



DEPARTMENT OF  
TRANSPORTATION

CITY OF SACRAMENTO  
CALIFORNIA

660 J STREET  
ROOM 250  
SACRAMENTO, CA  
95814-2413

OFFICE OF THE DIRECTOR

PH 916-808-7100  
FAX 916-264-5573

October 28, 2004

City Council  
Sacramento, California

Honorable Members in Session:

**SUBJECT: APPROVAL OF CONSULTANT SERVICES AGREEMENT FOR SMITH  
DAWSON & ANDREWS TO PROVIDE FEDERAL TRANSPORTATION  
ADVOCACY SERVICES**

**LOCATION AND COUNCIL DISTRICT:** Citywide. All Districts.

**RECOMMENDATION:**

This report recommends that the City Council approve the attached resolution:

- Authorizing the City Manager to execute a consultant services agreement with Smith Dawson & Andrews (SDA) for two years, Fiscal Years 2005-06, with three additional option years.

**CONTACT PERSON:** Fran Lee Halbakken, Planning & Policy Manager, 808-7194

**FOR COUNCIL MEETING OF:** November 23, 2004

**SUMMARY:**

This report recommends approval of an agreement to provide the following professional services:

- Pursue City's interests in the federal transportation reauthorization process and annual appropriations process;
- Advance the City's federal transportation agenda; and
- Assist the City with other federal transportation issues, as needed.

**COMMITTEE/COMMISSION ACTION:** None.

**BACKGROUND INFORMATION:**

In September 2004, a Request for Proposals was released for Federal Transportation Legislative Representation. Two proposals were submitted and reviewed by a panel of City staff from Downtown Development, Finance, and Department of Transportation. The panel unanimously selected the firm of Smith Dawson & Andrews, with Douglas Wright acting as subconsultant.

The term of the agreement is two years, with three option years. During the first two years, priorities for SDA will be representing the City's interests in the ongoing federal transportation reauthorization and appropriations discussions and assisting in securing funding for the Sacramento Intermodal Transportation Facility. SDA has worked with the City of Sacramento previously and is the best qualified firm to provide federal transportation advocacy services.

The legislative activities under this agreement will be coordinated with the City's Legislative Affairs Office and the City's lead lobbyist in Washington, Freshman Kast, Inc. This will assure consistency in representing the City's priorities and maximizing our advocacy efforts in Washington.

**FINANCIAL CONSIDERATIONS:**

The agreement is for \$8,000/month or \$96,000/year for the two-year contract. In Year 3, the monthly cost increases to \$8,100, Year 4 is \$8,200, and Year 5 is \$8,300. The agreement will be funded equally by the Department of Transportation and Economic Development operating budgets. The Department of Transportation will administer the contract.

**ENVIRONMENTAL CONSIDERATIONS:**

This activity is not considered a project as defined by Section 15378 of the California Environmental Quality Act (CEQA) guidelines. The activity involves no physical construction and has no potential to cause a significant impact on the environment (CEQA Section 15061 (b)(3)).

**POLICY CONSIDERATIONS:**

This agreement will provide the City of Sacramento the opportunity to leverage its local transportation funds with federal funds. The City will be able to explore areas beyond traditional transportation funds for our priority projects. Approval of this agreement is also consistent with the City of Sacramento's Strategic Plan goals of improving and diversifying the transportation system and enhancing and preserving neighborhoods.

**ESBD CONSIDERATIONS:**

The ESBD requirement of 20% participation for City programs does not apply to this contract for federal transportation advocacy services because they are located outside of the state of California.

Respectfully submitted,



Francesca Lee Halbakken  
Planning and Policy Manager

RECOMMENDATION APPROVED:



ROBERT P. THOMAS  
City Manager

Approved:



Marty Hanneman  
Director, Department of Transportation

Table of Contents:  
Resolution, page 4

**RESOLUTION NO.**

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF \_\_\_\_\_

**APPROVAL OF CONSULTANT SERVICES AGREEMENT FOR SMITH DAWSON & ANDREWS TO PROVIDE FEDERAL TRANSPORTATION ADVOCACY SERVICES**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:**

- The City Manager is authorized to execute a consultant services agreement with Smith Dawson & Andrews for two years, Fiscal Years 2005-06, with three additional option years.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

\_\_\_\_\_  
**FOR CITY CLERK USE ONLY**

RESOLUTION NO: \_\_\_\_\_

DATE ADOPTED: \_\_\_\_\_