



**SACRAMENTO
HOUSING AND REDEVELOPMENT
AGENCY**

Conc. Exp.



43

Housing Authority of the
City of Sacramento
Redevelopment Agency of the
City of Sacramento
Sacramento, California

CITY MANAGER'S OFFICE
RECEIVED
APPROVED MAY 23 1984
SACRAMENTO REDEVELOPMENT AGENCY
CITY OF SACRAMENTO

APPROVED
SACRAMENTO HOUSING AUTHORITY
CITY OF SACRAMENTO

SUBJECT: Resolution to increase, transfer, and ~~re~~ ^{MAY 23 1984} appropriate appropriations to fund Balances **MAY 29 1984**

SUMMARY

The Agency staff is submitting for your approval a resolution closing appropriations and expenditures to fund balance. Exhibit I compares expenditures to appropriations by major budget cost category; Exhibit II compares expenditures to appropriations by operating organization.

BACKGROUND

The Agency staff developed budget control principles as a part of the 1981 Agency Budget to control operating expenditures. As a part of the year-end closing of the accounting records, needed appropriation increases and unexpended appropriations are closed out to fund balances. The delay in processing the closing of appropriations to fund balances is attributed to the need to assure all expenditure accruals are refunded.

FINANCIAL IMPACT

Overall operating expenditures for 1983 were under appropriations by \$8,226,523 or 22%. The difference is mainly in the non-departmental units. Housing Assistance Payments was under budget by \$2,933,579. This was due to the fact that we budget for the maximum amount of subsidy available which assumes an extremely low rent payment by the Section 8 tenants. In future budgets, we will use a more realistic tenant rent payment. Payments to Community Based Organizations were under budget by 1,549,838. This amount was re-appropriated to be paid as a part of the 1984 Budget. Rehabilitation loans was under by 1,079,684. This amount also was re-appropriated in 1984. Debt service was under budget by \$2,023,425. This amount is for HUD note redemptions which will be paid in 1984.

Departmental Operating expenditures were under budget by \$221,215 or 9.7%. Employee Services appropriations were overspent by \$37,617. The over expenditure was related to the fact that organizations were charged for sickleave, vacation and holiday

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Housing and Redevelopment Agency
of the City of Sacramento

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leave when it was accrued by employees as opposed to when leave is used, which was the basis for budget. The over expenditure in overhead is related to the fact that previous year roll forward of actual versus budgeted overhead variance was not budgeted. The \$397,625 under expenditure in Services and Supplies primarily relates to contracts that will be paid in 1984. The Equipment under expenditure is related to cost reduction made in the Conventional Housing programs to meet required reserve levels.

POLICY IMPLICATIONS

The proposed action is consistent with the budget control principles established.

VOTE AND RECOMMENDATION OF THE COMMISSION

At its meeting of May 21, 1984, the Sacramento Housing and Redevelopment Commission adopted a motion recommending approval of the attached resolution. The votes were as follows:

AYES: Amundson, Angelides, Glud, Hall, Luevano, Miller,
Moose, Ose, Pettit, Vargas, Walton, Teramoto

NOES: None

ABSENT: Luttrell

RECOMMENDATION

The staff recommends adoption of the attached resolution closing appropriations and expenditures to fund balances.

Respectfully submitted,

William H. Edgar

WILLIAM H. EDGAR
Executive Director

TRANSMITTAL TO COUNCIL:

Walter J. Slipe

WALTER J. SLIPE
City Manager

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RESOLUTION NO. 84-030

ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO
ON DATE OF

May 29, 1984

**CLOSING APPROPRIATIONS AND
EXPENDITURES TO FUND BALANCES**

BE IT RESOLVED BY THE REDEVELOPMENT AGENCY OF THE CITY
OF SACRAMENTO:

Section 1. The 1983 Agency operating budget is amended
to comply with the budget control principles established for
the Agency.

Section 2. The Agency 1983 operating budget appropria-
tions are hereby closed out to fund balances for the year in
accordance with General Accepted Accounting Principles estab-
lished for governmental units.

CHAIRMAN

ATTEST:

SECRETARY

APPROVED
SACRAMENTO REDEVELOPMENT AGENCY
CITY OF SACRAMENTO

MAY 29 1984

RESOLUTION NO. 84-016

ADOPTED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO

ON DATE OF

May 29, 1984

CLOSING APPROPRIATIONS AND EXPENDITURES TO FUND BALANCES

BE IT RESOLVED BY THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO:

Section 1. The 1983 Agency operating budget is amended to comply with the budget control principles established for the Agency.

Section 2. The Agency 1983 operating budget appropriations are hereby closed out to fund balances for the year in accordance with General Accepted Accounting Principles established for governmental units.

