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Sacramento Public Library
7000 Franklin Blvd., Suite 540
Sacramento, California 95823
(916) 440-5926

City Council
Sacramento, California

APPROVED
BY THE CITY COUNCIL

Honorable Members in Session

JAN 8 1979

SUBJECT: REQUEST FOR RESOLUTION APPROVING THE APPLICATION AND ACCEPTANCE OF LSCA FUNDING FOR ON-LINE CATALOGING TERMINAL AND PRINTER AND CREATION OF A FULL ON-LINE BIBLIOGRAPHICAL DATABASE

SUMMARY

The City County Librarian requests authorization to apply for and accept federal funding for the 1980-81 fiscal year under the Library Services and Construction Act (LSCA) for on-line cataloging terminal and printer and for the creation of a full on-line bibliographical database. LSCA provides funds to encourage and stimulate interlibrary cooperation and library development. LSCA is administered in the State of California by the State Librarian, California State Library.

BACKGROUND INFORMATION

The Sacramento Public Library (SPL) is comprised of an affiliation between the Sacramento County Library and the Sacramento City Library. The unified system is comprised of an administrative headquarters, Central Library and twenty-six regional, community and neighborhood branches as well as three mobile units. SPL provides a book collection of a million cataloged volumes plus another two million uncataloged items to its patrons. In addition, it is the major book collection and interlibrary loan source of the Tri System of Northern California serving twenty-seven counties. This system is comprised of the Mountain Valley Library System - of which SPL is a member, the North Bay Cooperative Library System and the North State Cooperative Library System.

All records of cataloged books are presently accessible to patrons of SPL via a COM (computer output microfilm) Catalog; copies of SPL's COM Catalog are also used at six other public libraries in the Mountain Valley Library System (MVLS) and in two of the Sacramento community college libraries. With an on-line catalog and on-line cataloging capabilities, the annual input of catalog records to the COM Catalog will double -- a critical consideration in light of post-Proposition 13 workload compression as it relates to operations within the Technical Services Unit.

Currently, a protracted manual cataloging procedure results in the cataloging of 80% of titles acquired annually; subsequently, this will result in a 20% buildup of uncataloged titles. High demand patron materials are given first priority for cataloging with backup research materials cataloged as time/staff allow.

Increased cataloging capabilities will also allow cataloging of periodicals, audiovisual media; federal, state and local government documents and Special Collection materials, enhancing the quality of cataloging service to patrons.

BACKGROUND INFORMATION (continued)

The on-line cataloging terminal and printer and the creation of a full, on-line bibliographical data base will ultimately provide on-line catalog access to all SPL patrons, to non-SPL outlets desirous of access to the collections and could conceivably include not only MVLS public libraries and Sacramento community colleges, but also school systems and other educational institutions such as museums, public agencies, service institutions, etc..

FINANCIAL DATA

SPL is a jointly administered but separately funded Sacramento City Library and Sacramento County Library. The grant, if approved will be administered by the City of Sacramento as Fiscal Agent. In accordance with procedures established by the California State Library, August 1976, no amount of funding may be specified in the resolution requested. The individual authorized to make the application, in this instance, the City/County Librarian, will have the added responsibility of notifying the governing bodies of the amount awarded.

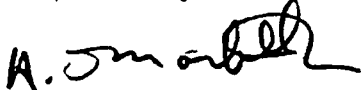
SPL will provide "services in kind", which consists of all staff necessary for the project; staff presently devoted to batch-process input to the present COM Catalog will be reassigned to on-line input procedures. Estimates of ongoing costs are being provided by vendors. Current estimates for this prototype service indicate that maintenance and operation expenses can be offset by existing costs related to batch-process servicing.

RECOMMENDATION

It is therefore recommended that the attached resolution be approved, authorizing the City/County Librarian to apply for and accept project funding for the on-line cataloging terminal and printer and the creation of a full on-line bibliographical database under LSCA.

The resolution must be on file before the submission of the CONSOLIDATED APPLICATION GRANT AWARD CERTIFICATION, January 14, 1980.

