



CITY OF SACRAMENTO

DEPARTMENT OF GENERAL SERVICES

OFFICE OF THE DIRECTOR

February 7, 1986
SS:Admin:FM:RA:bb

FACILITY MAINTENANCE DIVISION
FLEET MANAGEMENT DIVISION
RISK MANAGEMENT & INS. DIVISION
SUPPORT SERVICES DIVISION

City Council
Sacramento, California

CITY MANAGER'S OFFICE
RECEIVED
FEB 11 1986

Honorable Members in Session:

SUBJECT: Recommendation of Award

SUMMARY

Attached is a tabulation of sealed proposals received by the City Clerk for furnishing equipment in accordance with specifications adopted by the City Council.

RECOMMENDATION

It is recommended that the City Council accept the lowest responsive and responsible proposals submitted as follows:

<u>Bid No.</u>	<u>Bidder</u>	<u>Items Awarded</u>	<u>Contract Amount</u>
925 - Various quantities and types of Electronic (Memory) Typewriters (Attachment #1)	Xerox Corporation 560 J Street Sacramento, CA 95814 <u>(P. O. #60194)</u>	1, 3, 4	\$ 5,556.52
925 - Various quantities and types of Electronic (Memory) Typewriters (Attachment #1)	Commercial Reprographics 9332 Tech Center Dr., #100 Sacramento, CA 95826 <u>(P. O. #60195)</u>	5	\$ 5,114.50
925 - Various quantities and types of Electronic (Memory) Typewriters (Attachment #1)	Reming Office Products 1139 Fulton Avenue Sacramento, CA 95825 <u>(P. O. #60196)</u>	7, 8, 9	\$ 1,847.58

APPROVED
BY THE CITY COUNCIL

FEB 18 1986

OFFICE OF THE
CITY CLERK

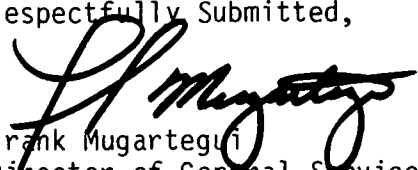
City Council

-2-

February 18, 1986

Sufficient funds are available to award the contracts.

Respectfully Submitted,


 Frank Mugartegui
 Director of General Services

Recommendation Approved:


 Walter J. Slipe
 City Manager

1 Attachment

February 18, 1986
All Districts

ATTACHMENT #1

BID NO. 925 - ELECTRONIC (MEMORY) TYPEWRITERS

(Total Prices Include 6% Sales Tax)

<u>Bidder</u>	<u>Item Nos. 1, 3, 4</u>	<u>Item No. 5</u>	<u>Item Nos. 7, 8 9</u>
Xerox Corporation	<u>\$5,556.52</u>	\$6,179.80	\$1,616.50***
Commercial Reprographics	\$5,069.98**	<u>\$5,114.50</u>	\$1,515.80**
Reming Office Products	\$4,560.12**	\$4,637.50**	<u>\$1,847.58</u>
Foothill Office Products	\$3,154.56**	\$3,757.30**	\$ 571.34**
Carroll's Typewriter Exchange	\$4,139.30**	\$2,994.50**	\$1,044.10***
Central Office Equipment	\$3,217.10**	\$5,194.00	\$ 455.80***
David's Office Equipment	\$4,503.47**	\$5,461.65	\$ 551.20***
Quality Business Machines	\$5,304.24**	\$5,490.80	\$1,753.24***
Ottos Office Machines	\$3,725.90**	\$3,047.50**	\$1,203.05**

*Items 2 and 6 have been deleted because Item No. 2 is no longer manufactured and Item 6 does not meet the user's needs any more.

