



8.1

DEPARTMENT OF
GENERAL SERVICES

CITY OF SACRAMENTO
CALIFORNIA

5730 - 24TH STREET
BUILDING FOUR
SACRAMENTO, CA
95822-3699

OFFICE OF THE DIRECTOR

November 1, 1990
PS:Admin:FM:BP:bd

916-449-5548

City Council
Sacramento, California

Honorable Members In Session:

SUBJECT: LIBRARY SHELVING

APPROVED
BY THE CITY COUNCIL

NOV 13 1990

OFFICE OF THE
CITY CLERK

DIVISIONS:

COMMUNICATIONS
FACILITY MANAGEMENT
FLEET MANAGEMENT
PROCUREMENT SERVICES

SUMMARY

The Facility Management Division of the General Services Department and the Sacramento Public Library are requesting authorization to purchase MJ Industries, Inc. brand library shelving for the Central Library Project from the Ross McDonald Company in a total amount not to exceed \$50,780.62.

BACKGROUND INFORMATION

The initial bid for shelving the Central Library Project was awarded to the Ross McDonald Company during May, 1989. Since then, the original shelving layouts have been altered and reconfigured with the concurrence of City of Sacramento Library staff. Retention of the original vendor is essential to complete this complex shelving project and to ensure quality, compatibility, integrity and structure with existing developer supplied shelving. The Ross McDonald Company is the only distributor and licensed installer of MJ Industries, Inc. library shelving in northern California.

FINANCIAL DATA

Funding is available in CIP Budget 704-500-QA12-4927 with a total remaining balance of \$843,731.00.

POLICY

This request deviates from the City's standard formal bidding provision and requires a two-thirds approval of all Council members voting in accordance with the provisions in the City Code Chapter 57.401(c) for non-professional services and supplies.

M/WBE

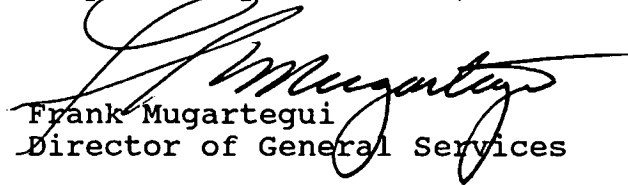
The Ross McDonald Company has been certified by the City of Sacramento as a Woman-Owned Business Enterprise.

Handwritten mark


RECOMMENDATION

It is recommended that, pursuant to Section 57.401(c) of the Sacramento City Code, the City Council adopt the attached Resolution Suspending Formal Competitive Bidding for library shelving and authorize the City Manager to execute the necessary contract with the Ross McDonald Company, 6776 Preston Avenue, Suite B, Livermore, CA 94550, in an amount not to exceed \$50,780.62 or as necessary to complete the project as budgeted and authorized by City Council.

Respectfully Submitted,


Frank Mugartegui
Director of General Services

Recommendation Approved


Walter J. Slipe
City Manager

November 13, 1990
All Districts

77

RESOLUTION NO. 90-939

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

APPROVED
BY THE CITY COUNCIL
NOV 13 1990
OFFICE OF THE
CITY CLERK

**RESOLUTION SUSPENDING FORMAL COMPETITIVE BIDDING FOR
THE PURCHASE OF LIBRARY SHELVING FOR THE CENTRAL
LIBRARY PROJECT AND AUTHORIZING THE CITY MANAGER TO
EXECUTE THE NECESSARY CONTRACT**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO, TWO-THIRDS
(2/3) OF ALL MEMBERS VOTING IN FAVOR THEREOF:**

That pursuant to Section 57.401(c) of the Sacramento City Code,
it is hereby determined to be in the best interests of the City to
suspend formal competitive bidding for the purchase of Library Shelving
for the Central Library Project and authorize the City Manager to
execute the necessary contract with Ross McDonald Company, 6776 Preston
Avenue, Suite B, Livermore, CA 94550, in an amount not to exceed
\$50,780.62.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

12/7/90

CITY CLERK'S OFFICE -

ATTACHED IS A COMPLETED PURCHASE ORDER

CONTRACT WHICH WAS AWARDED DURING THE

COUNCIL MEETING HELD 11/13/90, ITEM NO. 8.1.

BARBARA D.
PURCHASING DIV.

RECEIVED
CITY CLERK'S OFFICE
CITY OF SACRAMENTO
DEC 10 8 16 AM '90



CITY OF SACRAMENTO
 PROCUREMENT SERVICES DIVISION
 5730 - 24th Street, BLDG. 4
 Sacramento, CA 95822
 Telephone 449-5551

PURCHASE ORDER NO.
 MUST BE SHOWN ON ALL
 DELIVERY PAPERS, INVOICES,
 AND CORRESPONDENCE

PURCHASE ORDER

PURCHASE ORDER NUMBER:
1414240462

INVOICES MUST BE
 FORWARDED IN
 TRIPLICATE TO:

CITY OF SACRAMENTO
 ACCOUNTS PAYABLE
 915 I STREET
 SACRAMENTO, CA 95814

THIS PURCHASE ORDER AUTHORIZES DELIVERY OF THE ARTICLES OR SERVICES LISTED BELOW AND, IF A PROPOSAL OR QUOTATION NUMBER IS SHOWN, IS SUBJECT TO THE TERMS AND CONDITIONS OF SAID PROPOSAL OR QUOTATION WITH ANY SUPPORTING DOCUMENTS. **ITEMIZED DELIVERY TAG** SHOWING ORDER NUMBER MUST ACCOMPANY EACH DELIVERY.

PAGE
OF 01
DATE
12 05 90

TO:

SHIP TO:

ROSS McDONALD CO
 6776 PRESTON AVE. STE. B
 LIVERMORE, CA 94550

LIBRARY ADMINISTRATION
 1010 - 8TH STREET
 SACRAMENTO, CA 95814

415 455-1635
 CONTACT: BID NO. 1442
 CONFIRMING OF PHONE ORDER

Y-YES
 N-NO

DELIVERY DATE: 12 13 90
 F.O.B.: DELIVERED

SPECIAL INSTRUCTIONS: PER QUOTATION PROVIDED BY VENDOR

LINE NO.	FUND	AGENCY	ORG	SUB-ORG	ACTIVITY	OBJECT	JOB	REPT CAT	TOTAL
01	704	500	QA12		CLSR	4927			40,164.20
02									
03									
04									
05									
06									

LINE NO.	COMMODITY CODE	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE
001	42048	LIBRARY SHELVING, AS PER ATTACHED	1	JOB	36,477.000	36,477.00
002	00088	FREIGHT AND INSTALLATION CHARGES	10	EA	722.500	7,225.00
003	00099	SALES TAX @ 6.75%	10	TAX	246.220	2,462.20
VENDOR TO CONTACT JOE LIENERT OR TIM DOWLING PRIOR TO COMMENCEMENT OF PROJECT. REFERENCE BID #1442.						

DEVIATION FROM PRICES STATED HEREIN IS NOT PERMITTED WITHOUT A SIGNED CORRECTED PURCHASE ORDER
 NOTE: TERMS AND CONDITIONS ON REVERSE APPLY TO THIS ORDER.

PAGE TOTAL

46,164.20

AUTHORIZED SIGNATURE

REFER QUESTIONS TO:

Bob Phillips

BOB PHILLIPS *By*

PURCHASE ORDER TOTAL

46,164.20

VENDOR
 ROM5000A30P