Respectfully submitted,



H. D. Martelle, Jr.
City/County Librarian

APPROVAL RECOMMENDED:



W. J. Slipe
City Manager

HDM:ms

cc: Library Department, Department of Finance

Attachment A/S

FEDERAL ASSISTANCE		2. APPLICANT'S APPLICATION	a. NUMBER	3. STATE APPLICATION IDENTIFIER	b. NUMBER
1. TYPE OF ACTION <input type="checkbox"/> PREAPPLICATION <input type="checkbox"/> APPLICATION <input type="checkbox"/> NOTIFICATION OF INTENT (Opt.) <input type="checkbox"/> REPORT OF FEDERAL ACTION <small>(Mark appropriate box)</small>		b. DATE Year month day 19 79 10 22	a. NUMBER 7911047	b. DATE ASSIGNED NOV 19 1979	b. DATE ASSIGNED NOV 19 1979
4. LEGAL APPLICANT/RECIPIENT		5. FEDERAL EMPLOYER IDENTIFICATION NO. 94-6000 529		6. PROGRAM (From Federal Catalog)	
a. Applicant Name : Sacramento City-County Library b. Organization Unit : Technical Services Division c. Street/P.O. Box : 7000 Franklin Blvd, #540 d. City : Sacramento, e. County : f. State : Calif. g. ZIP Code : 95823 h. Contact Person (Name & telephone No.) : Lois Shumaker, 440-5675		7. TITLE AND DESCRIPTION OF APPLICANT'S PROJECT On-Line Cataloging Terminal and printer and creation of a full on-line bibliographical database. The grant will allow the installation of equipment, the loading of the established database into an on-line facility, and the debugging of database use.		a. NUMBER 1 3 4 6 5 b. TITLE III Interlibrary Cooperation of the ISCA	
10. AREA OF PROJECT IMPACT (Names of cities, counties, States, etc.) All Sacramento County. All northern Calif. libraries using database.		11. ESTIMATED NUMBER OF PERSONS BENEFITING 1,250,000		8. TYPE OF APPLICANT/RECIPIENT A-State E-Interstate C-Substate District D-County E-City F-School District G-Special Purpose District H-Community Action Agency I-Higher Educational Institution J-Indian Tribe K-Other (Specify): joint city and county library Enter appropriate letter <input type="checkbox"/>	
13. PROPOSED FUNDING		14. CONGRESSIONAL DISTRICTS OF:		12. TYPE OF ASSISTANCE	
a. FEDERAL \$ 75,000 .00 b. APPLICANT 24,000 .00 c. STATE .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$ 99,000 .00		a. APPLICANT Matsui b. PROJECT 1, 3, 4, 14 county-wide		A-Basic Grant D-Insurance B-Supplemental Grant E-Other Enter appropriate letter(s) <input type="checkbox"/> A C-Loan	
16. PROJECT START DATE Year month day 19 80 7 1		17. PROJECT DURATION 12 Months		15. TYPE OF CHANGE (For 15c or 15e) A-Increase Dollars B-Decrease Dollars C-Increase Duration D-Decrease Duration E-Cancellation F-Other (Specify): Enter appropriate letter(s) <input type="checkbox"/>	
18. ESTIMATED DATE TO BE SUBMITTED TO FEDERAL AGENCY Year month day 19 80 1 14		19. EXISTING FEDERAL IDENTIFICATION NUMBER 94-6001-347-W		20. FEDERAL AGENCY TO RECEIVE REQUEST (Name, City, State, ZIP code) California State Library, Sacramento, Calif. 95809	
21. REMARKS ADDED <input type="checkbox"/> Yes <input type="checkbox"/> No		22. THE APPLICANT CERTIFIES THAT:		23. CERTIFYING REPRESENTATIVE	
a. To the best of my knowledge and belief, data in this preapplication/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved. <input type="checkbox"/> (1) <input type="checkbox"/> (2) <input type="checkbox"/> (3)		b. If required by OMB Circular A-95 this application was submitted, pursuant to instructions therein, to appropriate clearinghouses and all responses are attached: <input type="checkbox"/> spouse <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		a. TYPED NAME AND TITLE Harold D. Martelle, Jr. City-County Librarian b. SIGNATURE <i>Harold D. Martelle, Jr.</i> c. DATE SIGNED Year month day 19 79 10 29	
24. AGENCY NAME		25. ORGANIZATIONAL UNIT		26. ADMINISTRATIVE OFFICE	
27. FEDERAL AGENCY ACTION		28. FEDERAL APPLICATION IDENTIFICATION		29. FEDERAL GRANT IDENTIFICATION	
30. FEDERAL AGENCY ACTION		31. ACTION TAKEN		32. FUNDING	
<input type="checkbox"/> a. AWARDED <input type="checkbox"/> b. RECEIVED <input type="checkbox"/> c. RETURNED FOR AMENDMENT <input type="checkbox"/> d. DEFERRED <input type="checkbox"/> e. WITHDRAWN		a. FEDERAL \$.00 b. APPLICANT .00 c. STATE .00 d. LOCAL .00 e. OTHER .00 f. TOTAL \$.00		33. ACTION DATE 19 79 34. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number) 35. STARTING DATE Year month day 19 79 36. ENDING DATE Year month day 19 79 37. REMARKS ADDED <input type="checkbox"/> Yes <input type="checkbox"/> No	
38. FEDERAL AGENCY A-95 ACTION		39. FEDERAL AGENCY A-95 OFFICIAL (Name and telephone no.)		40. FEDERAL AGENCY A-95 OFFICIAL (Name and telephone no.)	

