REPORT TO
Personnel and Public Employees Committee
City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.cityofsacramento.org

3

Discussion Calendar
April 21, 2011

Honorable Chair and Members of
The Personnel and Public Employees Committee

Title: Review of Applications for Housing Codes Advisory & Appeals Board

Location/Council District: (Citywide)

Recommendation: Review applications and nominate candidates.

Contact: Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Ron O'Connor, Code Enforcement Manager, (916) 808-8183, Community Development Department

Presenters: None
Department: City Clerk's Office / Department
Division: N/A
Organization No: 04001011

Description/Analysis

Issue: Review applications and/or conduct interviews to identify the most qualified candidates to nominate and forward to the Mayor for appointment.

Policy Considerations: None.

Environmental Considerations: None.

Commission/Committee Action: None.

Rational for Recommendation: To review applications to identify the most qualified individuals for nomination to the Mayor for appointment to the City's various advisory boards.

Financial Considerations: None.

Emerging Small Business Development (ESBD): None.

Respectfully Submitted by:_____
Katia Ligaiviu,
Deputy City Clerk

Recommendation Approved:

_____
Stephanie Mizuno,
Assistant City Clerk

Table of Contents:

	Report	pg. 1
Attachments		
1	Available Positions / Applicant List	pg. 3
2	Attendance Report	pg. 4

ATTACHMENT 1

Background:

The following applicants are under consideration for positions on city boards and commissions.

Board/Commission:	Housing Codes Advisory & Appeals Board
Available Positions:	Two (2)
Category Description(s):	Interested individuals who are not employees of the City of Sacramento
Status of Incumbent:	**Selby Mohr** - Has served the maximum number of terms; **Kevin McKinley** – Term Expiration – Reapplying for another term and application attached.

No.	Applicant Name	District	Category	Comments
1	Andrew Compoginis	1	-	
2	Kevin A. McKinley	7	-	Incumbent
3	Kyla Christoffersen	4	-	

OFFICIAL RECORD OF MEETING ATTENDANCE 2010

Board: Housing Code Advisory & Appeals Board

Contact Name: Stacey Chatman **Contact Phone:** 808-8793

Members	Meeting Date - Meeting Type	01/14 R	01/27 R	02/10 R	03/11 R	04/08 R	05/12 R	06/09 R	07/14 R	08/11 R	09/08 R	10/13 R	11/10 R	12/08 R
	Seat			CAN										
Melisa Gaudreau	1	Y	Y-AL	C	Y-AL	Y	A-Ex	Y	Y	Y	Y	Y-AL	A-Ex	A-Ex
Michael Avery	2	Y	Y	C	Y	A-Ex	Y	Y		A-Ex	Y	Y	Y	Y
Eric Fritz	3	Y	Y	C	Y	Y	Y	Y	A-Ex	Y	Y	Y	Y	Y
Kevin McKinley	4	Y	Y	C	Y	Y	A-Ex	Y	A-Ex	Y	A-Ex	Y	Y	Y
Selby Mohr	5	Y	Y-LE	C	Y	Y	Y	Y-AL	Y	Y	Y	Y	Y	Y
# of Seats Filled														
Quorum														

Meeting Types:
Regular Meeting = **R**
Special Meeting = **S**

Attendance Types:	
Present = **Y**	Vacant = **V**
Absent/Unexecused = **A-Un**	**"-"** = Seat Occupied by Prior Member
Absent/Excused = **A-Ex**	Cancelled = **C**

For members who arrive late or leave early note as: **AL** [Arrived Late] or **LE** [Left Early] after "**Y**-". For Example **Y-AL** or **Y-LE** or **Y-AL/LE**

Meeting Schedule (**check one**	
	- Meets More Than
	- Meets Monthly
	- Meets Quarterly
	- Meets Annually

City of Sacramento

Application for
Appointment to Boards/Commissions and Committees

RECEIVED
CITY CLERK'S OFFICE
CITY OF SACRAMENTO
2011 FEB -3 A 11: 5(

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are **optional**. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: HOUSING CODE ADVISORY AND APPEALS BOARD

