

RESOLUTION 2023-0017

Adopted by the Housing Authority of the City of Sacramento

November 14, 2023

Establishing Order of Succession in the Event of Absence or Disability of the Sacramento Housing and Redevelopment Agency Executive Director

BACKGROUND

- A. To ensure the smooth and continuous operations of the Sacramento Housing and Redevelopment Agency, a resolution of succession is required to identify who will assume the Executive Director's duties and obligations during the Executive Director's unplanned or planned absences.
- B. During the unplanned absence or disability of the Executive Director, the persons holding the office designated below shall assume the duties and obligations of the Executive Director in the order listed until such times as the Executive Director returns to duty. The persons holding the offices named shall only assume the Executive Director's duties if the person holding the office above them on the list is unavailable to assume such duties.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE HOUSING AUTHORITY OF THE CITY OF SACRAMENTO RESOLVES AS FOLLOWS:

SECTION 1.

In the event of an unplanned absence or disability of the Executive Director, the list of offices and names who will assume the obligations and duties of the Executive Director is as follows (in order of succession):

- 1. James Shields, Deputy Executive Director – Administration
- 2. Sarah O'Daniel, Deputy Executive Director – Homeless Innovations

SECTION 2.

In the event of a planned absence, the Executive Director may designate any individuals listed in Section 1 as Acting Executive Director.


Adopted by the Housing Authority of the City of Sacramento on November 14, 2023, by the following vote:

Ayes: Members Guerra, Jennings, Kaplan, Loloee, Maple, Talamantes, Valenzuela, Vang, and Mayor Steinberg

Noes: None

Abstain: None

Absent: None

Attest:  12/06/2023

Mindy Cuppy, City Clerk

The presence of an electronic signature certifies that the foregoing is a true and correct copy as approved by the Sacramento City Council.