

## APPLICATION FOR PERMIT TO BUILD

Street No. 3341-42 Lot 14 Block 2

Owner Mr. M. B. ... Address ...

Architect \_\_\_\_\_ Address \_\_\_\_\_

Contractor ... Address ...

Kind of Building 2-Dry


Foundation \_\_\_\_\_

Permit
Date
District

	Girder					
	1st Floor	2nd Floor	3rd Floor	4th Floor	5th Floor	6th Floor
Joists						
Max. Span						
Bearing Partitions						
Non Bearing Partitions						
Story Height						
Outside Walls						
Ceiling Joists				Span		
Roof				Rafters		
Water Heater				Chimney		
Size of Building—Length				Width	Height	

It is hereby agreed that this building will be constructed in conformity with the Ordinances of the City of Sacramento and the Laws of the State of California.

ESTIMATED COST, \$ 500

  
 OWNER OR OWNER'S REPRESENTATIVE.

Plans must be submitted

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This not only helps in tracking expenses but also ensures compliance with tax regulations. The document further outlines the procedures for handling discrepancies and the role of the accounting department in providing timely reports to management.

In the second section, the focus is on budgeting and financial forecasting. It details how to set realistic goals and allocate resources effectively. The text provides a step-by-step guide to creating a budget, from identifying revenue sources to estimating various types of expenses. It also discusses the importance of regular monitoring and adjustments to stay on track.

The third section covers the basics of financial statements. It explains the components of the balance sheet, income statement, and cash flow statement. The document provides clear definitions and examples for each item, making it easier for non-accountants to understand. It also highlights the significance of these statements in assessing the overall financial health of the organization.

Finally, the document concludes with a summary of key points and a call to action. It encourages all employees to take responsibility for their financial actions and to work together to achieve the organization's financial objectives. The document is signed by the Chief Financial Officer and dated.