CATEGORY FOR WHICH YOU ARE APPLYING: MEMBER (Description (if applicable)) - (Category Letter)

☐ Name of Company/Organization Being Represented (if applicable): _____
☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: COMPOGINIS (Last) ANDREW (First) R (Middle) E-Mail: _____

Home Address: 18TH (Street #) STREET (Street Name) SACRAMENTO (City) CA (State) 95811 (Zip)

Mailing Address (if different than home address): _____ (Street # / Street Name / City / State / Zip)

Resident of City Council District No: One (1) (Required) Business in Council District No: Three (3) (If Applicable)

Home Telephone: 916- Business Telephone: 916-

Please state the reason you would like to be a member of this board/commission (or attach):

I have always been passionate about the responsible development and beautification of our city. Faithful application of city ordinance and housing codes serves these aims. For these reasons, I am very enthusiastic about offering my abilities to this board.

Are you currently, or have you in the past, served on an advisory group? ○ Yes ◉ No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ○ Yes ◉ No If yes, please explain:

While there does not seem to be any potential for conflict, I would like to disclose that my father is employed as a fire captain with the City of Sacramento.

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

ANDREW R. COMPOGINIS
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:
UNIVERSITY OF THE PACIFIC, MCGEORGE SCHOOL OF LAW - J.D.
UNIVERSITY OF THE PACIFIC, EBERHARDT SCHOOL OF BUSINESS - M.B.A.

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 2/1/2009 EMPLOYER NAME: PORTER SCOTT

TO DATE: PRESENT ADDRESS: UNIVERSITY AVE. (Street # / Street Name) SACRAMENTO (City) CA (State)

DUTIES: ATTORNEY

PRIOR EMPLOYER(S):

FROM DATE: 9/1/2007 EMPLOYER NAME: SUPERIOR COURT OF CALIFORNIA, SACRAMENTO CO.

TO DATE: 5/1/2008 ADDRESS: 720 9TH STREET (Street # / Street Name) SACRAMENTO (City) CA (State)

DUTIES: LAW CLERK

FROM DATE: 9/1/2005 EMPLOYER NAME: CALIFORNIA DISTRICT ATTORNEYS ASSOCIATION

TO DATE: 1/30/2009 ADDRESS: 1111 J STREET (Street # / Street Name) SACRAMENTO (City) CA (State)

DUTIES: LAW CLERK/PUBLICATIONS EDITOR

FROM DATE: EMPLOYER NAME:

TO DATE: ADDRESS: (Street # / Street Name / City / State)

DUTIES:

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: BUSINESS NAME:

TO DATE: ADDRESS: (Street # / Street Name / City / State)

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

ANDREW R. COMPOGINIS
APPLICANT NAME

FROM DATE:

TO DATE:

BUSINESS NAME: _____

ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

NO

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: */s/* ANDREW R. COMPOGINIS
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 2/2/2011

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ◉ Yes ○ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ◉ Yes ○ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

City of Sacramento

Application for
Appointment to Boards/Commissions and Committees

RECEIVED
CITY CLERK'S OFFICE
CITY OF SACRAMENTO
2011 JAN 28 P 2:22

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are **optional**. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Housing Code Advisory and Appeals Board

CATEGORY FOR WHICH YOU ARE APPLYING: _____
Description (if applicable) | Category Letter

☐ Name of Company/Organization Being Represented (if applicable): _____
☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: McKinley (Last) Kevin (First) A (Middle) E-Mail: _____

Home Address: _ Harmon Dr. (Street #, Street Name) Sacramento (City) CA (State) 95831 (Zip)

Mailing Address (if different than home address): PO Box (Street #) _____ (Street Name) Sacramento (City) CA (State) 95822 (Zip)

Resident of City Council District No: Seven (7) (Required)

Business in Council District No: _____ (If Applicable)

Home Telephone: 916 _____

Business Telephone: 916- _____

Please state the reason you would like to be a member of this board/commission (or attach):

Real estate issues and the application of local ordinances are of great interest to me.

Are you currently, or have you in the past, served on an advisory group? ◉ Yes ○ No If yes, state the name of the group and how that service supports your application (or attach).