On-line cataloging, coupled with a printing facility, will allow current books to become available to patrons at a rate not now possible.

Sacramento Public Library consists of the jointly administered but separately funded Sacramento City Library and Sacramento County Library. As the major book collection and inter-library loan source of the Mountain Valley Library System; and, indeed, of the entire Tri-System of Northern California, it needs both current knowledge as to the status of its collection and the ability to provide up-to-the-minute searches of all information in the database.

Such a facility will also allow Mountain Valley System libraries an on-line search of Sacramento's holdings preparatory to creating their own databases, a project to which they are committed in preparation for System-wide automated circulation.

80-024 025

A RESOLUTION AUTHORIZING THE CITY-COUNTY LIBRARIAN TO APPLY FOR AND ACCEPT A FEDERAL GRANT ON BEHALF OF THE SACRAMENTO CITY-COUNTY LIBRARY SYSTEM UNDER THE LIBRARY SERVICES AND CONSTRUCTION ACT.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The City of Sacramento, as fiscal agent of the Sacramento City Library, hereby authorizes the City-County Librarian to apply for and accept federal funding for 1980-81 fiscal year under the Library Services and Construction Act, for on-line cataloging terminal and printer and creation of on-line bibliographical database.
2. The City-County Librarian is hereby authorized to sign subsequent agreements for approved grant awards.

MAYOR

ATTEST:

CITY CLERK

APPROVED
BY THE CITY COUNCIL

JAN 8 1981

OFFICE OF THE
CITY CLERK

35

Sacramento Public Library
7000 Franklin Blvd., Suite 540
Sacramento, California 95823
(916) 440-5926

APPROVED
BY THE CITY COUNCIL

City Council
Sacramento, California

JAN 8 1979

Honorable Members in Session

OFFICE OF THE
CITY CLERK

SUBJECT: REQUEST FOR RESOLUTION APPROVING THE APPLICATION AND ACCEPTANCE
OF LSCA FUNDING FOR ON-LINE SUBJECT INDEX TO SACRAMENTO NEWSPAPERS

SUMMARY

The City/County Librarian requests authorization to apply for and accept federal funding for the 1980-81 Fiscal Year under the Library Services and Construction Act (LSCA) for an on-line subject index to Sacramento newspapers. LSCA provides funds to encourage and stimulate interlibrary cooperation and is administered in the State of California by the State Librarian, California State Library.

BACKGROUND INFORMATION

The Sacramento Public Library (SPL) is comprised of an affiliation between the Sacramento County Library and the Sacramento City Library. The unified system is comprised of an administrative headquarters, Central Library and twenty-six regional, community and neighborhood branches and three mobile units. The Central Library houses and maintains one of the four major public library collections in California. Access to reference and special collections holdings is made possible through files, indexes and catalogs, generated and maintained by staff; one of the most useful and most prolific of these tools is the "Subject Index to Sacramento Newspapers." At present, the internally and manually produced index is on 3x5 cards covering periods 1905-1937 and 1974 to present. A clipping file represents the period 1937-73. Indexing, however, is limited to events and personalities relevant to Sacramento City/County and is available only at the Central Library.

