City Council is requested to:

- Determine the costs for the additional services provided;
- Determine whether the costs of the additional services shall be borne wholly or partially by the property owners within the area; and
- Affix a service fee to be charged to cover the costs to be borne by each property owner within the area.

**FINANCIAL CONSIDERATIONS:**

The fees levied are used to defray additional City and contractor expenses associated with the higher level of maintenance provided to this area. The proposed expenditures are fully fee supported.

The total cost of services for the Old Sacramento Maintenance District for FY 2002/03 is \$66,375 (please see resolution Exhibit A). The total amount assessed to the property owners is \$70,060 (\$66,375 plus a negative fund balance of \$3,685). The fees are assessed by a combination of front footage, parcel and structure area. The proposed fees are the same as the FY 2000/01 fees and range from \$171 for a small vacant lot to \$3,775 for a large lot with a four-story commercial building. The recommended fees represent a full recovery of costs from the property owners.

**ENVIRONMENTAL CONSIDERATION:**

Council action in adopting the attached resolution is exempt from CEQA because it will have no conceivable effect on the physical environment and is therefore not within the definition of a CEQA project.

**POLICY CONSIDERATIONS:**

The annual budget process is being conducted in accordance with City Code Title 3.128. The property owners initiated this maintenance district in 1984. The property owners pay for the services provided, or if so desired, could discontinue the service with a majority petition and Council approval.

**ESBD CONSIDERATIONS:**

City Council adoption of the attached resolution is not affected by City policy related to ESBD.

Respectfully submitted,



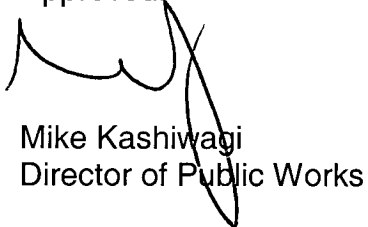
Gary Alm, Manager  
Development Services