Housing Code Advisory and Appeals Board. I wish to continue serving on this board.

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ○ Yes ◉ No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Kevin A. McKinley
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION: University of the Pacific, McGeorge School of Law, Juris Doctor, 2010
National University, Bachelor of Business Administration, 2007

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE:

TO DATE:

DUTIES:

EMPLOYER NAME:

ADDRESS: _____
Street # Street Name City State

PRIOR EMPLOYER(S):

FROM DATE: 9/2006

TO DATE: 7/2007

DUTIES: Loan Officer

EMPLOYER NAME: New Course Capital Inc.

ADDRESS: 3723 Birch Street, Suite 10 Newport Beach CA
Street # Street Name City State

FROM DATE:

TO DATE:

DUTIES:

EMPLOYER NAME:

ADDRESS: _____
Street # Street Name City State

FROM DATE:

TO DATE:

DUTIES:

EMPLOYER NAME:

ADDRESS: _____
Street # Street Name City State

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: 8/2006

TO DATE: Present

BUSINESS NAME: McKinley and Rydell Properties

ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:
Partnership, owning three properties in Tulsa Oklahoma.

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Kevin A. McKinley
APPLICANT NAME

FROM DATE:

TO DATE:

BUSINESS NAME: _____

ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:
No.

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:
None.

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/. Kevin McKinley Date: 1/28/2011

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

City Code Section 2.40.010: Attendance - Board/commission members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings. If appointed, will you be able to attend meetings regularly and devote the time necessary to fulfill your duties as a member? ◉ Yes ○ No

City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ◉ Yes ○ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

KEVIN McKINLEY

P.O. Box Sacramento, CA 95822 • (916)

EDUCATION

University of the Pacific, McGeorge School of Law, Sacramento, CA
Juris Doctor, with Great Distinction, May 2010
Class Rank: Top 7% (15/220)
Law Review: Primary Comment Editor, *McGeorge Law Review*, 2009–2010
Comment Staff Writer, *McGeorge Law Review*, 2008–2009
Honors: Order of the Coif
Witkin Award for the highest grade in Commercial Law, Fall, 2009
Witkin Award for the highest grade in Land Finance Law, Fall, 2008
Dean's Honor List, 2007–2009, Dean's Scholarship Award, 2007–2010

National University, Sacramento, CA
Bachelor of Business Administration, June 2007

LEGAL EXPERIENCE

Hon. Kimberly J. Mueller, United States District Court
Eastern District of California, Sacramento, CA
Judicial Extern, Spring 2010
- Researched and wrote memoranda for the clerks and judge.
- Drafted findings and recommendations on petitions for writs of habeas corpus and civil rights cases.

State of California Office of the Attorney General, Sacramento, CA
Criminal Law Division Summer Honors Program Intern, Summer 2009
- Analyzed trial records and opening briefs of criminal appeals.
- Drafted appellate briefs in criminal cases. Types of issues included challenges to probation condition, ineffective assistance of counsel, and vindictive prosecution.

Capitol Office of Assemblymember Isadore Hall, Sacramento, CA
Student Extern, Spring 2009
- Collaborated with senior legislative staff to identify deficiencies in existing foreclosure law.
- Drafted amendments to pending legislation.

Sacramento Regional Human Rights/Fair Housing Commission, Sacramento, CA
Student Extern, Summer 2008
- Researched and wrote analysis on fair housing and tenant landlord law.
- Counseled and advised constituents of relevant law and courses of action.

PROFESSIONAL EXPERIENCE

- Licensed Real Estate Agent (expired) with experience selling mortgages.
- Licensed Insurance Agent (inactive) with experience selling health and life insurance.
- Worked for a campaign fundraising business and staffed more than 50 events for State Assemblymembers, State Senators, and U.S. Senators.

COMMUNITY SERVICE

Sacramento City Housing Code Advisory and Appeals Board, Sacramento, CA
Board Member, 2008–present
- One of five mayoral appointees hearing appeals in housing and dangerous buildings cases and providing the final interpretation of the City's Housing and Dangerous Buildings Codes.

