



CITY OF SACRAMENTO

DEPARTMENT OF GENERAL SERVICES

FACILITY MAINTENANCE DIVISION
FLEET MANAGEMENT DIVISION
RISK MANAGEMENT & INS. DIVISION
SUPPORT SERVICES DIVISION

OFFICE OF THE DIRECTOR

January 15, 1985

SS:Admin:85007:FM:MW:bb

CITY MANAGER'S OFFICE
RECEIVED
JAN 9 1985

City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: Recommendation of Award

SUMMARY

APPROVED
BY THE CITY COUNCIL

JAN 15 1985

OFFICE OF THE
CITY CLERK

Attached are tabulations of sealed proposals received by the City Clerk for furnishing equipment and services in accordance with specifications adopted by the City Council.

RECOMMENDATION

It is recommended that the City Council accept the lowest responsive and responsible proposals submitted as follows:

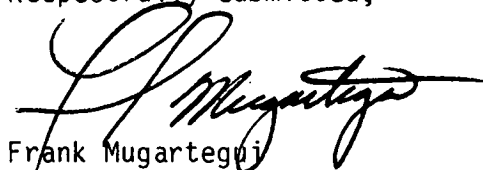
<u>Bid No.</u>	<u>Bidder</u>	<u>Items Awarded</u>	<u>Contract Amount</u>
744 - 9,534.70 each Royal 145R Copier and modification cost (Attachment 1)	Caltronics Business Systems 9779 "D" Business Park Drive Sacramento, CA 95827 <u>P.O. #44404 & 44405</u>	2 and 3	\$ 19,069.40
744 - Xerox 1045 w/document handler (Attachment 1)	Standard Office Systems Inc. 990 Arden Way Sacramento, CA 95815 <u>P.O. #44406</u>	1	\$ 5,883.00

January 8, 1985

14

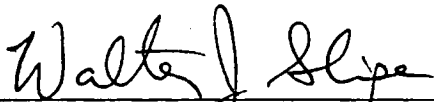
Sufficient funds are available to award the contracts.

Respectfully Submitted,



Frank Mugartegui
Director General Services

Recommendation Approved:



Walter J. Slips, City Manager

FM:bb
1 Attachment

January 15, 1985
All Districts

1. The first part of the report is a summary of the work done during the year.

2. The second part is a detailed account of the work done during the year.

3. The third part is a summary of the work done during the year.

4. The fourth part is a summary of the work done during the year.

5. The fifth part is a summary of the work done during the year.

6. The sixth part is a summary of the work done during the year.

7. The seventh part is a summary of the work done during the year.

8. The eighth part is a summary of the work done during the year.

9. The ninth part is a summary of the work done during the year.

ATTACHMENT 1

BID NO. 744 - COPIERS

<u>BIDDER</u>	<u>ITEM (price includes tax)</u>			<u>PROMPT PAYMENT DISCOUNT</u>
	1	2	3	
AB Dick Company*	\$ 6,976.39	\$16,380.16	\$ 106.00	-0-
Caltronics Business Systems		<u>\$19,069.40</u>	Included in Item 2	5% 20 Days
Inlann Business Machines, Inc.*	\$ 6,519.00	\$11,352.60	\$6,574.12	3% 15 Days
Sacramento Graphic Systems*	\$ 5,319.04	\$15,885.16	\$ 137.80	-0-
Standard Office Systems	<u>\$ 5,883.00</u>	\$13,674.00**	\$ 127.20	5% 30 Days
Xerox Corporation	\$10,064.70	\$35,768.64	NB	-0-

Estimated Cost: \$31,648.00

Total Award of All Contracts: \$24,952.40

User: Police Department

Due Date: November 13, 1984

* These vendors did not meet specifications.

**This vendor did not meet specifications on this item.

January 17, 1985

Caltronics Business Systems
9779 "D" Business Park Drive
Sacramento, CA 95827

Dear Gentlemen:

On January 15, 1985, the Sacramento City Council accepted your bid in the amount of \$19,069.40 for Bid No. 744 - Royal 145R Copier and modification cost, items 2 and 3 (PO44404 & PO44405).

The City Support Services Administrator will contact you concerning the necessary contract.

Sincerely,

Lorraine Magana
City Clerk

LM/dbp/14A

cc: Support Services Division

January 17, 1985

Standard Office Systems
990 Arden Way
Sacramento, CA 95815

Dear Gentlemen:

On January 15, 1985, the Sacramento City Council accepted your bid in the amount of \$5,883.00 for Bid No. 744 - Xerox 1045 with document handler, item 1 (P044406).

The City Support Services Administrator will contact you concerning the necessary contract.

Sincerely,

Lorraine Magana
City Clerk

LM/dbp/14B

cc: Support Services Division