The proposed machine-readable, on-line index will be expanded to include news articles related to state government, state officials and legislation. At this time, there is no computer based index to local news generated in a California Library; there is no California library with on-line retrieval reference service for local news, nor is there any printed subject index to state government news available within one month or less of publication.

Information about local events, both current and retrospective, for genealogists, librarians, historians and other researchers, frequently can only be provided by local newspapers. In Sacramento, there are two continuously published daily newspapers, the Sacramento UNION, dating from 1851 and the Sacramento BEE, dating from 1857. With the exception of the period 1854-1864 (UNION)- available in bound copies, the BEE and UNION have been microfilmed and are available for public use. Unfortunately, there is no complete index to their contents.

BACKGROUND INFORMATION (continued)

As the political center for the State of California and the focal point of early western history, a complete newspaper index is essential if the Central Library is to continue to serve as a major reference center. The on-line subject index will be a notable step toward making the collections of a regional resource library accessible to the greatest number of people.

FUNDING

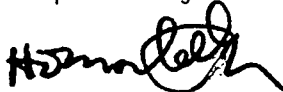
The grant, if approved, will be administered by the City of Sacramento as Fiscal Agent. In accordance with procedures established by the California State Library, August 1976, no amount of funding may be specified in the resolution requested. The individual authorized, in this instance the City/County Librarian, will have the added responsibility of notifying the governing bodies of the amount awarded.

This proposal includes funding to provide additional personnel required to implement the project to be employed either on a contractual basis or as limited term employees. It is expected that the estimated costs for maintenance and supplies will be offset by the elimination of the need to purchase materials utilized in the current system.

RECOMMENDATION

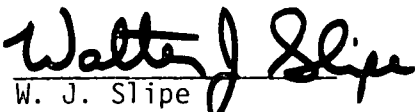
It is therefore recommended that the attached resolution be approved authorizing the City/County Librarian to apply for and accept LSCA project funding for the on-line subject index to Sacramento newspapers. This resolution must be on file before the submission of the CONSOLIDATED APPLICATION GRANT AWARD CERTIFICATION, January 14, 1980.

Respectfully submitted,



H. D. Martelle, Jr.
City/County Librarian

APPROVAL RECOMMENDED:


W. J. Slipe
City Manager

HDM:ms

cc: Library Department
Department of Finance

Attachment A/S

FEDERAL ASSISTANCE		2. APPLICANT'S APPLICATION CATION	e. NUMBER N/A	3. STATE APPLICATION IDENTIFIER	e. NUMBER 17911720
1. TYPE OF ACTION <input type="checkbox"/> PREAPPLICATION <input type="checkbox"/> APPLICATION <input checked="" type="checkbox"/> NOTIFICATION OF INTENT (Opt.) <input type="checkbox"/> REPORT OF FEDERAL ACTION <small>(Mark appropriate box)</small>		b. DATE Year month day 10 27 1979		b. DATE Year month day 10 27 1979	
4. LEGAL APPLICANT/RECIPIENT		5. FEDERAL EMPLOYER IDENTIFICATION NO. 94 - 600 - 0410		6. PROGRAM (From Federal Catalog)	
a. Applicant Name : City of Sacramento		a. NUMBER 1 3 4 6 5 		b. TITLE Library Services Interlibrary Cooperation Title III	
b. Organization Unit : City/County Library, Administration Ct.		a. County : Sacramento		a. ZIP Code: 95823	
c. Street/P.O. Box : 7000 Franklin Blvd., Suite 540		b. Contact Person (Name & Telephone No.) : Lann Jurgens 1-916-449-5203		7. TITLE AND DESCRIPTION OF APPLICANT'S PROJECT. On-Line Subject Index To Sacramento Newspapers, 1850-1980.	
d. City : Sacramento		8. TYPE OF APPLICANT/RECIPIENT A-State B-Interstate C-Substate D-District E-County F-City G-School District H-Special Purpose District H-Community Action Agency I-Higher Educational Institution J-Indian Tribe K-Other (Specify): City/County Library Enter appropriate letter <input checked="" type="checkbox"/> K		9. TYPE OF ASSISTANCE A-Basic Grant B-Supplemental Grant C-Loan D-Insurance E-Other Enter appropriate letter(s) <input type="checkbox"/> A	
e. State : California		10. AREA OF PROJECT IMPACT (Names of cities, counties, states, etc.) All Sacramento County Residents (Incl. Sacto, Folsom, Galt)		11. ESTIMATED NUMBER OF PERSONS BENEFITING 800,000	
13. PROPOSED FUNDING		14. CONGRESSIONAL DISTRICTS OF:		12. TYPE OF APPLICATION A-New B-Renewal C-Revision D-Continuation E-Augmentation Enter appropriate letter <input type="checkbox"/> A	
a. FEDERAL \$ 76,000 .00	b. APPLICANT .00	a. APPLICANT Cal. #1,3,4,14	b. PROJECT Cal. #1,3,4,14	15. TYPE OF CHANGE (For 12c or 12e) A-Increase Dollars B-Decrease Dollars C-Increase Duration D-Decrease Duration E-Cancellation F-Other (Specify): N/A Enter appropriate letter(s) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
c. STATE .00	d. LOCAL .00	16. PROJECT START DATE Year month day 1980 July 1	17. PROJECT DURATION Months 12	19. EXISTING FEDERAL IDENTIFICATION NUMBER N/A	
e. OTHER .00	f. TOTAL \$ 76,000 .00	18. ESTIMATED DATE TO BE SUBMITTED TO FEDERAL AGENCY 19 80 1 14	20. FEDERAL AGENCY TO RECEIVE REQUEST (Name, City, State, ZIP code) Office of Education, Dept. of Health, Education & Welfare		
22. THE APPLICANT CERTIFIES THAT ▶		a. To the best of my knowledge and belief, data in this prospectus/application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is approved.		b. If required by OMB Circular A-95 this application was submitted, pursuant to instructions therein, to appropriate clearinghouses and all responses are attached: <input checked="" type="checkbox"/> sponsor <input type="checkbox"/> response attached	
23. CERTIFYING REPRESENTATIVE		a. TYPED NAME AND TITLE Harold D. Martelle, Director Sacramento City-County Library		b. SIGNATURE <i>H. D. Martelle</i>	
24. AGENCY NAME		c. DATE SIGNED Year month day 19 79 10 30		21. REMARKS ADDED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
26. ORGANIZATIONAL UNIT		27. ADMINISTRATIVE OFFICE		25. APPLICATION RECEIVED 19	
23. ADDRESS		28. FEDERAL APPLICATION IDENTIFICATION		29. FEDERAL GRANT IDENTIFICATION	
31. ACTION TAKEN		32. FUNDING		33. ACTION DATE ▶ 19	
<input type="checkbox"/> a. AWARDED	a. FEDERAL \$.00	b. APPLICANT .00		34. STARTING DATE 19	
<input type="checkbox"/> b. REJECTED	c. STATE .00	d. LOCAL .00		35. ENDING DATE 19	
<input type="checkbox"/> c. RETURNED FOR AMENDMENT	e. OTHER .00	f. TOTAL \$.00		37. REMARKS ADDED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<input type="checkbox"/> d. DEFERRED	35. CONTACT FOR ADDITIONAL INFORMATION (Name and telephone number)		36. FEDERAL AGENCY A-95 ACTION (Name and telephone no.)		
<input type="checkbox"/> e. WITHDRAWN	36. FEDERAL AGENCY A-95 ACTION (Name and telephone no.)		38. FEDERAL AGENCY A-95 ACTION (Name and telephone no.)		

SECTION I - APPLICANT/RECIPIENT DATA

SECTION II - CERTIFICATION

SECTION III - FEDERAL AGENCY ACTION

RESOLUTION NO.

80-026

ADOPTED BY THE SACRAMENTO CITY COUNCIL ON DATE OF

A RESOLUTION AUTHORIZING THE CITY-COUNTY LIBRARIAN TO APPLY FOR AND ACCEPT A FEDERAL GRANT ON BEHALF OF THE SACRAMENTO CITY-COUNTY LIBRARY SYSTEM UNDER THE LIBRARY SERVICES AND CONSTRUCTION ACT.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO:

1. The City of Sacramento, as fiscal agent of the Sacramento City Library, hereby authorizes the City-County Librarian to apply for and accept federal funding for 1980-81 fiscal year under the Library Services and Construction Act, for on-line subject index to Sacramento newspapers.

2. The City-County Librarian is hereby authorized to sign subsequent agreements for approved grant awards.

MAYOR

ATTEST:

CITY CLERK