Greenhaven Soccer Club, Sacramento, CA
Board Member, 2009–present
- Overseeing the purchase, storage, and distribution of equipment in a 1,400-player club.

City of Sacramento

Application for Appointment to Boards/Commissions and Committees

RECEIVED
CITY CLERK'S OFFICE
CITY OF SACRAMENTO
2011 JAN 28 P 1:14

INSTRUCTIONS: Provide **all** information requested. Attachments must be single sided on 8.5 x 11 paper. If you will be representing an organization, you must include a letter from the organization recommending you as their representative. Note: All information provided on this form is a public record. **Return this completed application form to:** Office of the City Clerk, Historic City Hall, 915 I Street, Rm. 116, Sacramento, CA 95814. Tel: (916) 808-7200.

IMPORTANT: Letters of recommendation are **optional**. If you choose to include a letter it must be submitted as part of this application. Letters will not be accepted after your application is filed with the City Clerk's Office.

BOARD / COMMISSION OR COMMITTEE NAME: Housing Codes Advisory and Appeals Board

CATEGORY FOR WHICH YOU ARE APPLYING: Interested individuals not employed by City (Description (if applicable)) N/A (Category Letter)

☐ Name of Company/Organization Being Represented (if applicable): _____

☐ Company/Organization Authorization Letter Attached (if applicable to qualifications of category)

Applicant Name: Christoffersen (Last) Kyla (First) _____ (Middle) E-Mail: _____

Home Address: _____ (Street #) Larkin Way (Street Name) Sacramento (City) CA (State) 95818 (Zip)

Mailing Address (if different than home address): _____ (Street #) (Street Name) (City) (State) (Zip)

Resident of City Council District No: Four (4) (Required) Business in Council District No: _____ (If Applicable)

Home Telephone: _____ Business Telephone: _____

Please state the reason you would like to be a member of this board/commission (or attach):

Please see the attached letter.

Are you currently, or have you in the past, served on an advisory group? ○ Yes ◉ No If yes, state the name of the group and how that service supports your application (or attach).

Do you, or an immediate family member, have any relationship (professional, financial, other) that may present a potential conflict of interest for this advisory group? ○ Yes ◉ No If yes, please explain:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Kyla Christoffersen
APPLICANT NAME

BACKGROUND INFORMATION

You may also attach a resume reflecting experience, community activities or other qualifications not listed below that would be helpful to the Council in evaluating your application.

EDUCATION:

Please see the attached resume.

WORK EXPERIENCE: List names, addresses and dates of employment for the last five (5) years. Attach additional sheets of paper if needed.

CURRENT EMPLOYER:

FROM DATE: 06-01-2010 EMPLOYER NAME: AT&T Services, Inc.

TO DATE: Present ADDRESS: K Street, Suite 1800 Sacramento CA
(Street # / Street Name / City / State)

DUTIES: General Attorney: Provide legal counsel and support on external affairs matters

PRIOR EMPLOYER(S):

FROM DATE: 12-01-2005 EMPLOYER NAME: California Chamber of Commerce

TO DATE: 05-21-2010 ADDRESS: 1215 K Street, Suite 1400 Sacramento CA
(Street # / Street Name / City / State)

DUTIES: Policy Advocate: Advocated on behalf of businesses of all types/sizes on variety of legislative and regulatory proposals

FROM DATE: 11-01-2001 EMPLOYER NAME: Liebert Cassidy Whitmore

TO DATE: 08-30-2004 ADDRESS: 153 Townsend St, Suite 520 San Francisco CA
(Street # / Street Name / City / State)

DUTIES: Attorney - Advised, counseled, and defended public sector employers, including cities, counties, districts, and State

FROM DATE: 06-01-1999 EMPLOYER NAME:

TO DATE: 10-15-2001 ADDRESS: 3020 E. Colorado Blvd. Pasadena CA
(Street # / Street Name / City / State)

DUTIES: Attorney - Advised, counseled and defended public and private sector employers

BUSINESS ENTERPRISES: List business name including fictitious name and address of any business enterprises currently or previously owned or operated.

