



Minutes

City of Sacramento
Sacramento Disabilities Advisory Commission

COMMISSION MEMBERS:

Darlene Anderson	David Bain	Joan Barden
Robert Benson	Dawn Correia	Vacant
Evangeline Skierka	Jessica Springer	Jeff Thom

CITY STAFF:

*Ken Fleming, Office of Civil Rights Manager
Neal Albritton, Citywide ADA Coordinator
Obi Agha, Program Specialist*

*New City Hall
915 I Street, 1st Floor - Conference Room 1104
March 17, 2011 - 6:00 P.M.*

The Sacramento Disabilities Advisory Commission is an advisory board of the City Council with review and recommendation authority. Its purpose is to advise regarding compliance with federal and state disability laws; review policies, programs and activities that affect persons with disabilities; recommend procedures regarding reasonable accommodation; provide information, referral and technical assistance in matters pertaining to disabilities; and liaison with the City's ADA Coordinator.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the meeting room and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the Committee. The Agenda provides a general description and staff recommendations; however, the Committee may take action other than what is recommended. The Agenda is available for public review no less than 72 hours prior to the meeting. Hard copies are available from the Office of Civil Rights, Human Resources Department. (10 cents per page)

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, need alternate formats, or other auxiliary aides, contact Obi Agha at (916) 808-8426 (voice), (916) 264-5707 (TTY), or e-mail at oagha@cityofsacramento.org at least 48 hours prior to the meeting.

MINUTES

March 17, 2011

*New City Hall
915 I Street - 1st Floor, Conference Room 1104*

*(Enter from H Street side or Plaza Entrance
between Historic and New City Halls)*

All items listed are heard and acted upon by the Sacramento Disabilities Advisory Commission unless otherwise noted.

Call to Order - 6:00 p.m.

Roll Call of Members: Regular session called to order by Commissioner Bain at 6:10 PM on Thursday, March 17, 2011. Meeting was held at the New City Hall, Conference Room 1104. The roll call of members was also carried out by Commissioner Bain.

Present: Anderson, Bain, Barden, Benson, Skierka, Springer, Thom

Absent: Correia

Commission Staff: Obi Agha, City of Sacramento, Office of Civil Rights
Neal Albritton, City of Sacramento, Office of Civil Rights

Presenters: N/A

Guest: N/A

Agenda Review: Commissioner Bain reviewed the order of the Agenda. The Agenda order was not changed.

Discussion / Action Reports

Discussion or action reports include oral presentations including those recommending receive and file.

1. APPROVAL OF MINUTES FOR JANUARY 20, AND MARCH 7, 2010

Recommendation: Approve Commission minutes.

Contact: Obi Agha, Program Specialist, (916) 808-8426 or Neal Albritton, ADA Coordinator, (916) 808-8795, Office of Civil Rights, Human Resources Department.

The Commission approved the meeting minutes of January 20, 2010

Action: Moved/Seconded: Commissioners Barden and Skierka
Yes: Anderson, Bain, Barden, Benson, Springer, Thom Skierka,
No: Correia

The Commission approved (as amended) the meeting minutes of March 7, 2010

Action: Moved/Seconded: Commissioners Barden and Skierka
Yes: Anderson, Bain, Barden, Benson, Springer, Thom Skierka,
No: Correia

2. PLANNING OF DAC PRESENTATION TO CITY COUNCIL

Topics related to designing format and guide for DAC “Annual Awards” to City Departments and / or staff that performed exemplary in the area of Accessibility and Disabilities.

Recommendation: Receive and file.

Contact: Neal Albritton, ADA Coordinator, (916) 808-8795 or Obi Agha, Program Specialist, (916) 808-8426, Office of Civil Rights, Human Resources Department.

Staff presented a draft boiler plate document on the proposed DAC presentation to City Council. The document contained the language used in the past DAC presentation to Major and City Council. DAC was given the opportunity to comment. Staff will incorporate the review comments into the final document.

The Commission moved to adopt the draft language with corrections made by Commissioners during the 3/17/11 meeting.

