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DEPARTMENT OF  
GENERAL SERVICES  
OFFICE OF THE DIRECTOR

CITY OF SACRAMENTO  
CALIFORNIA  
December 15, 1992  
PS:Admin:FM:SA:bd

5730 - 24TH STREET  
BUILDING FOUR  
SACRAMENTO, CA  
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DIVISIONS:

COMMUNICATIONS  
FACILITY MANAGEMENT  
FLEET MANAGEMENT  
PROCUREMENT SERVICES

City Council  
Sacramento, California

Honorable Members In Session:

**SUBJECT: RECOMMENDATION FOR AWARD OF BID NO. 1588, FORD  
REPLACEMENT PARTS, IN THE AMOUNT OF \$75,000.00, AND BID NO.  
1587, PEST CONTROL SERVICES, IN THE AMOUNT OF \$40,000.00**

LOCATION AND COUNCIL DISTRICT

Bid Nos. 1588 and 1587: City-wide - All Districts

SUMMARY

Attached are tabulations of sealed proposals received by the City Clerk for furnishing equipment and services in accordance with specifications adopted by the City Council and recommendation of bid award for the following:

Bid No. 1588: Ford Replacement Parts to be used by the Fleet Management Division

Bid No. 1587: Pest Control Services to be used by the Facility Management Division

RECOMMENDATION

It is recommended that, in the City's best interest, the City Council accept the lowest responsible bids submitted per Chapter 57 of the Sacramento City Code, as follows:

<u>Bid</u>	<u>Bidder</u>	<u>Items Awarded</u>	<u>Contract(s) Amount</u>
1588 - Ford Replacement Parts (Attachment #1)	Senator Ford, Inc. 3801 Florin Road Sacramento, CA 95823	All	\$ 75,000.00*



\*The lowest responsible bid amount of \$24,395.49 represents the total for those items selected for evaluation purposes only. Authorization is being requested to enter into a contract in an amount not to exceed \$75,000.00 per year, which more closely reflects the actual amount to be expended each year of this potential 3 year contract.

1587 - Pest Control Services (Attachment #2)	Applied Pest Management 701 Solana Avenue Vallejo, CA 94590	All	\$ 40,000.00**
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\*\*The lowest responsible bid amount of \$24,090.00 represents the total for current known facilities selected for evaluation purposes. Authorization is being requested to enter into a contract in an amount not to exceed \$40,000.00 per year, which will allow for the addition of new facilities and unscheduled special service(s) during this potential 5 year contract.

#### BACKGROUND

- Bid No. 1588: Specifications were adopted by the City Council on November 5, 1992 and bids were called for by the City Clerk on November 25, 1992.
- Bid No. 1587: Specifications were adopted by the City Council on October 20, 1992 and bids were called for by the City Clerk on November 18, 1992.

#### FINANCIAL CONSIDERATIONS

- Bid No. 1588: These purchases are initially charged to Fleet Management's general inventory account whereby the items are charged to the Division's operating budget for maintenance and repair as the items are disbursed.
- Bid No. 1587: Sufficient funds have been budgeted by the Facility Management Division in fund line 101-190-1933-4241 for this City wide service.

#### POLICY CONSIDERATIONS

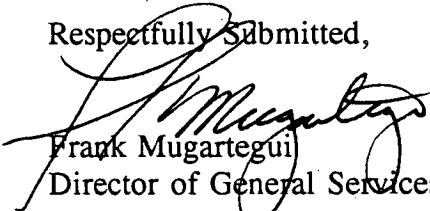
These recommendations are consistent with the requirements for competitive bidding as detailed in Chapter 57 of the Sacramento City Code.

#### MBE/WBE EFFORTS

- Bid No. 1588: Requests for bid were sent to six vendors. There were no M/WBE vendors known to supply such requirements.


Bid No. 1587: Requests for bid were sent to ten vendors, two of whom were M/WBE firms. Award is being recommended to the one M/WBE vendor that did respond.

Respectfully Submitted,



Frank Mugartegui  
Director of General Services

Recommendation Approved:



For Walter J. Slipe  
City Manager

2 Attachments

Contact For More Information:

Bid Nos. 1588 and 1587: Steve Alstrom, Buyer II, 433-6240

For Council Agenda of:  
December 15, 1992

**BID TABULATION SHEET FOR  
BID NO. 1588 - FORD REPLACEMENT PARTS**

<u>Bidder</u>	<u>Bid Total (Less Tax)</u>	<u>Bid Total (Incl. Sales Tax)</u>	<u>Prompt Payment Discount</u>	<u>City Tax Preference</u>	<u>Net Total</u>
Senator Ford, Inc.	\$22,640.92 <sup>(1)</sup>	\$24,395.49 <sup>(1)</sup>	Not Acceptable	Yes < 226.41 >	<u>\$24,169.08</u>
Harrold Ford	\$23,685.47	\$25,521.09	None	No	\$25,521.09

<sup>(1)</sup> Bid totals were corrected for vendor mathematical errors

Total Award of Contract To: Senator Ford, Inc.  
3801 Florin Road  
Sacramento, CA 95823

Original Estimated Cost: \$75,000.00      Total Bid Amount: \$24,395.49      Total Amount of Contract: \$75,000.00\*

Using Department: Fleet Management Division      Due Date: November 25, 1992

\*The lowest responsible bid amount of \$24,395.49 represents the total for those items selected for evaluation purposes only. Authorization is being requested to enter into a contract in an amount not to exceed \$75,000.00 per year, which more closely reflects the actual amount to be expended each year of this potential 3 year contract.

Total No. of Bids Solicited	No. of M/WBE Bids Solicited	No. of M/WBE Responses	Award to M/WBE Vendor?
6	There were no M/WBE vendors known to supply such requirements.	0	No