FROM DATE: BUSINESS NAME: N/A

TO DATE: ADDRESS:
(Street # / Street Name / City / State)

TYPE OF BUSINESS OR SERVICE RENDERED:

CITY OF SACRAMENTO -
APPLICATION FOR APPOINTMENT

Kyla Christoffersen
APPLICANT NAME

FROM DATE:

TO DATE:

BUSINESS NAME: _____

ADDRESS: _____
Street # Street Name City State

TYPE OF BUSINESS OR SERVICE RENDERED:

FELONY CONVICTIONS: A felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Have you ever been convicted of a felony? If yes, please indicate for each conviction, the date of the conviction, the location of the court of conviction, and the exact denomination of the offense resulting in conviction:

No.

CIVIL ACTIONS: List each civil action, if any, in which punitive or exemplary damages have been assessed against you, indicating in each instance the date of the trial, court judgment and the location of the court which rendered the judgment:

N/A

I DECLARE, UNDER PENALTY OF PERJURY THAT ALL STATEMENTS IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE:

Signature: /s/. _____
Type Name if Returning Via E-Mail or Print, Sign and Mail

Date: 01-25-2011

DISCLOSURE AND REGULATORY REQUIREMENTS

City Code Section 2.40.060: Conflict of Interest Disclosure - If a Statement of Economic Interests Form 700 is required for this position (see announcement), the form must be filed with the Office of the City Clerk prior to beginning service. The City Clerk will provide appointees with the filing form and instructions. Official status to serve will be delayed until the form is filed with the Office of the City Clerk.

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City Resolution 2007-653: Mandatory Ethics Training - Board/commission members are required to satisfy the local ethics training requirement mandated by Government Code Sections 53234 et seq. and may be removed if proof of attendance is not filed with the Office of the City Clerk within 60 days of appointment. Appointees will be provided with an on-line training resource. If appointed, will you be able to complete the training within 60 days? ◉ Yes ○ No

ACCOMMODATION INFORMATION

PLEASE IDENTIFY ANY SPECIALIZED ACCOMMODATIONS NEEDED FOR EQUAL PARTICIPATION:

KYLA CHRISTOFFERSEN

LARKIN WAY | SACRAMENTO, CALIFORNIA 95818 | 916- |

PROFESSIONAL EXPERIENCE

General Attorney, California External Affairs, AT&T Services, Inc.

June 2010 to Present, Sacramento, CA

Provide legal counsel and advice on a wide variety of state legislative and regulatory proposals.

- Research, analyze, and assess legal and policy implications of legislative and regulatory proposals on company.
- Collaborate with and build coalitions of trade associations, companies, and other key stakeholders.
- Draft legislative proposals, legislative and regulatory position letters, comments, legal analyses, and advocacy messaging.

Policy Advocate, California Chamber of Commerce

December 2005 to May 2010, Sacramento, CA

- Advocated a wide variety of legislative and regulatory proposals in the state legislature, boards, agencies, and commissions on behalf of a diverse membership of over 15,000 California businesses, including high-tech and manufacturing industries. Areas of expertise included: taxation, labor and employment, tort reform, corporate governance, and intellectual property.
- Built and led large coalitions consisting of trade association partners, member companies, other key stakeholders, and grassroots participants. Established track record of CalChamber-led coalition success on numerous high-profile issues.
- Negotiated and advanced sponsored legislation from inception to conclusion. Enacted legislation includes intellectual property and landmark disability access lawsuit reform.
- Researched and analyzed legislation, regulatory proposals, and ballot initiatives for impact on member companies and industries.
- Interfaced with member corporate government affairs, legal, and tax departments to determine policy and legal implications of legislative and regulatory proposals.
- Drafted position letters, regulatory comments, legal analyses, fact sheets, reports to the board of directors, and articles for member and public relations publications.
- Prepared and presented written and oral testimony.
- Responded to media inquiries and facilitate public relations efforts. Appearances include national Fox News interview and spokesperson for CalChamber in television commercial supporting statewide ballot measure campaign.
- Frequent public speaker and writer on legislative and policy issues.

Attorney, Liebert Cassidy Whitmore

2001 to 2004, San Francisco, CA

Defended public sector employers in federal and state labor and employment litigation.