ATTEST:

SECRETARY

APPROVED
SACRAMENTO HOUSING AUTHORITY
CITY OF SACRAMENTO

CHAIRMAN

MAY 29 1984

ACTUAL TO BUDGET COMPARISON
BY MAJOR CATEGORY OF EXPENDITURES

	1983 Final Budget	1983 Final Expenditures	(over) Under Budget	Percentage of Budget
Departmental				
Employee Services	7,833,891	7,871,508	(37,617)	(.05)
Services & Supplies	4,959,716	4,562,091	397,625	8.0
Equipment	205,930	109,584	96,346	47.0
Overhead	<u>2,419,578</u>	<u>2,654,717</u>	<u>(235,139)</u>	<u>(9.7)</u>
Total Departmental	<u>15,419,115</u>	<u>15,197,900</u>	<u>221,215</u>	<u>1.4</u>
Non Departmental				
Employee Services	230,439	252,572	(22,133)	(9.6)
Services & Supplies	21,222,617	13,529,123	7,693,494	36.3
Overhead	<u>341,838</u>	<u>7,891</u>	<u>333,947</u>	<u>97.7</u>
Total Non Departmental	<u>21,794,894</u>	<u>13,789,586</u>	<u>8,005,308</u>	<u>36.7</u>
Agency Operating Total	<u>37,214,009</u>	<u>28,987,486</u>	<u>8,226,523</u>	<u>22.1</u>

BUDGET TO ACTUAL COMPARISON
BY ORGANIZATION

<u>Org #</u>	<u>Title</u>	<u>Budget</u>	<u>Expenditure</u>	<u>Appropriation Transfer</u>	<u>Appropriation (Increase) decrease</u>
1100	Executive Director (includes 1700)				
	Employee Services	165,547	186,727	10,793	(10,387)
	Services & Supplies	61,010	50,217	(10,793)	
	Equipment	750	757		(7)
	Total	<u>227,307</u>	<u>237,701</u>	<u>-0-</u>	<u>(10,394)</u>
1200	Finance				
	Employee Services	524,982	521,100	(3,882)	
	Services & Supplies	337,582	355,209	4,358	(13,269)
	Equipment	2,800	2,324	(476)	
	Total	<u>865,364</u>	<u>878,633</u>	<u>-0-</u>	<u>(13,269)</u>
1400	Legal				
	Employee Services	77,686	80,053	-0-	(2,367)
	Services & Supplies	71,268	93,427	-0-	(22,159)
	Equipment	732	776	-0-	(44)
	Total	<u>149,686</u>	<u>174,256</u>	<u>-0-</u>	<u>(24,570)</u>

<u>Org #</u>	<u>Title</u>	<u>Budget</u>	<u>Expenditure</u>	<u>Appropriation Transfer</u>	<u>Appropriation (Increase) decrease</u>
1500	Personnel				
	Employee Services	104,223	105,986	-0-	(1,763)
	Services & Supplies	166,819	177,632	-0-	(10,813)
	Total	<u>271,042</u>	<u>283,618</u>	<u>-0-</u>	<u>(12,576)</u>
1600	Agency Clerk				
	Employee Services	39,333	42,468	-0-	(3,135)
	Services & Supplies	2,118	3,644	-0-	(1,526)
	Total	<u>41,451</u>	<u>46,112</u>	<u>-0-</u>	<u>(4,661)</u>
1610	Commission Council & Board				
	Services & Supplies	<u>75,480</u>	<u>57,399</u>	<u>-0-</u>	<u>18,081</u>
1800	Central Services				
	Employee Services	227,367	236,332	8,965	-0-
	Services & Supplies	545,391	528,495	(8,965)	7,931
	Equipment	19,500	16,141	-0-	3,358
	Total	<u>792,258</u>	<u>780,968</u>	<u>-0-</u>	<u>11,289</u>
2100	Community Development Administration				
	Employee Services	136,106	138,678	-0-	(2,572)
	Services & Supplies	4,338	5,528	-0-	(1,190)
	Total	<u>140,444</u>	<u>144,206</u>	<u>-0-</u>	<u>(3,762)</u>