**RECOMMENDATION APPROVED:**



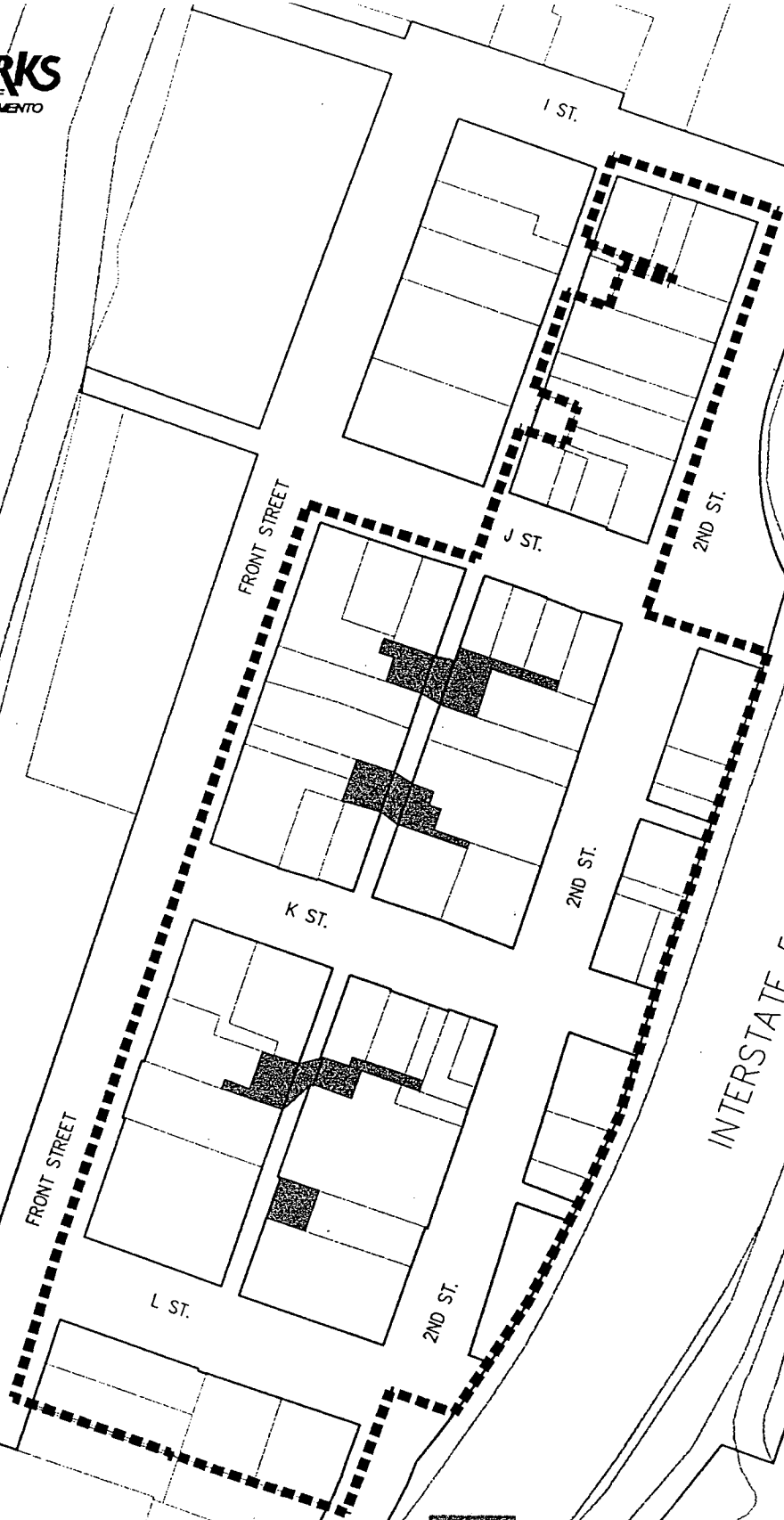
ROBERT P. THOMAS  
City Manager

Approved:



Mike Kashiwagi  
Director of Public Works

SACRAMENTO RIVER



NOT INCLUDED IN DISTRICT

**APPROVED**

MAY 7 2002

OFFICE OF THE  
CITY CLERK

**RESOLUTION NO. 2002-241**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

**RESOLUTION ADOPTING THE FY 2002/03 BUDGET FOR THE OLD SACRAMENTO MAINTENANCE DISTRICT AND ESTABLISHING THE FEES ASSESSED ON PROPERTY WITHIN THE DISTRICT**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:**

1. The City Council has determined that the FY 2002/03 costs for the additional services for the Old Sacramento Maintenance District are as shown on Exhibit A attached hereto and incorporated into this resolution; and
2. The City Council has determined that the additional costs shall be wholly borne by the property owners in the area; and
3. The City Council fixes the fee for each property owner as shown on the Exhibit B attached hereto and incorporated into this resolution; and
4. The FY 2002/03 expense budget for the Old Sacramento Maintenance District is adopted as follows:

<u>Department</u>	
Old Sacramento Management (Services)	\$63,852
Old Sacramento Management (Administration)	147
Public Works - Special Districts	1,600
Finance	776
Contingency & Unscheduled Maintenance	<u>0</u>
<b>Total Budget</b>	<b>\$66,375</b>

5. The FY 2002/03 Revenue Budget (\$66,375 plus negative balance of \$3,685) for Old Sacramento Maintenance District is adopted as follows:

<b>229-310-3121-3657</b>	<b>\$70,060</b>
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\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

**EXHIBIT A**

**OLD SACRAMENTO MAINTENANCE DISTRICT  
FY 2001/02 BUDGET**

Facade Cleaning Contract	\$24,552
Public Trash Collection	27,700
Service Courts	11,600
Unscheduled Maintenance	0
Old Sacramento Management Administration	147
Consultant (NBS) Reporting	308
Finance Administration	392
County Billing Cost	76
Special Districts Administration	1,600
Contract Contingency	<u>-0-</u>
<b>Subtotal</b>	<b>\$66,375</b>
 Plus Negative Fund Balance	 <u>3,685</u>
 <b>Total Assessed to Property Owners</b>	 <b>\$70,060</b>

Budget Preparation Table

FUND	ACT	AGY	ORGN	OBJ/REV	CURRENT BUDGET	REVISED BUDGET	INCREASE (DECREASE)	BUDGET REFERENCE
229	C	310	3121	3657	70,060	70,060	0	A
RB Totals:					70,060	70,060	0	
229	C	110	1131	4390	766	776	10	B
229	C	310	3121	4390	1,600	1,600	0	C
229	C	430	4360	4390	64,954	63,999	(955)	D
229	C	710	7012	4999	2740	0	(2,740)	E
EB Totals:					70,060	66,375	(3,685)	

