



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www. CityofSacramento.org

Consent
December 11, 2007

**Honorable Mayor and
Members of the City Council**

**Title: Administrative Approvals Associated with the June 3, 2008 Primary and
November 4, 2008 General Elections**

Location/Council District: Citywide

Recommendation: Adopt 1) a **Resolution** calling and giving notice of a primary municipal election to be held on Tuesday, June 3, 2008, for the election of certain officers (Mayor and Districts 2, 4, 6 and 8); and of a general municipal election to be held on Tuesday, November 4, 2008, for a run-off election of certain officers if necessary; 2) a **Resolution** requesting the Sacramento County Board of Supervisors to consolidate the City of Sacramento's primary and general municipal elections with the statewide primary and general elections; and 3) a **Resolution** requesting the Sacramento County Board of Supervisors to order the County Registrar of Voters to render certain election services to the City of Sacramento in connection with the consolidated elections.

Contact: Stephanie Mizuno, Assistant City Clerk, (916) 808-8093,
Shirley Concolino, City Clerk, (916) 808-5442

Presenters: N/A

Department: City Clerk's Office

Division: N/A

Organization No: 0700

Description/Analysis

Issue: The terms for the incumbent Mayor and Council Members in Districts 2, 4, 6 and 8 will expire in November 2008. Pursuant to established procedures, the Office of the City Clerk is calling and giving notice of a primary election in June to fill these vacancies, and a general election in November if a run-off election is necessary. In accordance with the City Charter, the regular city elections are to be consolidated with the statewide elections.

In addition, in order to obtain specific election services from the County Registrar of Voters, it is necessary to formalize a request to the Sacramento County Board of Supervisors that instructs the Registrar of Voters to provide such services.

Policy Considerations: The actions outlined in this report are in accordance with the California Elections Code and the Sacramento City Charter.

Environmental Considerations: None

Commission/Committee Action: None

Rationale for Recommendation: In order to hold a June 2008 primary election and a November 2008 general election, these actions must be taken.

Financial Considerations: Funds are available in the City Clerk's election budget to accommodate all routine costs associated with these elections. The County Registrar has estimated the cost of the June primary election to be approximately \$221,432. The cost of the November election will depend on whether a run-off election is necessary in any of the offices. If a measure is added to the June ballot the additional cost for each measure is estimated at \$20,744.

Emerging Small Business Development (ESBD): Not applicable.

Respectfully Submitted by: S. Mizuno
Stephanie Mizuno,
Assistant City Clerk

Recommendation Approved:

Shirley Condolino
Shirley Condolino
City Clerk

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ATTACHMENT 1

RESOLUTION NO.

Adopted by the Sacramento City Council

Date Adopted

CALLING AND GIVING NOTICE OF A PRIMARY MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 3, 2008, AND OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2008, AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO CHARTER CITIES

BACKGROUND

- A. In November of 2008, the terms of the Mayor and City Council Members in Districts 2, 4, 6 and 8 will expire.
- B. As provided in the City Charter, the election of officers is held on the same date as the statewide primary and general elections.
- C. As provided in the California Elections Code, elections must be formally called and noticed by resolution.
- D. If one candidate does not receive a majority of votes in the June primary election, a run-off election will be required at a November general election.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. That pursuant to the requirements of the laws of the State of California relating to charter cities, there is called and ordered to be held in the City of Sacramento, California, on Tuesday, June 3, 2008, a Primary Municipal Election; and on Tuesday, November 4, 2008, a General Municipal Election, for the purpose of electing a Mayor and four members of the City Council (Districts 2, 4, 6 and 8) for the full term of four years.
- Section 2. That the ballots to be used at the election shall be in form and content as required by law.
- Section 3. That the polls for the election shall be open at 7:00 a.m. on the day of the election and shall remain open continuously from that time until 8:00 p.m. of the same day when the polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California.

- Section 4. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.
- Section 5. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.
- Section 6. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

ATTACHMENT 2

RESOLUTION NO.