Action: Moved/Seconded: Commissioners Benson and Aderson
Yes: Anderson, Bain, Barden, Benson, Springer, Thom Skierka,
No: Correia

3. REVIEW PROPOSED WEBSITE CONTENT FOR QUARTERLY ACCESSIBILITY AWARD CRITERIA, CANDIDATES, AND PROPOSALS

Topics related to proposed web content on DAC website relating to selection criteria and featured quarterly award recipients.

Recommendation: Receive and file.

Contact: Neal Albritton, ADA Coordinator, (916) 808-8795 or Obi Agha, Program Specialist, (916) 808-8426, Office of Civil Rights, Human Resources Department.

Staff led discussion regarding the proposed website content for Quarterly Accessibility Award Criteria, Candidates, and Proposals:

DAC was given the opportunity to comment and had several suggestions on how to disseminate and publish the city employees being recognized. Staff will incorporate the review comments into the final document.

4. UPDATE ON CURRENT ACCESSIBILITY PROGRAMS AND ACTIVITIES

Recommendation: Receive and file or provide advice.

Contact: Neal Albritton, ADA Coordinator, (916) 808-8795, or Obi Agha, Program Specialist, (916) 808-8426, Office of Civil Rights, Human Resources Department.

(Refer to Table on page 5 (**Status of City Accessibility Programs and Activities**)) lists for Update on current accessibility programs and activities:

Public Comments- Matters Not on the Agenda

5. TO BE ANNOUNCED

None

Commission Ideas, Questions and Announcements

6. ISSUES FOR FUTURE MEETINGS

Adjournment

The meeting was adjourned at 7:39 PM. Moved / Seconded: Commissioners Benson/ Anderson.

David Bain, Chair

Attest:

Commission Clerk-Secretary

Obi Agha, Program Specialist
Equal Opportunity / ADA Program

Status of City Accessibility Programs and Activities (for reference)	
Program/Activity:	Status:
1. Council Awards Presentation for Stellar Efforts Relating to Accessibility.	Drafts submitted to DAC for review 3/17/11
2. Website content addressing quarterly recognition of individuals for remarkable efforts in accessibility.	Draft language submitted to DAC for review 3/17/11
3. Accessibility Device Transition Plan <ul style="list-style-type: none"> • Survey: <ul style="list-style-type: none"> i. How many conference rooms? ii. What is required by code checklist? 	
4. Crocker Art Museum: <ul style="list-style-type: none"> • Follow-up on accessibility programs including assistive listening devices? • Checklist or review process for all museums? • Follow-up on evacuation training program? • Follow-up regarding audio description efforts. • Accessible path of travel/crosswalk to museum entrance. 	
5. Accessibility Issues related to meetings. <ul style="list-style-type: none"> • Is there a review process for scheduled meetings that address accessibility/ADA issues when setting a venue? • Issues relating to: <ul style="list-style-type: none"> i. Public Transportation access ii. Meeting Room access iii. Restroom access iv. Accessible information and materials 	
6. Management Education Program: <ul style="list-style-type: none"> • Is there a training program for management regarding ADA policies and programs? • Steps needed to improve training? 	
7. Well Springs (3 rd /4 th Avenues): <ul style="list-style-type: none"> • Issues relating to overcrowding, permits and safety 	
8. Accessible Taxis: <ul style="list-style-type: none"> • Status of Sting Operations 	
9. Universal Design: <ul style="list-style-type: none"> • Impact on new developments? • Process to encourage and expand Universal Access? 	
10. Greyhound Bus Terminal:	

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NEW ITEMS:

<p>11. Community Development Department:</p> <ul style="list-style-type: none"> • Building Permit Process: Is PLAN REVIEW for ACCESSIBILITY a separate and stand along discipline under the current Plan Review and Building Permit process. • CASp CERTIFICATION: • Effectiveness of CASp training and certification; • How would the CASp enhance access plan review in the City Building Department? • Request presentation by City Inspectors. 	
<p>12. Revenue /Business Permit:</p> <ul style="list-style-type: none"> • Extend invitation to the City Revenue Division to present on what's currently in place to educate the public about some aspects of SB1608, when Businesses applying for Business permits /license? • Can ADA access information pamphlets /educational documents of SB1608 distributed to businesses applying for Business permits /license? 	
<p>13. ADA Performance Standards Manuals Status</p>	