- Served as outside counsel to employers on day-to-day workplace issues and incidents.
- Negotiated settlements and handled mediations, arbitrations, and unfair labor practice proceedings.
- Prepared employee handbooks and employment contracts.
- Conducted wage and hour audits and oversaw workplace investigations.
- Authored materials and trained management on legal and regulatory compliance.

Attorney, Gutierrez, Preciado & House, LLP

1999 to 2001, Pasadena, CA

- Defended public and private sector employers in federal and state litigation in areas of employment discrimination, civil rights, constitutional law, and personal injury.
- Counseled local government and private sector employers on wide range of federal and state law, legislation and regulatory compliance issues.
- Authored materials and trained management on legislative and legal updates.

Fellow, California State Senate

1997 to 1998, Sacramento, CA

- Served as legislative aide and policy consultant to senator, with focus on analysis of legislation assigned to Judiciary Committee and staffing of a wide-variety of legislation.
- Studied legislative and regulatory process and state programs.

LEGAL LICENSES

- California State Bar, admitted 1997
- District of Columbia Bar, admitted 2005

DEGREES

- Juris Doctor, 1997, Pepperdine University School of Law; participated in London Program, Spring 1996 semester
- Bachelor of Arts, 1994, University of New Mexico, Political Science and English double major; *Phi Beta Kappa, Magna Cum Laude*

KYLA CHRISTOFFERSEN

LARKIN WAY | SACRAMENTO, CALIFORNIA 95818 | 916 |

January 26, 2011

The Honorable Kevin Johnson
915 I Street, 5th Floor
Sacramento, California 95814

Dear Mayor Johnson:

Enclosed is my application and resume for the City of Sacramento's Housing Code Advisory and Appeals Board. I strongly desire to become more active within our community, and I believe that my legal background and personal interests will be a good fit with the needs of the Board. I am also applying for other open City positions for which I believe I am qualified, as I am interested in serving where you believe I can be most effective.

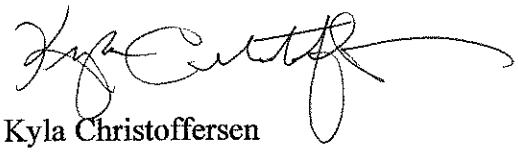
As for my legal experience, in my current role as in-house counsel for a company, a significant aspect of my responsibilities involves analysis and interpretation of existing and proposed laws and regulations. Moreover, during my tenure with one of the top public sector law firms in the state, Liebert Cassidy Whitmore, I specialized in counseling and defending public sector agencies, including cities, counties, law enforcement agencies, and special districts.

On a personal level, I have been a California resident for over 15 years, and for six of those years, within the City of Sacramento. I became a first-time homeowner in the Land Park area in 2009, which means I can bring a homeowner's, rather than just legal perspective, to the work of the Board.

Finally, Sacramento is an outstanding city on many levels, not the least of which, its role as the center of public policy for the 8th largest economy in the world. I would be proud to serve with others who are actively supporting and advancing the work of our important and unique city.

Thank you for considering my application. I am happy to answer any questions you may have about my qualifications and interest in the position and may be contacted at 917-715-9743.

Sincerely,



Kyla Christoffersen

Encl.

CalChamber™
CALIFORNIA CHAMBER OF COMMERCE

January 25, 2011

Mayor Kevin Johnson:

This recommendation is in support of your appointment of Kyla Christoffersen to serve on one of the City of Sacramento's boards or commissions. I have known Kyla for several years and worked closely with her when I supervised her at the CalChamber. Kyla is an extremely intelligent, dedicated, and committed individual both in her professional and personal life and would be an excellent addition to one of Sacramento's boards or commissions.

During her time at the CalChamber Kyla was highly regarded by her colleagues and the members of the legislature. She demonstrated exceptional leadership skills and a keen analytical mind. These traits coupled with her high ethical standards and work ethic made her a sought after advocate and counselor. She has continued to build on her reputation with her current employer and continues to work closely with my office.

It is without reservation that I provide my highest recommendation for Kyla Christoffersen.

Sincerely,

Marc Burgat

VP, Government Relations
CalChamber

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