**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_

**CITY OF SACRAMENTO  
 OLD SACRAMENTO MAINTENANCE DISTRICT  
 PARCEL FEE SCHEDULE  
 FY 2002/03**

ASSMT #	PARCEL #	PARCEL AREA	FRONT FOOTAGE	STRUCTURE AREA	TOTAL FEE TO PARCEL
1	00600120320000	4,692.00	61.05	11,872.00	\$1,194.20
2	00600120360000	1,918.00	25.14	7,175.00	\$623.10
3	00600120370000	5,522.00	149.71	7,143.00	\$1,315.80
4	00600120210000	5,013.00	43.81	9,862.00	\$1,028.80
5	00600120220000	9,082.00	60.30	27,720.00	\$2,358.70
6	00600120230000	4,013.00	27.04	9,911.00	\$908.70
7	00600120240000	5,292.00	39.39	11,639.00	\$1,130.20
8	00600120310000	2,520.00	40.49	10,979.00	\$937.50
9	00600120300000	1,475.00	25.00	4,425.00	\$438.20
10	00600120290000	2,856.00	39.47	0.00	\$318.30
11	00600120280000	5,322.00	131.20	17,588.00	\$1,835.40
12	00600710350000	8,933.00	181.53	19,123.00	\$2,328.20
13	00600710340000	5,100.00	56.98	11,257.00	\$1,166.00
14	00600710330000	4,138.00	43.17	13,713.00	\$1,198.80
15	00600710490000	2,558.00	33.80	0.00	\$279.00
16	00600710450000	2,734.00	36.04	7,020.00	\$703.60
17	00600710270000	2,984.00	40.15	8,400.00	\$813.70
18	00600710220000	3,467.00	125.94	6,880.00	\$1,089.70
19	00600710430000	5,373.00	48.41	15,128.00	\$1,371.80
20	00600730390000	6,856.00	167.60	1,372.00	\$1,128.80
21	00600730400000	2,756.00	40.69	6,600.00	\$698.80
22	00600730410000	1,382.00	20.04	3,600.00	\$365.80
23	00600710410000	5,825.00	38.80	12,240.00	\$1,193.20
24	00600710400000	7,091.00	46.50	17,011.00	\$1,571.60
25	00600710500000	2,416.00	21.41	6,132.00	\$576.70
26	00600710250000	8,350.00	177.42	10,193.00	\$1,762.60
27	00600710140000	3,390.00	39.65	13,348.00	\$1,121.00
28	00600710130000	3,190.00	37.61	8,154.00	\$801.40
29	00600710320000	5,503.00	37.28	13,140.00	\$1,220.80
30	00600710530000	11,408.00	83.35	0.00	\$980.20
31	00600710380000	5,728.00	74.01	10,656.00	\$1,234.00
32	00600710550000	6,684.00	163.80	28,736.00	\$2,685.50

**CITY OF SACRAMENTO  
 OLD SACRAMENTO MAINTENANCE DISTRICT  
 PARCEL FEE SCHEDULE  
 FY 2002/03**

ASSMT #	PARCEL #	PARCEL AREA	FRONT FOOTAGE	STRUCTURE AREA	TOTAL FEE TO PARCEL
33	00600730470000	4,283.00	61.26	12,173.00	\$1,188.90
34	00600730450000	1,364.00	19.25	4,680.00	\$424.00
35	00600730480000	3,901.00	129.09	9,540.00	\$1,280.60
36	00600730490000	1,793.00	22.76	0.00	\$191.90
37	00600720470000	6,584.00	150.29	20,936.00	\$2,176.00
38	00600720390000	7,304.00	80.33	10,988.00	\$1,368.30
39	00600720460000	6,460.00	70.00	7,948.00	\$1,103.80
40	00600720240000	9,098.00	59.97	27,000.00	\$2,316.70
41	00600720250000	19,628.00	281.44	0.00	\$2,227.30
42	00600720280000	3,300.00	40.23	0.00	\$346.70
43	00600720290000	2,924.00	39.22	0.00	\$321.20
44	00600720320000	1,532.00	20.33	3,053.00	\$343.90
45	00600720330000	2,328.00	39.97	7,891.00	\$746.00
46	00600720340000	1,972.00	95.58	6,685.00	\$873.80
47	00600720350000	1,394.00	19.81	3,590.00	\$365.00
48	00600720360000	16,900.00	110.10	13,911.00	\$2,203.70
49	00600720450000	4,695.00	42.50	17,467.00	\$1,445.00
50	00600720430000	12,662.00	234.66	36,864.00	\$3,775.40
51	00600740350000	5,470.00	150.65	16,446.00	\$1,854.10
52	00600740370000	3,574.00	56.86	10,773.00	\$1,050.20
53	00600740380000	1,382.00	23.50	0.00	\$171.30
54	00600740320000	6,250.00	160.83	14,350.00	\$1,817.60
55	00601360020000	6,730.00	202.65	17,761.00	\$2,206.00
56	00601360030000	6,806.00	42.05	12,684.00	\$1,287.80
57	00601360080000	6,873.00	80.20	10,185.00	\$1,296.70
58	00601360090000	6,882.00	80.42	10,185.00	\$1,298.00
		<u>305,660.00</u>	<u>4,470.73</u>	<u>606,127.00</u>	<u>\$70,060.00</u>