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CITY MANAGER'S OFFICE
RECEIVED
AUG 16 1989

DEPARTMENT OF
PUBLIC WORKS

CITY OF SACRAMENTO
CALIFORNIA

CITY HALL
ROOM 207
915 I STREET
SACRAMENTO, CA
95814-2673

OFFICE OF THE DIRECTOR

APPROVED
BY THE CITY COUNCIL

916-449-5283

August 22, 1989

AUG 22 1989

City Council
Sacramento, California

OFFICE OF THE
CITY CLERK

AG 89034

Honorable Members in Session

SUBJECT: AWARD CONTRACT TO PREPARE ENGINEERS REPORT FOR LANDSCAPE AND LIGHTING DISTRICT TO RAYMOND VAIL & ASSOCIATES IN THE AMOUNT OF \$67,000.00

SUMMARY

The 1989-90 Proposed Budget includes \$2.8 million in new revenue from the establishment of a Landscape and Lighting District. A key requirement for establishing this district is the preparation of an engineers' report. Staff requests that Raymond Vail and Associates be awarded a contract in the amount of \$67,000 to prepare this report. The Joint Budget and Finance/Transportation and Community Development Committee recommended approval of this contract on June 20, 1989. This item was planned to be approved by Council on June 27, 1989, and was inadvertently left off the Council agenda.

BACKGROUND

See attached Committee Report.

FINANCIAL

The contract will be expensed in the current fiscal year. The \$67,000 needed to fund this contract was carried over from the General Fund contingency by Council action on June 27, 1989. Therefore, an appropriation is no longer necessary, and the resolution recommended for approval has been amended to delete this action.

POLICY CONSIDERATIONS

See attached Committee Report.

MBE/WBE

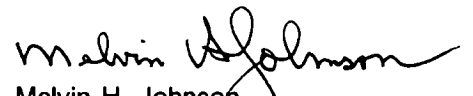
See attached Committee Report.

City Council
August 22, 1989
Page 2

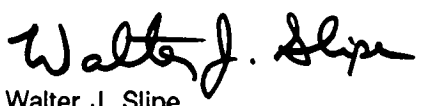
RECOMMENDATION

It is recommended that the Council adopt the attached resolution.

Respectfully submitted,


Melvin H. Johnson
Director of Public Works

Recommendation Approved:


Walter J. Slipe
City Manager

Contact Person:

All Districts
August 22, 1989

Bill Farley, Administrative Services Officer - 449-2013

RESOLUTION NO. 89-663

ADOPTED BY THE SACRAMENTO CITY COUNCIL

APPROVED
BY THE CITY COUNCIL

ON DATE OF _____

AUG 22 1989

OFFICE OF THE
CITY CLERK

RESOLUTION AUTHORIZING THE CITY MANAGER
TO EXECUTE AN AGREEMENT FOR
ENGINEERING SERVICES IN CONNECTION
WITH THE LIGHTING AND LANDSCAPING
DISTRICT

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO, THAT:

1. The City Manager and City Clerk be authorized and directed to execute an agreement with Raymond Vail and Associates in the amount of \$67,000 for the preparation of the engineer's report in connection with the formation of a landscape and lighting district.

ATTEST:

MAYOR

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____



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DEPARTMENT OF
PUBLIC WORKS

CITY OF SACRAMENTO
CALIFORNIA

CITY HALL
ROOM 207
915 I STREET
SACRAMENTO, CA
95814-2673

OFFICE OF THE DIRECTOR

June 20, 1989

916-449-5283

Joint Budget and Finance/Transportation
Community Development Committees

Honorable Members in Session

**SUBJECT: AWARD CONTRACT TO PREPARE ENGINEERS REPORT FOR LANDSCAPE AND LIGHTING
DISTRICT TO RAYMOND VAIL & ASSOCIATES IN THE AMOUNT OF \$67,000.00**

SUMMARY

The 1989-90 Proposed Budget includes \$2.8 million in new revenue from the establishment of a Landscape and Lighting District. A key requirement for establishing this district is the preparation of an engineers report. Staff requests that Raymond Vail and Associates be awarded a contract in the amount of \$67,000 to prepare this report.

BACKGROUND

On May 16, staff presented an overview of the new revenue enhancements contained in the 1989-90 Proposed Budget. Included in this presentation was a brief review of the Landscape and Lighting District. Staff advised the committee that they would initiate action to establish this district. Since that time staff has negotiated a time and materials contract with Raymond Vail and Associates to perform initial survey work needed to complete the Engineers Report by the July 8 deadline. Raymond Vail and Associates had been previously selected by the City in a competitive bid process to complete another large scale special district engineer's report the North Natomas Community Facilities District. Time limitations involved in this project precluded staff from initiating another bid process for this contract.

The scope of work for this agreement is primarily technical in nature. A requirement of the Landscape and Lighting District is that maps be prepared for each zone within the district. RVA technical staff are reviewing all City Lighting maps to prepare an overall master map of those parcels receiving street light service. In addition RVA engineers will assist the City in preparing the assessment methodology.

FINANCIAL

The contract will be expensed in the 1989-90 fiscal year. Until the district is officially formed, it will be necessary for the City to advance the funds for engineering and other services. All of these expenses will be recovered from the district upon formation.

It is proposed that \$67,000 needed to fund the contract with Raymond Vail and Associates be appropriated to the Fiscal Year 1988/89 Public Works Administration operating budget from the General Fund Contingency Reserve. It is anticipated that the district will be formed in the next twelve months, therefore, this is considered a short term advancement of funds and the calculation of available resources in the general fund is not affected.

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Joint Budget and Finance/Transportation
Community Development Committees
June 20, 1989
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POLICY CONSIDERATIONS

None

MBE/WBE

The proposed vendor, Raymond Vail and Associates, was selected for a City contract in a previous competitive billing process which was held in accordance with MBE/WBE guidelines

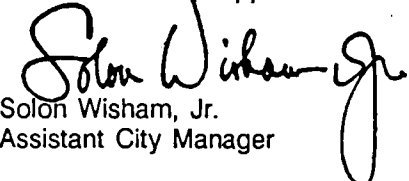
RECOMMENDATION

It is recommended that the Joint Committee approve this report and forward it to the City Council for adoption of the Resolution.

Respectfully submitted,


Melvin H. Johnson
Director of Public Works

Recommendation Approved:


Solon Wisham, Jr.
Assistant City Manager

Contact Person:

All Districts
June 20, 1989

Bill Farley, Administrative Services Officer - 449-2013

RESOLUTION NO.

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

RESOLUTION AUTHORIZING THE CITY MANAGER
TO EXECUTE AN AGREEMENT FOR
ENGINEERING SERVICES IN CONNECTION
WITH THE LIGHTING AND LANDSCAPING
DISTRICT AND APPROPRIATION \$67,000

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO, THAT:

- 1. The City Manager and City Clerk be authorized and directed to execute an agreement with Raymond Vail and Associates in the amount of \$67,000 for the preparation of the engineer's report in connection with the formation of a landscape and lighting district.

ATTEST:

MAYOR

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____

September 5, 1989

Raymond Vail & Associates
1410 Ethan Way
Sacramento CA 95825

On August 22, 1989, the Sacramento City Council adopted Resolution No. 89-663 authorizing the execution of Agreement No. 89034 regarding engineering services in connection with the Lighting and Landscaping District.

Enclosed, for your records, is one fully certified copy of said agreement and authorizing resolution.

Sincerely,

Anne Mason
Assistant City Clerk

mls/30

Enclosures

cc: Public Works
Risk Management