**These vendors quoted on alternates which were not called for in the bid and do not meet specifications.

***Incomplete Bids

Award of Contracts To:

Items 1, 3, 4
Xerox Corporation
560 J Street
Sacramento, CA 95814

Item 5
Commercial Reprographics
9332 Tech Center Dr. #100
Sacramento, CA 95826

Items 7, 8, 9
Reming Office Products
1139 Fulton Avenue
Sacramento, CA 95825

Total Amount of Contracts: \$12,518.60

Original Estimated Cost: \$18,000.00

User: Various City Departments

Due Date: January 14, 1986

February 20, 1986

Xerox Corporation
560 J Street
Sacramento, CA 95814

Dear Gentlemen:

On February 18, 1986, the Sacramento City Council accepted your bid in the amount of \$5,556.52 for Bid No. 925 - Various quantities and types of Electronic (Memory) Typewriters, Items 1,3,and 4.

The City Support Services Administrator will contact you concerning the necessary contract.

Sincerely,

Lorraine Magana
City Clerk

LM/lh/#6

cc: Support Services Division

February 20, 1986

Commercial Reprographics
9332 Tech Center Drive, #100
Sacramento, CA 95826

Dear Gentlemen:

On February 18, 1986, the Sacramento City Council accepted your bid in the amount of \$5,114.50 for Bid No. 925 - Various quantities and types of Electronic (Memory) Typewriters, Item 5.

The City Support Services Administrator will contact you concerning the necessary contract.

Sincerely,

Lorraine Magana
City Clerk

LM/lh/#6

cc: Support Services Division

February 20, 1986

Reming Office Products
1139 Fulton Avenue
Sacramento, CA 95825

Dear Gentlemen:

On February 18, 1986, the Sacramento City Council accepted your bid in the amount of \$1,847.58 for Bid No. 925 - Various quantities and types of Electronic (Memory) Typewriters, Items 7,8, and 9.

The City Support Services Administrator will contact you concerning the necessary contract.

Sincerely,

Lorraine Magana
City Clerk

LM/lh/#6

cc: Support Services Division

January 15, 1986

Allied Business Machines Inc.
P.O. Box 15041
Sacramento CA 95851-0041

Gentlemen:

Enclosed please find your bid proposal for Bid No. 925.

Your bid was not received in this office prior to the deadline of 10:30 A.M., January 14, 1986. Please note the time and date of 11:24 A.M., January 14, 1986 stamped on your bid envelope which has not been opened.

Sincerely,

LORRAINE MAGANA, CITY CLERK

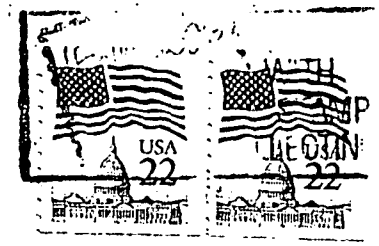
Deputy City Clerk

LM/mls

Enclosure: Your unopened bid envelope.

Return To:

ALLIED BUSINESS MACHINES, INC.
1874 Del Paso Blvd.
P. O. Box 15041
Sacramento, CA 95851-0041



RECEIVED
CITY CLERK'S OFFICE
CITY OF SACRAMENTO
JAN 14 11 24 AM '86

CLERK FORM NO. 3

UNACCEPTABLE
THIS BID SIGHTED
AFTER THE SPECIFIED
DEADLINE OF 10:30 A.M.
TIME: 11:24 A.M.
DATE: 01-14-86
EMP. INITIALS: *mls*
OFFICE OF THE
CITY CLERK

Sealed Proposal For:

Bid # 925

Date To Be Received *1/14/86*
PRIOR TO 10:30 A.M.

SACRAMENTO CITY COUNCIL

c/o CITY CLERK, ROOM 203

CITY HALL, 915 I STREET

SACRAMENTO, CALIFORNIA 95814

February 21, 1986

Quality Business Machines
2320 Auburn Blvd
Sacramento CA 95821

Gentlemen:

This is to inform you that you were not the successful bidder for Bid No. 925 - Various quantities and types of Electronic (Memory) Typewriters. The said bid having been awarded by the City Council at the regular meeting of February 18, 1986 and split in the following manner:

Xerox Corporation, items 1, 3, 4, in the amount of \$5,556.52;

Commercial Reprographics, item 5, in the amount of \$5,114.50;

Reming Office Products, items 7, 8, 9, in the amount of \$1,847.58.