<u>Org #</u>	<u>Title</u>	<u>Budget</u>	<u>Expenditure</u>	<u>Appropriation Transfer</u>	<u>Appropriation (Increase) decrease</u>
2200	Housing Production				
	Employee Services	172,586	240,158	1,502	(66,070)
	Services & Supplies	4,927	3,425	(1,502)	-0-
	Equipment	2,280	4,307	-0-	(2,027)
	Overhead	134,704	150,443	-0-	(15,739)
	Total	<u>314,497</u>	<u>398,333</u>	<u>-0-</u>	<u>(83,836)</u>
2300	Technical Services				
	Employee Services	420,518	411,221	(9,297)	-0-
	Services & Supplies	68,978	53,545	(15,433)	-0-
	Equipment	7,100	10,448	3,348	-0-
	Overhead	158,272	187,596	21,382	(7,942)
	Total	<u>654,868</u>	<u>662,810</u>	<u>-0-</u>	<u>(7,942)</u>
2400	Redevelopment				
	Employee Services	246,399	257,991	11,592	-0-
	Services & Supplies	423,524	272,965	(40,987)	109,572
	Equipment	6,752	33,068	26,316	-0-
	Overhead	268,978	272,057	3,079	-0-
	Total	<u>945,653</u>	<u>836,081</u>	<u>-0-</u>	<u>109,572</u>

<u>Org #</u>	<u>Title</u>	<u>Budget</u>	<u>Expenditure</u>	<u>Appropriation Transfer</u>	<u>Appropriation (Increase) decrease</u>
2500	Rehabilitation				
	Employee Services	879,059	831,586	(47,473)	-0-
	Services & Supplies	56,604	62,333	5,729	-0-
	Equipment	-0-	33	33	-0-
	Overhead	245,347	317,576	41,711	(30,518)
	Total	<u>1,181,010</u>	<u>1,211,528</u>	<u>-0-</u>	<u>(30,518)</u>
2600	Policy & Planning				
	Employee Services	545,578	523,516	(22,062)	-0-
	Services & Supplies	104,158	93,309	(10,849)	-0-
	Equipment	13,019	11,139	(1,880)	-0-
	Overhead	152,195	215,482	34,791	(28,496)
	Total	<u>814,950</u>	<u>843,446</u>	<u>-0-</u>	<u>(28,496)</u>
3200	Housing Administration				
	Employee Services	77,915	80,490	-0-	(2,575)
	Services & Supplies	2,308	2,370	-0-	(62)
	Total	<u>80,223</u>	<u>82,860</u>	<u>-0-</u>	<u>(2,637)</u>

<u>Org #</u>	<u>Title</u>	<u>Budget</u>	<u>Expenditure</u>	<u>Appropriation Transfer</u>	<u>Appropriation (Increase) decrease</u>
3300	Housing Management				
	Employee Services	747,970	779,308	-0-	(31,338)
	Services & Supplies	1,106,635	1,178,439	2,366	(69,438)
	Equipment	11,300	8,934	(2,366)	-0-
	Overhead	329,812	350,454	-0-	(20,642)
	Total	<u>2,195,717</u>	<u>2,317,135</u>	<u>-0-</u>	<u>(121,418)</u>
3350	Leased Housing				
	Employee Services	382,938	399,727	16,789	-0-
	Services & Supplies	49,100	20,400	(16,789)	11,911
	Equipment	12,333	817	-0-	11,516
	Overhead	200,000	129,185	-0-	70,815
	Total	<u>644,371</u>	<u>550,129</u>	<u>-0-</u>	<u>94,242</u>
3400	Maintenance				
	Employee Services	1,594,181	1,539,251	(54,930)	-0-
	Services & Supplies	808,631	752,390	(53,495)	2,746
	Equipment	106,645	62,536	-0-	44,109
	Overhead	291,104	399,529	108,425	-0-
	Total	<u>2,800,561</u>	<u>2,753,706</u>	<u>-0-</u>	<u>46,855</u>

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<u>Org #</u>	<u>Title</u>	<u>Budget</u>	<u>Expenditure</u>	<u>Appropriation Transfer</u>	<u>Appropriation (Increase) decrease</u>
3500	Community Services Admin.				
	Employee Services	95,716	91,237	-0-	4,479
	Services & Supplies	4,856	4,354	-0-	502
	Equipment	3,094	2,295	-0-	799
	Overhead	42,231	39,494	-0-	2,737
	Total	<u>145,897</u>	<u>137,380</u>	<u>-0-</u>	<u>8,517</u>
3600	Tenant Services				
	Employee Services	121,108	136,459	15,351	-0-
	Services & Supplies	75,166	55,144	(19,795)	227
	Equipment	6,850	779	-0-	6,071
	Overhead	28,428	32,872	4,444	-0-
	Total	<u>231,552</u>	<u>225,254</u>	<u>-0-</u>	<u>6,298</u>
3700	Elderly Nutrition				
	Employee Services	541,075	519,585	-0-	21,490
	Services & Supplies	473,722	453,236	-0-	20,486
	Equipment	7,225	6,518	-0-	707
	Overhead	116,213	99,222	-0-	16,991
	Total	<u>1,138,235</u>	<u>1,078,561</u>	<u>-0-</u>	<u>59,674</u>