Adopted by the Sacramento City Council

Date Adopted

REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SACRAMENTO TO CONSOLIDATE THE CITY OF SACRAMENTO'S JUNE 3, 2008 PRIMARY MUNICIPAL AND NOVEMBER 4, 2008 GENERAL MUNICIPAL ELECTIONS TO BE HELD ON ELECTION PURSUANT TO SECTION 10403 OF THE CALIFORNIA ELECTIONS CODE

BACKGROUND

- A. The Sacramento City Council has called a Primary Municipal Election to be held on June 3, 2008 for the purpose of electing a Mayor and City Council Members in Districts 2, 4, 6 and 8; and has called a General Municipal Election to be held on November 4, 2008 for the purpose of conducting a run-off in those offices if necessary.
- B. As provided in the California Elections Code, the request for consolidation with the jurisdiction conducting the election must be formally adopted.
- C. It is desirable that the Primary and General Municipal Elections be consolidated with the Statewide Primary and General Elections to be held on the same date and in the same manner as if there were one election.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. That pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Sacramento is hereby requested to consent and agree to the consolidation of a Primary Municipal Election with the Statewide Primary Election on Tuesday, June 3, 2008 and of a General Municipal Election with the Statewide General Election on Tuesday, November 4, 2008, for the purposes of the election of a Mayor and City Council Members in Districts 2, 4, 6 and 8.
- Section 2. That the County Elections Department is authorized to canvass the returns of the Primary and General Municipal Elections. The elections shall be held in all respects as if there were only one election, and only one form of ballot shall be used.
- Section 3. That the Board of Supervisors is requested to issue instructions to the County Election Department to take any and all steps necessary for the

holding of the consolidated election.

Section 4. That the City of Sacramento recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

Section 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the Sacramento County Board of Supervisors and the County Elections Department.

Section 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

ATTACHMENT 3

RESOLUTION NO.

Adopted by the Sacramento City Council

Date Adopted

REQUESTING THE SACRAMENTO COUNTY BOARD OF SUPERVISORS TO ORDER THE COUNTY REGISTRAR OF VOTERS TO RENDER CERTAIN ELECTION SERVICES TO THE CITY OF SACRAMENTO IN CONNECTION WITH CONDUCTING THE 2008 PRIMARY AND GENERAL MUNICIPAL ELECTIONS PURSUANT TO SECTION 10002 OF THE ELECTIONS CODE

BACKGROUND

- A. The Sacramento City Council has called for and consolidated the Primary Municipal Election of June 3, 2008 and General Municipal Election of November 4, 2008 with the Statewide Elections for the purpose of electing a Mayor and City Council Members in Districts 2, 4, 6 and 8.
- B. In the course of conduct of the election it is necessary for the City to request services of the County.
- C. All necessary expenses in performing these services shall be paid by the City of Sacramento.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The Board of Supervisors of the County of Sacramento is hereby requested to order the County Registrar of Voters to render the following services in accordance with and pursuant to the provisions of the California Elections Code to the City of Sacramento in connection with the conducting of a Primary Municipal Election to be held on Tuesday, June 3, 2008 and a General Municipal Election to be held on Tuesday, November 4, 2008:
- 1. Examine the signatures upon any nomination paper or petition of any candidate for municipal office.
 - 2. Establish precincts and polling places, secure election officers, and prepare and mail notices of appointment.

3. Purchase precinct supplies and absentee voter supplies.
4. Print sample ballots and polling place cards, including the statements of candidate's qualifications and mail to registered voters.
5. Transport voting booths, ballots, original books of affidavits, ballot boxes and precinct supplies to precincts.
6. Provide printed official ballots.
7. Provide for absentee voting through the Office of the County Registrar of Voters.
8. Supervise and conduct election.
9. Tabulate electronic votes.
10. Perform all things necessary or incidental to accomplish the proper and legal conduct of the election.

Section 2. That the County Elections Department is authorized to canvass and certify the returns of the Primary and General Municipal Elections.

Section 3. That the City of Sacramento recognizes that costs will be incurred by the County by reason of this election and agrees to reimburse the County for any costs.

Section 4. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the County Election Department of the County of Sacramento.

Section 5. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.