No bid security was required on the above bid.

Sincerely,

LORRAINE MAGANA, CITY CLERK

Deputy City Clerk

LM/mls/6

February 21, 1986

Carroll's Typewriter Exchange Inc.
223 Vernon Street
Roseville CA 95678

Gentlemen:

This is to inform you that you were not the successful bidder for Bid No. 925 - Various quantities and types of Electronic (Memory) Typewriters. The said bid having been awarded by the City Council at the regular meeting of February 18, 1986 and split in the following manner:

Xerox Corporation, items 1, 3, 4, in the amount of \$5,556.52;

Commercial Reprographics, item 5, in the amount of \$5,114.50;

Reming Office Products, items 7, 8, 9, in the amount of \$1,847.58.

No bid security was required on the above bid.

Sincerely,

LORRAINE MAGANA, CITY CLERK

Deputy City Clerk

LM/mls/6

February 21, 1986

Central Office Equipment
1914 P Street
Sacramento CA 95814

Gentlemen:

This is to inform you that you were not the successful bidder for Bid No. 925 - Various quantities and types of Electronic (Memory) Typewriters. The said bid having been awarded by the City Council at the regular meeting of February 18, 1986 and split in the following manner:

Xerox Corporation, items 1, 3, 4, in the amount of \$5,556.52;

Commercial Reprographics, item 5, in the amount of \$5,114.50;

Reming Office Products, items 7, 8, 9, in the amount of \$1,847.58.

No bid security was required on the above bid.

Sincerely,

LORRAINE MAGANA, CITY CLERK

Deputy City Clerk

LM/mls/6

February 21, 1986

David's Office Equipment Co Inc
1712 L St
Sacramento CA 95814

Gentlemen:

This is to inform you that you were not the successful bidder for Bid No. 925 - Various quantities and types of Electronic (Memory) Typewriters. The said bid having been awarded by the City Council at the regular meeting of February 18, 1986 and split in the following manner:

Xerox Corporation, items 1, 3, 4, in the amount of \$5,556.52;

Commercial Reprographics, item 5, in the amount of \$5,114.50;

Reming Office Products, items 7, 8, 9, in the amount of \$1,847.58.

No bid security was required on the above bid.

Sincerely,

LORRAINE MAGANA, CITY CLERK

Deputy City Clerk

LM/mls/6

February 21, 1986

Foothill Office Equipment
5805 Manzanita Ave
Carmichael CA 95608

Gentlemen:

This is to inform you that you were not the successful bidder for Bid No. 925 - Various quantities and types of Electronic (Memory) Typewriters. The said bid having been awarded by the City Council at the regular meeting of February 18, 1986 and split in the following manner:

Xerox Corporation, items 1, 3, 4, in the amount of \$5,556.52;

Commercial Reprographics, item 5, in the amount of \$5,114.50;

Reming Office Products, items 7, 8, 9, in the amount of \$1,847.58.

No bid security was required on the above bid.

Sincerely,

LORRAINE MAGANA, CITY CLERK

Deputy City Clerk

LM/mls/6

February 21, 1986

Otto's Office Machines
6832 Fair Oaks Blvd.
Carmichael CA 95608

Gentlemen:

This is to inform you that you were not the successful bidder for Bid No. 925 - Various quantities and types of Electronic (Memory) Typewriters. The said bid having been awarded by the City Council at the regular meeting of February 18, 1986 and split in the following manner:

Xerox Corporation, items 1, 3, 4, in the amount of \$5,556.52;

Commercial Reprographics, item 5, in the amount of \$5,114.50;

Reming Office Products, items 7, 8, 9, in the amount of \$1,847.58.

No bid security was required on the above bid.

Sincerely,

LORRAINE MAGANA, CITY CLERK

Deputy City Clerk

LM/mls/6