



APPROVED
BY THE CITY COUNCIL

JUN 25 1996

OFFICE OF THE
CITY CLERK

1.15

DEPARTMENT OF
FINANCE

PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

June 25, 1996

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City Council
Sacramento, California

Honorable Members in Session:

SUBJECT: PURCHASE OF DEALER ONLY AND ORIGINAL EQUIPMENT MANUFACTURER PARTS FOR VEHICLES AND EQUIPMENT IN A TOTAL AMOUNT NOT TO EXCEED \$280,000.00

LOCATION AND COUNCIL DISTRICT: City-wide, all districts

STAFF RECOMMENDATION:

Staff recommends that the City Council authorize the suspension of formal competitive bidding for the purchase of dealer only and original equipment manufacturer vehicle and equipment parts, and adopt the attached Resolution which authorizes the City Manager to issue the necessary purchase orders through June 30, 1997, to the following vendors in a total amount not to exceed \$280,000.00.

H.V. Carter Co., Inc.
309 Lexington Street
Sacramento, CA

Western Power & Equipment
1751 Bell Avenue
Sacramento, CA

F.B. Hart Company
1441 Richards Blvd..
Sacramento, CA

CONTACT PERSONS:

Steve Alstrom, Buyer II, 433-6343

Gene Moore, Fleet & Facility Manager, 433-6230

FOR COUNCIL MEETING OF: June 25, 1996

SUMMARY:

Fleet & Facility Management has a requirement for the purchase of dealer only and original equipment manufacturer vehicle and equipment parts. This report recommends that the City Council authorize the suspension of formal competitive bidding and the issuance of purchase orders to local dealers and/or manufacturers' representatives for these parts.

BACKGROUND INFORMATION:

The Fleet & Facility Management Division of the Department of Public Works has a requirement for dealer only and/or manufacturer replacement vehicle and equipment parts for use in making repairs to City vehicles and equipment. A great majority of replacement parts are available only from the original manufacturers or their authorized dealers, and after-market replacement parts are not available.

Some manufacturers have only one dealer in this area. The purchase of these parts, where competitive bidding is not possible without going outside of the Sacramento area, is desired from the closest authorized dealer to reduce vehicle downtime and associated expense. The vendors and types of parts to be purchased are as follows:

<u>Vendor</u>	<u>Items</u>	<u>Estimated Expenditures</u>
H.V. Carter Company 2309 Lexington St. Sacramento, CA	Jacobsen Tractor Parts	\$ 90,000.00
Western Power & Equip. 1751 Bell Ave. Sacramento, CA	Case Loader Parts	\$100,00.00
F.B. Hart Company 1441 Richards Blvd. Sacramento, CA	White/GMC Truck Parts	\$ 90,000.00
TOTAL		\$280,000.00

These vendors have demonstrated the ability to make deliveries in a timely manner and at a competitive price. Authorization is requested to make purchases for required replacement parts in an amount not to exceed a total of \$280,000.00 with these three vendors. These purchases will be made during the 1996/97 fiscal year.

FINANCIAL CONSIDERATIONS:

These replacement parts will be charged against Fleet & Facility Management's automotive accessory line 420-310-3259-4481. Sufficient funds are included in the proposed budget for fiscal 96/97.

ENVIRONMENTAL CONSIDERATIONS:

Ongoing administrative and maintenance activities, such as purchases of supplies, equipment or materials which are not made for purposes of a public works construction project, do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA). CEQA Guidelines, Sections 15061 (b)(1), 15378(b)(3).

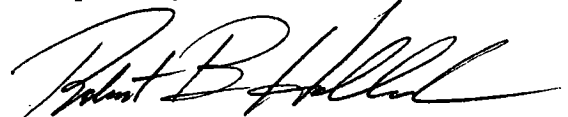
POLICY CONSIDERATIONS:

This recommendation is in accordance with the provisions of City Code Section 57.04.401(c), which authorizes suspension of formal competitive bidding upon a two-thirds vote of the City Council.

MBE/WBE EFFORTS:

None of the three vendors proposed for award of the subject purchases is a certified MBE/WBE firm. Staff contacted one of the three manufacturers and two of the dealers of the parts to be purchased in order to obtain a list of authorized dealers in California. Each of those dealers was then contacted to ascertain whether any of them are certified MBE/WBE firms. Of the six (6) authorized Jacobsen dealers in California, none of the firms claimed to be a MBE/WBE firm. Of the twelve (12) authorized White/GMC dealers in California, one dealer's phone number was disconnected and none of the others claimed to be MBE/WBE firms. Of the twenty-four (24) Case dealers in California, one claimed to be a woman owned firm which is not certified by the State of California or any other public agency, and that firm is located in Hanford, California.

Respectfully submitted,



Robert B. Holbrook
Procurement Services Manager

RECOMMENDATION APPROVED:



WILLIAM H. EDGAR
City Manager

1 Attachment

RESOLUTION NO. 96-322

ADOPTED BY THE SACRAMENTO CITY COUNCIL

ON DATE OF _____

APPROVED
BY THE CITY COUNCIL
JUN 25 1996
OFFICE OF THE
CITY CLERK

**A RESOLUTION SUSPENDING FORMAL COMPETITIVE BIDDING
FOR THE PURCHASE OF DEALER ONLY AND ORIGINAL EQUIPMENT
MANUFACTURER PARTS FOR VEHICLES AND EQUIPMENT**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SACRAMENTO THAT:

1. In the best interest of the City of Sacramento, formal competitive bidding is hereby suspended for the purchase of dealer only and original equipment manufacturer parts for vehicles and equipment.
2. The City Manager is hereby authorized to issue the necessary purchase orders to the following vendors in a combined total amount not to exceed \$280,000.00: H.V. Carter Company, Inc., 2309 Lexington Street, Sacramento, CA; Western Power & Equipment, 1751 Bell Avenue, Sacramento, CA; and F.B. Hart Company, 1441 Richards Blvd., Sacramento, CA.

MAYOR

ATTEST:

CITY CLERK

FOR CITY CLERK USE ONLY

RESOLUTION NO.: _____

DATE ADOPTED: _____