<u>Org #</u>	<u>Title</u>	<u>Budget</u>	<u>Expenditure</u>	<u>Appropriation Transfer</u>	<u>Appropriation (Increase) decrease</u>
3800	Foster Grandparents				
	Employee Services	90,710	89,630	-0-	1,080
	Services & Supplies	357,019	315,947	(5,637)	35,435
	Overhead	55,148	60,785	5,637	-0-
	Total	<u>502,877</u>	<u>466,362</u>	<u>-0-</u>	<u>36,515</u>
3900	Child Development				
	Employee Services	235,638	233,521	-0-	2,117
	Services & Supplies	45,143	21,277	(3,601)	20,265
	Equipment	333	564	231	-0-
	Overhead	30,451	33,821	3,370	-0-
	Total	<u>311,565</u>	<u>289,183</u>	<u>3,370</u>	<u>22,382</u>
4000	River City Info				
	Employee Services	108,745	112,393	3,648	-0-
	Services & Supplies	23,552	14,764	(3,648)	5,140
	Equipment	4,967	779	-0-	4,188
	Overhead	14,611	13,701	-0-	910
	Total	<u>151,875</u>	<u>141,637</u>	<u>0-</u>	<u>10,238</u>

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<u>Org #</u>	<u>Title</u>	<u>Budget</u>	<u>Expenditure</u>	<u>Appropriation Transfer</u>	<u>Appropriation (Increase) decrease</u>
4100	SAIL				
	Employee Services	46,470	49,424	2,954	-0-
	Services & Supplies	7,557	896	(3,271)	3,390
	Overhead	7,795	8,112	317	-0-
	Total	<u>61,822</u>	<u>58,432</u>	<u>-0-</u>	<u>3,390</u>
4200	Golden Era Handicrafts				
	Employee Services	21,602	12,094	-0-	9,508
	Services & Supplies	15,025	5,829	-0-	9,196
	Overhead	2,451	1,649	-0-	802
	Total	<u>39,078</u>	<u>19,572</u>	<u>-0-</u>	<u>19,506</u>
5200	Debt Services	<u>3,930,110</u>	<u>1,906,685</u>	<u>-0-</u>	<u>2,023,425</u>
5400	Sacramento Heritage	<u>-0-</u>	<u>1,892</u>	<u>-0-</u>	<u>1,892</u>
5500	Rehab Loans & Grants				
	Services & Supplies	4,067,118	2,987,435	-0-	1,079,683
	Overhead	50,385	-0-	-0-	50,385
	Total	<u>4,117,503</u>	<u>2,987,435</u>	<u>-0-</u>	<u>1,130,068</u>

<u>Org #</u>	<u>Title</u>	<u>Budget</u>	<u>Expenditure</u>	<u>Appropriation Transfer</u>	<u>Appropriation (Increase) decrease</u>
5610	Del Paso Heights PAC				
	Employee Services	75,946	91,603	15,657	-0-
	Services & Supplies	32,927	13,314	(16,511)	3,102
	Overhead	7,038	7,892	854	-0-
	Total	<u>115,911</u>	<u>112,809</u>	<u>-0-</u>	<u>3,102</u>
5620	Alkali Flat PAC				
	Employee Services	78,547	76,921	-0-	1,626
	Services & Supplies	34,161	2,008	-0-	32,153
	Overhead	4,447	4,216	-0-	231
	Total	<u>117,155</u>	<u>83,145</u>	<u>-0-</u>	<u>34,010</u>
5630	Oak Park PAC				
	Employee Services	75,946	84,048	8,102	-0-
	Services & Supplies	77,197	21,994	(8,380)	46,823
	Equipment	250	-0-	-0-	250
	Overhead	7,613	7,891	278	-0-
	Total	<u>161,006</u>	<u>113,933</u>	<u>-0-</u>	<u>47,073</u>

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<u>Org #</u>	<u>Title</u>	<u>Budget</u>	<u>Expenditure</u>	<u>Appropriation Transfer</u>	<u>Appropriation (Increase) decrease</u>
5800	CDBG - Outside Agencies	<u>4,144,656</u>	<u>2,594,818</u>	<u>-0-</u>	<u>1,549,838</u>
6100)				
6200) IGNORED, AS THEY ARE CIP				
6300)				
7100	HAP Payments				
	Services & Supplies	8,936,448	6,002,869	-0-	2,933,579
	Overhead	272,355	-0-	-0-	272,355
	Total	<u>9,208,803</u>	<u>6,002,869</u>	<u>-0-</u>	<u>3,205,934</u>

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84-030

RESOLUTION NO.

ADOPTED BY THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO

ON DATE OF

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EXPENDITURES TO FUND BALANCES

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CHAIRMAN

ATTEST:

William H. Egan
SECRETARY

43

84-016

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ATTEST:

William H. Flynn
SECRETARY